REQUEST FOR BID NO. B-1370

PEST CONTROL SERVICES, TERM CONTRACT

Due Date: 07/31/19, Time: 3:30 PM

Pre-Bid Conference: 07/16/19, Time: 11:00 AM

bid@baltimorecountymd.gov

CHRISTINE CARPENTER, STAFF BUYER
PHONE: 410-887-3361

Amendments to solicitations often occur prior to bid opening and sometimes within as little as 48 hours prior to bid opening. It is the potential vendor’s responsibility to frequently visit the Purchasing web site (www.baltimorecountymd.gov/purchasing) to obtain amendments once they have downloaded a solicitation.

BIDDER CHECK LIST

___ Have you signed your bid?
___ Have you signed the Procurement Affidavit?
___ Have you filled out all applicable forms?
___ Have you returned the original? (and required duplicate copies when required?)
___ Have you signed and returned amendments?
___ Have you included the bid bond, if required?
___ Have you completed, signed and included all required MBE/WBE forms and documents? (if applicable)
Baltimore County, Maryland
Request for Bid No. B-1370
Pest Control Services, Term Contract

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BALTIMORE COUNTY, MARYLAND
General Instructions for Solicitations

1. Instructions, Forms and Specifications

1.1 All bids/proposals are to be submitted on and in accordance with the forms provided by the Purchasing Division. All bids must be submitted in a sealed envelope/carton or electronically as specified in the General Conditions. All bids must be clearly identified with the SOLICITATION NUMBER and the DUE DATE and TIME for mailed and/or hand-delivered submittals and SOLICITATION NUMBER for electronic submittals. Bid times are either Eastern Standard Time or Eastern Daylight Time, whichever prevails. Late bids will not be considered.

1.2 Responses to Requests for Bids and Requests for Proposals shall be accompanied by an executed Procurement Affidavit, as provided by the Purchasing Division. This does not apply to Requests for Quotations.

1.3 Amendments to solicitations often occur prior to bid opening and sometimes within hours prior to bid opening. All bidders are responsible for frequently visiting the Purchasing web site to obtain amendments once they have downloaded a solicitation.

1.4 Additional information or clarification of any of the instructions or information contained herein may be obtained from the Purchasing Division. The County assumes no responsibility for oral instructions or suggestions. All official correspondence in regard to this solicitation must be directed to, and will be issued by, the Purchasing Division.

1.5 Bidders finding any discrepancy in or omission from the specifications, in doubt as to meaning, or asserting that the specifications are discriminatory, shall notify the Purchasing Division in writing at once, but in no case later than five (5) business days prior to the scheduled opening of bids. Exceptions stated do not obligate the County to change the specifications. The Purchasing Division will notify all bidders in writing, by amendment duly issued, of any substantive revisions to specifications or instructions.

1.6 Unless a written exception detailing non-conformance to specifications is noted on the bid, any part number, product number, catalog number, etc., noted on the bid will be considered in full compliance with the specifications.

1.7 Submission of a bid in response to this solicitation evidences the bidder’s acceptance of these General Instructions and the terms and conditions of the solicitation. Submission of a bid evidences bidder’s representation and warranty that the person submitting the bid response is authorized to act for and bind the contractor.

1.8 All original and duplicate bids/proposals and other attachments, related documents and correspondence, including all follow-up documents and correspondence, shall be typed or written in English. All prices/percentages and/or other monetary figures shall be in United States dollars.

1.9 Requests for Bids and Requests for Proposals should be accompanied by an electronic version (Compact Disc) of the bid proposal in PDF format. It shall be the bidder’s responsibility to verify that the electronic version is complete. The electronic version of the non-successful proposal response will be the only version retained by Baltimore County. The Compact Disc must be labeled with the bid number, the bid title, and the bidder’s name submitting the response. All bids must be submitted in a sealed envelope or carton as appropriate. This does not apply to Requests for Quotation.

1.10 Issuing Officer: The sole point of contact for the County for purposes of this solicitation is the Buyer, listed on the cover page; questions regarding any aspect of the competitive process must be directed to the Buyer, in writing.

2. Award of Solicitations

2.1 Any award pursuant to Requests for Quotation and Requests for Bid is made to the lowest responsive and responsible bidder following the public opening of bids under Section 10-2-406 of the Baltimore County Code, 2003, as amended.

2.2 Awards on Requests for Quotations and Requests for Bid will be made within sixty (60) days after bid opening unless otherwise indicated in this solicitation. No bidder will be allowed to withdraw a bid during that period.

2.3 The successful bidder may be required to give security or bond, as stated in the bid document, for performance of the contract.

2.4 When there is a conflict between the unit price or percentage and the extension, the unit price or percentage will prevail as the amount of the bid.

2.5 Cash discounts will be considered in determining awards. However, cash discount offers must allow not less than 30 days to be considered in bid evaluation. A bid offering a cash discount in a period of less than 30 days will be evaluated as a bid without a discount offer; however, should that bidder obtain award by consideration of the gross price, the County shall make every effort to obtain the discount. The County will not accept any payment terms with a period of less than 30 days.
2.6 Invoices against resulting order(s) must be submitted, in duplicate, to the Office of Budget and Finance, Disbursements Section, 400 Washington Avenue, Room 148, Towson, Maryland 21204-4665. Invoices must show the vendor’s Federal Tax Identification Number or Social Security Number, as appropriate, and order number and line number(s) that correspond with resulting order(s).

2.7 The County will not pay interest charges or other penalties for invoice payments.

2.8 Prices quoted shall be exclusive of all non-applicable Federal and Maryland State taxes. Tax exemption certificate will be furnished if required.

2.9 The County reserves the right to consider making payments via electronic funds transfers (EFT) on contracts for which this payment vehicle may be appropriate.

3. Reservations

3.1 The County reserves the right to reject, in whole or in part, any and all bids received, and to make a whole award, multiple awards, a partial award, or no award, to best serve the public interest.

3.2 The County may waive formalities in bids as the interests of the County may require.

3.3 The County reserves the right to increase or decrease quantities by approximately twenty (20) percent to be purchased at the prices bid.

3.4 The County reserves the right to award solicitations or place orders on a lump sum or individual item basis, or in such combination as to best serve the public interest.

3.5 The County may waive minor differences, irregularities, and technicalities in the specifications, provided they neither violate the specifications intent, materially affect the operation for which the items or services are being purchased, nor increase estimated maintenance and repair costs to the County.

3.6 At any time during normal business hours and as often as the County may deem necessary, the Contractor shall make available to and permit inspection and photocopying, by the County, its employees or agents, of all records, information and documentation of the Contractor related to the subject matter of this contract, including, but not limited to, all contracts, invoices, payroll, and financial audits.

3.7 Notwithstanding any other terms or provisions of the contract, in the event the County is temporarily or permanently prevented, restricted or delayed in the performance of any or all of the duties and obligations imposed upon or assumed by it thereunder, by act of the General Assembly of Maryland or the Baltimore County Council, by a court of competent jurisdiction or by administrative delay not due to the fault of the County (and its members and agents) shall not be liable directly or indirectly for any claims caused to or suffered by the Contractor or any other person in connection with or as a result of such prevention, restriction or delay.

3.8 The County further reserves the right to make such investigation as it deems necessary to determine the ability of bidders to furnish the required services, and bidders shall furnish all such information for this purpose as the County may request. The County also reserves the right to reject the proposal of any bidder who is not currently in a position to perform the contract, or who has previously failed to perform similar contracts properly, or in a manner acceptable to the County, all of which shall be in the County’s sole discretion.

4. Delivery

4.1 Bidders shall guarantee delivery of materials in accordance with the delivery schedule stated in specifications. All items shall be delivered F.O.B. Destination/Inside Delivery, unless otherwise indicated, with delivery costs and charges included in the bid price.

4.2 The County reserves the right to charge the Contractor or vendor for each day the materials, supplies, or services are not delivered in accordance with the delivery schedule. The sum established by the specifications may be invoked at the discretion of the Purchasing Agent, said sum to be considered not as a penalty, but as liquidated damages, and deducted from final payment, or otherwise, charged to the Contractor or vendor. This remedy is not exclusive but shall be in addition to all other rights and remedies available to the County. These liquidated damages shall be in addition to any and all actual damages incurred directly or indirectly by the County, its agents, assigns, and contractors.

4.3 All bidders and vendors are to ensure that packaging materials used for this requirement are not made of non-recyclable Styrofoam (Polystyrene). Additionally, any materials used in packing to cushion, protect and ship are to be made of recycled, recyclable or biodegradable materials.

5. Competition

5.1 The name of any manufacturer, trade name, or vendor catalog number mentioned in the specifications
is for the purpose of designating a standard of quality and type, and for no other purpose unless otherwise stated in the solicitation.

5.2 A bidder may offer a price on only one unit per line item. Even though two or more units may meet the specification, bidders must determine for themselves which to offer. Submission by a bidder of prices for more than one unit shall be sufficient cause for rejection of the bid for that specific item.

5.3 Bids which show omission, irregularity, alteration of forms or additions not called for, as well as conditional or unconditional unresponsive bids, or bids obviously unbalanced, may be rejected.

5.4 All bids must be accompanied by such descriptive literature as may be called for by the specifications or proposal.

5.5 If products to be provided to the County contain any substances that could be hazardous or injurious to a person’s health, a material safety data sheet (MSDS) must be provided to the Purchasing Division. This applies also to any product used by a Contractor when providing a service to the County.

5.6 Specifications are based on County needs and uses, estimated costs of operations and maintenance, and other significant and/or limiting factors to meet County requirements, and to ensure consistency with County policies. Minimum specifications, and maximum specifications where included, are not established arbitrarily to limit competition or to exclude otherwise competitive bidders.

5.7 Unless multiple or alternate bids are requested in the solicitation, these bids may not be accepted. However, if a bidder clearly indicates a base bid, it shall be considered for award as though it were the only bid submitted by the bidder.

6. Terminations

6.1 Termination for Convenience: The County may terminate a contract, in whole or in part, without cause, by providing written notice thereof to the Contractor. In the event of termination, without cause, the County shall advise the Contractor in writing of the termination date and of work to be performed during the final days prior to contract termination. The Contractor shall be paid for all reasonable costs incurred by the Contractor up to the date of termination set forth in the written notice of termination. The Contractor will not be reimbursed for any anticipatory profits, which have not been earned up to the date of termination. Payments to be provided on a lump sum basis shall be prorated by the County based on the services rendered or goods delivered up to the date of termination set forth in the written notice.

6.2 Termination for Default:

6.2.1 In addition to other available rights and remedies, the County shall have the right upon the happening of any default, without providing notice to the Contractor: 1) To terminate a contract immediately, in whole or in part; 2) To suspend the contractor’s authority to receive any undisbursed funds; and/or 3) To proceed at any time or from time to time to protect and enforce all rights and remedies available to the County, by suit or any other appropriate proceedings, whether for specific performance or any covenant, term or condition set forth in the contract, or for damages or other relief, or proceed to take any action authorized or permitted under applicable law or regulations.

6.2.2 Upon termination of a contract for default, the County may elect to pay the Contractor for services provided or goods delivered up to the date of termination, less the amount of damages caused by the default, all as determined by the County in its sole discretion. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder.

6.3 Funding Out: If funds are not appropriated or otherwise made available to support contract continuation in any fiscal year, the County shall have the right to terminate the contract without prior notice to the Contractor and without any obligation or penalty.

7. Hold Harmless – Indemnification

7.1 The Contractor shall defend, indemnify and hold harmless the County, its employees, agents and officials from any and all liabilities, claims, suits, or demands including attorney’s fees and court costs which may be incurred or made against the County, its employees, agents or officials resulting from any act or omission committed in the performance of the duties imposed by and performed under the terms of the contract. The Contractor shall not be responsible for acts of gross negligence or willful misconduct committed by the County.

7.2 The Contractor shall also defend, indemnify and hold harmless the County, its employees, agents and officials from any and all liabilities, claims, suits, or demands including attorney’s fees and court costs which may be made against the County, its employees, agents or officials by any third party arising from the alleged violation of any third party’s trade secrets, proprietary information, trademark, copyright, patent...
rights, or intellectual property rights in connection with the contract.

7.3 Unless notified in writing by the County to the contrary, the Contractor shall provide defense for the County, its employees, agents and officials in accordance with this Article and in doing so the Contractor shall allow the County to participate in said defense of the County, its employees, agents and officials, to the extent and as may be required by the County and the Contractor shall cooperate with the County in all aspects in connection therewith. All filings, actions, settlements, and pleadings shall be provided to the County for comment and review prior to filing or entering thereof. No filing, action, settlement or pleading shall be filed or entered without the prior consent and approval of the County.

8. Minority/Women’s Business Enterprise (MBE/WBE) and Small Business Notice: Baltimore County is seeking Minority, Woman and Small Businesses to bid on current solicitations as a prime or subcontractor. In accordance with the Executive Order 2017-003 dated July 27, 2017, “an overall goal of 15% of the cumulative total of all discretionary dollars spent in a fiscal year of County procurements is to be awarded to and/or performed by MBE and WBE firms.” Refer to the section entitled Minority Business Enterprise and Women Business Enterprise Requirements (MBE/WBE) for the current required goal. MBE/WBE’s and Small Businesses are encouraged to respond to this solicitation.

9. Authority

9.1 In case of disputes as to whether an item or service quoted or delivered meets specifications, the decision of the Purchasing Agent or authorized representative shall be final and binding on both parties. The Purchasing Agent may request the recommendation in writing of the head of the using agency, the Standards and Specifications Committee, or other objective sources.

9.2 Bidders desiring to appeal a decision of the Purchasing Division must deliver written protests to the Purchasing Division within 10 days of notification of award. The Purchasing Agent or designee will review the protested decision, examine any additional information provided by the bidder and respond in writing within 10 working days of receipt of written protests.

9.3 Instructions, Specifications, and Proposals are issued, and all bids, quotations, orders, and purchases are made pursuant and subject to the provisions of the Baltimore County Charter, and Article 10, Title 2 of the Baltimore County Code, 2003, as amended, and regulations and policies established or prescribed by the Purchasing Division.

10. HIPAA: The Contractor shall comply with the Health Insurance Portability and Accountability Act (HIPAA) and shall execute a Business Associate Agreement as may be required by the County.

11. Reports: When required, reports prepared for Baltimore County should be printed on recycled and recyclable paper printed on both sides per Section 10-2-312 of the Baltimore County Code, 2003, as amended.

12. Terms of Contract

12.1 Any contract awarded pursuant to this solicitation shall be by and between the successful bidder and the County, and shall contain and incorporate, but may not be limited to, all terms and conditions of the solicitation, any amendments or changes thereto. Submission of a bid in response to this solicitation evidences the Contractor’s acceptance of the terms and conditions therein.

12.2 The provisions of the contract awarded pursuant to this solicitation shall be governed by the laws and regulations of Maryland and Baltimore County.

