REQUEST FOR BID NO. B-1511
SOFTWARE, VOLUNTEER MANAGEMENT PROGRAM

Due Date: 09/04/20, Time: 3:30 PM

AMENDMENT NO. 1
DATED 8/27/20

bid@baltimorecountymd.gov

AMBER BUTCHER, STAFF BUYER
PHONE: 410-887-3887

PLEASE SIGN BELOW ACKNOWLEDGING RECEIPT OF THIS ADDENDUM AND RETURN WITH YOUR BID.

_________________________________  __________________________________
Company Name      Signature
1. **Question:** Does the county already use Salesforce? I want to accurately price the bid and Salesforce is required to run our software.

   **Answer:** No

2. **Question:** How many volunteers would the system manage?

   **Answer:** Currently we have 750. However, this number is subject to change.

3. **Question:** How many administrators and volunteer coordinators will be using the system?

   **Answer:** Currently we have 10 administrators. However, this number is subject to change. We do not have any volunteer coordinators, however they may be added in the future.

4. **Question:** Are you going to use it across multiple departments?

   **Answer:** Possibly. We have a least two agencies identified.

5. **Question:** Would it be helpful to provide references from other public agencies we work with?

   **Answer:** References may be provided.

6. **Question:** Do we need to be a registered business before submitting the RFB? I called SDAT to understand the process and costs, and would like to wait until it's necessary to complete the application if possible.

   **Answer:** Only if you have nexus in the State of Maryland. Otherwise good standings from the state the company is incorporated would suffice.

7. **Question:** Do we really need to submit a CD with the electronic forms as included on the Bidder Check List?

   **Answer:** No.

8. **Question:** Will you need a volunteer portal that allows your volunteers to login from home to manage their information and self schedule?

   **Answer:** The volunteer must be able to log into the system regardless of location. Volunteers must be able to perform tasks as listed in Specifications Section 3.

9. **Question:** Will you need an onsite timeclock module where volunteers can clock in and out onsite to let you know they were there?

   **Answer:** At this time it is not in the requirements, however this module may be offered as an optional item as stated on the price sheet.

10. **All other terms and conditions remain the same.**