

**BALTIMORE COUNTY, MARYLAND
PURCHASING DIVISION**

**400 WASHINGTON AVENUE, ROOM 148
TOWSON, MARYLAND 21204-4665**



INVITATION TO BID NO. B-1064

**STORAGE BUILDINGS, PRECAST CONCRETE,
TERM CONTRACT**

Due Date: October 14, 2016 Time: 3:00 pm

Pre-Bid Conference: Wednesday, September 28, 2016 Time: 10:00 am

Christine Carpenter, STAFF BUYER

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Amendments to solicitations often occur prior to bid opening and sometimes within as little as 48 hours prior to bid opening. It is the potential vendor's responsibility to frequently visit the Purchasing web site (www.baltimorecountymd.gov/purchasing) to obtain amendments once they have downloaded a solicitation.

BIDDER CHECK LIST

- Have you signed your bid?
- Have you signed the Procurement Affidavit?
- Have you filled out all applicable forms?
- Have you returned the original? (and required duplicate copies when required?)
- Have you signed and returned amendments?
- Have you included the bid bond, if required?

**BALTIMORE COUNTY, MARYLAND
INVITATION TO BID NO. B-1064
STORAGE BUILDINGS, PRECAST CONCRETE, TERM CONTRACT**

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BALTIMORE COUNTY, MARYLAND

General Instructions for Solicitations

1. Instructions, Forms and Specifications

1.1 All bids/proposals are to be submitted on and in accordance with the forms provided by the Purchasing Division. All bids must be submitted in a sealed envelope or carton as appropriate. All bids must be clearly identified on the front of the envelope or top of the carton with the SOLICITATION NUMBER and the DUE DATE and TIME. Bid times are either Eastern Standard Time or Eastern Daylight Time, whichever prevails. Late bids will not be considered.

1.2 Responses to Requests for Bids and Requests for Proposals shall be accompanied by an executed Procurement Affidavit, as provided by the Purchasing Division. This does not apply to Requests for Quotations.

1.3 Amendments to solicitations often occur prior to bid opening and sometimes within hours prior to bid opening. All bidders are responsible for frequently visiting the Purchasing web site to obtain amendments once they have downloaded a solicitation.

1.4 Additional information or clarification of any of the instructions or information contained herein may be obtained from the Purchasing Division. The County assumes no responsibility for oral instructions or suggestions. All official correspondence in regard to this solicitation must be directed to, and will be issued by, the Purchasing Division.

1.5 Bidders finding any discrepancy in or omission from the specifications, in doubt as to meaning, or asserting that the specifications are discriminatory, shall notify the Purchasing Division in writing at once, but in no case later than five (5) business days prior to the scheduled opening of bids. Exceptions stated do not obligate the County to change the specifications. The Purchasing Division will notify all bidders in writing, by amendment duly issued, of any substantive revisions to specifications or instructions.

1.6 Unless a written exception detailing non-conformance to specifications is noted on the bid, any part number, product number, catalog number, etc., noted on the bid will be considered in full compliance with the specifications.

1.7 Submission of a bid in response to this solicitation evidences the bidder's acceptance of these General Instructions and the terms and conditions of the solicitation. Submission of a bid evidences bidder's representation and warranty that the person submitting the bid response is authorized to act for and bind the contractor.

1.8 All original and duplicate bids/proposals and other attachments, related documents and correspondence,

including all follow-up documents and correspondence, shall be typed or written in English. All prices/percentages and/or other monetary figures shall be in United States dollars.

1.9 Requests for Bids and Requests for Proposals should be accompanied by an electronic version (Compact Disc) of the bid proposal in PDF format. It shall be the bidder's responsibility to verify that the electronic version is complete. The electronic version of the non-successful proposal response will be the only version retained by Baltimore County. The Compact Disc must be labeled with the bid number, the bid title, and the bidder's name submitting the response. All bids must be submitted in a sealed envelope or carton as appropriate. This does not apply to Requests for Quotation.

1.10 Issuing Officer: The sole point of contact for the County for purposes of this solicitation is the Buyer, listed on the cover page; questions regarding any aspect of the competitive process must be directed to the Buyer, in writing.

2. Award of Solicitations

2.1 Any award pursuant to Requests for Quotation and Requests for Bid is made to the lowest responsive and responsible bidder following the public opening of bids under Section 10-2-406 of the Baltimore County Code, 2003, as amended.

2.2 Awards on Requests for Quotations and Requests for Bid will be made within sixty (60) days after bid opening unless otherwise indicated in this solicitation. No bidder will be allowed to withdraw a bid during that period.

2.3 The successful bidder may be required to give security or bond, as stated in the bid document, for performance of the contract.

2.4 When there is a conflict between the unit price or percentage and the extension, the unit price or percentage will prevail as the amount of the bid.

2.5 Cash discounts will be considered in determining awards. However, cash discount offers must allow not less than 30 days to be considered in bid evaluation. A bid offering a cash discount in a period of less than 30 days will be evaluated as a bid without a discount offer; however, should that bidder obtain award by consideration of the gross price, the County shall make every effort to obtain the discount. The County will not accept any payment terms with a period of less than 30 days.

2.6 Invoices against resulting order(s) must be submitted, in duplicate, to the Office of Budget and Finance, Disbursements Section, 400 Washington Avenue, Room 148, Towson, Maryland 21204-4665. Invoices must show the vendor's Federal Tax Identification Number or Social Security Number, as appropriate, and order number and line number(s) that correspond with resulting order(s).

2.7 The County will not pay interest charges or other penalties for invoice payments.

2.8 Prices quoted shall be exclusive of all non-applicable Federal and Maryland State taxes. Tax exemption certificate will be furnished if required.

2.9 The County reserves the right to consider making payments via electronic funds transfers (EFT) on contracts for which this payment vehicle may be appropriate.

3. Reservations

3.1 The County reserves the right to reject, in whole or in part, any and all bids received, and to make a whole award, multiple awards, a partial award, or no award, to best serve the public interest.

3.2 The County may waive formalities in bids as the interests of the County may require.

3.3 The County reserves the right to increase or decrease quantities by approximately twenty (20) percent to be purchased at the prices bid.

3.4 The County reserves the right to award solicitations or place orders on a lump sum or individual item basis, or in such combination as to best serve the public interest.

3.5 The County may waive minor differences, irregularities, and technicalities in the specifications, provided they neither violate the specifications intent, materially affect the operation for which the items or services are being purchased, nor increase estimated maintenance and repair costs to the County.

3.6 At any time during normal business hours and as often as the County may deem necessary, the Contractor shall make available to and permit inspection and photocopying, by the County, its employees or agents, of all records, information and documentation of the Contractor related to the subject matter of this contract, including, but not limited to, all contracts, invoices, payroll, and financial audits.

3.7 Notwithstanding any other terms or provisions of the contract, in the event the County is temporarily or permanently prevented, restricted or delayed in the performance of any or all of the duties and obligations

imposed upon or assumed by it thereunder, by act of the General Assembly of Maryland or the Baltimore County Council, by a court of competent jurisdiction or by administrative delay not due to the fault of the County (and its members and agents) shall not be liable directly or indirectly for any claims caused to or suffered by the Contractor or any other person in connection with or as a result of such prevention, restriction or delay.

3.8 The County further reserves the right to make such investigation as it deems necessary to determine the ability of bidders to furnish the required services, and bidders shall furnish all such information for this purpose as the County may request. The County also reserves the right to reject the proposal of any bidder who is not currently in a position to perform the contract, or who has previously failed to perform similar contracts properly, or in a manner acceptable to the County, all of which shall be in the County's sole discretion.

4. Delivery

4.1 Bidders shall guarantee delivery of materials in accordance with the delivery schedule stated in specifications. All items shall be delivered F.O.B. Destination/Inside Delivery, unless otherwise indicated, with delivery costs and charges included in the bid price.

4.2 The County reserves the right to charge the Contractor or vendor for each day the materials, supplies, or services are not delivered in accordance with the delivery schedule. The sum established by the specifications may be invoked at the discretion of the Purchasing Agent, said sum to be considered not as a penalty, but as liquidated damages, and deducted from final payment, or otherwise, charged to the Contractor or vendor. This remedy is not exclusive but shall be in addition to all other rights and remedies available to the County. These liquidated damages shall be in addition to any and all actual damages incurred directly or indirectly by the County, its agents, assigns, and contractors.

4.3 All bidders and vendors are to ensure that packaging materials used for this requirement are not made of non-recyclable Styrofoam (Polystyrene). Additionally, any materials used in packing to cushion, protect and ship are to be made of recycled, recyclable or biodegradable materials.

5. Competition

5.1 The name of any manufacturer, trade name, or vendor catalog number mentioned in the specifications is for the purpose of designating a standard of quality

and type, and for no other purpose unless otherwise stated in the solicitation.

5.2 A bidder may offer a price on only one unit per line item. Even though two or more units may meet the specification, bidders must determine for themselves which to offer. Submission by a bidder of prices for more than one unit shall be sufficient cause for rejection of the bid for that specific item.

5.3 Bids which show omission, irregularity, alteration of forms or additions not called for, as well as conditional or unconditional unresponsive bids, or bids obviously unbalanced, may be rejected.

5.4 All bids must be accompanied by such descriptive literature as may be called for by the specifications or proposal.

5.5 If products to be provided to the County contain any substances that could be hazardous or injurious to a person's health, a material safety data sheet (MSDS) must be provided to the Purchasing Division. This applies also to any product used by a Contractor when providing a service to the County.

5.6 Specifications are based on County needs and uses, estimated costs of operations and maintenance, and other significant and/or limiting factors to meet County requirements, and to ensure consistency with County policies. Minimum specifications, and maximum specifications where included, are not established arbitrarily to limit competition or to exclude otherwise competitive bidders.

5.7 Unless multiple or alternate bids are requested in the solicitation, these bids may not be accepted. However, if a bidder clearly indicates a base bid, it shall be considered for award as though it were the only bid submitted by the bidder.

6. Terminations

6.1 Termination for Convenience: The County may terminate a contract, in whole or in part, without cause, by providing written notice thereof to the Contractor. In the event of termination, without cause, the County shall advise the Contractor in writing of the termination date and of work to be performed during the final days prior to contract termination. The Contractor shall be paid for all reasonable costs incurred by the Contractor up to the date of termination set forth in the written notice of termination. The Contractor will not be reimbursed for any anticipatory profits, which have not been earned up to the date of termination. Payments to be provided on a lump sum basis shall be prorated by the County based on the services

rendered or goods delivered up to the date of termination set forth in the written notice.

6.2 Termination for Default:

6.2.1 In addition to other available rights and remedies, the County shall have the right upon the happening of any default, without providing notice to the Contractor: 1) To terminate a contract immediately, in whole or in part; 2) To suspend the contractor's authority to receive any undisbursed funds; and/or 3) To proceed at any time or from time to time to protect and enforce all rights and remedies available to the County, by suit or any other appropriate proceedings, whether for specific performance or any covenant, term or condition set forth in the contract, or for damages or other relief, or proceed to take any action authorized or permitted under applicable law or regulations.

6.2.2 Upon termination of a contract for default, the County may elect to pay the Contractor for services provided or goods delivered up to the date of termination, less the amount of damages caused by the default, all as determined by the County in its sole discretion. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder.

6.3 Funding Out: If funds are not appropriated or otherwise made available to support contract continuation in any fiscal year, the County shall have the right to terminate the contract without prior notice to the Contractor and without any obligation or penalty.

7. Hold Harmless – Indemnification

7.1 The Contractor shall defend, indemnify and hold harmless the County, its employees, agents and officials from any and all liabilities, claims, suits, or demands including attorney's fees and court costs which may be incurred or made against the County, its employees, agents or officials resulting from any act or omission committed in the performance of the duties imposed by and performed under the terms of the contract. The Contractor shall not be responsible for acts of gross negligence or willful misconduct committed by the County.

7.2 The Contractor shall also defend, indemnify and hold harmless the County, its employees, agents and officials from any and all liabilities, claims, suits, or demands including attorney's fees and court costs which may be made against the County, its employees, agents or officials by any third party arising from the alleged violation of any third party's trade secrets, proprietary information, trademark, copyright, patent

rights, or intellectual property rights in connection with the contract.

7.3 Unless notified in writing by the County to the contrary, the Contractor shall provide defense for the County, its employees, agents and officials in accordance with this Article and in doing so the Contractor shall allow the County to participate in said defense of the County, its employees, agents and officials, to the extent and as may be required by the County and the Contractor shall cooperate with the County in all aspects in connection therewith. All filings, actions, settlements, and pleadings shall be provided to the County for comment and review prior to filing or entering thereof. No filing, action, settlement or pleading shall be filed or entered without the prior consent and approval of the County.