12.3 Any litigation arising out of or relating in any way to the contract or the performance thereunder shall be brought only in the courts of Maryland, and the Contractor hereby irrevocably consents to such jurisdiction. To the extent that the County is a party to any litigation arising out of or relating in any way to the contract or the performance thereunder, such an action shall be brought only in a court of competent jurisdiction in the courts of the State of Maryland.

13. Severability: If any provisions in the contract are declared by a court or other lawful authority to be unenforceable or invalid for any reason the remaining provisions hereof shall not be affected thereby and shall remain enforceable to the full extent permitted by law.

14. Counterparts: The contract may be executed in any number of counterparts and by different parties hereto in separate counterparts, each of which when so executed and delivered shall be deemed to be an original and all of which taken together shall constitute but one and the same instrument.

15. Survival: The provisions of paragraphs 1.7 (Representations and Warranties), 4.2 (Damages), 7 (Indemnification), and 10 (HIPAA) shall survive delivery of commodities and/or performance of services.

16. No Waiver, Etc.: No failure or delay by the County to insist upon the strict performance of any term, condition or covenant of the contract, or to exercise any right, power, or remedy consequent upon
a breach thereof, shall constitute a waiver of any such term, condition, or covenant or of any such breach, or preclude the County from exercising any such right, power, or remedy at any later time or times.

17. **Maryland Registration / Qualification Requirements:**

17.1 Baltimore County verifies the company’s status with SDAT and may require the successful bidder to submit a Good Standing Certificate (also known as a “Certificate of Status”) issued by the Maryland Department of Assessment and Taxation’s (“SDAT”) Charter Division, and the State of Organization.

17.2 For information on registering to do business in the State of Maryland or to download SDAT related forms visit the Maryland Department of State Department of Assessments & Taxation at [http://www.dat.state.maryland.gov/businesses/Pages/default.aspx](http://www.dat.state.maryland.gov/businesses/Pages/default.aspx). If you need additional assistance call (410) 767-1184.

17.3 Baltimore County requires the successful bidder to be in “good standing” (also known as Certificate of Status) with the State in which it is organized, and in the State of Maryland, under certain circumstances. Baltimore County verifies the successful bidder’s status with SDAT. Non-compliance to this section may result in a delay in contract award or rejection of a bid.

18. **Eligibility of Candidates for Employment:**

18.1 The E-Verify program is an internet-based employment verification system that allows employers to verify employee status against Federal Social Security and immigration databases.

18.2 Baltimore County encourages employers to utilize the E-verify program, or an equivalent system, as a means to help employers determine the eligibility of new hires.

19. **Warranty:**

19.1. Contractor warrants for one year from acceptance, or for such longer period otherwise expressly stated in the attached solicitation, all goods, services, and construction provided. This includes a warranty against any and all defects. The contractor must correct any and all defects in material and/or workmanship that may appear during the warranty period, even if discovered after the end of the warranty period, by repairing any such defect, (or replacing with new items or new materials, if necessary), at no cost to the County and to the County’s satisfaction.

19.2. Should a manufacturer’s or service provider’s warranty exceed the requirements stated above, that warranty will be the primary one used in the case of defect.

Copies of manufacturer's or service provider's warranties must be provided upon request.

19.3. All warranties must be in effect from the date of acceptance by the County of the goods, services, or construction.

19.4. The contractor warrants that all work shall be accomplished in a workmanlike manner, and the contractor must observe and comply with all Federal, State, County and local laws, ordinances and regulations in providing the goods, and performing the services or construction.

20. **American Manufactured Goods Required for Public Works:**

20.1 The Contractor shall comply with Section 14-416 of the Maryland State Finance and Procurement Article which requires a contractor or subcontractor to use or supply American Manufactured goods in the performance of a contract for (a) constructing or maintaining a public work; or (b) buying or manufacturing machinery or equipment that is to be installed at a public work site, as the same may be amended from time to time.

20.2 This section does not apply: (a) if Baltimore County determines that: (i) the price of the American manufactured goods exceeds the price of a similar manufactured good that is not manufactured in the United States by an unreasonable amount; (ii) the item or a similar item is not manufactured or available for purchase in the United States in reasonably available quantities; (iii) the quality of the item or a similar item manufactured in the United States is substantially less than the quality of a comparably priced, similar, and available item that is not manufactured in the United States; or (iv) the procurement of a manufactured good would be inconsistent with the public interest; or (b) to emergency life safety and property safety goods.

20.3 The Contractor shall certify to Baltimore County whether the offered goods and/or services are provided in the United States.
Baltimore County, Maryland
Procurement Affidavit

A. Authorized Representative

I hereby affirm that:

I am the [title] ________________________________________ and I am duly authorized to represent and bind [business name] _______________________________________ (the “Business”) and that I possess the legal authority to make this Affidavit on behalf of myself and the Business for which I am acting.

B. Affirmation Regarding Bribery Convictions

I further affirm that:

Neither I, nor to the best of my knowledge, information, and belief, the Business, directly involved in obtaining or performing contracts with public bodies (as is defined in Section 16-101(f) of the State Finance and Procurement Article of the Annotated Code of Maryland), has been convicted of, or has had probation before judgment imposed pursuant to Article 27, Section 6-225 of the Criminal Procedure Article of the Annotated Code of Maryland, or has pleaded nolo contendere to a charge of, bribery, attempted bribery, or conspiracy to bribe in violation of Maryland law, or of the law of any other state or federal law, except as follows [indicate the reasons why the affirmation cannot be given and list any conviction, plea, or imposition of probation before judgment with the date, court, official or administrative body, the sentence or disposition, the name(s) of person(s) involved, and their current positions and responsibilities with the Business]:

____________________________________________________________________________
____________________________________________________________________________.

C. Affirmation Regarding Other Convictions

I further affirm that:

Neither I, nor to the best of my knowledge, information, and belief, the Business, nor any of its officers, directors, partners, members, affiliates, or any of its employees directly involved in obtaining or performing contracts with public bodies, has:

(1) Been convicted under state or federal statute of a criminal offense incident to obtaining, attempting to obtain, or performing a public or private contract, fraud, embezzlement, theft, forgery, falsification or destruction of records, or receiving stolen property;

(2) Been convicted of any criminal violation of a state or federal antitrust statute;

(3) Been convicted under the provisions of Title 18 of the United States Code for violation of the Racketeer Influenced and Corrupt Organization Act, 18 U.S.C. §1961, et seq., or the Mail Fraud Act, 18 U.S.C. §1341, et seq., for acts arising out of the submission of bids or proposals for a public or private contract;

(4) Been convicted of a violation of the State Minority Business Enterprise Law, Section 14-308 of the State Finance and Procurement Article of the Annotated Code of Maryland;

(5) Been convicted of conspiracy to commit any act or omission that would constitute grounds for conviction or liability under any law or statute described in subsection (1), (2), (3), or (4) above;

(6) Been found civilly liable under a state or federal antitrust statute for acts or omissions in connection with the submission of bids or proposals for a public or private contract;

(7) Admitted in writing or under oath, during the course of an official investigation or other proceedings, acts or omissions that would constitute grounds for conviction or liability under any law or statute described above, except as follows [indicate reasons why the affirmations cannot be given, and list any conviction, plea, or imposition]
of probation before judgment with the date, court, official or administrative body, the sentence or disposition, the
name(s) of the person(s) involved and their current positions and responsibilities with the Business, and the status
of any debarment]:

____________________________________________________________________________
____________________________________________________________________________.

D. AFFIRMATION REGARDING DEBARMENT

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the Business, nor any of its officers, directors,
partners, members, affiliates, or any of its employees directly involved in obtaining or performing contracts with public
bodies, has ever been suspended or debarred (including being issued a limited denial of participation) by any public
entity, except as follows [list each debarred or suspension providing the dates of the suspension or debarment, the
name of the public entity and the status of the proceeding, the name(s) of the person(s) involved and their current
positions and responsibilities with the Business, the grounds of the debarment or suspension, and the details of each
person’s involvement in any activity that formed the grounds of the debarment or suspension]:

____________________________________________________________________________
____________________________________________________________________________.

E. AFFIRMATION REGARDING DEBARMENT OF RELATED ENTITIES

I FURTHER AFFIRM THAT:

(1) The Business was not established and it does not operate in a manner designed to evade the application
of or defeat the purpose of debarment pursuant to Sections 16-101, et seq., of the State Finance and Procurement
Article of the Annotated Code of Maryland; and

(2) The Business is not a successor, assignee, subsidiary, or affiliate of a suspended or debarred business,
except as follows: [you must indicate the reasons why the affirmations cannot be given without qualification]:

____________________________________________________________________________
____________________________________________________________________________.

F. SUB-CONTRACT AFFIRMATION

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the Business, has knowingly entered into a
contract with a public body under which a person debarred or suspended under Title 16 of the State Finance and
Procurement Article of the Annotated Code of Maryland will provide, directly or indirectly, supplies, services,
architectural services, construction related services, leases of real property, or construction.

G. AFFIRMATION REGARDING COLLUSION

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the Business, nor any of its employees, have in
any way:

(1) Agreed, conspired, connived, or colluded to produce a deceptive show of competition in the compilation
of the accompanying bid or offer that is being submitted;

(2) In any manner, directly or indirectly, entered into any agreement of any kind to fix the bid price or price
proposal of the bidder or offeror or of any competitor, or otherwise take any action to impact, restrain, or inhibit free
competitive bidding in connection with the contract for which the accompanying bid or offer is submitted;
(3) Colluded with anyone to obtain information concerning the bid that would give the Business an unfair advantage over others.

H. AFFIRMATION REGARDING POLITICAL CONTRIBUTION DISCLOSURE

I FURTHER AFFIRM THAT:

The Contractor affirms that it is aware of, and will comply with, the provisions of Sections 14-101 through 14-108 of the Election Law Article of the Annotated Code of Maryland, which require that every person who makes, during any 12-month period, one or more contracts, with one or more Maryland governmental entities involving cumulative consideration, or at least $200,000.00, shall file with the State Board of Elections certain specified information to include disclosure of attributable political contributions in excess of $500 during defined reporting periods.

I. CERTIFICATION OF REGISTRATION AND TAX PAYMENT

I FURTHER AFFIRM THAT:

(1) The business was formed in the State of (Insert State Name): ______________________________

(2) The Business is a (please select one):

☐ Corporation
☐ Partnership
☐ Limited Liability Company
☐ Limited Liability Partnership
☐ Sole Proprietor
☐ Other: ______________________________

(If sole proprietor #3 below does not apply, continue to #4.)

(3) Is this business registered with the Maryland State Department of Assessments and Taxation (“SDAT”) in accordance with the Corporations and Associations Article of the Annotated Code of Maryland?

☐ Yes ☐ No

a. If yes, is the business in good standing in the State of Maryland, and has it filed all of its annual reports, together with filing fees? ☐ Yes ☐ No

b. Registered Agent as shown in SDAT:

Name: ______________________________________________________
Address: ______________________________________________________

(4) Except as validly contested, has the Business paid, or arranged for payment of, all taxes due the State of Maryland and Baltimore County, and filed all required returns and reports with the Comptroller of the Treasury, the State Department of Assessments and Taxation, and the Employment Security Administration, as applicable, and paid all withholding taxes due the State of Maryland prior to final settlement?

☐ Yes ☐ No

J. CONTINGENT FEES

I FURTHER AFFIRM THAT:

The Business has not employed or retained any person, partnership, corporation, or other entity, other than a bona fide employee or agent working for the Business, to solicit or secure the Contract, and that the Business has not paid or agreed to pay any person, partnership, corporation, or other entity, other than a bona fide employee or agent, any fee or other consideration contingent on the making of the Contract.
K. **AFFIRMATION OF NONDISCRIMINATION IN EMPLOYMENT**

I FURTHER AFFIRM THAT:

During the performance of any contract awarded pursuant to the solicitation of which this affidavit is a part:

1. The Business will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, national origin, marital status, sexual orientation, genetic information, or disability unrelated in nature and extent so as to reasonably preclude the performance of the employment, or because of the individual's refusal to submit to a genetic test or make available the results of a genetic test. The Business will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, age, national origin, marital status, sexual orientation, genetic information, status as a veteran, or disability unrelated in nature and extent so as to reasonably preclude the performance of the employment, or because of the individual's refusal to submit to a genetic test or make available the results of genetic test. Such action shall include, but not be limited to the following: employment, promotion, upgrading, demotion or transfer, rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Business agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the owner setting forth provisions of this nondiscrimination clause.

2. The Business will, in all solicitations or advertisements for employees placed by or on behalf of the Business, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, marital status, sexual orientation, genetic information, status as a veteran or disability unrelated in nature and extent so as to reasonably preclude the performance of the employment, or because of the individual's refusal to submit to a genetic test or make available the results of a genetic test.

3. The Business shall send to each labor union or representative of workers with which the Business has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the owner, advising the said labor union or workers' representative of these commitments, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

4. The Business shall furnish, if requested by the County, a compliance report concerning our employment practices and policies in order for the County to ascertain compliance with the special provisions of this affidavit concerning nondiscrimination in employment.

5. In the event of the Business's noncompliance with the nondiscrimination clause of this affidavit, the contract may be canceled, terminated, or suspended in whole or in part, and the Business may be declared ineligible for further County work.

6. The Business shall include the special provisions outlined herein pertaining to nondiscrimination in employment in every subcontract, so that such nondiscrimination in employment provisions shall be binding on each subcontractor or vendor.

L. **FOREIGN CONTRACTS DISCLOSURES**

I FURTHER AFFIRM THAT:

1. The Business affirms that it is aware of, and will comply with, the provisions of Sections 10-2-110 Article 10. Finance, Title 2 – Purchasing, Baltimore County Code 2003, as amended, which requires that prior to the award of a contract for services under the provisions of this title, and during the entire term of a contract award, the bidder or vendor shall disclose to the County whether any services covered by the bid or contract, including any subcontracted services, will be performed outside the United States.

2. The Business affirms that it is aware of, and will comply with, the provisions of Section 12-111 of the Maryland State Finance Procurement Article, which requires bidders to make certain disclosures relating to subcontractors or services, regarding plans at the time the bid is submitted, to perform any services with an estimated value of $2 million or more under the contract outside the United States. This provision applies to: (1) construction-related services; (2) architectural services; (3) engineering services; or (4) energy performance contract services. The provision requires bidders to disclose:
   a. Whether the Business or any contractor that the Business will subcontract with to perform the contract has plans, at the time the bid is submitted, to perform any services required under the contract outside the United States; and
b. If the services under the contract are anticipated to be performed outside the United States;  
c. Where the services will be performed; and  
d. The reasons why it is necessary or advantageous to perform the services outside the United States.

(3) Indicate below whether or not the Business has information to disclose. (You must check one of these)  
[ ] The Business has no plans, at the time the bid is submitted, to perform any services under the contract outside the United States.  
[ ] The Business has plans, at the time the bid is submitted, to perform services under the contract outside the United States.  
  i. The services will be performed in the following location: _________________________  
  ii. It is necessary or advantageous to perform the services outside the United States for the following reason(s): _________________________

M. AFFIRMATION REGARDING INVESTMENT ACTIVITIES IN IRAN

I FURTHER AFFIRM THAT:

At the time the bid/proposal is submitted, or if the contract is renewed, the Business:
  i. Is not identified on the list created by the Maryland State Board of Public Works as a person, Business or entity engaging in investment activities in Iran as described in Section 17-702 of the Maryland State Finance and Procurement Article; or  
  ii. Is not engaging in investment activities in Iran as described in Section 17-702 of the Maryland State Finance and Procurement Article.

