



**Baltimore Regional Cooperative Purchasing
Committee**

**REQUEST FOR PROPOSAL NO. P-165
NATURAL GAS SUPPLY SERVICES TERM CONTRACT**

Due Date: 10/07/16, Time: 2:15 PM

Pre-Bid Conference: 08/23/16, Time: 9:00 AM

Direct all questions to the lead agency:

Kathy Madary, C.P.M., Staff Buyer

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BALTIMORE COUNTY, MARYLAND

Office of Budget and Finance

Purchasing Division

400 Washington Avenue, Room 148

Towson, Maryland 21204-4665

AMENDMENT NO. 2

DATED 08/31/16

**PLEASE SIGN BELOW ACKNOWLEDGING RECEIPT
OF THIS ADDENDUM AND RETURN WITH YOUR BID.**

Company Name

Signature

**BALTIMORE REGIONAL COOPERATIVE PURCHASING COMMITTEE
REQUEST FOR PROPOSAL NO. P-165
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AMENDMENT NO. 2

The following information is issued for the solicitation and includes Exhibits I through V, questions received from email, and questions from the Pre-Bid Conference held on August 23, 2016.

- 1. Question:**Will the supplier be required to execute separate contracts with separate insurance for each member?

Answer:Yes. Each member of BRCPC will execute its own agreement with the new supplier, and MCBE will execute one agreement.
- 2. Question:**Can the Montgomery County service account information be provided?

Answer:Yes. See Exhibit II, attached.
- 3. Question:**Is there a residential component?

Answer:No. BRCPC and MCBE contain only commercial accounts.
- 4. Question:**How much will the co-op 'lock in' versus service fee basis?

Answer:We are currently locking in 80-90% for December through March and floating basis the rest of the year, or buying daily spot gas commodity targeting winter months.
- 5. Question:**Will both entities (BRCPC and MCBE) be awarded to the same contractor?

Answer:Each entity may award to the same contractor, or may choose different ones.
- 6. Question:**Would it be possible to see a sample of a monthly consolidated invoice?

Answer:Yes. See exhibits IV and V, attached.
- 7. Question:**Does BGE allow two suppliers to deliver to the same account?

Answer:Probably not; would need two separate contracts for delivery to the same account by different suppliers.
- 8. Question:**For this contract, you have a 0% set-aside noted. However, there is a "Prime" Contractor Minority Information form provided as part of the RFP. I am a DBE, WBE, SBE and will be a subcontractor as part of the bid team for this - should I complete this same form and include with our proposal submission package? Would that get consideration towards the County's 15% MWBE requirements stated in the RFP?

Answer: If you are participating as a subcontractor, no, you do not fill out this form. The prime contractor fills it out. If a prime contractor includes M/WBE subcontracting in their submission, points may be awarded even though there is no stated goal.

9. Respondents should advise how they would handle the monthly breakouts.

10. On page 24, add Section 1.2.1 as follows:

“The Montgomery County Board of Education (MCBE) is also participating in this procurement. Please see pages 36 and 37 for additional information relating to MCBE, and a separate price sheet on page 38. All other terms and conditions apply to MCBE.”

11. On page 25, add Section 3.1.1 as follows:

“The Montgomery County Board of Education (MCBE) will execute its own agreement with a contractor. MCBE reserves the right to award to the same contractor as the BRCP member jurisdictions, or it may select a different contractor.”

12. All other terms and conditions remain the same.