8. Minority/Women's Business Enterprise (MBE/WBE) and Small Business Notice: Baltimore County is seeking Minority, Woman and Small Businesses to bid on current solicitations as a prime or sub contractor. In accordance with the Executive Order dated June 4, 2009, "an overall goal of 15% of the cumulative total of all discretionary dollars spent in a fiscal year of County procurements is to be awarded to and/or performed by MBE and WBE firms." MBE/WBE's and Small Businesses are encouraged to respond to this solicitation.

9. Authority

9.1 In case of disputes as to whether an item or service quoted or delivered meets specifications, the decision of the Purchasing Agent or authorized representative shall be final and binding on both parties. The Purchasing Agent may request the recommendation in writing of the head of the using agency, the Standards and Specifications Committee, or other objective sources.

9.2 Bidders desiring to appeal a decision of the Purchasing Division must deliver written protests to the Purchasing Division within 10 days of notification of award. The Purchasing Agent or designee will review the protested decision, examine any additional information provided by the bidder and respond in writing within 10 working days of receipt of written protests.

9.3 Instructions, Specifications, and Proposals are issued, and all bids, quotations, orders, and purchases are made pursuant and subject to the provisions of the Baltimore County Charter, and Article 10, Title 2 of the Baltimore County Code, 2003, as amended, and regulations and policies established or prescribed by the Purchasing Division.

10. HIPAA: The Contractor shall comply with the Health Insurance Portability and Accountability Act (HIPAA) and

shall execute a Business Associate Agreement as may be required by the County.

11. Reports: When required, reports prepared for Baltimore County should be printed on recycled and recyclable paper printed on both sides per Section 10-2-312 of the Baltimore County Code, 2003, as amended.

12. Terms of Contract

12.1 Any contract awarded pursuant to this solicitation shall be by and between the successful bidder and the County, and shall contain and incorporate, but may not be limited to, all terms and conditions of the solicitation, any amendments or changes thereto. Submission of a bid in response to this solicitation evidences the Contractor's acceptance of the terms and conditions therein.

12.2 The provisions of the contract awarded pursuant to this solicitation shall be governed by the laws and regulations of Maryland and Baltimore County.

12.3 Any litigation arising out of or relating in any way to the contract or the performance thereunder shall be brought only in the courts of Maryland, and the Contractor hereby irrevocably consents to such jurisdiction. To the extent that the County is a party to any litigation arising out of or relating in any way to the contract or the performance thereunder, such an action shall be brought only in a court of competent jurisdiction in the courts of the State of Maryland.

13. Severability: If any provisions in the contract are declared by a court or other lawful authority to be unenforceable or invalid for any reason the remaining provisions hereof shall not be affected thereby and shall remain enforceable to the full extent permitted by law.

14. Counterparts: The contract may be executed in any number of counterparts and by different parties hereto in separate counterparts, each of which when so executed and delivered shall be deemed to be an original and all of which taken together shall constitute but one and the same instrument.

15. Survival: The provisions of paragraphs 1.7 (Representations and Warranties), 4.2 (Damages), 7 (Indemnification), and 10 (HIPAA) shall survive delivery of commodities and/or performance of services.

16. No Waiver, Etc.: No failure or delay by the County to insist upon the strict performance of any term, condition or covenant of the contract, or to exercise any right, power, or remedy consequent upon

a breach thereof, shall constitute a waiver of any such term, condition, or covenant or of any such breach, or preclude the County from exercising any such right, power, or remedy at any later time or times.

17. Maryland Registration / Qualification Requirements:

17.1 Baltimore County verifies the company's status with SDAT and may require the successful bidder to submit a Good Standing Certificate (also known as a "Certificate of Status") issued by the Maryland Department of Assessment and Taxation's ("SDAT") Charter Division, and the State of Organization.

17.2 For information on registering to do business in the State of Maryland call SDAT at (410) 767-1340 or email at charterhelp@dat.state.md.us. Sole Proprietors and General Partnerships should call (410) 767-4991. You may download the SDAT forms at <http://www.dat.state.md.us/sdatweb/sdatforms.html>

17.3 Baltimore County requires the successful bidder to be in "good standing" (also known as Certificate of Status) with the State in which it is organized, and in the State of Maryland, under certain circumstances. Baltimore County verifies the successful bidder's status with SDAT. Non-compliance to this section may result in a delay in contract award or rejection of a bid.

18. Eligibility of Candidates for Employment:

18.1 The E-Verify program is an internet-based employment verification system that allows employers to verify employee status against Federal Social Security and immigration databases.

18.2 Baltimore County encourages employers to utilize the E-verify program, or an equivalent system, as a means to help employers determine the eligibility of new hires.

19. Warranty:

19.1. Contractor warrants for one year from acceptance, or for such longer period otherwise expressly stated in the attached solicitation, all goods, services, and construction provided. This includes a warranty against any and all defects. The contractor must correct any and all defects in material and/or workmanship that may appear during the warranty period, even if discovered after the end of the warranty period, by repairing any such defect, (or replacing with new items or new materials, if necessary), at no cost to the County and to the County's satisfaction.

19.2. Should a manufacturer's or service provider's warranty exceed the requirements stated above, that warranty will be the primary one used in the case of defect. Copies of manufacturer's or service provider's warranties must be provided upon request.

19.3. All warranties must be in effect from the date of acceptance by the County of the goods, services, or construction.

19.4. The contractor warrants that all work shall be accomplished in a workmanlike manner, and the contractor must observe and comply with all Federal, State, County and local laws, ordinances and regulations in providing the goods, and performing the services or construction.

20. American Manufactured Goods Required for Public Works:

20.1 The Contractor shall comply with Section 14-416 of the Maryland State Finance and Procurement Article which requires a contractor or subcontractor to use or supply American Manufactured goods in the performance of a contract for (a) constructing or maintaining a public work; or (b) buying or manufacturing machinery or equipment that is to be installed at a public work site, as the same may be amended from time to time.

20.2 This section does not apply: (a) if Baltimore County determines that: (i) the price of the American manufactured goods exceeds the price of a similar manufactured good that is not manufactured in the United States by an unreasonable amount; (ii) the item or a similar item is not manufactured or available for purchase in the United States in reasonably available quantities; (iii) the quality of the item or a similar item manufactured in the United States is substantially less than the quality of a comparably priced, similar, and available item that is not manufactured in the United States; or (iv) the procurement of a manufactured good would be inconsistent with the public interest; or (b) to emergency life safety and property safety goods.

20.3 The Contractor shall certify to Baltimore County whether the offered goods and/or services are provided in the United States.

**BALTIMORE COUNTY, MARYLAND
PROCUREMENT AFFIDAVIT**

A. AUTHORIZED REPRESENTATIVE

I HEREBY AFFIRM THAT:

I am the [title] _____ and I am duly authorized to represent and bind [business name] _____ (the "Business") and that I possess the legal authority to make this Affidavit on behalf of myself and the Business for which I am acting.

B. AFFIRMATION REGARDING BRIBERY CONVICTIONS

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the Business, directly involved in obtaining or performing contracts with public bodies (as is defined in Section 16-101(f) of the State Finance and Procurement Article of the Annotated Code of Maryland), has been convicted of, or has had probation before judgment imposed pursuant to Article 27, Section 6-225 of the Criminal Procedure Article of the Annotated Code of Maryland, or has pleaded nolo contendere to a charge of, bribery, attempted bribery, or conspiracy to bribe in violation of Maryland law, or of the law of any other state or federal law, except as follows [indicate the reasons why the affirmation cannot be given and list any conviction, plea, or imposition of probation before judgment with the date, court, official or administrative body, the sentence or disposition, the name(s) of person(s) involved, and their current positions and responsibilities with the Business]:

C. AFFIRMATION REGARDING OTHER CONVICTIONS

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the Business, nor any of its officers, directors, partners, members, affiliates, or any of its employees directly involved in obtaining or performing contracts with public bodies, has:

(1) Been convicted under state or federal statute of a criminal offense incident to obtaining, attempting to obtain, or performing a public or private contract, fraud, embezzlement, theft, forgery, falsification or destruction of records, or receiving stolen property;

(2) Been convicted of any criminal violation of a state or federal antitrust statute;

(3) Been convicted under the provisions of Title 18 of the United States Code for violation of the Racketeer Influenced and Corrupt Organization Act, 18 U.S.C. §1961, et seq., or the Mail Fraud Act, 18 U.S.C. §1341, et seq., for acts arising out of the submission of bids or proposals for a public or private contract;

(4) Been convicted of a violation of the State Minority Business Enterprise Law, Section 14-308 of the State Finance and Procurement Article of the Annotated Code of Maryland;

(5) Been convicted of conspiracy to commit any act or omission that would constitute grounds for conviction or liability under any law or statute described in subsection (1), (2), (3), or (4) above;

(6) Been found civilly liable under a state or federal antitrust statute for acts or omissions in connection with the submission of bids or proposals for a public or private contract;

(7) Admitted in writing or under oath, during the course of an official investigation or other proceedings, acts or omissions that would constitute grounds for conviction or liability under any law or statute described above, except as follows [indicate reasons why the affirmations cannot be given, and list any conviction, plea, or imposition

of probation before judgment with the date, court, official or administrative body, the sentence or disposition, the name(s) of the person(s) involved and their current positions and responsibilities with the Business, and the status of any debarment]:

D. AFFIRMATION REGARDING DEBARMENT

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the Business, nor any of its officers, directors, partners, members, affiliates, or any of its employees directly involved in obtaining or performing contracts with public bodies, has ever been suspended or debarred (including being issued a limited denial of participation) by any public entity, except as follows [list each debarment or suspension providing the dates of the suspension or debarment, the name of the public entity and the status of the proceeding, the name(s) of the person(s) involved and their current positions and responsibilities with the Business, the grounds of the debarment or suspension, and the details of each person's involvement in any activity that formed the grounds of the debarment or suspension]:

E. AFFIRMATION REGARDING DEBARMENT OF RELATED ENTITIES

I FURTHER AFFIRM THAT:

(1) The Business was not established and it does not operate in a manner designed to evade the application of or defeat the purpose of debarment pursuant to Sections 16-101, et seq., of the State Finance and Procurement Article of the Annotated Code of Maryland; and

(2) The Business is not a successor, assignee, subsidiary, or affiliate of a suspended or debarred business, except as follows: [you must indicate the reasons why the affirmations cannot be given without qualification]:

F. SUB-CONTRACT AFFIRMATION

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the Business, has knowingly entered into a contract with a public body under which a person debarred or suspended under Title 16 of the State Finance and Procurement Article of the Annotated Code of Maryland will provide, directly or indirectly, supplies, services, architectural services, construction related services, leases of real property, or construction.

G. AFFIRMATION REGARDING COLLUSION

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the Business, nor any of its employees, have in any way:

(1) Agreed, conspired, connived, or colluded to produce a deceptive show of competition in the compilation of the accompanying bid or offer that is being submitted;

(2) In any manner, directly or indirectly, entered into any agreement of any kind to fix the bid price or price proposal of the bidder or offeror or of any competitor, or otherwise take any action to impact, restrain, or inhibit free competitive bidding in connection with the contract for which the accompanying bid or offer is submitted;

(3) Colluded with anyone to obtain information concerning the bid that would give the Business an unfair advantage over others.

H. AFFIRMATION REGARDING POLITICAL CONTRIBUTION DISCLOSURE

I FURTHER AFFIRM THAT:

The Contractor affirms that it is aware of, and will comply with, the provisions of Sections 14-101 through 14-108 of the Election Law Article of the Annotated Code of Maryland, which require that every person who makes, during any 12-month period, one or more contracts, with one or more Maryland governmental entities involving cumulative consideration, or at least \$100,000.00, shall file with the State Board of Elections certain specified information to include disclosure of attributable political contributions in excess of \$500 during defined reporting periods.

I. CERTIFICATION OF REGISTRATION AND TAX PAYMENT

I FURTHER AFFIRM THAT:

(1) The business was formed in the State of *(Insert State Name)*: _____

(2) The Business is a *(please select one)*:

- Corporation
- Partnership
- Limited Liability Company
- Limited Liability Partnership
- Sole Proprietor
- Other: _____

(If sole proprietor #3 below does not apply, continue to #4.)

(3) Is this business registered with the Maryland State Department of Assessments and Taxation (“SDAT”) in accordance with the Corporations and Associations Article of the Annotated Code of Maryland?