If the Business is unable to make the certification, it will provide the County, under penalty of perjury, a detailed description of the Business’ investment activities in Iran.

N. ACKNOWLEDGMENT

I ACKNOWLEDGE THAT this Affidavit is to be furnished to the County and may be distributed to units of (1) Baltimore County; (2) the State of Maryland; (3) other counties or political subdivisions of the State of Maryland; (4) other states; and (5) the federal government. I further acknowledge that this Affidavit is subject to applicable laws of the United States and the State of Maryland, both criminal and civil, and that nothing in this Affidavit or any contract resulting from the submission of this bid or proposal shall be construed to supersede, amend, modify or waive, on behalf of Baltimore County, or the State of Maryland or any unit of the State of Maryland having jurisdiction, the exercise of any right or remedy at Law or in equity with respect to any misrepresentation made or any violation of the obligations, terms and covenants undertaken by the Business with respect to (a) this Affidavit, (b) the contract, and (3) other Affidavits comprising part of the contract.

I DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THIS AFFIDAVIT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF, AFTER DILIGENT INQUIRY.

Date: ________________________  By: ___________________________________________  
  Name:  
  Title:  
  (Authorized Representative and Affiant)
MINORITY PARTICIPATION AFFIDAVIT

A. AUTHORIZED REPRESENTATIVE

I HEREBY AFFIRM THAT:

I am the [title]________________________________________ and the duly authorized representative of [business] ________________________________ (the “Business”) and that I possess the legal authority to make this Affidavit on behalf of myself and the Business for which I am acting.

B. AFFIRMATION REGARDING MINORITY PARTICIPATION

I FURTHER AFFIRM THAT:

I am aware that, pursuant to the July 27, 2017 Executive Order of Baltimore County, Maryland, the following words have the meanings indicated.

(A) “Minority Business Enterprise” or “MBE” means a business enterprise that is owned, operated and controlled by one or more minority group members (African American, Hispanic American, Asian American, or Native American) who have at least 51% ownership and in which the minority group members have operational and managerial control, interest in capital and earnings commensurate with their percentage of ownership.

(B) “Women’s Business Enterprise” or “WBE” means a business enterprise that is owned, operated and controlled by one or more women who have at least 51% ownership and in which the women have operational and managerial control, interest in capital and earnings commensurate with their percentage of ownership.

____ The Business is a MBE____ or WBE ___

[____] Maryland State Department of Transportation (MDOT) #_____________________

[____] City of Baltimore #_____________________

[____] Name Other Jurisdiction: __________________________________  #_____________________

[____] The ownership of the Business consists of _____% minorities and _____% women (for a total of _____%), each of which has operational and managerial control, interest in capital and earnings commensurate with their percent ownership.

____ Minority Status

___ African American   ___ Hispanic American

___ Asian American    ___ Native American

___ Caucasian    ___ Women

____ The MBE/WBE business anticipates meeting up to 50% of the stated participation goal with its own workforce

____ The Business anticipates utilizing subcontractors for _____% of the work of the contract requirements, of which it anticipates ___% will be MBEs and ___% will be WBEs.

I DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THIS AFFIDAVIT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.

Date: ________________________  By:___________________________________________

Name: _________________________________________________

Title: _________________________________________________

(Authorized Representative and Affiant)
First Source Hiring Agreement Overview

What is First Source Hiring?

Baltimore County’s First Source Hiring Agreement requires that developers, contractors, and employers utilize good faith efforts toward employing economically disadvantaged Baltimore County residents in newly created positions on applicable projects. These efforts are supported by Baltimore County’s workforce development system, a partnered network of business and economic development professionals, education and training providers, and human service agencies working together systematically to provide a ready supply of qualified workers to employers with hiring needs. The intent of First Source is to connect these individuals with new jobs that are generated by the County’s investment in contracts or public works; or by business activity that requires approval by the County’s Department of Economic and Workforce Development.

The goals of the First Source Hiring Agreement are to:

- Increase awareness of the resources, services and potential benefits available to help Baltimore County employers meet their workforce needs; and,
- Give economically disadvantaged individuals the first opportunity to apply for new jobs in Baltimore County.

Which businesses can participate in First Source Hiring?

1. Businesses who have leases with the County or on County property; or,
2. Businesses with County contracts for goods, services, and grants in excess of $100,000 which are projected to create new jobs/positions to fulfill contract terms

How can First Source help your business?

Baltimore County Department of Economic & Workforce Development’s (DEWD’s) Business Services Team can help coordinate recruitment services with our workforce partners in collaboration with our three Baltimore County Career Center locations to assist with finding pre-screened, qualified candidates. Available services may include but are not limited to:

- Posting and promotion of employment opportunities through our network of service providers
- Access to diverse talent pools from within Baltimore County’s workforce system
- Access to Baltimore County Career Centers for coordinated recruitment/interviewing activities
- Referral of pre-screened, qualified candidates for employer consideration
- Assistance with using the Maryland Workforce Exchange - a statewide job database and candidate matching platform
- Information on earning tax credits and other employer benefits for new hires (if applicable)
I’d like to participate in First Source Hiring…Where do I start?

**Step #1:** Register your business with the [Maryland Workforce Exchange](https://www.marylandworkforceexchange.com). This is an online database to track First Source Hiring job opportunities. As an employer, the Maryland Workforce Exchange can help you promote job openings, search for qualified candidates and share placement information.

**Step #2:** Businesses or non-profits who receive a non-construction or professional services contract from Baltimore County over $100,000 are required to project the number of job openings they expect during the contract period. After registering your business with [Maryland Workforce Exchange](https://www.marylandworkforceexchange.com), complete the [First Source Hiring Description Form](https://www.marylandworkforceexchange.com/) and email it to the Baltimore County Department of Economic and Workforce Development (DEWD) at firstsourcehire@baltimorecountymd.gov. If you have any questions about registering with MWE or completing the form, contact our office at 410-887-8000.

**Step #3:** Once you are registered in MWE and Baltimore County receives your [First Source Hiring Description Form](https://www.marylandworkforceexchange.com/) via email, you will be contacted by a member of the Business Development Team to assist with recruitment for your open positions.

**Helpful Tips:**
Businesses that qualify are asked to post their openings with Baltimore County’s First Source Hiring network of service providers, and offer the County the first opportunity to refer qualified candidates to those positions. While the agreement does not require an employer to hire a specific candidate, it does ask that employers make a good faith effort to hire referrals from the County’s workforce development system. We ask that employers would report basic information for any new hires by entering the placement data in the Maryland Workforce Exchange, or by completing an Employment Verification and Employer Survey Form (see FORM 2 attached) or via email at the completion of your recruitment activities.

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<table>
<thead>
<tr>
<th>Company Name</th>
<th>Contact Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company Address</td>
<td>City, MD</td>
</tr>
<tr>
<td>E-mail Address</td>
<td>Telephone</td>
</tr>
<tr>
<td>Acknowledgment Signature</td>
<td>Date</td>
</tr>
</tbody>
</table>
### Taxpayer Identification Number (TIN) and Certification
(Substitute for IRS Form W-9)

**Certification of TIN and business name are required for all successful bidders prior to issuing a contract or purchase order. Completion of **SIDE 1** of this form is necessary to meet IRS regulations. All MBE/WBE vendors should also complete **SIDE 2**. For questions, call 410-887-3587.**

**SIDE 1**

List your **legal business name** below, as shown on your income tax return. **Sole proprietors** should list their individual name as noted on your social security card. You may enter a business name on line 2. Other entities must list their business name as shown on Federal tax documents. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the business name line (2). For **limited liability companies** (LLC) that are owned by an individual, the owner’s name must be listed in the Name line (1) and the business name can be listed on the business name line (2). For **limited liability companies** that are corporations, partnerships, etc., enter the business name on Name line (1).

1. **Name** (as shown on your income tax return)

<table>
<thead>
<tr>
<th>Address</th>
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<tbody>
<tr>
<td>City</td>
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<table>
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<tr>
<th>Remittance Address, if different from above</th>
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<tbody>
<tr>
<td>City</td>
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<table>
<thead>
<tr>
<th>Contact Person</th>
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<tr>
<td>Title</td>
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<tr>
<th>E-mail address</th>
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Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1. For individuals, this is your social security number (SSN). For other entities, it is your employer identification number (EIN). Note, this is the TIN shown on your federal tax documents.

**Social Security Number**

```
   --   --   --   --   -- OR
```

**Employer Identification Number**

```
   --   --   --   --   --   --   --
```

**CHECK HERE IF YOU ARE EXEMPT FROM BACK-UP WITHHOLDING**

**CHECK HERE IF YOU ARE TAX-EXEMPT, EXPLAIN:**

Filing Status (Ownership) (LLC is not acceptable)

<table>
<thead>
<tr>
<th>Individual</th>
<th>Sole Proprietor</th>
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<tbody>
<tr>
<td>Corporation</td>
<td>Partnership</td>
</tr>
<tr>
<td>Other: (explain)</td>
<td></td>
</tr>
</tbody>
</table>

**CERTIFICATION:**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

<table>
<thead>
<tr>
<th>Signature of U.S. Person</th>
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<tr>
<td>Date</td>
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</table>
MBE / WBE Certification

<table>
<thead>
<tr>
<th>Maryland Department of Transportation (MDOT)</th>
<th>City of Baltimore</th>
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</thead>
<tbody>
<tr>
<td>Certification #: ___________________________</td>
<td>Certification #: ___________________________</td>
</tr>
<tr>
<td>Certification Date: <em><strong><strong><strong>/_____/</strong></strong></strong></em>___</td>
<td>Certification Date: <em><strong><strong><strong>/_____/</strong></strong></strong></em>___</td>
</tr>
<tr>
<td>Pending: __________________________________</td>
<td>Pending: __________________________________</td>
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</table>

Business Ownership (Check Only One)

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<tr>
<th></th>
<th>Government Entity</th>
<th>O</th>
<th>Other: ___________________________</th>
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<tbody>
<tr>
<td>G</td>
<td>Government Entity</td>
<td>O</td>
<td>Other: ___________________________</td>
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<td>H</td>
<td>Disabled</td>
<td>P</td>
<td>Non Profit</td>
</tr>
<tr>
<td>MA</td>
<td>Minority-owned, Not small business</td>
<td>W</td>
<td>Woman-owned, Small business</td>
</tr>
<tr>
<td>M</td>
<td>Minority-owned, Small business</td>
<td>WA</td>
<td>Woman-owned, Not small business</td>
</tr>
<tr>
<td>NS</td>
<td>Non-minority-owned, small business</td>
<td>X</td>
<td>Woman-owned, Minority, Small business</td>
</tr>
<tr>
<td>NL</td>
<td>Non-minority-owned, Large business</td>
<td>XA</td>
<td>Woman-owned, Minority, Not small business</td>
</tr>
</tbody>
</table>

Type of Business/Organization

<table>
<thead>
<tr>
<th>Association</th>
<th>Attorney</th>
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<tbody>
<tr>
<td>Government Entity</td>
<td>Educational Institution</td>
</tr>
<tr>
<td>Medical Service Provider</td>
<td>Non-profit Organization</td>
</tr>
<tr>
<td>Other: (explain)</td>
<td>Financial Institution</td>
</tr>
</tbody>
</table>

Ethnicity of Ownership (Check Only One)

<table>
<thead>
<tr>
<th>A</th>
<th>Asian American</th>
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<tbody>
<tr>
<td>B</td>
<td>African American</td>
</tr>
<tr>
<td>H</td>
<td>Hispanic American</td>
</tr>
<tr>
<td>I</td>
<td>American Indian/Alaskan Native</td>
</tr>
<tr>
<td>N</td>
<td>Non-minority</td>
</tr>
<tr>
<td>O</td>
<td>Other Ethnic Group: ___________________________</td>
</tr>
</tbody>
</table>

Incorporation

| Incorporation State: ___________________________ OR Date Business Started _______/_____/_______ |

Signature

I certify that the information shown on this registration is true and correct. I will advise the Purchasing Division immediately, in writing, of any change affecting this data.

Signature: ________________ Title: ________________ Date: ________________
1. GENERAL REQUIREMENTS

1.1 Coverages Required:
Unless otherwise required by the specifications or the contract, the Contractor/Vendor shall purchase and maintain the insurance coverages listed herein.

Insurance Companies must be acceptable to Baltimore County and have an A.M. Best Rating of A-, Class X or better.

1.2 Verification of Insurance:
Before starting work on the contract or prior to the execution of the Contract on those bid, the Contractor/Vendor shall provide Baltimore County, Maryland with verification of insurance coverage evidencing the required coverages.

1.3 Baltimore County as Additional Insured:
The coverage required, excluding Worker's Compensation and Employers' Liability and Medical Malpractice Liability/Errors and Omissions Liability, must include Baltimore County, Maryland as an additional insured.

1.4 Contractor's/Vendor's Responsibility:
The providing of any insurance herein does not relieve the Contractor/Vendor of any of the responsibilities or obligations the Contractor/Vendor has assumed in the contract or for which the Contractor/Vendor may be liable by law or otherwise.

1.5 Failure to Provide Insurance:
Failure to provide and continue in force the required insurance shall be deemed a material breach of the contract.

2. INSURANCE COVERAGE

2.1 General Liability Insurance

2.1.1 Minimum Limits of Coverage:
Personal and Property Damage Liability Combined Single Limit - $500,000 each occurrence

2.1.2 Such insurance shall protect the Contractor/Vendor from claims which may arise out of, or result from, the Contractor's/Vendor's operations under the contract, whether such operations be by the Contractor/Vendor, any subcontractor, anyone directly or indirectly employed by the Contractor/Vendor or Subcontractor, or anyone for whose acts any of the above may be liable.

2.1.3 Minimum Coverages to be Included:
(a) Independent Contractor's coverage;
(b) Completed Operations and Products Liability coverage; and
(c) Contractual Liability coverage.

2.1.4 Damages not to be Excluded:
Such insurance shall contain no exclusions applying to operations by the Contractor/Vendor or any Subcontractor in the performance of the Contract including but not limited to: (a) Collapse of, or structural injury to, any building or structure; (b) Damage to underground property; or (c) Damage arising out of blasting or explosion.

2.2 Automobile Liability Insurance

2.2.1 Minimum Limits of Coverage:
Bodily Injury Liability and Property Damage Liability Combined Single Limit - $500,000 any one accident

2.2.2 Minimum Coverages to be Included:
Such insurance shall provide coverage for all owned, non-owned and hired automobiles.

2.3 Workers' Compensation and Employers' Liability Insurance

Such insurance must contain statutory coverage, including:
Employers' Liability insurance with limits of at least:
Bodily Injury by Accident - $500,000 each accident
Bodily Injury by Disease - $500,000 policy limit
Bodily Injury by Disease - $500,000 each employee

2.4 Other
Such other insurance in form and amount as may be customary for the type of business being undertaken by the Contractor/Vendor.
1. SCOPE

1.1 The Baltimore County Office of Budget and Finance, Property Management Division seeks to establish a contract to obtain a certified and qualified pest control services contractor to perform Integrated Pest Management Services for the control of insect pests, rodents, and other pests in specified County owned and/or operated buildings and areas within the boundaries of Baltimore County, Maryland. The quantities shown are approximate and for the purpose of bid evaluation. Baltimore County reserves the right to order such services as may be required during the said period, and it also reserves the right not to order any services bid upon by the Contractor, if it is found that such services are not required by Baltimore County. This contract shall be structured as follows:

1.1.1 The Contractor shall provide routine pest control services for specified buildings and areas, including a 25’ exterior perimeter of all locations for bees, wasps, hornets and mice. The Contractor shall service these buildings and areas at least once a month, unless otherwise noted on the bid price sheets. However, the Contractor is responsible for providing total pest control, regardless of how many visits are needed, to reach the acceptable level of pest population within any building or area being routinely serviced. The monthly contract price per building and area for routine service shall cover unlimited service calls placed at the building and area for that month. The Contractor cannot invoice the County for additional service calls beyond the minimum single monthly visit.

1.1.2 The County shall pay a contract price per month for the routine service. This price shall cover all labor, materials, supervision, equipment, tools, supplies, services, and all necessary incidentals required to provide total pest control within the routinely serviced buildings and areas. Materials refers to all pesticides, traps, lures, baits, monitors, chemicals, and equipment needed to provide total pest control within the routinely serviced buildings and areas.

1.1.3 The Contractor will have restricted access to some parts of the buildings and areas, however, generally, access to the routinely serviced buildings and areas shall be Monday through Friday, 8:00 A.M. – 5:00 P.M. excluding weekends and holidays, unless otherwise noted on the bid price sheets. If the Contractor needs to make extra service calls for any building or area in the evenings, weekends, or holidays, they must contact Property Management Division Manager (hereafter PMDM), or his designated representative at (410) 887-2094 to make the arrangements for access.

1.1.4 The PMDM or designated representative must approve all requests for access to any building or area regardless of what day or what time is requested.

1.1.5 The County can add or delete buildings and areas to the routine service schedule at any time during the contract term, including all renewals. For new buildings and areas, the Contractor shall quote a monthly contract price. The County, in its sole judgment reserves the right to accept or reject the quoted contract price for any additional buildings and areas.
1.1.6 The Contractor shall provide on-call pest control services for buildings and areas not routinely serviced on an as-needed basis. These services shall be priced, performed, invoiced, and paid on a time and materials basis per the contract pay items.

1.2 Regardless of whether the Contractor is providing routine pest control services or on-call pest control services, these services shall cover the control of rats, mice, roaches, ants, silverfish, crickets, mites, centipedes, millipedes, water bugs, fleas, flies, moths, mosquitoes, bees, wasps, hornets, carpet beetles, maggots, and fruit flies. Termites, carpenter ants, snakes, birds, and bats are excluded from this contract. Baltimore County reserves the right to solicit bids for pest control services for these excluded pests if the need arises.

1.3 The work to be done under this contract includes, but is not limited to, the providing of all labor, materials, supervision, equipment, services, in accordance with the scope of work.

1.4 The Contractor shall provide a complete, workmanlike, well-executed job in accordance with these specifications and all applicable national and local codes. Any additional code requirements requested by Baltimore County shall be noted within. In cases of conflict between requirements; that requirement which is in compliance with all applicable codes and which is also, in the opinion of Baltimore County, more advantageous to Baltimore County, shall govern.

1.5 Integrated Pest Management (IPM) is a program of pest control conducted by making accurate decisions as to when control measures are needed, the type of control measure selected, and the method of application. Control practices in an IPM program must extend beyond the routine application of pesticides to include monitoring and inspecting for pests, modifying structures, and training for both the pest management Contractor and client. It is our intention to employ a system to optimize NOT maximize the use of pesticides and other control measures.

2. TERM OF AGREEMENT.

2.1 The term of this contract shall be for one (1) year. The County reserves the right to renew this contract for up to four (4) additional one-year renewal options under the same terms and conditions. The County will automatically renew this contract on each option year unless notice is given to the vendor/contractor that the contract is not renewed.

2.2 If price adjustments are requested pursuant to the terms of the contract, the Contractor must notify the Baltimore County Purchasing Division at least ninety (90) days prior to the current terms expiration date.

2.3 The Contractor must maintain the insurance coverages required by the County while the contract is in force, including automatic renewal terms, and shall provide documentation of such insurance in a form satisfactory to the County when required.

3. METHOD OF AWARD.

3.1 Award will be made on a total lump sum basis. In accordance with Sec. 10-2-406 of the Baltimore County Code, 2003, as amended, past performance of bidders in furnishing goods and services to Baltimore County will be considered in determining the award.
3.2 Bidders shall supply as references a list of existing clients for whom they are currently providing or have within the past two (2) years, provided similar products and services; including the name, address, contact party, telephone number and approximate total annual value of the contract. The County shall have the right to contact any other reference in its discretion as part of the evaluation and selection process.

3.3 Bidders shall submit names and resumes of the personnel who will be assigned for direct work under this contract. Resumes are required which reflect education, background, experience, and specific professional or technical accomplishments, including copies of current State of Maryland Department of Agriculture Pesticide Applicators’ Licenses.

3.4 Each bidder shall submit a copy of the company’s current State of Maryland Department of Agriculture Pest Control Business License.

4. **PRICES.**

4.1 Prices quoted must remain firm for the period covered by this contract, unless price escalation is herein specified. Prices quoted shall include delivery costs and charges.

5. **ESCALATION.**

5.1 All unit prices offered herein shall be firm against any increase for one (1) year from the effective date of the contract. Prior to commencement of subsequent renewal terms, the County may entertain a request for escalation in accordance with the current Consumer Price Index at the time of the request or up to a maximum 5% increase on the current pricing, whichever is lower.

5.2 For purposes of this section, “Consumer Price Index” shall mean the Consumer Price Index-All Urban Consumers-United States Average-All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics.

5.3 The County reserves the right to accept or reject the request for a price increase within fourteen (14) days. If the price increase is approved, the price will remain firm for # days from the date of the increase.

6. **COOPERATIVE PURCHASE.**

6.1 The County reserves the right to extend all of the terms, conditions, specifications, and unit or other prices of any contract resulting from this bid to any and all public bodies, subdivisions, school districts, community colleges, colleges, and universities including non-public schools. This is conditioned upon mutual agreement of all parties pursuant to special requirements which may be appended thereto. The supplier/contractor agrees to notify the issuing body of those entities that wish to use any contract resulting from this bid and will also provide usage information, which may be requested.

6.2 The County assumes no authority, liability or obligation, on behalf of any other public or non-public entity that may use any contract resulting from this bid. All purchases and payment transactions will be made directly between the contractor and the requesting entity. Any exceptions to this requirement must be specifically noted in the bid/proposal response.
7. **QUESTIONS AND INQUIRIES; ADDENDA**

7.1 Questions may be submitted via e-mail to Christine Carpenter, Staff Buyer, at ccarpenter@baltimorecountymd.gov. If it becomes necessary to revise any part of this solicitation, addenda will be posted on the web site at www.baltimorecountymd.gov/purchasing.

7.2 Bidders must acknowledge receipt of all addenda by signing the Addenda Cover Page and returning it with their bid submission. Bidders are cautioned that the County assumes no responsibility for oral explanations or interpretations of solicitation documents.

7.3 **All questions must be received in writing no later than five (5) business days before the bid due date.**

8. **MATERIALS, WORKMANSHIP, PERMITS, LICENSES, INSPECTIONS, QUALIFICATIONS**

8.1 With regard to this contract, the PMDM or designated representative, will determine acceptability of all work and/or services performed. If the work and/or services are not acceptable, the Contractor will be called in to review and correct all problem areas without additional cost to the County. Upon notification by the PMDM, or his designated representative, the Contractor will effect repairs to deficient work and/or services in accordance with a schedule jointly agreed upon.

8.2 The County reserves the right to make unannounced periodic inspections of the work in progress. The Contractor shall contact the PMDM prior to beginning work at 410- 887- 2094.

8.3 Permits, licenses, and taxes shall be the responsibility of the Contractor at no additional cost to the County. The Contractor shall perform all work in accordance with all Federal, State, local ordinances and laws. The Contractor must comply with all State of Maryland Department of Agriculture’s requirements, regulations, and licenses for insecticide and rodenticide applications. During the entire term of this agreement, the Contractor shall keep the Purchasing Division supplied with all current copies of the State of Maryland Department of Agriculture Certified Pesticide Applicator’s Licenses and the Certified Pest Control Business License.

8.4 It is conditioned that the Contractor complies in all respects with the terms, conditions, and obligations of the agreement and his/her obligations thereunder including the specifications. In cases where delays are clearly not the Contractor’s responsibility (such as scheduling inspections and the like), the Contractor is responsible for notifying PMDM for explanation of procedures.

8.5 The Contractor must investigate and report on any complaints that might arise in connection with the use of his/her materials and supplies.

8.6 The successful bidder must have a minimum of five (5) years’ experience in successfully performing Integrated Pest Management Services.

8.7 **Minimum Qualifications For Contractor’s Staff**

8.7.1 Skilled Technician

8.7.1.1 Minimum of two (2) years field experience with Integrated Pest Management pest control methods.
8.7.1.2 Must possess a current State of Maryland Department of Agriculture Certified Pesticide Applicator’s License.

8.7.2 Entomologist

8.7.2.1 Bachelor’s degree in Entomology from an accredited University or a Bachelor’s degree in biology, chemistry, or other life science and proof of membership in the American Registry of Professional Entomologists (APRE).

8.7.2.2 Current certification in Maryland as a Commercial Applicator in Category VII with a minimum of sub-categories to include: general pest control, and rodent control.

8.7.2.3 The entomologist does not have to be on the Contractor’s staff as an employee. The entomologist can be a sub-contractor.

9. **INSURANCE.**

9.1 The Contractor will be required to provide verification of insurance coverage to include Endorsement Page(s) for each carrier in accordance with the attached requirements. The Contractor will have fifteen (15) calendar days from receipt of notice of intent to award in which to comply with this requirement, excluding County holidays and non-work days, if applicable.

9.2 The Insurer must maintain the insurance coverage required by the County while the contract is in force, including renewal terms, and shall provide documentation of such insurance in a form satisfactory to the County when required.

9.3 In the event the Contractor changes its insurance carrier, new verification of insurance coverage and Endorsement Page(s) must be provided to the County by the new insurance carrier within ten (10) days of the change of policy.

10. **INVOICES.**

10.1 Daily work tickets, detailing the quantity of work performed under the payment unit of measure, must accompany all invoices. For materials incorporated in the work, when on-call services are performed, the Contractor must also include copies of their manufacturer’s/vendor’s invoices for material used thereby providing verification of actual material costs. Invoices must be legibly prepared showing the full description of all work performed and the unit price for each payment unit of measure. Authorization to pay invoices will be given by the PMDM, or his authorized representative (410 887 - 2094, prior to payment of invoices. Approved invoices will be given provided that monitoring of the buildings and areas being serviced has indicated that the level of pest population is satisfactory to the PMDM, or his authorized representative, and the County employees and citizens using these buildings and areas. Invoices must be submitted in duplicate on a monthly basis to the Office of Finance, Disbursements Section, Historic Courthouse, Room 148, 400 Washington Avenue, Towson, Maryland 21204.

10.2 Invoices/work tickets that are sent electronically should be sent to the PMDM, or his authorized representative via email.
10.3 Baltimore County may withhold, or on account of subsequently discovered evidence, nullify the whole or a part of any payment to such extent as may be necessary to protect the County from loss on account of:

10.3.1 Defective work not remedied.

10.3.2 Claims filed or reasonable evidence indicating probable filing of claims, by parties other than the Contractor.

10.3.3 Failure of the Contractor to make payments properly to subcontractors or for material or labor.

10.3.4 A reasonable doubt that the contract can be completed for the balance then unpaid.

10.3.5 Damage to another Contractor.

10.3.6 Failure of the Contractor to submit data required within the time limits stated in the Contract Documents. When the above grounds are removed, payment shall be made for amounts withheld because of them.

11. **LIENS.** For jobs involving sub-contracting of services by the Contractor, neither the final payment nor any part of the retained percentage shall become due until the Contractor shall deliver to the County a complete release of all liens arising out of this contract, or receipts in full in lieu thereof and, in either case, an affidavit that so far as he has knowledge or information the releases and receipts include all the labor and material for which a lien could be filed, but the Contractors may, if any sub-contractor refuses to furnish a release or receipt in full, furnish a bond satisfactory to the County, to indemnify him against any lien. If any lien remain unsatisfied after all payments are made, the Contractor shall refund the County all monies that the latter may be compelled to pay in discharging such a lien, including all costs and reasonable attorney’s fee.

12. **PRE-BID CONFERENCE.**

12.1 A pre-bid conference will be held on Tuesday, July 16, 2019, 11:00 a.m., in the Purchasing Division, Historic Courthouse, 400 Washington Avenue, Room 148, Towson, MD 21204. The purpose of the conference is to clarify any parts of the solicitation and answer questions, which may be pertinent to the request.

12.2 Any significant changes to the solicitation as a result of the discussions at the pre-bid conference will be posted on the web site at: www.baltimorecountymd.gov/purchasing.

13. **“SAMPLE” FORM CONTRACT.**

13.1 A sample of the County’s form contract may be found on the Baltimore County website at www.baltimorecountymd.gov/purchasing/currentsolicitations. The vendor’s submission of a bid response without identifying exceptions expressly acknowledges and formally evidences the vendor’s acceptance of all terms and conditions of the form contract. Any and all exceptions must be submitted in writing in the vendor’s bid response.

13.2 If the vendor submits an exception, which alters the County’s risk, liability, exposure in, or the intent of this procurement, the County reserves the right in its’ sole and absolute discretion to deem the vendor non-responsive.
13.3 All vendors further understand and agree that the County will accept no vendor exceptions to the form contract at any time after submission of the bid response.

14. ELECTRONIC VERSION SUBMITTAL.

14.1 The cost of preparing Bids is the responsibility of Bidders.

14.2 To be considered, Bids shall be received by the bid closing date and time to the following e-mail address: bid@baltimorecountymd.gov. The Bid Number should be referenced in the Subject Line of the e-mail. Bids may not be submitted by any other means. Bids that are mailed or otherwise delivered to the Purchasing Division (including emails which indicate links to locations where the bid may be downloaded) and/or emails sent to any other Baltimore County email address will not be accepted.