Yes No

a. If yes, is the business in good standing in the State of Maryland, and has it filed all of its annual reports, together with filing fees? Yes No

b. Registered Agent as shown in SDAT:

Name: _____

Address: _____

c. If not, is the business in good standing in the formed in State of origination? Yes No

(4) Except as validly contested, has the -Business -paid, or -arranged for payment of, all taxes due the State of Maryland and Baltimore County, and -filed all required returns and reports with the Comptroller of the Treasury, the State Department of Assessments and Taxation, and the Employment Security Administration, as applicable, and -paid all withholding taxes due the State of Maryland prior to final settlement?

Yes No

J. CONTINGENT FEES

I FURTHER AFFIRM THAT:

The Business has not employed or retained any person, partnership, corporation, or other entity, other than a bona fide employee or agent working for the Business, to solicit or secure the Contract, and that the Business has not paid or agreed to pay any person, partnership, corporation, or other entity, other than a bona fide employee or agent, any fee or other consideration contingent on the making of the Contract.

K. AFFIRMATION OF NONDISCRIMINATION IN EMPLOYMENT

I FURTHER AFFIRM THAT:

During the performance of any contract awarded pursuant to the solicitation of which this affidavit is a part:

(1) The Business will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, national origin, marital status, sexual orientation, genetic information, or disability unrelated in nature and extent so as to reasonably preclude the performance of the employment, or because of the individual's refusal to submit to a genetic test or make available the results of a genetic test. The Business will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, age, national origin, marital status, sexual orientation, genetic information, or disability unrelated in nature and extent so as to reasonably preclude the performance of the employment, or because of the individual's refusal to submit to a genetic test or make available the results of genetic test. Such action shall include, but not be limited to the following: employment, promotion, upgrading, demotion or transfer, rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Business agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the owner setting forth provisions of this nondiscrimination clause.

(2) The Business will, in all solicitations or advertisements for employees placed by or on behalf of the Business, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, marital status, sexual orientation, genetic information, or disability unrelated in nature and extent so as to reasonably preclude the performance of the employment, or because of the individual's refusal to submit to a genetic test or make available the results of a genetic test.

(3) The Business shall send to each labor union or representative of workers with which the Business has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the owner, advising the said labor union or workers' representative of these commitments, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Business shall furnish, if requested by the County, a compliance report concerning our employment practices and policies in order for the County to ascertain compliance with the special provisions of this affidavit concerning nondiscrimination in employment.

(5) In the event of the Business's noncompliance with the nondiscrimination clause of this affidavit, the contract may be canceled, terminated, or suspended in whole or in part, and the Business may be declared ineligible for further County work.

(6) The Business shall include the special provisions outlined herein pertaining to nondiscrimination in employment in every subcontract, so that such nondiscrimination in employment provisions shall be binding on each subcontractor or vendor.

L. FOREIGN CONTRACTS DISCLOSURES

I FURTHER AFFIRM THAT:

(1) The Business affirms that it is aware of, and will comply with, the provisions of Sections 10-2-110 Article 10. Finance, Title 2 – Purchasing, Baltimore County Code 2003, as amended, which requires that prior to the award of a contract for services under the provisions of this title, and during the entire term of a contract award, the bidder or vendor shall disclose to the County whether any services covered by the bid or contract, including any subcontracted services, will be performed outside the United States.

(2) The Business affirms that it is aware of, and will comply with, the provisions of Section 12-111 of the Maryland State Finance Procurement Article, which requires bidders to make certain disclosures relating to subcontractors or services, regarding plans at the time the bid is submitted, to perform any services with an estimated value of \$2 million or more under the contract outside the United States. This provision applies to: (1) construction-related services; (2) architectural services; (3) engineering services; or (4) energy performance contract services. The provision requires bidders to disclose:

- a. Whether the Business or any contractor that the Business will subcontract with to perform the contract has plans, at the time the bid is submitted, to perform any services required under the contract outside the United States; and
- b. If the services under the contract are anticipated to be performed outside the United States;
- c. Where the services will be performed; and
- d. The reasons why it is necessary or advantageous to perform the services outside the United States.

(3) Indicate below whether or not the Business has information to disclose. (**You must check one of these**)

- [] The Business has no plans, at the time the bid is submitted, to perform any services under the contract outside the United States.
- [] The Business has plans, at the time the bid is submitted, to perform services under the contract outside the United States.
 - i. The services will be performed in the following location: _____
 - ii. It is necessary or advantageous to perform the services outside the United States for the following reason(s): _____

M. AFFIRMATION REGARDING INVESTMENT ACTIVITIES IN IRAN

I FURTHER AFFIRM THAT:

At the time the bid/proposal is submitted, or if the contract is renewed, the Business:

- i. Is not identified on the list created by the Maryland State Board of Public Works as a person, Business or entity engaging in investment activities in Iran as described in Section 17-702 of the Maryland State Finance and Procurement Article ; or
- ii. Is not engaging in investment activities in Iran as described in Section 17-702 of the Maryland State Finance and Procurement Article.

If the Business is unable to make the certification, it will provide the County, under penalty of perjury, a detailed description of the Business' investment activities in Iran.

N. ACKNOWLEDGMENT

I ACKNOWLEDGE THAT this Affidavit is to be furnished to the County and may be distributed to units of (1) Baltimore County; (2) the State of Maryland; (3) other counties or political subdivisions of the State of Maryland; (4) other states; and (5) the federal government. I further acknowledge that this Affidavit is subject to applicable laws of the United States and the State of Maryland, both criminal and civil, and that nothing in this Affidavit or any contract resulting from the submission of this bid or proposal shall be construed to supersede, amend, modify or waive, on behalf of Baltimore County, or the State of Maryland or any unit of the State of Maryland having jurisdiction, the exercise of any right or remedy at Law or in equity with respect to any misrepresentation made or any violation of the obligations, terms and covenants undertaken by the Business with respect to (a) this Affidavit, (b) the contract, and (3) other Affidavits comprising part of the contract.

I DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THIS AFFIDAVIT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF, AFTER DILIGENT INQUIRY.

Date: _____

By: _____

Name:
 Title:
 (Authorized Representative and Affiant)

**“PRIME” CONTRACTOR
MINORITY INFORMATION**

This form is **NOT** applicable to Sub-Contractor requirements, and should be completed by the **PRIME Contractor ONLY**.

A. AUTHORIZED REPRESENTATIVE

I am the [title] _____ of [business] _____ (the “Business”).

B. DEFINITIONS

I am aware that, pursuant to the June 4, 2009 Executive Order of Baltimore County, Maryland, the following words have the meanings indicated.

(A) “Minority Business Enterprise” or “MBE” means a business enterprise that is owned, operated and controlled by one or more minority group members (African American, Hispanic American, Asian American, or Native American) who have at least 51% ownership and in which the minority group members have operational and managerial control, interest in capital and earnings commensurate with their percentage of ownership.

(B) “Women’s Business Enterprise” or “WBE” means a business enterprise that is owned, operated and controlled by one or more women who have at least 51% ownership and in which the women have operational and managerial control, interest in capital and earnings commensurate with their percentage of ownership.

C. INFORMATION REGARDING MINORITY STATUS

The Business is a certified MBE ___ or WBE ___

Maryland State Department of Transportation (MDOT) # _____

City of Baltimore # _____

Name Other Jurisdiction: _____ # _____

The Business is not a certified MBE/WBE, however, the ownership of the Business consists of _____% minorities and _____% women (for a total of _____%), each of which has operational and managerial control, interest in capital and earnings commensurate with their percent of ownership. Please select the ethnic group of the owner(s) regardless of MBE/WBE certification:

African American Hispanic American Caucasian
 Asian American Native American Other

_____ The Business anticipates utilizing subcontractors for _____% of the work of the contract requirements.

_____ The Business anticipates utilizing MBE/WBE subcontractors for _____% of the work of the contract requirements. (Complete attached MBE/WBE forms)

Date: _____

By: _____

Name:
Title:
(Authorized Representative)

SIDE 2

MBE / WBE Certification	
<p>Maryland Department of Transportation (MDOT)</p> <p>Certification #: _____</p> <p>Certification Date: _____ / _____ / _____</p> <p>Pending: _____</p>	<p>City of Baltimore</p> <p>Certification #: _____</p> <p>Certification Date: _____ / _____ / _____</p> <p>Pending: _____</p>

Business Ownership (Check Only One)					
	G	Government Entity		O	Other: _____
	H	Disabled		P	Non Profit
	MA	Minority-owned, Not small business		W	Woman-owned, Small business
	M	Minority-owned, Small business		WA	Woman-owned, Not small business
	NS	Non-minority-owned, small business		X	Woman-owned, Minority, Small business
	NL	Non-minority-owned, Large business		XA	Woman-owned, Minority, Not small business

Type of Business/Organization			
	Association		Attorney
	Government Entity		Educational Institution
	Medical Service Provider		Non-profit Organization
	Other: (explain)		Financial Institution

Ethnicity of Ownership (Check Only One)					
	A	Asian American		I	American Indian/Alaskan Native
	B	African American		N	Non-minority
	H	Hispanic American		O	Other Ethnic Group: _____

Incorporation
<p>Incorporation State: _____ OR Date Business Started _____ / _____ / _____</p>

Signature		
<p>I certify that the information shown on this registration is true and correct. I will advise the Purchasing Division immediately, in writing, of any change affecting this data.</p>		
Signature: _____	Title: _____	Date: _____



BALTIMORE COUNTY, MARYLAND
INSURANCE PROVISIONS

1. GENERAL REQUIREMENTS

1.1 Coverages Required:

Unless otherwise required by the specifications or the contract, the Contractor/Vendor shall purchase and maintain the insurance coverages listed herein.

Insurance Companies must be acceptable to Baltimore County and have an A.M. Best Rating of A-, Class X or better.

1.2 Verification of Insurance:

Before starting work on the contract or prior to the execution of the Contract on those bid, the Contractor/Vendor shall provide Baltimore County, Maryland with verification of insurance coverage evidencing the required coverages.

1.3 Baltimore County as Additional Insured:

The coverage required, excluding Worker's Compensation and Employers' Liability and Medical Malpractice Liability/Professional Liability/Errors and Omissions Liability, must include **Baltimore County, Maryland** as an additional insured.

1.4 Contractor's/Vendor's Responsibility:

The providing of any insurance herein does not relieve the Contractor/Vendor of any of the responsibilities or obligations the Contractor/Vendor has assumed in the contract or for which the Contractor/Vendor may be liable by law or otherwise.

1.5 Failure to Provide Insurance:

Failure to provide and continue in force the required insurance shall be deemed a material breach of the contract.

2. INSURANCE COVERAGES

2.1 General Liability Insurance

2.1.1 Minimum Limits of Coverage:

Personal Injury Liability and Property Damage Liability Combined Single Limit - \$500,000 each occurrence

2.1.2 Such insurance shall protect the Contractor/Vendor from claims which may arise out of, or result from, the Contractor's/Vendor's operations under the contract, whether such operations be by the Contractor/Vendor, any subcontractor, anyone directly or indirectly employed by the Contractor/Vendor or Subcontractor, or anyone for whose acts any of the above may be liable.

2.1.3 Minimum Coverages to be Included:

- (a) Independent Contractor's coverage;
- (b) Completed Operations and Products Liability coverage; and
- (c) Contractual Liability coverage.

2.1.4 Damages not to be Excluded:

Such insurance shall contain no exclusions applying to operations by the Contractor/Vendor or any Subcontractor in the performance of the Contract including but not limited to: (a) Collapse of, or structural injury to, any building or structure; (b) Damage to underground property; or (c) Damage arising out of blasting or explosion.

2.2 Automobile Liability Insurance

2.2.1 Minimum Limits of Coverage:

Bodily Injury Liability and Property Damage Liability
Combined Single Limit - \$500,000
any one accident

2.2.2 Minimum Coverages to be Included:

Such insurance shall provide coverage for all owned, non-owned and hired automobiles.

2.3 Workers' Compensation and Employers' Liability Insurance

Such insurance must contain statutory coverage, including:

Employers' Liability insurance with limits of at least:

- Bodily Injury by Accident - \$500,000 each accident
- Bodily Injury by Disease - \$500,000 policy limit
- Bodily Injury by Disease - \$500,000 each employee

2.4 Other

Such other insurance in form and amount as may be customary for the type of business being undertaken by the Contractor/Vendor.