14.2.1 DO NOT CARBON COPY (cc) the buyer on the bid submission.

14.3 Late Bids will not be considered. Bidders are strongly encouraged not to wait until the last minute to submit bids. The time stated on the auto-receipt (described below) will be definitive of the time of receipt. Bids received after the deadline will not be accepted. Bidders are advised that the County cannot receive email attachments greater in size than twenty-five (25) megabytes and this size limitation may be further reduced by requirements of the Bidder’s email provider which are beyond the control of the County. Bidder should consider separating any large bid attachment into multiple parts and emailing each part separately. In such case, Bidder will note that each email is 1 of 2, 2 of 2, etc. Multiple part bids will not be considered unless all parts are received by the bid closing date and time.

14.4 After submitting a Bid to bid@baltimorecountymd.gov, and upon successful receipt by the County thereof, Bidder will receive an auto-receipt email. This receipt is proof that the bid has been received by the Purchasing Division and should be retained for Bidder’s records. In the case of a bid submitted in multiple parts as described in 14.3, an auto-receipt email will be generated for each part. The County has no obligation to consider any Bid for which an auto-receipt was not generated.

14.5 As with any system, power outages or technology problems may arise that are outside of the County’s control and could affect your submission. The County will not be held accountable for such issues that may delay the transmission of any Bid.

14.6 The County reserves the right to waive minor irregularities in conjunction with Bids.

15. BACKGROUND CHECKS.

15.1 Criminal background checks must be procured and provided to the County, at no cost to the County, for any and all Vendor or subcontractor personnel that have the ability to viewer access any County data or facilities. The Vendor must provide copies of such background checks to the County before any such personnel will be permitted to access the County’s data or facilities. The background checks should be sent to Deborah Shindle in Property Management. If such background check is not provided to the County, or is determined to be unacceptable, the County reserves the right to require the Vendor or subcontractor to provide alternate personnel. In addition, failure to provide such background check may be deemed to be a default under the contract.
16. UTILIZATION OF BALTIMORE COUNTY’S DEPARTMENT OF ECONOMIC AND WORKFORCE DEVELOPMENT.

16.1 Baltimore County’s First Source Hiring Agreement requires that developers, contractors, and employers utilize good faith efforts toward employing economically disadvantaged Baltimore County residents in newly created positions on applicable projects. These efforts are supported by Baltimore County’s workforce development system, a partnered network of business and economic development professionals, education and training providers, and human service agencies working together systematically to provide a ready supply of qualified workers to employers with hiring needs.

16.2 The Contractor may use Baltimore County’s Department of Economic and Workforce Development as a “First Source” for training and recruitment of employees. To utilize “First Source” the Contractor/vendor may notify the Department of Economic and Workforce Development of employment opportunities to present qualified candidates to the Contractor/vendor for consideration. The Contractor/vendor may use reasonable efforts to consider qualified Baltimore County residents who are either unemployed or under-employed for all available positions. For additional information call 410-887-8000 or visit: http://www.baltimorecountymd.gov/Agencies/economicdev/business/workforce/recruiting-retention.html

17. ECONOMIC BENEFIT FACTOR.

17.1 Examples of economic benefits to be derived from a contract shall include any, but not limited to, the following. For each factor identified below, identify the specific benefit and contractual commitments and provide a breakdown of expenditures in that category:

17.1.1 The number and types of jobs for Baltimore County and/or Maryland residents resulting from the Contract. Indicate job classifications, number of employees in each classification and aggregate payroll to which the Offeror has committed, including contractual commitments at both prime and, if applicable, subcontract levels. If no new positions or subcontracts are anticipated as a result of this Contract, so state explicitly;

17.1.2 Subcontract dollars committed to Baltimore County and/or Maryland minority-owned and women-owned businesses; and

17.1.3 Other benefits to the Baltimore County and/or Maryland economy which the Offeror promises will result from awarding the Contract to the Offeror, including contractual commitments. Describe the benefit, its value to the Baltimore County and/or Maryland economy, and how it will result from, or because of the Contract award. Offerors may commit to benefits that are not directly attributable to the Contract, but for which the Contract award may serve as a catalyst or impetus.
1. WORK PROCEDURES

1.1 In general, the scope of this contract shall be to furnish all labor, materials, tools, equipment, supervision and all necessary incidentals for both routine and on-call pest control services at various County owned and/or operated buildings and areas within the boundaries of Baltimore County, Maryland on a time and materials basis.

1.2 Service areas for most locations will include a 25’ perimeter of each location for the treatment of bees, wasps, spiders, hornets, and mice. The locations that include exterior treatment are noted as such on the price sheets.

2. LOCATION OF WORK AND EXISTING CONDITIONS

2.1 The work sites are located at various County owned and/or operated buildings within the boundaries of Baltimore County, Maryland.

2.2 Each bidder may visit the building and area locations that will receive routine services. The act of submitting a bid is to be considered acknowledgment by the bidder that they have visited the site, and are familiar with the conditions and requirements affecting the work. Failure to do so will not relieve the successful bidder of his obligation to furnish all materials and labor necessary to carry out the provisions of the contract and to complete the work for the consideration set forth in this bid. Vendors may contact Brian Brzozowski, Property Management Division Manager (410) 887 - 2094, to arrange for a site visit.

2.3 The County reserves the right to add or delete locations as needed.

3. PROTECTION OF PROPERTY AND SAFETY PROCEDURES

3.1 The Contractor is responsible to protect all existing and newly installed work, materials, equipment, improvements, utilities, structures, and vegetation at all times during the course of this contract. Any property or incidentals damaged during the course of this contract shall be repaired or replaced to the satisfaction of the PMDM, or his authorized representative, and the user agency.

3.2 The work described in this specification shall be done with the least inconvenience to Baltimore County Government. Vehicles must have egress capabilities at all times. The amount of time that normal operations are interrupted must be kept to an absolute minimum and shall be coordinated with the user agency at (410) 887 - 2094.

4. MATERIAL SAFETY DATA SHEET

4.1 All bidders must submit with their bids Material Safety Data Sheets (MSDS), for all pest control chemicals that they plan to use under this agreement. Prior to awarding the bid, the Safety Office, Department of Public Works, must approve the awardee’s MSDS prior to award of the contract.

4.2 During the entire term of this agreement, the Contractor shall receive approval by the Safety Office, Department of Public Works, for every new pest control chemical prior to its
use by the Contractor under this agreement. Submittals shall be forwarded to the Purchasing Division, Office of Budget and Finance, Historic Courthouse, Room 148, 400 Washington Avenue, Towson, Maryland 21204, ATTN: Christine Carpenter, Staff Buyer.

5. **CHANGES TO THE CONTRACT.** The Contractor will notify the PMDM or authorized representative, immediately by telephone of any unexpected emergency, subsurface or latent physical condition found; along with the recommendations for dealing with the matter; any changes found necessary by the user or the Contractor not covered under the original scope of work, specification or drawing(s) shall be jointly agreed upon by the Contractor and the County. Any additional cost on the project must be submitted in writing by the Contractor and an amendment to the purchase order will be issued by the Purchasing Agent covering the change(s) before the work can proceed. The County assumes no responsibility for oral instructions or suggestions. All official correspondence in regard to the specifications should be directed to, and will be issued by the Purchasing Agent.

6. **DEMOLITION AND DEBRIS REMOVAL.** The Contractor shall be responsible to remove all their debris from the site and clean effected work areas. Contractor shall keep the premises free of debris and unusable materials resulting from their work and as work progresses; or upon request by a Baltimore County representative, shall remove such debris and materials from County property. The Contractor shall leave all affected areas as they were prior to beginning work.

7. **DISPOSAL OF DESIGNATED HAZARDOUS MATERIALS.**

7.1 Disposal of any empty designated hazardous chemical containers shall be executed in accordance with the Maryland State Department of Agriculture’s Title 10, Subtitle 51 “Disposal of Designated Hazardous Materials” regulation, latest edition.

7.2 The Contractor will follow these procedures only if the material in the containers is so marked hazardous, and falling under the State of Maryland Department of Agriculture’s list of hazardous materials. In addition, the Contractor shall not dispose of any containers at Baltimore County landfills.

8. **GENERAL WORK PROCEDURES FOR BOTH ROUTINE AND ON-CALL SERVICES.**

8.1 It shall be the sole responsibility of the Contractor performing services for this contract to safeguard their own materials, tools, and equipment. Baltimore County shall not assume any responsibility for vandalism and/or theft of materials, tools and/or equipment.

8.2 All work shall be done in a safe manner and comply with all governing regulations concerning safety. This shall include, but not be limited to OSHA, MOSHA, etc. Adequate barricades shall be erected and maintained all around areas where equipment and materials are stored and used. All work being performed for and/or on Baltimore County property shall fully conform to all local, State and Federal safety regulations. The Contractor shall take all necessary precautions to prevent injury to the public and parts of the building while service is being performed.

8.3 The Contractor shall obtain the permission of the Baltimore County representative regarding any needed storage of materials and equipment. Such storage shall be done in such a manner as not to interfere with the building schedule. The Contractor shall be held responsible for any and all accidents caused by negligence from this source. The County does not accept responsibility for losses of material or equipment regardless of approval to store in any of the County’s buildings or grounds.
8.4 The Contractor shall provide technicians that are trained and experienced in current pest management practices and be able to make judgments regarding integrated pest management techniques. The Contractor shall assure continuity of pest management personnel assigned to the contract. Any substitutions, additions, or replacement of personnel must be submitted to the PMDM or authorized representative for approval.

8.5 Acceptable Pest Population

8.5.1 Acceptable levels of pest population within any facility or area shall be determined by the PMDM or authorized representative and the County employees and citizens using these facilities and areas. The level of success or failure of the Contractor’s pest control performance shall be directly measured by the level of satisfaction or dissatisfaction of the PMDM and the County employees and citizens using these buildings and areas.

8.5.2 At each job site, the Contractor shall provide and maintain an activity log, recording all pest control services performed at that site. The County employee contact person shall be instructed by the Contractor’s technician on how to record pest sightings in the log and shall determine its location at the job site. The log should be structured to permit efficient evaluation and management of the program, accurate information retrieval, and adhere to record keeping required by statute.

8.6 Baltimore County Work Site Contacts

8.6.1 Regardless of whether the building or area is under routine service or on-call service, the Contractor will be given one or more names of County employees at the work site to contact. The Contractor must contact one of these employees. If the Contractor contacts anyone else or fails to contact anyone at all, the Contractor shall not be paid for the service call even if the Contractor performs work. The purpose of this contact person will be to:

8.6.1.1 Identify and discuss specific problem areas in the facility.
8.6.1.2 Facilitate access to all necessary areas.
8.6.1.3 Identify facility features or personnel practices which are contributing to pest infestation.
8.6.1.4 Discuss effectiveness of previous control efforts.
8.6.1.5 Inform the Contractor of any restrictions or special safety precautions.

8.7 IPM Methods

8.7.1 The Contractor may employ any and all pest control methods associated with Integrated Pest Management including but not limited to the following:

8.7.1.1 Extensive monitoring to identify infested zones using zone infestation indicators.
8.7.1.2 Visual inspections within zones where infestations are indicated, or where the action level has been reached. The Contractor may need to make visual inspections, as needed, of incoming deliveries suspected of causing infestations. Positive findings from such an inspection shall be reported in
writing to the Chief of Building Services, or her authorized representative, within 24 hours of the inspection.

8.7.1.3 Treatment of harborage areas where inspections indicate actual or potential infestations or where the action level has been reached. Treatment shall be made with appropriate pest management techniques and materials.

8.7.1.4 Preventive treatments in potential areas of infestation. Preventive treatments are subject to review by the Chief of Building Services or his authorized representative, and can be eliminated by him at any time.

8.8 **Exclusion**

8.8.1 Exclusion, the sealing-off of any building or area to prevent access by pests, shall not be included in the routine service for the listed buildings and areas. The only exclusion that shall be included in the routine service and the contract prices for each building and area under routine service, is minor caulking and sealing of small cracks, holes, and cavities. Exclusion work shall be performed by one of the following processes:

8.8.1.1 On-call service (time and materials)

8.8.1.2 County personnel and maintenance mechanics

8.8.1.3 Solicitation of bids on the open market

Baltimore County, in its sole judgment, shall decide how exclusion work shall be performed.

9. **WORK PROCEDURES FOR ROUTINE SERVICE**

9.1 The successful Contractor will be required to develop a detailed integrated pest management plan and an implementation schedule for each building and area. This detailed plan and schedule must be submitted to the PMDM or authorized representative 410-887-2094, for approval, prior to initiation. This written plan and schedule should address any structural or operational changes which might facilitate and/or affect the pest management effort. In addition, the plan must identify the proposed primary pesticides and alternatives by EPA accepted common name (generic name); method(s) of application proposed for use in the facility; and rationale for each type of use. The plan shall be submitted not more than 15 working days following the award of contract by the Purchasing Agent. The PMDM, or authorized representative 410-887-2094, will render a decision regarding the acceptability of the plan. The Contractor shall be on site to implement the plan and schedule within 10 working days following notice of the PMDM, or authorized representative 410-887-2094, approval of the plan. If the plan is disapproved, the Contractor shall have 5 working days to submit a revised plan and schedule. This procedure shall be followed for any new building or area added to the routine services schedule.

9.2 The IPM plan should address the following issues:

9.2.1 **Identification of Zones.** An extensive monitoring program will be required to identify infested zones using zone infestation indicators. The minimum frequency of monitoring for all facilities and areas shall be monthly. The criteria or rational for
the identification of zones should be explained in detail. The plan should be tailored to the specific needs of each building and area.

9.2.2 Program of Zone Monitoring. The program should include a typical schedule of zone monitoring including visual inspection and the use of infestation indicators capable of counting representative samples of pest population.

9.2.3 Control Techniques. The plan shall list the IPM control techniques used for each building and area.

9.2.4 Identification of Chemicals, Traps, and Materials. The plan should provide a copy of the current label and Material Safety Data Sheets for each pesticide proposed for use prior to any actual application. Pesticide labels should be included in-depth safety and use documentations. All traps and other dangerous chemicals and materials must be registered with the U.S. Environmental Protection Agency and the State of Maryland. Use of all pesticides shall be in strict accordance with the manufacturer’s label instructions and all applicable Federal, state and local regulations.

9.2.5 Review of Structural Alteration Which Will Facilitate IPM. The plan shall recommend what buildings and areas need exclusion alterations.

9.2.6 Interface With County Personnel. The plan should outline plans for the education of County personnel in such issues as the impact of cleaning methods and eating in the facilities.

9.2.7 Scheduling. The Contractor shall present model schedules that will be the basis for the County’s IPM plan. The schedule should include information on timelines and regularity of visits. The proposal shall indicate when control treatments are to be implemented (regular time or off-hours).