BID REPLY LABEL

*CUT ON THE DOTTED LINE AND SECURE
TO THE OUTSIDE OF YOUR RESPONSE
ENVELOPE OR CARTON.*

REQUEST FOR BID

**NO. B-1064
10/14/16, 2:30 PM
STORAGE BUILDINGS, PRECAST
CONCRETE, TERM CONTRACT**

**TO: BALTIMORE COUNTY, MARYLAND
PURCHASING DIVISION
400 WASHINGTON AVE, ROOM 148
TOWSON, MARYLAND 21204-4665**

**BALTIMORE COUNTY, MARYLAND
INVITATION TO BID NO. B-1064
STORAGE BUILDINGS, PRECAST CONCRETE, TERM CONTRACT**

GENERAL CONDITIONS

1. SCOPE

- 1.1 It is the intention of these specifications that the vendor hereunder shall furnish and Baltimore County shall purchase precast, pre-assembled concrete storage buildings covered by this agreement which may be required during the period of time covered by this agreement. These precast structures shall be provided for the Property Management Division Office of Budget and Finance. The quantities shown are approximate and for the purpose of bid evaluation.
- 1.2 Baltimore County reserves the right to order such units as may be required during the said period, and it also reserves the right not to order any units bid upon by the Contractor, if it is found that such units are not required by Baltimore County.
- 1.2.1 There shall be no compensation for items estimated in this solicitation but not ordered during the term of this agreement. The quantities for these items may be increased or decreased without any adjustment to the contract unit price or the item(s) may be deleted entirely from the contract by the Property Management Division Manager (PMDM) or his designated representative without negotiation. The Contractor will not be allowed to submit a claim against Baltimore County for any adjustments to the contract unit price bid, should the item(s) be increased, decreased, or eliminated.
- 1.3 The precast, pre-assembled, transportable, and prefabricated buildings are defined as: Smith-Midland Corporation or Smith-Carolina Corporation "Easi-Set" structures or County approved equal, in a variety of sizes. Standard models can be customized by selecting from add-ons such as windows, additional doors, concession windows, etc. Specific structure details will be determined/selected as needed and will be approved by the PMDM or his designated representative prior to production. All site locations for structure placement under this contract will be within Baltimore County.
- 1.4 The work to be done under this contract includes, but is not limited to, the providing of all labor, materials, transportation, fuel, supervision, mobilization, equipment maintenance and repairs, services, incidentals, and related items necessary to complete the work in accordance with this specification and scope of work. The successful vendor will secure and perform all required transportation permits, pilot cars and route planning, as necessary and without additional cost to the County.
- 1.5 In addition, all prices, terms conditions, and services stipulated by the contract resulting from this solicitation shall be extended by the Contractor to Baltimore County Board of Education, Baltimore County Library System, and Community Colleges of Baltimore County. Baltimore County Purchasing Division assumes no obligation on behalf of these agencies.
- 1.6 Multi-Agency Procurement. Baltimore County reserves the right to extend the terms and conditions of this contract to any and all other County agencies requiring these commodities and/or services. A sub-order release will be issued against the original purchase order, confirming the contracted pricing and giving quantity and delivery requirements.
- 1.7 Equivalent items will be considered provided descriptive literature and specifications accompany bid. Acceptability of equivalent items is determined by the Purchasing Agent.

2. TERM OF CONTRACT

- 2.1 The term of this contract shall be for one (1) year. Baltimore County reserves the right to renew this contract for four (4) one-year renewal periods, under the same terms and conditions. Baltimore County will automatically renew this contract on each option year unless notice is given to the vendor/contractor that the contract is not renewed.
- 2.2 If price adjustments are requested pursuant to the terms of the contract, the vendor/contractor must notify the Baltimore County Purchasing Division, in writing, ninety (90) days prior to the current terms expiration date.
- 2.3 The vendor/contractor must maintain the insurance coverages required by the County while this contract is in force, including automatic renewal terms, and shall provide documentation of such insurance in a form satisfactory to the county when required.

3. METHOD OF AWARD. Award will be made on a total lump sum basis. In accordance with Sec. 10-2-406 of the Baltimore County Code, as amended, past performance of bidders in furnishing goods and services to Baltimore County will be considered in determining the award.

4. COOPERATIVE PURCHASE

- 4.1 The County reserves the right to extend all of the terms, conditions, specifications, and unit or other prices of any contract resulting from this bid to any and all public bodies, subdivisions, school districts, community colleges, colleges, and universities including non-public schools. This is conditioned upon mutual agreement of all parties pursuant to special requirements which may be appended thereto. The supplier/contractor agrees to notify the issuing body of those entities that wish to use any contract resulting from this bid and will also provide usage information, which may be requested.
- 4.2 The County assumes no authority, liability or obligation, on behalf of any other public or non-public entity that may use any contract resulting from this bid. All purchases and payment transactions will be made directly between the Contractor and the requesting entity. Any exceptions to this requirement must be specifically noted in the bid/proposal response.

5. APPLICABLE GENERAL CONDITIONS AND SPECIFICATIONS. All work performed under this contract shall be done under strict compliance with the specifications bound herewith and with the codes and regulations as noted in the specification. The County's Standard Specifications Section, and General Instructions for Formal Bids will take precedence.

6. PRICES. Prices quoted must remain firm for the period covered by this contract, unless price escalation is herein specified. Prices quoted shall include delivery costs and charges.

7. ESCALATION.

- 7.1 All prices offered herein shall be firm against any increase for one (1) year from the effective date of the contract. Prior to commencement of subsequent renewal terms, the County may entertain a request for escalation in accordance with the current Consumer Price Index at the time of the request or up to a maximum 5% increase on the current pricing, whichever is lower.
- 7.2 For purposes of this section, "Consumer Price Index" shall mean the Consumer Price Index-All Urban Consumers-United States Average-All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics.
- 7.3 Baltimore County reserves the right to accept or reject the request for a price increase within fourteen (14) days. If the price increase is approved, the price will remain firm for 365 days from the date of the increase.

8. MATERIALS, WORKMANSHIP, PERMITS, LICENSES

- 8.1 With regard to this contract, the PMDM, or his designated representative, will determine acceptability of all work and/or services performed. If the work and/or services are not acceptable, the Contractor will be called in to review and correct all problem areas without additional cost to the County. Upon notification by the PMDM, or his designated representative, the Contractor will effect repairs to deficient work and/or services in accordance with a schedule jointly agreed upon.
- 8.2 Permits, licenses, and taxes shall be the responsibility of the Contractor at no additional cost to the County.
- 8.3 Contractor shall provide a complete, workmanlike, well executed job in accordance with these specifications and all applicable national and local codes. Any additional code requirements requested by Baltimore County shall be noted within. In cases of conflict between requirements; that requirement which is in compliance with all applicable codes and which is also, in the opinion of Baltimore County, more advantageous to Baltimore County, shall govern.

9. GUARANTEE

- 9.1 All materials and structures furnished and installed under this contract shall be unconditionally guaranteed for a minimum period of one (1) year from the date of final acceptance by the County against any and all defects in materials, workmanship and installation.
- 9.2 See Section 7 in Detail Specifications for structural warranty.

10. INQUIRIES, QUESTIONS, ADDENDA.

- 10.1 Any inquiries relative to this bid should be directed to Christine Carpenter, the Buyer, at (410) 887-3361 or via email: ccarpenter@baltimorecountymd.gov
- 10.2 Questions must be received, via e-mail, no later than 7 days prior to the bid opening date.
- 10.3 If it becomes necessary to revise any part of this solicitation, addenda will be posted on the web site at www.baltimorecountymd.gov/purchasing. The signed cover page for each addenda should be included with your bid submission.

11. INVOICES

- 11.1 Invoices must be legibly prepared showing the full description of all work performed and the unit price for each payment unit of measure. Authorization to pay invoices will be given by the PMDM prior to payment of invoices. Invoices must be submitted in duplicate on a monthly basis to the Office of Budget and Finance, Disbursements Section, Room 148, 400 Washington Avenue, Towson, Maryland 21204. Charges for late payment of invoices is prohibited. Cash discount periods will be computed either from the date of delivery and acceptance of the goods ordered, or the date of receipt of correct and proper invoices prepared in accordance with terms of Baltimore County's order, whichever date is later. Under no circumstances will interest be paid.
- 11.2 Baltimore County may withhold, or on account of subsequently discovered evidence, nullify the whole or a part of any payment to such extent as may be necessary to protect the County from loss on account of:
- 11.2.1 Defective work not remedied.
- 11.2.2 Claims filed or reasonable evidence indicating probable filing of claims, by parties other than the Contractor.

11.2.3 Failure of the Contractor to make payments properly to subcontractors or for material or labor.

11.2.4 A reasonable doubt that the contract can be completed for the balance then unpaid.

11.2.5 Damage to another Contractor.

11.2.6 Failure of the Contractor to submit data required within the time limits stated in the Contract Documents. When the above grounds are removed, payment shall be made for amounts withheld because of them.

12. CORRECTION OF WORK AFTER FINAL PAYMENT. Neither the final certificate nor payment nor any provision in the Contract Documents shall relieve the Contractor of responsibility for faulty materials and workmanship. Unless otherwise specified, he/she shall remedy any defects and pay for any damage to other work resulting therefrom, which shall appear within the guarantee period. The county shall give notice of observed defects with reasonable promptness.

13. LIENS. Neither the final payment nor any part of the retained percentage shall become due until the Contractor shall deliver to the County a complete release of all liens arising out of this contract, or receipt in full in knowledge or information the releases and receipt include all the labor and material for which a lien could be filed, but Contractor may, if any subcontractor refuses to furnish a release or receipt in full, furnish a bond satisfactory to the County, to indemnify him/her against any lien. If any lien remain unsatisfied after all payments are made, the Contractor shall refund the County all monies that the latter may be compelled to pay in discharging such a lien, including all costs and reasonable attorney's fee.

14. MARYLAND STATE SALES TAX

14.1 Contractors who are performing work for the State of Maryland or any of its political subdivisions are required to pay tax on materials and supplies which will be incorporated in the work.

14.2 The Contractor must pay the tax on all equipment which he/she purchases even though it may be used on a job for the State or any of its political subdivision.

15. INSURANCE

15.1 The successful offeror will be required to provide verification of insurance coverage in accordance with the attached requirements. The successful vendor will have fifteen days to comply with this requirement, excluding County Holidays and non-work days, if applicable.

15.2 The Insurer must maintain the insurance coverage required by the County while this agreement is in force, including automatic renewal terms, and shall provide documentation of such insurance in a form satisfactory to the County when required.

15.3 In the event the vendor changes their insurance carrier, new verification of insurance coverage must be provided to the County by the new insurance carrier within ten (10) days of the change of policy.

16. PRE-BID CONFERENCE

16.1 A pre-bid conference will be held on Wednesday, September 28, 2016 at 10:00 a.m. in the Purchasing Division Conference Room, Historic Courthouse, 400 Washington Ave., Room 148, Towson, Maryland 21204. Attendance at the pre-bid conference is not mandatory.

16.2 The purpose of the conference is to clarify any parts of the solicitation and answer questions which may be pertinent to the request. Any significant changes to the solicitation as a result of the

discussions at the pre-bid conference or in writing from prospective vendors will be addressed as addenda, and posted on our website.

17. BID PREPARATION.

- 17.1 One (1) original signed bid is due in this office no later than the published due date and time. Bidders are to use the Bid Label on the outside of the envelope/box to identify the package as a bid submission.
- 17.2 **Electronic (faxed or e-mailed) bids will not be accepted.**
- 17.3 Bids received after the deadline will not be considered and will be returned unopened.
- 17.4 The cost of preparing bids is the responsibility of the bidder.
- 17.5 Proposals should be prepared simply and economically. No special bindings (no ring binders, no spiral bindings) should be used. Unnecessarily elaborate brochures or other expensive visual presentation materials are discouraged. Descriptive literature may be included.

18. ELECTRONIC VERSION SUBMITTAL

In accordance with the General Instructions for Solicitations, #1.9, Instructions, Forms and Specifications, responses to Requests for Bids and Requests for Proposals shall be accompanied by an electronic version (CD) of the bid proposal in PDF format. The CD must be labeled with the bid number, the bid title, and the bidders' name submitting the response. All bids must be submitted in a sealed envelope or carton as appropriate. This does not apply to Requests for Quotations.