10. WORK PROCEDURES FOR ON-CALL SERVICES

10.1 In the interest of clarification, the following definitions shall apply to this contract:

10.1.1 Regular Hours: Monday through Friday, 8:00 A.M. – 5:00 P.M.

10.1.2 Overtime Hours: Monday through Friday, 5:00 P.M. – 8:00 A.M. weekends, Saturday and Sunday, any hour day or night, and holidays, any hour day or night as per this listing:

   New Year’s Day       Labor Day
   Memorial Day         Thanksgiving Day
   Independence Day     Christmas Day

10.1.3 Materials incorporated in the work: All baits, scents, lures, disposable traps, disposable glue boards, rodenticides, insecticides, chemical sprays and fogging materials and related applicators, ejectors, and canisters, and any materials used in the monitoring, trapping, and baiting of all pests controlled under this contract. Non-disposable traps and devices shall be charged to the County for the initial purchase only. The Contractor shall store and reuse these non-disposable traps and devices for the County, at no additional charge, for the entire term of the contract. The Contractor shall return all usable traps and devices to the County at the termination of the contract. The County will not pay for any specialized
equipment used for treatment. Log books at job site locations are not chargeable as materials incorporated in the work, but rather, they are incidental to the other pay items.

10.2 When the need for on-call service arises, the PMDM or authorized representative, shall notify the Contractor to report to the specific work site to inspect, investigate, and/or treat the area(s) for specific pest(s). The Contractor will be told that the service call is an emergency or a non-emergency. If the call is an emergency, the Contractor must physically report to the work site within two (2) hours. The Contractor shall be available for emergency services twenty-four (24) hours per day, each day of the year. If the call is a non-emergency, the Contractor must physically report to the work site within twenty-four (24) hours.

10.3 When the Contractor is assigned the work site, the PMDM or authorized representative, will either instruct the Contractor to perform work or to submit a price quote on the work to be performed. In either case, the Contractor must discuss the problem with the County employee contacted. If the Contractor is to perform work without first quoting the price, he/she can begin work. If the Contractor has to submit a price quote, he should have the capabilities to submit a quote either by phone or email from the job site so a determination can be made immediately for treatment. The PMDM or authorized representative, shall stipulate whether the Contractor will quote prices for regular time, overtime, or a combination thereof. The PMDM or authorized representative, will inform the Contractor to perform the work during normal working hours or a combination of normal and after work hours. The Contractor shall only work overtime when specifically told to do so. The PMDM or authorized representative shall determine what skill levels of workers and how many of each level shall work on any job under this agreement. The PMDM or authorized representative, shall indicate the types and quantities of materials incorporated in the work and shall approve all sources of supply. All materials incorporated in the work must be approved by the PMDM or authorized representative, prior to use on each job. Materials incorporated in the work that have not received prior approval by the PMDM or authorized representative, shall be at the Contractor’s expense and not paid for by Baltimore County. The Contractor may recommend that more than one service call may be needed to provide acceptable pest control. The Contractor shall quote all labor and materials for each proposed service call associated with the original service request from Property Management.

10.4 If he/she is providing a price quote, the quote shall be emailed to the PMDM or authorized representative at propmgmtbldgopsfax@baltimorecountymd.gov. When approved, the Contractor will be given a verbal Notice To Proceed by the PMDM or authorized representative. Each verbal Notice To Proceed shall be confirmed by email. When quoting on emergencies, the Contractor shall call in the price quotation to the PMDM or authorized representative, who, in turn, shall give the Contractor the verbal Notice To proceed. The Contractor shall commence emergency work or non-emergency work immediately.

10.5 The Contractor cannot sub-contract all or any portion of the work assigned under this agreement. All work must be performed by the Contractor’s work forces. The only exception to this requirement is for work not within the trade contracted by this agreement (i.e. carpentry, etc.) or to achieve MBE subcontracting. For services outside of the contracted trade, sub-contracting is allowed and the Contractor must bind the sub-contractor by the same terms, conditions, responsibilities, and obligations assumed by said Contractor to the County. Baltimore County shall reimburse the Contractor for their cost for the sub-contractor’s labor and material. No additional mark-ups (i.e. overhead and profit) or charges will be allowed.
10.6 Included in the labor rates shall be travel means (truck and gas), and any and all equipment and tools required. Demolition dump disposal charges should be included in the Contractor's overhead. The Contractor shall not charge Baltimore County for travel time to and from the work site or workers' lunch breaks. Baltimore County shall pay only for actual work time on the job. The Contractor shall come prepared to the job site with the correct materials and parts needed for the work. If the Contractor finds that he needs material not anticipated in the original scope of work, they may use work time to go to the closest supply house to pick up that part or material. Only a maximum of one (1) man hour can be charged per day for such activity, if approved by the County on that day.

10.7 The Contractor's invoice shall clearly state actual hours worked at labor rates quoted, actual cost of materials, thereof, a complete description of work performed, location, and date. Accompanying their invoices, the Contractor must also include copies of their manufacturer's/vendor's invoices for material used thereby providing verification of actual material costs and copies of all daily work orders listing each skill level of labor and their individual hours worked. **The original work orders must be two-copied and must be signed by the Baltimore County contact person at the job site. One copy should be given to that contact person and one retained for the Contractor's files. The Contractor's technicians shall sign-in and sign-out on their work orders showing actual time of signing. All materials shall be listed on the work order.**

10.8 If the Contractor foresees that he/she is going to exceed the original estimate, he/she must notify the PMDM or authorized representative, for approval in order to proceed on the additional work. The County shall not pay for additional work if the Contractor performs the work without the County's approval.

11. **BED BUG INSPECTION AND TREATMENT**

11.1 Bed bug concerns are considered an emergency. Once notified, the contractor must report to the site within two (2) hours. Once an inspection is completed and if bed bugs are determined to be present, a treatment plan should be determined on site, and the vendor should be prepared to proceed within two hours after receiving approval by the PMDM or authorized representative.

11.2 Treatment should consist of steam and material such as Temprid FX, or approved equal. Temprid FX, or approved equal, should be applied in cracks, crevices and along all corners and edges. A minimum of three (3) treatments, once (1) a week for three (3) consecutive weeks should be performed.

11.3 The vendor shall offer a fourteen (14) day warranty on these treatments, beginning at the completion of all three (3) treatments. If there is another bed bug concern within the fourteen (14) day warranty period, additional treatment will be at no cost to Baltimore County.

11.4 In extreme cases where steam and Temprid FX, or approved equal, will not be an effective treatment solution, vendor shall offer, in written format, alternative methods of detection and/or treatment, and a price proposal to the PMDM or authorized representative.
BALTIMORE COUNTY, MARYLAND
REQUEST FOR BID NO. B-1370
PEST CONTROL SERVICES, TERM CONTRACT
Due Date: 07/31/19, Time: 3:30 P.M.

PROPOSAL SIGNATURE COVER PAGE

SUBMISSION OF A BID/PROPOSAL IN RESPONSE TO THIS SOLICITATION EVIDENCES THE BIDDER’S ACCEPTANCE OF THE TERMS AND CONDITIONS THEREIN. THIS PAGE MUST BE PROPERLY SIGNED BY AN AUTHORIZED OFFICIAL IN THE FIRM WHO REPRESENTS AND WARRANTS ACCEPTANCE OF ALL TERMS AND CONDITIONS OF THE REQUEST FOR BID/REQUEST FOR PROPOSAL. THE PERSON SIGNING THE BID/PROPOSAL MUST INITIAL ANY ALTERATIONS IN FIGURES ON THIS FORM IN INK.

COMPANY NAME: __________________________________________________________

ADDRESS: ________________________________________________________________

(City) (State) (Zip Code)

TELEPHONE:__________________________ FAX:__________________________

SIGNED:__________________________ DATE:__________________________

PRINT NAME:________________________ TITLE:__________________________

TAX ID NUMBER (FIN/SS#) _______________ EMAIL: ______________________

Is your company a certified Minority Business Enterprise? Bidders must complete the applicable Minority Participation Affidavit attached.

Initial to confirm that a complete electronic version of the bid proposal response is included in the bid package.

Is your firm in compliance with all applicable laws and regulations relating to the employment of illegal aliens? If YES, check here _____

NOTICE: A notice required to be delivered shall be deemed to have been received when such notice has been sent to the following address and individual:

__________________________________________

__________________________________________

__________________________________________

F.O.B. Destination (unless otherwise stated herein).

Delivery shall be made within _________ calendar days after receipt of order.

Payment Terms: __________________________ Cash discounts for less than 30 days will not be considered in determining awards. However, should that bidder obtain award by consideration of the gross price, the County should make every effort to obtain the discount. The County will not accept payment terms with a period of less than (30) days.

If your firm is not already receiving email notification of new solicitations and amendments, you may register for email notification on the County’s web site at http://www.baltimorecountymd.gov/purchasing.
<table>
<thead>
<tr>
<th>LINE NO.</th>
<th>COMMODITY CODE: 910-59</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>UNIT PRICE</th>
<th>EXTENDED AMOUNT</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>ONCE A MONTH Service, Eastern Sanitary Landfill, 6257 Days Cove Road, White Marsh, 21162. 9,656 sq. ft. Transfer station, administrative/shop building, scale house, trailer, entire inside of each building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>12</td>
<td>Month</td>
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<tr>
<td>2</td>
<td>ONCE A MONTH Service, Public Safety Building, 700 E. Joppa Road, Towson, 21286. 211,308 sq. ft. For all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>12</td>
<td>Month</td>
<td>$___________</td>
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<td>3</td>
<td>WEEKLY Service, Courts Building, 401 Bosley Avenue, Towson, 21204. 351,097 sq. ft. Location can only be serviced Monday - Friday between 3:00 - 5:00 p.m. Including the 911 Center and offices under the courtyard plaza, States Attorney's lunch room (available for service 3:30-5:00 PM), 5th floor lunch room (available for service 3:30-5:00 PM), entire inside of building for all specified pests, all grounds along Bosley Avenue, along Chesapeake Avenue and Pennsylvania Avenues parallel to courtyard plaza for bees, wasps, hornets, and rodents, location to be serviced weekly, as per specifications.</td>
<td>52</td>
<td>Weekly</td>
<td>$___________</td>
<td>$____________</td>
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<tr>
<td>4</td>
<td>WEEKLY Service, Historic Courthouse, 400 Washington Avenue, Towson, 21204. 147,130 sq. ft. Entire inside of building for all specified pests, all grounds in Courthouse complex surrounding the Courthouse, for bees, wasps, hornets, and rodents, services to be performed weekly, as per specifications.</td>
<td>52</td>
<td>Weekly</td>
<td>$___________</td>
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<tr>
<td>COMMODITY CODE: 910-59</td>
<td>WEEKLY Service, County Office Building, 111 W. Chesapeake Avenue, Towson, 21204. 113,554 sq. ft. Entire inside of building for all specified pests, all grounds surrounding the County Office Building, for bees, wasps, hornets, and rodents, services to be performed weekly, as per specifications.</td>
<td>52</td>
<td>Weekly</td>
<td>$___________</td>
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<tr>
<td>COMMODITY CODE: 910-59</td>
<td>ONCE A MONTH Service, Animal Services, 13800 Manor Road, Baldwin, 21013. 21,435 sq. ft. Available for service 8:00 AM-3:30 PM only, Entire inside of office and kennel buildings, pens, and outbuildings for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>12</td>
<td>Month</td>
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<td>COMMODITY CODE: 910-59</td>
<td>TWICE A MONTH Service, Hannah More Center, 12035 Reisterstown Road, Reisterstown, 21136. 25,275 sq. ft. Building available for service Tuesdays 2:00-4:00 PM only, Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>24</td>
<td>Month</td>
<td>$___________</td>
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<tr>
<td>COMMODITY CODE: 910-59</td>
<td>TWICE A MONTH Service, Eastern Family Resource Center, 9150 Franklin Square Drive, Rosedale, MD 21237. 81,212 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>24</td>
<td>Month</td>
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<td>LINE NO.</td>
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<td>9</td>
<td>TWICE A MONTH Service, Bykota Senior Center, 611 Central Avenue, Towson, 21204. 51,133 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>24</td>
<td>Month</td>
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<td>10</td>
<td>TWICE A MONTH Service, Drumcastle Center, 6401 York Road, Baltimore, 21212. 179,316 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>24</td>
<td>Month</td>
<td>$_________</td>
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<tr>
<td>11</td>
<td>TWICE A MONTH Service, North Point Government Center, 7701 Wise Avenue, Baltimore, 21222. 124,985 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>24</td>
<td>Month</td>
<td>$_________</td>
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<td>12</td>
<td>ONCE A MONTH Service, Loch Raven Center, 1801 Glen Keith Blvd, Baltimore, 21234. 37,492 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>12</td>
<td>Month</td>
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<td>LINE NO.</td>
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<td>13</td>
<td>COMMODITY CODE: 910-59 ONCE A MONTH Service, Cockeysville Senior Center, 10535 York Road, Cockeysville, 21030. 9,392 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>12</td>
<td>Month</td>
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<td>14</td>
<td>COMMODITY CODE: 910-59 ONCE A MONTH Service, Victory Villa Senior Center, 403 Compass Road, Baltimore, 21220. 6,801 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>12</td>
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<td>15</td>
<td>COMMODITY CODE: 910-59 ONCE A MONTH Service, Towson Fire Station, 204 Courtland Avenue, Towson, MD 21204. 23,600 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>16</td>
<td>COMMODITY CODE: 910-59 ONCE A MONTH Service, Ateaze Senior Center, 7401 Holabird Avenue, Baltimore, 21222. 35,140 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>17</td>
<td><strong>COMMODITY CODE: 910-59</strong> ONCE A MONTH Service, Oregon Ridge Lodge, 13401 Beaver Dam Road, Cockeysville, 21030. 5,630 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>18</td>
<td><strong>COMMODITY CODE: 910-59</strong> ONCE A MONTH Service, Seven Oaks Senior Center, 9210 Seven Courts Drive, Baltimore, 21236. 7,755 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>12 Month</td>
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<td>19</td>
<td><strong>COMMODITY CODE: 910-59</strong> ONCE A MONTH Service, County Council 6th District Office, 7856 Belair Road, Baltimore, 21236. 5,075 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>12 Month</td>
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<td>20</td>
<td><strong>COMMODITY CODE: 910-59</strong> ONCE A MONTH Service, Dundalk Health Center, 7700 Dunmanway, Baltimore, 21222. 3,700 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>LINE NO.</td>
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<td>ONCE A MONTH Service, Jefferson Building, 105 W. Chesapeake Avenue, Towson, 21204. 91,920 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>ONCE A MONTH Service, Woodlawn Community/Senior Center, 2120 Gwynn Oak Avenue, Baltimore, 21207. 12,900 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>23</td>
<td>COMMODITY CODE: 910-59</td>
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<td>ONCE A MONTH Service, Police Marine/Aviation Center, 3033 Strawberry Point Road, Baltimore, MD 21220. 2,596 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>TWICE A MONTH Service, 15th District Highway Shop, 14 Emala Avenue, Baltimore, 21220. 2,310 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>25</td>
<td>COMMODITY CODE: 910-59</td>
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<td>ONCE A MONTH Service, Woodlawn Community building, 2131 Woodlawn Drive, Baltimore, 21207. 2,082 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>LINE NO.</td>
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<td>26</td>
<td>COMMODITY CODE: 910-59</td>
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<td>ONCE A MONTH Service, Catonsville Senior Center, 501 N. Rolling Road, Baltimore, 21223. 20,932 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>27</td>
<td>COMMODITY CODE: 910-59</td>
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<td>ONCE A MONTH Service, Overlea Community Building, Fullerton Pavilion, 4304 Fullerton Avenue, Baltimore, 21236. 4,351 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>COMMODITY CODE: 910-59</td>
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<td>ONCE A MONTH Service, Fullerton Utility Storeroom, 4423 Bucks Schoolhouse Road, Rosedale, 21237. 23,190 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>COMMODITY CODE: 910-59</td>
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<td>ONCE A MONTH Service, Eastview Fire Station #15, 1056 North Point Road, Baltimore, 21222. 11,284 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>30</td>
<td>COMMODITY CODE: 910-59</td>
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<td>ONCE A MONTH Service, Lansdowne Senior Center, 424 3rd Avenue, Baltimore, 21227. 5,552 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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</table>
### BALTIMORE COUNTY, MARYLAND
**REQUEST FOR BID NO. B-1370**
**PEST CONTROL SERVICES, TERM CONTRACT**
**Due Date: 07/31/2019, Time: 3:30 P.M.**