**BALTIMORE COUNTY, MARYLAND
INVITATION TO BID NO. B-1064
STORAGE BUILDINGS, PRECAST CONCRETE, TERM CONTRACT**

SPECIFICATIONS

1. SCOPE OF WORK – GENERAL.

- 1.1 In general, the scope of this contract shall be to provide all labor, materials, tools, equipment, and supervision and install various precast concrete storage buildings as per this specification.
 - 1.1.1 It is the intent of these specifications to cover the purchase and placement of precast concrete storage buildings, Smith-Midland Easi-Set® or County approved equal at various locations within Baltimore County on an as needed basis.
- 1.2 The work to be done under this contract includes but is not limited to; the providing of all labor, materials, transportation, fuel, supervision, equipment, mobilization, services, incidentals, and related items necessary to complete the work in accordance with this specification and scope of work.
- 1.3 Specification details, building layout sketches, and related instructions are provided in this specification labeled Attachment A, Attachment B, Attachment C; and corresponding Detail Sketches A-1, B-1,C-1 and C-2.
- 1.4 Colors and finish selections to be made by the County from the catalog standards for precast concrete storage buildings, Smith-Midland Easi-Set® or County approved equal.
- 1.5 Option to provide building in sections as site conditions dictate to be included.

2. LOCATION OF WORK AND EXISTING CONDITIONS. The work sites shall be located within the boundaries of Baltimore County, Maryland.

3. WORK SCHEDULE, INTERRUPTIONS, PROPERTY PROTECTION.

- 3.1 All work must be conducted between the hours of 7:00 a.m. and 5:00 p.m. This includes delivery, mobilization, unloading and placement of all precast concrete structures. It shall be the Contractors' responsibility to see that materials, tools, and equipment is delivered within or adjacent to the work area specified by the County.
- 3.2 All work can be accomplished during the weekdays Monday through Friday. No work shall be performed on weekends and the following County holidays:

New Year's Day	Columbus Day
MLK, Jr. Birthday	General Election Day (each even year)
Presidents' Day	Veterans' Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day
Labor Day	
- 3.3 The work described in this specification shall be done with the least inconvenience to Baltimore County Government. Vehicles must have egress capabilities at all times. The amount of time that normal operations are interrupted must be kept to an absolute minimum and shall be coordinated with the PMDM.

- 3.4 The Contractors are responsible to protect all existing and newly installed work, materials, equipment, improvements, utilities, structures, and vegetation at all times during the course of this contract. Any property or incidentals damaged during the course of this contract shall be repaired or replaced to the satisfaction of the PMDM and the property owner.
- 3.5 The Contractor must coordinate his/her construction sequence so that there will be minimum inconvenience to the traveling public. The PMDM reserves the right to restrict the Contractor's operation at any time on any road where, in the opinion of the PMDM, an undesirable traffic condition warrants same.
- 3.6 Utilities in Roadway. It shall be the Contractor's sole responsibility to avoid disturbance or damage to any existing utility fixtures and any incurred damage will not be cause for additional Contractor compensation.

4. **CHANGES TO THE CONTRACT.** The Contractor will notify the PMDM, or his designated representative immediately by telephone of any unexpected emergency, subsurface or latent physical condition found; along with the recommendations for dealing with the matter: any changes found necessary by the County or the Contractors not covered under the original scope of work, specifications or drawing(s) shall be jointly agreed upon by the Contractor and the County. Any additional cost on the project must be submitted in writing by the Contractor and an amendment to the purchase order will be issued by the Purchasing Agent covering the change(s) before the work can proceed. The County assumes no responsibility for oral instructions or suggestions. All official correspondence in regard to the specifications should be directed to, and will be issued by the Purchasing Agent.

5. **DEMOLITION AND DEBRIS REMOVAL.** The Contractor shall be responsible to remove all their debris from the site and clean effected work areas. Contractor shall keep the premises free of debris and unusable materials resulting from their work and as work progresses; or upon request by the PMDM, shall remove such debris and materials from County property. The Contractor shall leave all affected areas as they were prior to beginning work.

6. **POTENTIALLY HAZARDOUS MATERIALS.** If the work to be performed under this contract required the use of any product which contains any ingredient that could be hazardous or injurious to a person's health, a Material Safety Data Sheet (MSDS) must be submitted with their bid at the time of bid opening. The extent of use of the hazardous material may be a factor in the award of the contract.

7. **TEMPORARY SUSPENSION OF WORK.** During the progress of any job, the Contractor may suspend work via written permission of the PMDM, wholly or in part, for such period or periods as the PMDM may deem necessary, due to unsuitable weather, or such other conditions as are considered unfavorable for the suitable prosecution of the work. If it should become necessary to stop work for an indefinite period, the Contractor shall store all materials in such manner that they will not obstruct or impede traveling public unnecessarily, nor become damaged in any way, and the Contractor shall take every precaution to prevent damage or deterioration of the work performed, and erect temporary structures where necessary. When conditions permit resumption of work, the Contractor shall notify the PMDM twelve (12) hours in advance and shall proceed with the work only when and if authority is granted by the PMDM. Any work performed without approval by the PMDM will be at the Contractor's risk, and the Contractor shall be held liable for removal of any such work.

8. **STORAGE OF EQUIPMENT AND MATERIALS AND JOB SITE SAFETY.**

8.1 It shall be the sole responsibility of the Contractors performing services for this contract to safeguard their own materials, tools, and equipment. Baltimore County shall not assume any responsibility for vandalism and/or theft of materials, tools and/or equipment.

8.2 All work shall be done in a safe manner and comply with all governing regulations concerning safety. This shall include, but not be limited to OSHA, MOSHA, etc. All work being performed for and/or on Baltimore County property shall fully conform to all local, state and Federal Safety regulations.

9. WORK PROCEDURES.

- 9.1 The PMDM may request a written estimate, based on the contract prices, for a particular building model and finish. Plans and specifications may accompany the request and the estimate shall conform to them. The Contractor shall visit the work site for the purpose of confirming adequate clearance to bring the structure in and place it as per the PMDM's instructions. The Contractor will submit a written estimate. Included in the quote shall be pricing for each applicable line item, a brief description of the model requested, specifying the exterior finish, and the work site location. If the written estimate is accepted, the PMDM shall give the Contractor a verbal Notice to Proceed and schedule the installation.
- 9.2 The County will be responsible for all site preparation as per manufacturer's recommendations.

10. MATERIALS AND EXECUTION.

- 10.1 The PMDM will select one of four (4) standard building models, which can be customized through the addition of add-on options, including but not limited to additional windows, doors, etc.
- 10.2 The standard models are defined as:
- 10.2.1 Easi-Set® model 1012, Smith-Midland Corp., Smith-Carolina Corp., or County approved equal; small storage building, containing as a minimum, one double door, as per specification marked "Attachment A" and Building Sketch A-1.
 - 10.2.2 Easi-Set® model 1216, Smith-Midland Corp., Smith-Carolina Corp., or County approved equal; medium storage building, containing as a minimum, one double door, as per specification marked "Attachment B" and Building Sketch B-1.
 - 10.2.3 Easi-Set® model 1220, Smith-Midland Corp., Smith-Carolina Corp., or County approved equal; storage building, containing as a minimum, one double door, as per specification marked "Attachment C" and Building Sketch C-1.
 - 10.2.4 Easi-Set® model 1220, Smith-Midland Corp., Smith-Carolina Corp., or County approved equal; storage/concession building, containing as a minimum, one double door, one single door, and a concession window, as per specification marked "Attachment C" and Detail Building Sketch Number C-2.
 - 10.2.5 Add-on options will be identified per project.
 - 10.2.6 Delivery times will range from sixty (60) days to approximately ninety (90) days from start to finish, including building submittal approvals. Small, storage-only buildings with no windows would be at the lower end of the time frame and larger, more complex structures will be at the higher end of the time frame.
- 10.3 The County reserves the right to request quotes on additional standard buildings (Easi-Set or approved equal) or custom buildings, on an as-needed basis.

ATTACHMENT A

BALTIMORE COUNTY, MARYLAND INVITATION TO BID NO. B-1064 STORAGE BUILDINGS, PRECAST CONCRETE, TERM CONTRACT

DETAIL SPECIFICATIONS 10' X 12' STORAGE – ONLY BUILDING

The bidder shall complete EVERY space in Column B - BIDDER'S SPECIFICATIONS column. The bidder shall indicate that the item being bid is exactly as specified by stating "AS SPECIFIED" in COLUMN B next to each item of the specifications. If the item being bid is not as specified, a full explanation of the deviation must be given.

COLUMN A COUNTY'S SPECIFICATIONS

COLUMN B |BIDDER'S SPECIFICATIONS

COMPANY NAME _____

1. SMALL STORAGE BUILDING.

- 1.1 Building, precast, concrete, transportable, and prefabricated, 10' X 12' X 8'8", exterior as per Section 5, "EASI-SET®" model 1012, Smith-Midland Corp., Smith-Carolina Corp., or approved equal.

2. DESIGN REQUIREMENTS.

- 2.1 Dimensions
- 2.1.1 Exterior: 10' x 12' x 8'8"
- 2.1.2 Interior: 9'6" x 11'6" x 8'0"
- 2.2 Design Loads
- 2.2.1 Seismic load performance category 'C', Exposure Group III.
- 2.2.2 Standard Live Roof Load - 60 PSF
- 2.2.3 Standard Floor Load - 250 PSF
- 2.2.4 Standard Wind Loading - 130 MPH
- 2.3 Roof, Floor, Wall Panels
- 2.3.1 Roof: sloped. Roof panel shall have a peak in center of 10' direction and shall slope 1/2" to each side.

COLUMN A
COUNTY'S SPECIFICATIONS

COLUMN B
BIDDER'S SPECIFICATIONS

2.3.2 Shall extend a minimum of 2 ½" beyond the wall panel on each side and have a turndown design which extends ½" below the top edge of the wall panels to prevent water migration into the building along top of wall panels. Roof shall also have an integral architectural ribbed edge.

2.3.3 Roof, floor, and wall panels must each be produced as single component monolithic panels. No roof, floor, or vertical wall joints will be allowed, except at corners. Wall panels shall set on top of floor panel.

2.3.4 Floor panel must have a ½" step-down around the entire perimeter to prevent water migration into the building along the bottom of the wall panels.

2.4 Submittals

2.4.1 Engineering calculations that are designed and sealed by a professional engineer, licensed to practice in the State of Maryland, shall be submitted for approval.

3. MATERIALS.

3.1 Concrete

3.1.1 Steel-reinforced, 5000 PSI, minimum 28-day compressive strength, air-entrained (ASTM C260).

3.2 Reinforcing Steel

3.2.1 ASTM A615, grade 60 unless otherwise indicated.

3.3 Post-Tensioning Strand

3.3.1 41K Polystrand CP50, .50, 270 KSI, 7 wire strand, enclosed within a greased plastic sheath (ASTM A416).

3.3.2 Roof and floor to be each post-tensioned by a single, continuous tendon.

3.3.3 Tendon shall form a substantially rectangular configuration having gently curving corners and the positioning of the cable member results in a patterns of one or more loops and a bisecting of the loops. The cable member starts from one corner of the panel, forms a perimeter loop, returning to a point where the

cable member entered the concrete building panel. The tendon shall then turn 90 degrees and follow the cable members to a point midway along the "Y" axis of the concrete building panel and then turn 90 degrees along the "X" axis of the concrete building panel. This bisects the concrete building panel and crosses the opposite parallel portion of the cable member and exits from an adjacent side of the concrete building panel.

- 3.4 If post-tensioning is not used in the roof panel, the following guidelines must be followed to ensure a watertight roof design.
 - 3.4.1 The entire precast concrete roof panel surface must be cleaned and primed with a material that prepares the concrete surface for proper adherence to the coating material.
 - 3.4.2 The entire precast concrete roof panel surface shall be sealed with a .045 EPDM continuous membrane cemented to the concrete with a compound designed for this purpose.
- 3.5 Caulking
 - 3.5.1 All joints between panels shall be caulked on the exterior and interior surface of the joints.
 - 3.5.2 Caulking shall be SIKAFLEX-1A elastic sealant or equal.
 - 3.5.3 Exterior caulk joint to be 3/8" x 3/8" square so that sides of joint are parallel for correct caulk adhesion.
 - 3.5.4 Back of joint to be taped with bond breaking tape to ensure adhesion of caulk to parallel sides of joint and not the back.
- 3.6 Vents
 - 3.6.1 Two (2) screened aluminum vents to be cast in rear wall.
 - 3.6.2 Vents shall be SUNVENT #164FL or equal.
- 3.7 Panel Connections
 - 3.7.1 All panels shall be securely fastened together with 3/8" thick steel brackets.

- 3.7.2 Steel to be of structural quality, hot-rolled carbon complying with ASTM A283, Grade C and hot dipped galvanized after fabrication.
- 3.7.3 All fasteners to be ½" diameter bolts complying with ASTM A307 for low-carbon steel bolts.
- 3.7.4 Cast-in anchors used for panel connections to be Dayton-Superior #F-63, or equal.
- 3.7.5 All inserts for corner connections must be bolted directly to form before casting panels.
- 3.7.6 No floating-in of connection inserts shall be allowed.