<table>
<thead>
<tr>
<th>LINE NO.</th>
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<tbody>
<tr>
<td>31</td>
<td><strong>COMMODITY CODE: 910-59</strong>&lt;br&gt;ONCE A MONTH Service, Pikesville Fire Station #2, 22 Walker Avenue, Pikesville, 21208. 14,744 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>Month</td>
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<td>32</td>
<td><strong>COMMODITY CODE: 910-59</strong>&lt;br&gt;ONCE A MONTH Service, Pikesville Police Station, 215 Milford Mill Road, Pikesville, 21208. 17,628 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>33</td>
<td><strong>COMMODITY CODE: 910-59</strong>&lt;br&gt;ONCE A MONTH Service, Woodlawn Fire Station #3, 7223 Windsor Mill Road, Woodlawn, 21207. 19,538 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>Month</td>
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<td>34</td>
<td><strong>COMMODITY CODE: 910-59</strong>&lt;br&gt;ONCE A MONTH Service, Woodmoor P.A.L., 7111 Croydon Road, Woodlawn, 21207. 6,700 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>12</td>
<td>Month</td>
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<td>35</td>
<td><strong>COMMODITY CODE: 910-59</strong>&lt;br&gt;ONCE A MONTH Service, Glen Arm Maintenance Facility, 12200 Long Green Pike, Glen Arm, 21057. 201,500 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>12</td>
<td>Month</td>
<td>$____________</td>
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### PRICE SHEET PAGE 9 OF 26

#### BALTIMORE COUNTY, MARYLAND
REQUEST FOR BID NO. B-1370
PEST CONTROL SERVICES, TERM CONTRACT
Due Date: 07/31/2019, Time: 3:30 P.M.

<table>
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</thead>
<tbody>
<tr>
<td>36</td>
<td><strong>COMMODITY CODE: 910-59</strong> ONCE A MONTH Service, Golden Ring Fire Station #16, 6814 Golden Ring Road, Baltimore, 21237. 9,286 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>Month</td>
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<td>37</td>
<td><strong>COMMODITY CODE: 910-59</strong> ONCE A MONTH Service, Human Resources, Allegheny Annex, 308 Allegheny Avenue, Towson, 21204. 16,551 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>Month</td>
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<td>38</td>
<td><strong>COMMODITY CODE: 910-59</strong> ONCE A MONTH Service, Cockeysville P.A.L., 9835 Greenside Drive, Cockeysville, 21030. 3,623 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>Month</td>
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<td>39</td>
<td><strong>COMMODITY CODE: 910-59</strong> ONCE A MONTH Service, Liberty Family Resource/SC, 3525 Resource Drive, Randallstown, 21133. 31,865 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>Month</td>
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<td>40</td>
<td><strong>COMMODITY CODE: 910-59</strong> ONCE A MONTH Service, Lansdowne Health Center, 3902 Annapolis Road, Baltimore, 21227. 7,106 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>LINE NO.</td>
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<td>COMMODITY CODE: 910-59</td>
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<td>ONCE A MONTH Service, Agriculture Center, 1114 Shawan Road, Cockeysville, 21030. 14,700 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>COMMODITY CODE: 910-59</td>
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<td>ONCE A MONTH Service, Westview Fire, 6300 Johnnycake Road, Baltimore, 21209. 12,024 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>COMMODITY CODE: 910-59</td>
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<td>ONCE A MONTH Service, White Marsh Police, 8220 Perry Hall Boulevard, Baltimore, 21236. 23,082 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>COMMODITY CODE: 910-59</td>
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<td>ONCE A MONTH Service, Woodlawn Health Center, 1811 Woodlawn Drive, Baltimore, 21207. 4,060 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>ONCE A MONTH Service, Wilkens Police Precinct #1 and Annex Building, 901 Walker Avenue, Baltimore, 21228. 11,731 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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| 46      | **COMMODITY CODE: 910-59**  
ONCE A MONTH Service, Perry Hall Fire, 9325 Belair Road, Baltimore, 21236. 12,284 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications. | 12       | Month | $__________ | $__________     |
| 47      | **COMMODITY CODE: 910-59**  
ONCE A MONTH Service. Texas Fire Station #17, 9835 York Road, Cockeysville, MD 21030. 10,234 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications. | 12       | Month | $__________ | $__________     |
| 48      | **COMMODITY CODE: 910-59**  
ONCE A MONTH Service. Sparrows Point Fire Station, 1545 Sparrows Point Road, Sparrows Point, MD 21219. 11,552 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications. | 12       | Month | $__________ | $__________     |
| 49      | **COMMODITY CODE: 910-59**  
ONCE A MONTH Service. Parkville Senior/Rec Center), 8601 Harford Road, Parkville, MD 21234. 53,510 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications. | 12       | Month | $__________ | $__________     |
| 50      | **COMMODITY CODE: 910-59**  
ONCE A MONTH Service. Parkville Fire Station, 2325 Putty Hill Avenue, Parkville, MD 21234. 9,000 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications. | 12       | Month | $__________ | $__________     |
### BALTIMORE COUNTY, MARYLAND
### REQUEST FOR BID NO. B-1370
### PEST CONTROL SERVICES, TERM CONTRACT
### Due Date: 07/31/2019, Time: 3:30 P.M.

<table>
<thead>
<tr>
<th>LINE NO.</th>
<th>COMMODITY/SERVICE DESCRIPTION</th>
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<tbody>
<tr>
<td>51</td>
<td>COMMODITY CODE: 910-59 TWICE A MONTH Service, Towson Library and Administrative Offices. 320 York Road, Towson, MD 21204. 35,800 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>24</td>
<td>Month</td>
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<tr>
<td>52</td>
<td>COMMODITY CODE: 910-59 TWICE A MONTH Service, PHEP Warehouse, 2167 Greenspring Drive, Timonium, MD 21093. 1,199 sq. ft. Location contact is Chris Armstrong, 410-887-2161. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>24</td>
<td>Month</td>
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<tr>
<td>53</td>
<td>COMMODITY CODE: 910-59 ONCE A MONTH Service, Cockeysville Library, 9833 Greenside Drive, Cockeysville, MD 21030. 25,500 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>54</td>
<td>COMMODITY CODE: 910-59 ONCE A MONTH Service, Essex Library, 1110 Eastern Blvd, Essex, MD 21221. 20,000 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>55</td>
<td>COMMODITY CODE: 910-59 ONCE A MONTH Service, North Point Library, 1716 Merritt Blvd, Dundalk, MD 21222. 22,316 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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**COMMODITY CODE: 910-59**

**56**
ONCE A MONTH Service, White Marsh Library, 8133 Sandpiper Circle, White Marsh, MD 21236. 15,000 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.

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**57**
ONCE A MONTH Service, Arbutus Library, 855 Sulphur Spring Road, Arbutus, MD 21227. 15,000 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.

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**58**
ONCE A MONTH Service, Catonsville Library, 1100 Frederick Rd, Catonsville, MD 21228. 25,500 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.

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**59**
ONCE A MONTH Service, Hereford Library, 16940 York Road, Hereford, MD 21111. 15,000 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.

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**60**
ONCE A MONTH Service, Lansdowne Library, 500 Third Avenue, Lansdowne, MD 21227. 5,400 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.

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<th>QUANTITY</th>
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<td>61</td>
<td><strong>COMMODITY CODE: 910-59</strong> ONCE A MONTH Service, Loch Raven Library, 1046 Taylor Avenue, Towson, MD 21286. 2,500 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>Month</td>
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<td>62</td>
<td><strong>COMMODITY CODE: 910-59</strong> ONCE A MONTH Service, Parkville Library, 9509 Harford Road, Parkville, MD 21234. 13,000 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>Month</td>
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<td>63</td>
<td><strong>COMMODITY CODE: 910-59</strong> ONCE A MONTH Service, Perry Hall Library, 9685 Honeygo Blvd, Perry Hall, MD 21128. 25,000 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>Month</td>
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<td>64</td>
<td><strong>COMMODITY CODE: 910-59</strong> ONCE A MONTH Service, Pikesville Library, 1301 Reisterstown Rd, Pikesville, MD 21208. 21,500 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>Month</td>
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<td>65</td>
<td><strong>COMMODITY CODE: 910-59</strong> ONCE A MONTH Service, Randallstown Library, 8604 Liberty Rd, Randallstown, MD 21133. 29,000 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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| 66      | COMMODITY CODE: 910-59  
ONCE A MONTH Service, Reisterstown Library, 21 Cockey Mill Road, Reisterstown, MD 21136. 14,000 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications. | 12 Month | $___________ | $___________ |
| 67      | COMMODITY CODE: 910-59  
ONCE A MONTH Service, Rosedale Library, 6105 Kenwood Avenue, Rosedale, MD 21237. 20,000 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications. | 12 Month | $___________ | $___________ |
| 68      | COMMODITY CODE: 910-59  
ONCE A MONTH Service, Sollers Point Library/Community Center, 323 Sollers Point Road, Dundalk, MD 21222. 28,000 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications. | 12 Month | $___________ | $___________ |
| 69      | COMMODITY CODE: 910-59  
ONCE A MONTH Service, Woodlawn Library, 1811 Woodlawn Drive, Woodlawn, MD 21207. 25,900 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications. | 12 Month | $___________ | $___________ |
| 70      | COMMODITY CODE: 910-59  
ONCE A MONTH Service, Richards Building, 10225 Jensen Lane, Owings Mills, MD 21117. 25,451 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications. | 12 Month | $___________ | $___________ |
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<th>LINE NO.</th>
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</table>
| 71      | **COMMODITY CODE: 910-59**  
ONCE A MONTH Service, Dundalk Police
Precinct #12, 428 Westham Way, Baltimore,
MD 21224. 25,500 sq. ft. Entire inside of
building for all specified pests, all grounds
within 25 feet of the perimeter of each
building for bees, wasps, hornets, and
rodents, as per specifications. | 12 Month | $____________ | $____________ |
| 72      | **COMMODITY CODE: 910-59**  
ONCE A MONTH Service, Dundalk Animal
Services, 7700 Dunmanway, Dundalk, MD
21222. 864 sq. ft. Entire inside of building
for all specified pests, all grounds within 25 feet
of the perimeter of each building for bees,
wasps, hornets, and rodents, as per specifications. | 12 Month | $____________ | $____________ |
| 73      | **COMMODITY CODE: 910-59**  
ONCE A MONTH Service, Recreation &
Parks Headquarters, 9831 Van Buren Lane,
Cockeysville, MD 21030. 5,000 sq. ft. Entire
inside of building for all specified pests, all
grounds within 25 feet of the perimeter of
each building for bees, wasps, hornets, and
rodents, as per specifications. | 12 Month | $____________ | $____________ |
| 74      | **COMMODITY CODE: 910-59**  
ONCE A MONTH Service, Catonsville Fire
Station #4, 756 Frederick Road, Catonsville
21228. 3,993 sq. ft. Entire inside of building
for all specified pests, all grounds within 25
feet of the perimeter of each building for
bees, wasps, hornets, and rodents, as per specifications. | 12 Month | $____________ | $____________ |
| 75      | **COMMODITY CODE: 910-59**  
ONCE A MONTH Service, Halethorpe Fire
Station #5, 4501 Washington Blvd.,
Halethorpe 21227. 12,962 sq. ft. Entire
inside of building for all specified pests, all
grounds within 25 feet of the perimeter of
each building for bees, wasps, hornets, and
rodents, as per specifications. | 12 Month | $____________ | $____________ |
## PRICE SHEET PAGE 17 OF 26

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<tr>
<th>LINE NO.</th>
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<td><strong>ONCE A MONTH Service, Dundalk Fire Station #6, 2815 Sollers Point Road, Dundalk 21222. 12,023 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</strong></td>
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<td><strong>ONCE A MONTH Service, Essex Fire Station #7, 800 Myrth Avenue, Essex 21221. 10,458 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</strong></td>
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<td><strong>COMMODITY CODE: 910-59</strong></td>
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<td><strong>ONCE A MONTH Service, Fullerton Fire Station #8, 4401 Fitch Avenue, Fullerton 21236. 9,297 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</strong></td>
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<td><strong>ONCE A MONTH Service, Edgemere Fire Station #9, 6800 North Point Road, Edgemere 21219. 13,655 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</strong></td>
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<td><strong>ONCE A MONTH Service, Hillendale Fire Station #11, 6636 Loch Raven Boulevard, Hillendale 21239. 10,226 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</strong></td>
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<tr>
<td>81</td>
<td>COMMODITY CODE: 910-59 ONCE A MONTH Service, Middle River Fire Station #12, 609 Compass Road, Middle River 21220. 10,365 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>82</td>
<td>COMMODITY CODE: 910-59 ONCE A MONTH Service, Brooklandville Fire Station #14, 10017 Falls Road, Lutherville 21093. 10,748 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>Month</td>
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<td>83</td>
<td>COMMODITY CODE: 910-59 ONCE A MONTH Service. Cockeysville Police Station and Annex Building, 111 Wight Avenue, Cockeysville, MD 21030. 9,742 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>12</td>
<td>Month</td>
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<td>84</td>
<td>COMMODITY CODE: 910-59 ONCE A MONTH Service, Randallstown Fire Station #18, 3610 Brenbrook Drive, Randallstown 21133. 8,740 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>12</td>
<td>Month</td>
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<tr>
<td>85</td>
<td>COMMODITY CODE: 910-59 ONCE A MONTH Service, Garrison Fire Station #19, 15 Kenmar Avenue, Owings Mills 21117. 8,996 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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| 86       | **COMMODITY CODE: 910-59**  
ONCE A MONTH Service, Chase Fire Station #54, 12426 Eastern Avenue, Middle River 21220. 9,900 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications. |
| 87       | **COMMODITY CODE: 910-59**  
ONCE A MONTH Service, Franklin Fire Station #56, 600 Nicodemus Road, Reisterstown 21136. 9,000 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications. |
| 88       | **COMMODITY CODE: 910-59**  
ONCE A MONTH Service. Police Aviation Hangar, 801 Wilson Point Road, Essex, MD 21221. 10,000 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications. |
| 89       | **COMMODITY CODE: 910-59**  
ONCE A MONTH Service, Back River Neck Fire Station #58, 805 Back River Neck Road, Baltimore 21221. 1,736 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications. |
| 90       | **COMMODITY CODE: 910-59**  
ONCE A MONTH Service, Parkton Fire Station #60, 18615 Middletown Road, Parkton 21120. 10,560 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications. |
<p>|          | QUANTITY FROM/TO | UNIT | UNIT PRICE | EXTENDED AMOUNT |
| 86       | 12 | Month | $__________ | $__________ |
| 87       | 12 | Month | $__________ | $__________ |
| 88       | 12 | Month | $__________ | $__________ |
| 89       | 12 | Month | $__________ | $__________ |
| 90       | 12 | Month | $__________ | $__________ |</p>
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<thead>
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<th>LINE NO.</th>
<th>COMMODITY/SERVICE DESCRIPTION</th>
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<th>UNIT</th>
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<tbody>
<tr>
<td>91</td>
<td>COMMODITY CODE: 910-59</td>
<td>12</td>
<td>Month</td>
<td>$__________</td>
<td>$__________</td>
</tr>
<tr>
<td></td>
<td>ONCE A MONTH Service, Arbutus Senior Center, 855A Sulphur Spring Road, Baltimore 21227. 10,500 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>92</td>
<td>COMMODITY CODE: 910-59</td>
<td>12</td>
<td>Month</td>
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<td>$__________</td>
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<td>93</td>
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<td>12</td>
<td>Month</td>
<td>$__________</td>
<td>$__________</td>
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<tr>
<td>94</td>
<td>COMMODITY CODE: 910-59</td>
<td>12</td>
<td>Month</td>
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<tr>
<td>95</td>
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<td>12</td>
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<td>$__________</td>
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### PRICE SHEET PAGE 21 OF 26

<table>
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<tr>
<th>LINE NO.</th>
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<tbody>
<tr>
<td>96</td>
<td>COMMODITY CODE: 910-59</td>
<td>12</td>
<td>Month</td>
<td>$__________</td>
<td>$__________</td>
</tr>
<tr>
<td></td>
<td>ONCE A MONTH Service, Overlea Senior Center, 4314 Fullerton Avenue, Overlea 21206. 7,120 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<tr>
<td>97</td>
<td>COMMODITY CODE: 910-59</td>
<td>12</td>
<td>Month</td>
<td>$__________</td>
<td>$__________</td>
</tr>
<tr>
<td></td>
<td>ONCE A MONTH Service, Charlesmont Building, 7923 Charlesmont Road, Baltimore, MD 21224. 896 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<tr>
<td>98</td>
<td>COMMODITY CODE: 910-59</td>
<td>12</td>
<td>Month</td>
<td>$__________</td>
<td>$__________</td>
</tr>
<tr>
<td></td>
<td>ONCE A MONTH Service, Edgemere Senior Center, 6600 North Point Road, Edgemere 21219. 12,052 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>99</td>
<td>COMMODITY CODE: 910-59</td>
<td>12</td>
<td>Month</td>
<td>$__________</td>
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<tr>
<td></td>
<td>ONCE A MONTH Service, Essex Senior Center, 600 Dorsey Avenue, Essex 21221. 12,407 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>100</td>
<td>COMMODITY CODE: 910-59</td>
<td>12</td>
<td>Month</td>
<td>$__________</td>
<td>$__________</td>
</tr>
<tr>
<td></td>
<td>ONCE A MONTH Service, Fleming Senior Center, 641 Main Street, Dundalk 21222. 12,939 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
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<td>LINE NO.</td>
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<td>UNIT PRICE</td>
<td>EXTENDED AMOUNT</td>
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<tr>
<td>101</td>
<td>COMMODITY CODE: 910-59 ONCE A MONTH Service, Rosedale Senior Center, 1208 Neighbors Avenue, Rosedale 21237. 7,533 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>12</td>
<td>Month</td>
<td>$___________</td>
<td>$___________</td>
</tr>
<tr>
<td>102</td>
<td>COMMODITY CODE: 910-59 WEEKLY Service, Detention Center MAIN, 720 Bosley Avenue, Treat entire first level of building, janitors' closets on all four (4) levels, kitchen area to be serviced weekly at the same time. Rodent control shall include entire Inside of the building. Service Wednesdays or Thursday of the same week if Wednesday is a County holiday, as listed in the specifications. Work to start between 8:00 A.M. and 9:00 A.M., as per specifications.</td>
<td>52</td>
<td>Weekly</td>
<td>$___________</td>
<td>$___________</td>
</tr>
<tr>
<td>103</td>
<td>COMMODITY CODE: 910-59 QUARTERLY PIPE CHASE TREATMENT, Detention Center MAIN, 720 Bosley Avenue. Treatment for pipe chases in the cell areas, medical areas. Service to be done 2nd Wednesday of March, June, September and December; or 3rd Wednesday of the month if 2nd Wednesday is a County Holiday. Work to start between 5:30 P.M. and 6:00 P.M., as per specifications.</td>
<td>4</td>
<td>Qrtly</td>
<td>$___________</td>
<td>$___________</td>
</tr>
<tr>
<td>104</td>
<td>COMMODITY CODE: 910-59 WEEKLY Service, Detention Center, ANNEX, weekly, entire first level of buildings, janitors' closets on all four (4) levels; rodent control shall include entire inside of the building, loading dock, trash collection area, and up to 25 feet outside of the perimeter of the building; Wednesdays, or Thursday of the same week if Wednesday is a County Holiday. Work to start between 8:00 A.M. and 9:00 A.M., as per specifications.</td>
<td>52</td>
<td>Weekly</td>
<td>$___________</td>
<td>$___________</td>
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<td>LINE NO.</td>
<td>COMMODITY/SERVICE DESCRIPTION</td>
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<tr>
<td>105</td>
<td>COMMODITY CODE:  910-59 QUARTERLY PIPE CHASE TREATMENT, Detention Center, ANNEX. Treat pipe chases in the cell areas and medical areas. 2nd Wednesday of February, May, August and November; 3rd Wednesday of the month if 2nd Wednesday is a County Holiday. Work to start between 5:30 P.M. and 6:00 P.M., as per specifications.</td>
<td>4</td>
<td>Qtly</td>
<td>$___________</td>
<td>$___________</td>
</tr>
<tr>
<td>106</td>
<td>COMMODITY CODE:  910-59 WEEKLY Service, Detention Center EXPANSION. Entire first level of buildings, janitors’ closets on all four (4) levels; rodent control shall include entire inside of the building, loading dock, trash collection area, and up to 25 feet outside of the perimeter of the building; Wednesdays, or Thursday of the same week if Wednesday is a County Holiday. Work to start between 8:00 A.M. and 9:00 A.M., as per specifications.</td>
<td>52</td>
<td>Weekly</td>
<td>$___________</td>
<td>$___________</td>
</tr>
<tr>
<td>107</td>
<td>COMMODITY CODE:  910-59 QUARTERLY PIPE CHASE TREATMENT, Detention Center, EXPANSION. Treat pipe chases in the cell areas and medical areas. 2nd Wednesday of January, April, July and October; 3rd Wednesday of the month if 2nd Wednesday is a County Holiday. Work to start between 5:30 P.M. and 6:00 P.M., as per specifications.</td>
<td>4</td>
<td>Qtly</td>
<td>$___________</td>
<td>$___________</td>
</tr>
<tr>
<td>108</td>
<td>COMMODITY CODE:  910-59 Fogging Services, all labor, equipment, tools, and fogging materials; service provided if requested. Monday-Friday, 5:00 P.M.-8:00 A.M., weekends and holidays only; as per specifications.</td>
<td>10</td>
<td>Hours</td>
<td>$___________</td>
<td>$___________</td>
</tr>
<tr>
<td>109</td>
<td>COMMODITY CODE:  910-59 Drain Treatments, to kill eggs and larvae nesting in water drains in showers, floor drains, kitchen floor drains and sink drains; as requested; as per specifications. Price is per visit regardless of amount of drains treated.</td>
<td>10</td>
<td>Each</td>
<td>$___________</td>
<td>$___________</td>
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</tbody>
</table>
### BALTIMORE COUNTY, MARYLAND

**REQUEST FOR BID NO. B-1370**

**PEST CONTROL SERVICES, TERM CONTRACT**

*Due Date: 07/31/2019, Time: 3:30 P.M.*

#### PRICE SHEET PAGE 24 OF 26

<table>
<thead>
<tr>
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<th>EXTENDED AMOUNT</th>
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</thead>
<tbody>
<tr>
<td>110</td>
<td>COMMODITY CODE: 910-59 Detention Center, Additional Rodent Treatment in loading dock area, bait boxes, store room, dry goods room, refrigerators and all kitchen areas, removal and disposal of dead rodents and rebaiting, as requested, as per specifications.</td>
<td>10</td>
<td>Each</td>
<td>$___________</td>
<td>$___________</td>
</tr>
<tr>
<td>111</td>
<td>COMMODITY CODE: 910-59 ONCE A MONTH Service. Animal Services SWAP, 3915 Klunk Drive, Brooklyn, MD 21225. 875 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>12</td>
<td>Month</td>
<td>$___________</td>
<td>$___________</td>
</tr>
<tr>
<td>112</td>
<td>COMMODITY CODE: 910-59 ONCE A MONTH Service. Hunt Valley Facility (Gilroy), 11120 Gilroy Road, Cockeysville, MD 21031. 18,643 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>12</td>
<td>Month</td>
<td>$___________</td>
<td>$___________</td>
</tr>
<tr>
<td>113</td>
<td>COMMODITY CODE: 910-59 ONCE A MONTH Service. Scotts Branch PAL, 3651 N. Rolling Road, Baltimore, MD 21244. 6,700 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>12</td>
<td>Month</td>
<td>$___________</td>
<td>$___________</td>
</tr>
<tr>
<td>114</td>
<td>COMMODITY CODE: 910-59 ONCE A MONTH Service. Central Acceptance Facility (Texas Landfill), 201 W. Warren Road, Cockeysville, MD 21030. 80,300 sq. ft. Entire inside of building for all specified pests, all grounds within 25 feet of the perimeter of each building for bees, wasps, hornets, and rodents, as per specifications.</td>
<td>12</td>
<td>Month</td>
<td>$___________</td>
<td>$___________</td>
</tr>
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<td>LINE NO.</td>
<td>COMMODITY/SERVICE DESCRIPTION</td>
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<td>QUANTITY</td>
<td>UNIT PRICE</td>
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</tbody>
</table>
| 115      | **COMMODITY CODE: 910-59**  
ONCE A MONTH Service. Western  
Acceptance Facility, 3310 Transway Road,  
Halethorpe, MD 21227. 300 sq. ft. Entire  
inside of building for all specified pests,  
all grounds within 25 feet of the perimeter of  
each building for bees, wasps, hornets, and  
rodents, as per specifications. | 12 | Month | $___________ | $___________ |
| 116      | **COMMODITY CODE: 910-59**  
ONCE A MONTH Service. Fullerton Utilities,  
Engineering and Regulations Building, 4419  
Bucks Schoolhouse Road, Fullerton, MD  
21237. 9,870 sq. ft. Entire inside of building  
for all specified pests, all grounds within 25  
feet of the perimeter of each building for  
bees, wasps, hornets, and rodents, as per  
specifications. | 12 | Month | $___________ | $___________ |
| 117      | **COMMODITY CODE: 910-59**  
ONCE A MONTH Service, Franklin Police  
Precinct #3, 606 Nicodemus Road,  
Reisterstown, MD 21136. Approximately  
24,370 sq. ft. Entire inside of building for  
all specified pests, all grounds within 25  
feet of the perimeter of each building for  
bees, wasps, hornets, and rodents, as per  
specifications | 12 | Each | $___________ | $___________ |
| 118      | **COMMODITY CODE: 910-59**  
Bed Bugs, Police Vehicle Treatment | 10 | Each | $___________ | $___________ |
| 119      | **COMMODITY CODE: 910-59**  
Bed Bug Treatment, Under 750 Square Feet.  
Price includes three (3) treatments and any  
equipment or materials charges. | 10 | Each | $___________ | $___________ |
| 120      | **COMMODITY CODE: 910-59**  
Bed Bug Treatment, 751 - 1500 Square Feet.  
Price includes three (3) treatments and any  
equipment or materials charges. | 10 | Each | $___________ | $___________ |
| 121      | **COMMODITY CODE: 910-59**  
Bed Bug Treatment, 1501 - 2250 Square Feet.  
Price includes three (3) treatments and any  
equipment or materials charges. | 10 | Each | $___________ | $___________ |
### BALTIMORE COUNTY, MARYLAND
REQUEST FOR BID NO. B-1370
PEST CONTROL SERVICES, TERM CONTRACT
Due Date: 07/31/2019, Time: 3:30 P.M.

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<th>EXTENDED AMOUNT</th>
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<tr>
<td>122</td>
<td><strong>COMMODITY CODE: 910-59</strong> Bed Bug Treatment, Over 2501 Square Feet. Base price starts at $2000, but estimate will need to be given for final cost. Price includes three (3) treatments and any equipment or materials charges.</td>
<td>10</td>
<td>Each</td>
<td>$__________</td>
<td>$__________</td>
</tr>
<tr>
<td>123</td>
<td><strong>COMMODITY CODE: 910-59</strong> Labor, pest control technician, on-call services, skilled, IPM, regular time, Monday-Friday, 8:00 AM-5:00 PM, as per specifications. MINIMUM TRIP CHARGE OF 1 HOUR</td>
<td>30</td>
<td>Hour</td>
<td>$__________</td>
<td>$__________</td>
</tr>
<tr>
<td>124</td>
<td><strong>COMMODITY CODE: 910-59</strong> Labor, pest control technician, on-call services, skilled, IPM, overtime, Monday-Friday, 5:00 PM-8:00 AM, weekends, and holidays, as per specifications. MINIMUM TRIP CHARGE OF 1 HOUR.</td>
<td>35</td>
<td>Hour</td>
<td>$__________</td>
<td>$__________</td>
</tr>
<tr>
<td>125</td>
<td><strong>COMMODITY CODE: 910-59</strong> Labor, certified entomologist, on-call services, skilled, IPM, regular time, Monday-Friday, 8:00 AM-5:00 PM, as per specifications. MINIMUM TRIP CHARGE OF 1 HOUR.</td>
<td>10</td>
<td>Hour</td>
<td>$__________</td>
<td>$__________</td>
</tr>
<tr>
<td>126</td>
<td><strong>COMMODITY CODE: 910-59</strong> Materials, pest control, on-call services, incorporated in the work (pesticides, chemicals, traps, lures, baits), cost x multiplier unit price (overhead and profit), as per specifications.</td>
<td>9,000</td>
<td>Mult</td>
<td>$1.________</td>
<td>$__________</td>
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</tbody>
</table>

**GRAND TOTAL** $___________________

**COMPANY NAME:** ___________________________________________________________

**FED ID OR SOCIAL SECURITY NO.** _______________________________________________