4. DOORS AND FRAMES.

- 4.1 Shall comply with Steel Door Institute "Recommended Specifications for Standard Steel Doors and Frames" (SDI-100), and as herein specified.
- 4.2 Building shall be equipped with double 3'-0" x 6'-8" x 1 ¾" 18 gauge galvanized/insulated Dominion Imperial right hand reverse metal doors with 16 gauge galvanized frames. Door shall be centered in the front side of the building.
- 4.3 Doors and frames shall be bonderized and painted one coat of rust inhibitive primer and one finish coat of enamel paint (Yorktown Brown, unless otherwise specified).
- 4.4 Door Hardware
 - 4.4.1 Handle: Exterior handle: Lindstrom stainless steel, 8 ½" x 2" or equal. Inside pull to be provided on active leaf or equal.
 - 4.4.2 Hinges: PB-31/NRP/26D 4 ½" x 4 ½" (chrome-plated with non-removable hinge pins), 3 per door or equal.
 - 4.4.3 Lock set: PDQ Industries KR116-32D (stainless steel finish) or equal.
 - 4.4.4 Surface Bolt, Upper: Cal-Royal 045901426D (satin chrome finish), or equal.
 - 4.4.5 Surface Bolt, Lower: Cal-Royal 045901426D

**COLUMN A
COUNTY'S SPECIFICATIONS**

**COLUMN B
|BIDDER'S SPECIFICATIONS**

(satin chrome finish) or equal.

- 4.4.6 Astragal: A4441/68R, or equal.
- 4.4.7 Threshold: National Guard 897V60 raised interior, extruded aluminum threshold with neoprene seal, or equal.
- 4.4.8 Door Holder: Glynn-Johnson 904H US32D (stainless steel finish), overhead slide type surface mounted door holder or equal.
- 4.4.9 Drip Cap: National Guard 15D72, or equal.
- 4.4.9 Door Stop: Ives 445B26D (Inactive leaf only), or equal.

5. FINISHES.

- 5.1 Interior of Building: Smooth steel form finish on all interior panel surfaces.
- 5.2 Exterior of Building: Architectural precast concrete brick finish: Finish must be imprinted in top face of panel while in form using an open grid impression tool similar to EASI-BRICK™. Finished brick size shall be 2 3/8" x 7 5/8" with vertical steel float or light broom finish. Joints between each brick must be 3/8" wide x 3/8" deep. Back of joint shall be concave to simulate a hand-tooled joint. Each brick face shall be coated with the following acrylic concrete stain: 1) Cementrate by FOSROC or 2) Canyon Tone stain by United Coatings. Stain color shall be Brick Red unless specified otherwise. Stain shall be applied per manufacturer's recommendation. Joints shall be kept substantially free of stain to maintain a gray concrete color.
- 5.3 Exterior of Building (Option): Washed brown river-stone aggregate finish on all exterior wall surfaces. Aggregate must be seeded into top of panel while in form, chemically retarded, and high-pressure washed to expose the aggregate to a depth of 1/8".

6. QUALITY ASSURANCE.

- 6.1 ACI-318-93, "Building Code Requirements for Reinforced Concrete". Concrete Reinforcing Institute, "Manual of Standard Practice", current versions.
- 6.2 ANSI/ASCE-7-93 "Building Code Requirement for Minimum Design Loads in Buildings and Other Structures".

**COLUMN A
COUNTY'S SPECIFICATIONS**

**COLUMN B
|BIDDER'S SPECIFICATIONS**

- 6.3 ICB 2006, 1996 BOCA

- 6.4 Concrete Reinforcing Institute, "Manual of Standard Practice", current version.

- 6.5 UL-752 test method level 4 for bullet resistance certified by an independent structural engineer.

- 6.6 Fabricator must be a producer/member of Precast/Prestressed Concrete Institute (PCI), National Precast Concrete Association (NPCA) or equal, and be certified in categories A1, B1, and C3.

- 6.7 Building fabricator must have a minimum of five (5) years of experience manufacturing and setting transportable precast concrete buildings.

- 6.8 NO ALTERNATE BUILDING DESIGNS TO THE PRE-ENGINEERED EASI-SET™ BUILDING WILL BE ALLOWED UNLESS PRE-APPROVED BY THE COUNTY FIVE (5) DAYS PRIOR TO THE BID DATE.

7. WARRANTY.

- 7.1 The building shall have a ten (10) year structural warranty against any and all defects in materials, labor, and workmanship.

- 7.2 The building shall have a one (1) year warranty on all components and materials not covered under the ten (10) year structural warranty, against any and all defects in materials, labor, and workmanship.

8. EQUIVALENTS.

- 8.1 Equivalent items will be considered provided descriptive literature and specifications accompany bid. Acceptability of equivalent items is determined by the Purchasing Agent.

- 8.2 Building engineering calculations that are designed and sealed by a professional engineer licensed in Maryland or licensed to do business in the State Of Maryland shall be submitted for approval. Proof of appropriate licensing may be requested by the County as an aid to bid evaluation if deemed necessary.

**9. SITE PREPARATION REQUIREMENTS.
(MANUFACTURER'S RECOMMENDATIONS)**

- 9.1 Baltimore County will be responsible for site preparation as per the manufacturer's recommendations.

10. SITE ACCESS

- 10.1 Contractor will access level unobstructed area to include area large enough for crane and tractor trailer to park adjacent to the pad. Crane must be able to place outriggers within 5'-0" of edge of pad and truck and crane must be able to get side-by-side under their own power. No overhead lines may be within 75' radius of center of pad. A minimum of 24' clearance is required between this building and adjacent buildings.
- 10.2 Work sites will be within Baltimore County and will be identified per project.

ATTACHMENT B

**BALTIMORE COUNTY, MARYLAND
INVITATION TO BID NO. B-1064
STORAGE BUILDINGS, PRECAST CONCRETE, TERM CONTRACT**

DETAIL SPECIFICATIONS 12' X 16' STORAGE - ONLY BUILDING

The bidder shall complete EVERY space in Column B - BIDDER'S SPECIFICATIONS column. The bidder shall indicate that the item being bid is exactly as specified by stating "AS SPECIFIED" in COLUMN B next to each item of the specifications. If the item being bid is not as specified, a full explanation of the deviation must be given.

**COLUMN A
COUNTY'S SPECIFICATIONS**

**COLUMN B
|BIDDER'S SPECIFICATIONS**

COMPANY NAME _____

1. STORAGE ONLY BUILDING.

- 1.1 Building, precast, concrete, transportable, and prefabricated, 12' X 16' X 8'8", exterior as per Section 5, "EASI-SET®" model 1216, Smith-Midland Corp., Smith-Carolina Corp., or approved equal.

2. DESIGN REQUIREMENTS.

- 2.1 Dimensions
 - 2.1.1 Exterior: 12' x 16' x 8'8"
 - 2.1.2 Interior: 11'6" x 15'6" x 8'0"
- 2.2 Design Loads
 - 2.2.1 Seismic load performance category 'C', Exposure Group III.
 - 2.2.2 Standard Live Roof Load - 60 PSF
 - 2.2.3 Standard Floor Load - 250 PSF
 - 2.3.4 Standard Wind Loading - 130 MPH
- 2.3 Roof, Floor, Wall Panels
 - 2.3.1 Roof: Sloped. Roof panel shall have a peak in center of 12' direction and shall slope 1/2" to each side.
 - 2.3.2 Shall extend a minimum of 2 1/2" beyond the wall panel on each side and have a turndown design which extends 1/2" below the top edge

**COLUMN A
COUNTY'S SPECIFICATIONS**

**COLUMN B
|BIDDER'S SPECIFICATIONS**

of the wall panels to prevent water migration into the building along top of wall panels. Roof shall also have an integral architectural ribbed edge.

2.3.3 Roof, floor, and wall panels must each be produced as single component monolithic panels. No roof, floor, or vertical wall joints will be allowed, except at corners. Wall panels shall set on top of floor panel.

2.3.4 Floor panel must have 1/2" step-down around the entire perimeter to prevent water migration into the building along the bottom of the wall panels.

2.4 Submittals

2.4.1 Engineering calculations that are designed and sealed by a professional engineer, licensed to practice in the State of Maryland, shall be submitted for approval.

3. MATERIALS.

3.1 Concrete

3.1.1 Steel-reinforced, 5000 PSI, minimum 28-day compressive strength, air-entrained (ASTM C260).

3.2 Reinforcing Steel

3.2.1 ASTM A615, grade 60 unless otherwise indicated.

3.3 Post-Tensioning Strand

3.3.1 41K Polystrand CP50, .50, 270 KSI, 7 wire strand, enclosed within a greased plastic sheath (ASTM A416).

3.3.2 Roof and floor to be each post-tensioned by a single, continuous tendon.

3.3.3 Tendon shall form a substantially rectangular configuration having gently curving corners and the positioning of the cable member results in a patterns of one or more loops and a bisecting of the loops. The cable member starts from one corner of the panel, forms a perimeter loop, returning to a point where the cable member entered the concrete building

**COLUMN A
COUNTY'S SPECIFICATIONS**

**COLUMN B
|BIDDER'S SPECIFICATIONS**

panel. The tendon shall then turn 90 degrees and follow the cable members to a point midway along the "Y" axis of the concrete building panel and then turn 90 degrees along the "X" axis of the concrete building panel. This bisects the concrete building panel and crosses the opposite parallel portion of the cable member and exits from an adjacent side of the concrete building panel.

- 3.4 If post-tensioning is not used in the roof panel, the following guidelines must be followed to ensure a watertight roof design.
- 3.4.1 The entire precast concrete roof panel surface must be cleaned and primed with a material that prepares the concrete surface for proper adherence to the coating material.
 - 3.4.2 The entire precast concrete roof panel surface shall be sealed with a .045 EPDM continuous membrane cemented to the concrete with a compound designed for this purpose.
- 3.5 Caulking
- 3.5.1 All joints between panels shall be caulked on the exterior and interior surface of the joints.
 - 3.5.2 Caulking shall be SIKAFLEX-1A elastic sealant or equal.
 - 3.5.3 Exterior caulk joint to be 3/8" x 3/8" square so that sides of joint are parallel for correct caulk adhesion.
 - 3.5.4 Back of joint to be taped with bond breaking tape to ensure adhesion of caulk to parallel sides of joint and not the back.
- 3.6 Vents
- 3.6.1 Two (2) screened aluminum vents to be cast in rear wall.
 - 3.6.2 Vents shall be SUNVENT #164FL or equal.
- 3.7 Panel Connections
- 3.7.1 All panels shall be securely fastened together with 1/4" thick steel brackets.

COLUMN A
COUNTY'S SPECIFICATIONS

COLUMN B
BIDDER'S SPECIFICATIONS

- 3.7.2 Steel to be of structural quality, hot-rolled carbon complying with ASTM A283, Grade C and hot dipped galvanized after fabrication.
- 3.7.3 All fasteners to be ½" diameter bolts complying with ASTM A307 for low-carbon steel bolts.
- 3.7.4 Cast-in anchors used for panel connections to be Dayton-Superior #F-63, or equal.
- 3.7.5 All inserts for corner connections must be bolted directly to form before casting panels.
- 3.7.6 No floating-in of connection inserts shall be allowed.

4. DOORS AND FRAMES.

- 4.1 Shall comply with "Steel Door Institute Recommended Specifications for Standard Steel Doors and Frames" (SDI-100), and as herein specified.
- 4.2 Building shall be equipped with double 3'-0" x 6'-8" x 1 ¾", 18 gauge galvanized/insulated Dominion Imperial right hand reverse metal doors with 16 gauge galvanized frames. Door shall be centered in the front side of the building.
- 4.3 Doors and frames shall be bonderized and painted one coat of rust inhibitive primer and one finish coat of enamel paint (Yorktown Brown, unless otherwise specified).
- 4.4 Door Hardware
 - 4.4.1 Handle: Lindstrom stainless steel, 8 ½" x 2" or equal. Inside pull to be provided on active leaf or equal.
 - 4.4.2 Hinges: PB-31/NRP/26D 4 ½" x 4 ½" (chrome-plated with non-removable hinge pins), 3 per door or equal.
 - 4.4.3 Lock set: PDQ Industries KR116-32D (stainless steel finish) or equal.
 - 4.4.4 Surface Bolt, Upper: Cal-Royal 045901426D (satin chrome finish), or equal.
 - 4.4.5 Surface Bolt, Lower: Cal-Royal 045901426D (satin chrome finish) or equal.

**COLUMN A
COUNTY'S SPECIFICATIONS**

**COLUMN B
|BIDDER'S SPECIFICATIONS**

- 4.4.6 Astragal: A4441/68R, or equal.
- 4.4.7 Threshold: National Guard 897V60 raised interior, extruded aluminum threshold with neoprene seal, or equal.
- 4.4.8 Door Holder: Glynn-Johnson 904H US32D (stainless steel finish), overhead slide type surface mounted door holder or equal.
- 4.4.9 Drip Cap: National Guard 15D72, or equal.
- 4.4.10 Door Stop: Ives 445B26D (Inactive leaf only), or equal.

5. FINISHES.

- 5.1 Interior of Building: Smooth steel form finish on all interior panel surfaces.
- 5.2 Exterior of Building: Architectural precast concrete brick finish – Finish must be imprinted in top face of panel while in form using an open grid impression tool similar to EASI-BRICK®. Finished brick size shall be 2 3/8" x 7 5/8" with vertical steel float or light broom finish. Joints between each brick must be 3/8" wide x 3/8" deep. Back of joint shall be concave to simulate a hand-tooled joint. Each brick face shall be coated with the following acrylic concrete stain: 1) Cementrate by FOSROC or 2) Canyon Tone stain by United Coatings. Stain color shall be Brick Red unless specified otherwise. Stain shall be applied per manufacturer's recommendation. Joints shall be kept substantially free of stain to maintain a gray concrete color.
- 5.3 Exterior of Building (Option): Washed brown river-stone aggregate finish on all exterior wall surfaces. Aggregate must be seeded into top of panel while in form, chemically retarded, and high-pressure washed to expose the aggregate to a depth of 1/8".

6. QUALITY ASSURANCE.

- 6.1 ACI-318-93, "Building Code Requirements for Reinforced Concrete". Concrete Reinforcing Institute, "Manual of Standard Practice", current versions.
- 6.2 ANSI/ASCE-7-93 "Building Code Requirement for Minimum Design Loads in Buildings and Other Structures".

**COLUMN A
COUNTY'S SPECIFICATIONS**

**COLUMN B
|BIDDER'S SPECIFICATIONS**

- 6.3 ICB 2006,1996 BOCA
- 6.4 Concrete Reinforcing Institute, "Manual of Standard Practice", current version.
- 6.5 UL-752 test method level 4 for bullet resistance certified by an independent structural engineer.
- 6.6 Fabricator must be a producer/member of Precast/Prestressed Concrete Institute (PCI), National Precast Concrete Association (NPCA) Or equal and be certified in categories A1, B1, and C3.
- 6.7 Building fabricator must have a minimum of five (5) years experience manufacturing and setting transportable precast concrete buildings.
- 6.8 NO ALTERNATE BUILDING DESIGNS TO THE PRE-ENGINEERED EASI-SET® BUILDING WILL BE ALLOWED UNLESS PRE-APPROVED BY THE COUNTY FIVE (5) DAYS PRIOR TO THE BID DATE.

7. WARRANTY.

- 7.1 The building shall have a ten (10) year structural warranty against any and all defects in materials, labor, and workmanship.
- 7.2 The building shall have a one (1) year warranty on all components and materials not covered under the ten (10) year structural warranty, against any and all defects in materials, labor, and workmanship.

8. EQUIVALENTS.

- 8.1 Equivalent items will be considered provided descriptive literature and specifications accompany bid. Acceptability of equivalent items is determined by the Purchasing Agent.
- 8.2 Building engineering calculations that are designed and sealed by a professional engineer licensed in Maryland or licensed to do business in the State Of Maryland shall be submitted for approval. Proof of appropriate licensing may be requested by the County as an aid to bid evaluation if deemed necessary.

**COLUMN A
COUNTY'S SPECIFICATIONS**

**COLUMN B
|BIDDER'S SPECIFICATIONS**

**9. SITE PREPARATION REQUIREMENTS.
(MANUFACTURER'S RECOMMENDATIONS)**

9.1 Baltimore County will be responsible for site preparation as per the manufacturer's recommendations.

10. SITE ACCESS.

10.1 Contractor will access level unobstructed area to include area large enough for crane and tractor trailer to park adjacent to the pad. Crane must be able to place outriggers within 5'-0" of edge of pad and truck and crane must be able to get side-by-side under their own power. No overhead lines may be within 75' radius of center of pad. A minimum of 24' clearance is required between this building and adjacent buildings.

10.2 Work sites will be within Baltimore County and will be identified per project.

ATTACHMENT C

BALTIMORE COUNTY, MARYLAND INVITATION TO BID NO. B-1064 STORAGE BUILDINGS, PRECAST CONCRETE, TERM CONTRACT

DETAIL SPECIFICATIONS 12' X 20' STORAGE – ONLY BUILDING AND STORAGE/CONCESSION BUILDING

The bidder shall complete EVERY space in Column B - BIDDER'S SPECIFICATIONS column. The bidder shall indicate that the item being bid is exactly as specified by stating "AS SPECIFIED" in COLUMN B next to each item of the specifications. If the item being bid is not as specified, a full explanation of the deviation must be given.

COLUMN A COUNTY'S SPECIFICATIONS

COLUMN B |BIDDER'S SPECIFICATIONS

COMPANY NAME _____

1. MEDIUM STORAGE BUILDING, STORAGE/CONCESSION BUILDING.

- 1.1 Building, precast, concrete, transportable, and prefabricated, 12' X 20' X 8'8", exterior as per Section 5, "EASI-SET®" model 1220, Smith-Midland Corp., Smith-Carolina Corp., or approved equal.

2. DESIGN REQUIREMENTS.

2.1 Dimensions

2.1.1 Exterior: 12' x 20' x 8'8"

2.1.2 Interior: 11'6" x 19'6" x 8'0"

2.2 Design Loads

2.2.1 Seismic load performance category 'C', Exposure Group III.

2.2.2 Standard Live Roof Load - 60 PSF

2.2.3 Standard Floor Load - 250 PSF

2.2.4 Standard Wind Loading - 130 MPH

2.3 Roof, Floor, Wall Panels

2.3.1 Roof panel shall have a peak in center of 12' direction and shall slope 1/2" to each side.

**COLUMN A
COUNTY'S SPECIFICATIONS**

**COLUMN B
|BIDDER'S SPECIFICATIONS**

2.3.2 Shall extend a minimum of 2 ½" beyond the wall panel on each side and have a turndown design which extends ½" below the top edge of the wall panels to prevent water migration into the building along top of wall panels. Roof shall also have an integral architectural ribbed edge.

2.3.3 Roof, floor, and wall panels must each be produced as single component monolithic panels. No roof, floor, or vertical wall joints will be allowed, except at corners. Wall panels shall set on top of floor panel.

2.3.4 Floor panel must have ½" step-down around the entire perimeter to prevent water migration into the building along the bottom of the wall panels.

2.4 Submittals

2.4.1 Engineering calculations that are designed and sealed by a professional engineer, licensed to practice in the State of Maryland, shall be submitted for approval.

3. MATERIALS.

3.1 Concrete

3.1.1 Steel-reinforced, 5000 PSI, minimum 28-day compressive strength, air-entrained (ASTM C260).

3.2 Reinforcing Steel

3.2.1 ASTM A615, grade 60 unless otherwise indicated.

3.3 Post-Tensioning Strand

3.3.1 41K Polystrand CP50, .50, 270 KSI, 7 wire strand, enclosed within a greased plastic sheath (ASTM A416).

3.3.2 Roof and floor to be each post-tensioned by a single, continuous tendon.

3.3.3 Tendon shall form a substantially rectangular configuration having gently curving corners and the positioning of the cable member results in a patterns of one or more loops and a bisecting of the loops. The cable member

**COLUMN A
COUNTY'S SPECIFICATIONS**

**COLUMN B
|BIDDER'S SPECIFICATIONS**

starts from one corner of the panel, forms a perimeter loop, returning to a point where the cable member entered the concrete building panel. The tendon shall then turn 90 degrees and follow the cable members to a point midway along the "Y" axis of the concrete building panel and then turn 90 degrees along the "X" axis of the concrete building panel. This bisects the concrete building panel and crosses the opposite parallel portion of the cable member and exits from an adjacent side of the concrete building panel.

- 3.4 If post-tensioning is not used in the roof panel, the following guidelines must be followed to ensure a watertight roof design.
 - 3.4.1 The entire precast concrete roof panel surface must be cleaned and primed with a material that prepares the concrete surface for proper adherence to the coating material.
 - 3.4.2 The entire precast concrete roof panel surface shall be sealed with a .045 EPDM continuous membrane cemented to the concrete with a compound designed for this purpose.
- 3.5 Caulking
 - 3.5.1 All joints between panels shall be caulked on the exterior and interior surface of the joints.
 - 3.5.2 Caulking shall be SIKAFLEX-1A elastic sealant or equal.
 - 3.5.3 Exterior caulk joint to be 3/8" x 3/8" square so that sides of joint are parallel for correct caulk adhesion.
 - 3.5.4 Back of joint to be taped with bond breaking tape to ensure adhesion of caulk to parallel sides of joint and not the back.
- 3.6 Vents
 - 3.6.1 Two (2) screened aluminum vents to be cast in rear wall.
 - 3.6.2 Vents shall be SUNVENT #164FL or equal.
- 3.7 Panel Connections

**COLUMN A
COUNTY'S SPECIFICATIONS**

**COLUMN B
|BIDDER'S SPECIFICATIONS**

- 3.7.1 All panels shall be securely fastened together with ¼" thick steel brackets.
- 3.7.2 Steel to be of structural quality, hot-rolled carbon complying with ASTM A283, Grade C and hot dipped galvanized after fabrication.
- 3.7.3 All fasteners to be ½" diameter bolts complying with ASTM A307 for low-carbon steel bolts.
- 3.7.4 Cast-in anchors used for panel connections to be Dayton-Superior #F-63, or equal.
- 3.7.5 All inserts for corner connections must be bolted directly to form before casting panels.
- 3.7.6 No floating-in of connection inserts shall be allowed.

4. DOORS AND FRAMES.

- 4.1 Shall comply with "Steel Door Institute Recommended Specifications for Standard Steel Doors and Frames" (SDI-100), and as herein specified.
- 4.2 Building shall be equipped with double 3'-0" x 6'-8" x 1-3/4", 18 gauge galvanized/insulated Dominion Imperial right hand reverse metal doors with 16 gauge galvanized frames. Door shall be centered in the front side of the building.
- 4.3 Doors and frames shall be bonderized and painted one coat of rust inhibitive primer and one finish coat of enamel paint (Yorktown Brown).
- 4.4 Door Hardware
 - 4.4.1 Handle: Exterior handle: Lindstrom stainless steel, 8 ½" x 2" or equal. Inside pull to be provided on active leaf or equal.
 - 4.4.2 Hinges: PB-31/NRP/26D 4 ½" x 4 ½" (chrome-plated with non-removable hinge pins), 3 per door or equal.
 - 4.4.3 Lock set: PDQ Industries KR116-32D (stainless steel finish) or equal.
 - 4.4.4 Surface Bolt, Upper: Cal-Royal 045901426D (satin chrome finish), or equal.

COLUMN A
COUNTY'S SPECIFICATIONS

COLUMN B
BIDDER'S SPECIFICATIONS

- 4.4.5 Surface Bolt, Lower: Cal-Royal 045901426D (satin chrome finish) or equal.
- 4.4.6 Astragal: A4441/68R, or equal.
- 4.4.7 Threshold: National Guard 897V60 raised interior, extruded aluminum threshold with neoprene seal, or equal.
- 4.4.8 Door Holder: Glynn-Johnson 904H US32D (stainless steel finish), overhead slide type surface mounted door holder or equal.
- 4.4.9 Drip Cap: National Guard 15D72, or equal.
- 4.4.10 Door Stop: Ives 445B26D (Inactive leaf only), or equal.

5. FINISHES.

- 5.1 Interior of Building: Smooth steel form finish on all interior panel surfaces.
- 5.2 Exterior of Building: Architectural precast concrete brick finish – Finish must be imprinted in top face of panel while in form using an open grid impression tool similar to EASI-BRICK®. Finished brick size shall be 2 3/8" x 7 5/8" with vertical steel float or light broom finish. Joints between each brick must be 3/8" wide x 3/8" deep. Back of joint shall be concave to simulate a hand-tooled joint. Each brick face shall be coated with the following acrylic concrete stain: 1) Cementrate by FOSROC or 2) Canyon Tone stain by United Coatings. Stain color shall be Brick Red unless specified otherwise. Stain shall be applied per manufacturer's recommendation. Joints shall be kept substantially free of stain to maintain a gray concrete color.
- 5.3 Exterior of Building (Option): Washed brown river-stone aggregate finish on all exterior wall surfaces. Aggregate must be seeded into top of panel while in form, chemically retarded, and high-pressure washed to expose the aggregate to a depth of 1/8".

6. QUALITY ASSURANCE.

- 6.1 ACI-318-93, "Building Code Requirements for Reinforced Concrete". Concrete Reinforcing Institute, "Manual of Standard Practice", current versions.

**COLUMN A
COUNTY'S SPECIFICATIONS**

**COLUMN B
|BIDDER'S SPECIFICATIONS**

- 6.2 ANSI/ASCE-7-93 "Building Code Requirement for Minimum Design Loads in Buildings and Other Structures".
- 6.3 ICB 2006,1996 BOCA
- 6.4 Concrete Reinforcing Institute, "Manual of Standard Practice", current version.
- 6.5 UL-752 test method level 4 for bullet resistance certified by an independent structural engineer.
- 6.6 Fabricator must be a producer/member of Precast/Prestressed Concrete Institute (PCI) , National Precast Concrete Association (NPCA) or equal, and be certified in categories A1, B1, and C3.
- 6.7 Building fabricator must have a minimum of five (5) years experience manufacturing and setting transportable precast concrete buildings.
- 6.8 NO ALTERNATE BUILDING DESIGNS TO THE PRE-ENGINEERED EASI-SET® BUILDING WILL BE ALLOWED UNLESS PRE-APPROVED BY THE COUNTY FIVE (5) DAYS PRIOR TO THE BID DATE.

7. WARRANTY.

- 7.1 The building shall have a ten (10) year structural warranty against any and all defects in materials, labor, and workmanship.
- 7.2 The building shall have a one (1) year warranty on all components and materials not covered under the ten (10) year structural warranty, against any and all defects in materials, labor, and workmanship.

8. EQUIVALENTS.

- 8.1 Equivalent items will be considered provided descriptive literature and specifications accompany bid. Acceptability of equivalent items is determined by the Purchasing Agent.
- 8.2 Building engineering calculations that are designed and sealed by a professional engineer licensed in Maryland or licensed to do business in the State Of Maryland shall be submitted for approval. Proof of appropriate licensing may be requested by the County as an aid to bid evaluation if deemed necessary.

**COLUMN A
COUNTY'S SPECIFICATIONS**

**COLUMN B
|BIDDER'S SPECIFICATIONS**

**9. SITE PREPARATION REQUIREMENTS.
(MANUFACTURER'S RECOMMENDATIONS)**

9.1 Baltimore County will be responsible for site preparation as per the manufacturer's recommendations.

10. SITE ACCESS

10.1 Contractor will access level unobstructed area to include area large enough for crane and tractor trailer to park adjacent to the pad. Crane must be able to place outriggers within 5'-0" of edge of pad and truck and crane must be able to get side-by-side under their own power. No overhead lines may be within 75' radius of center of pad. A minimum of 24' clearance is required between this building and adjacent buildings.

10.2 Work sites will be within Baltimore County and will be identified per project.

**BALTIMORE COUNTY, MARYLAND
INVITATION TO BID NO. B-1064
STORAGE BUILDINGS, PRECAST CONCRETE, TERM CONTRACT
Due Date: 10/14/16, Time: 3:00 P.M.**

PROPOSAL SIGNATURE COVER PAGE

SUBMISSION OF A BID/PROPOSAL IN RESPONSE TO THIS SOLICITATION EVIDENCES THE BIDDER'S ACCEPTANCE OF THE TERMS AND CONDITIONS THEREIN. THIS PAGE MUST BE PROPERLY SIGNED BY AN AUTHORIZED OFFICIAL IN THE FIRM WHO REPRESENTS AND WARRANTS ACCEPTANCE OF ALL TERMS AND CONDITIONS OF THE REQUEST FOR BID/REQUEST FOR PROPOSAL. THE PERSON SIGNING THE BID/PROPOSAL MUST INITIAL ANY ALTERATIONS IN FIGURES ON THIS FORM IN INK.

COMPANY NAME: _____

ADDRESS: _____

_____ (City) _____ (State) _____ (Zip Code)

TELEPHONE: _____ FAX: _____

SIGNED: _____ DATE: _____

PRINT NAME: _____ TITLE: _____

TAX ID NUMBER (FIN/SS#) _____ EMAIL: _____

Is your company a certified Minority Business Enterprise? Bidders must complete the applicable Minority Participation Affidavit attached.

Initial to confirm that a complete electronic version of the bid proposal response is included in the bid package. _____

Is your firm in compliance with all applicable laws and regulations relating to the employment of illegal aliens? If YES, check here _____

NOTICE: A notice required to be delivered shall be deemed to have been received when such notice has been sent to the following address and individual:

F.O.B. Destination (unless otherwise stated herein).

Delivery shall be made within _____ calendar days after receipt of order.

Payment Terms: _____ Cash discounts for less than 30 days will not be considered in determining awards. However, should that bidder obtain award by consideration of the gross price, the County should make every effort to obtain the discount. The County will not accept payment terms with a period of less than (30) days.

If your firm is not already receiving email notification of new solicitations and amendments, you may register for email notification on the County's web site at <http://www.baltimorecountymd.gov/purchasing>.

BALTIMORE COUNTY, MARYLAND
REQUEST FOR BID NO. B-1064
STORAGE BUILDINGS, PRECAST CONCRETE, TERM CONTRACT
Due Date: 10/14/2016, Time: 3:00 P.M.

PRICE SHEET PAGE 1 OF 3		REQUEST FOR BID			
LINE NO.	COMMODITY /SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED AMOUNT
1	COMMODITY CODE: 15-500 Building, precast concrete, preassembled, 10' x 12', Smith-Midland EASI-SET 1012, or approved equal, as per specifications	1	Each	\$ _____	\$ _____
2	COMMODITY CODE: 15-500 Building, precast concrete, preassembled, 12' X 16', Smith-Midland, EASI-SET 1216, or approved equal, as per specifications	1	Each	\$ _____	\$ _____
3	COMMODITY CODE: 15-500 Building, precast concrete, preassembled, 12' x 20', Smith-Midland, EASI-SET 1220 or approved equal, as per specifications	1	Each	\$ _____	\$ _____
4	COMMODITY CODE: 15-500 Building, precast concrete, preassembled, 12' x 20' storage w/concession, Smith-Midland, EASI-SET or approved equal, as per specifications	1	Each	\$ _____	\$ _____
5	COMMODITY CODE: 15-500 Building, pre-cast concrete, with pre-cast floor, field assembled, 10' x 12'. Smith Midland, EASI-SET or approved equal. Price includes all transportation, supervision, labor and equipment.	1	Each	\$ _____	\$ _____
6	COMMODITY CODE: 15-500 Building, pre-cast concrete, with pre-cast floor, field assembled, 12' x 16'. Smith Midland, EASI-SET or approved equal. Price includes all transportation, supervision, labor and equipment.	1	Each	\$ _____	\$ _____

BALTIMORE COUNTY, MARYLAND
REQUEST FOR BID NO. B-1064
STORAGE BUILDINGS, PRECAST CONCRETE, TERM CONTRACT
Due Date: 10/14/2016, Time: 3:00 P.M.

PRICE SHEET PAGE 2 OF 3		REQUEST FOR BID			
LINE NO.	COMMODITY /SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED AMOUNT
7	COMMODITY CODE: 15-500 Building, pre-cast concrete, with pre-cast floor, field assembled, 12' x 20'. Smith Midland, EASI-SET or approved equal. Price includes all transportation, supervision, labor and equipment.	1	Each	\$ _____	\$ _____
8	COMMODITY CODE: 15-500 Building, precast concrete, field assembled, storage w/concession, 12' x 20', Smith-Midland, EASI-SET or approved equal, as per specifications	1	Each	\$ _____	\$ _____
9	COMMODITY CODE: 15-500 Window, 3'0" X 4'0" high, concession, insulated, Smith-Midland, EASI-SET or approved equal, as per specifications	1	Each	\$ _____	\$ _____
10	COMMODITY CODE: 15-500 Door, double, metal, hollow, 6'0" X 6'8" X 1-3/4", 18 gauge galvanized/insulated, Smith-Midland, EASI-SET or approved equal, as per specifications	1	Each	\$ _____	\$ _____
11	COMMODITY CODE: 15-500 Door, single, metal hollow, 3'0" X 6'8" X 1-3/4", single, galvanized/insulated, Smith-Midland, EASI-SET or approved equal, as per specifications	1	Each	\$ _____	\$ _____
12	COMMODITY CODE: 15-500 Door, double, metal, hollow, 4'0 X 6'8" X 1-3/4", 18 gauge galvanized/insulated, Smith-Midland, EASI-SET or approved equal, as per specifications	1	Each	\$ _____	\$ _____

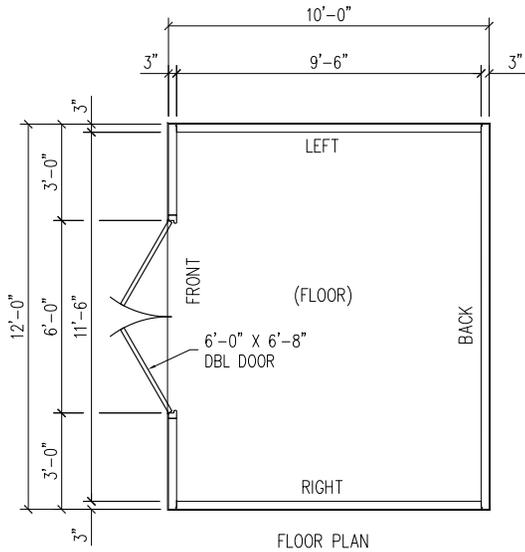
**BALTIMORE COUNTY, MARYLAND
 REQUEST FOR BID NO. B-1064
 STORAGE BUILDINGS, PRECAST CONCRETE, TERM CONTRACT
 Due Date: 10/14/2016, Time: 3:00 P.M.**

PRICE SHEET PAGE 3 OF 3		REQUEST FOR BID			
LINE NO.	COMMODITY /SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED AMOUNT
13	COMMODITY CODE: 15-500 4'0" X 6'8" X 1-3/4", 18 gauge galvanized/insulated Smith Midland, Easi-Set or approved equal, as per specifications	1	Each	\$ _____	\$ _____
14	COMMODITY CODE: 15-500 Door, Roll up, 8 X 8 , aluminum or steel, Smith-Midland, EASI-SET or approved equal, as per specifications	1	Each	\$ _____	\$ _____
15	COMMODITY CODE: 15-500 Door, Roll up, 4 X 6 , aluminum or steel, Smith-Midland, EASI-SET or approved equal, as per specifications	1	Each	\$ _____	\$ _____
16	COMMODITY CODE: 15-500 Materials, Cost X Unit Multiplier, as per specifications	500	Mult.	\$1. _____	\$ _____

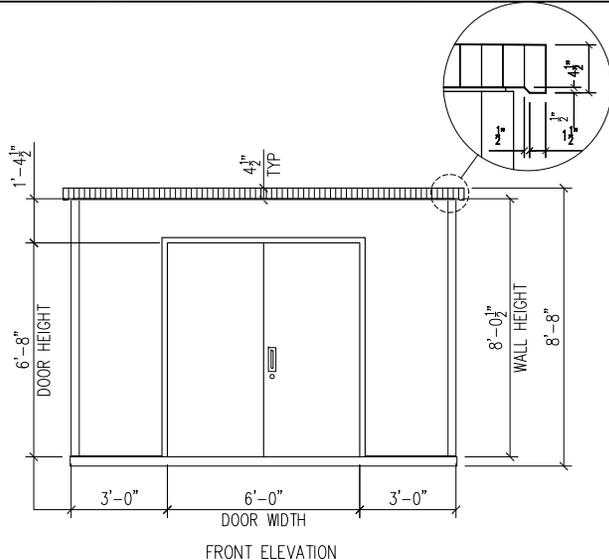
GRAND TOTAL \$ _____

COMPANY NAME: _____

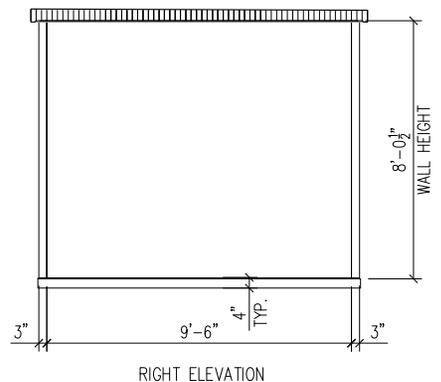
FED ID OR SOCIAL SECURITY NO. _____



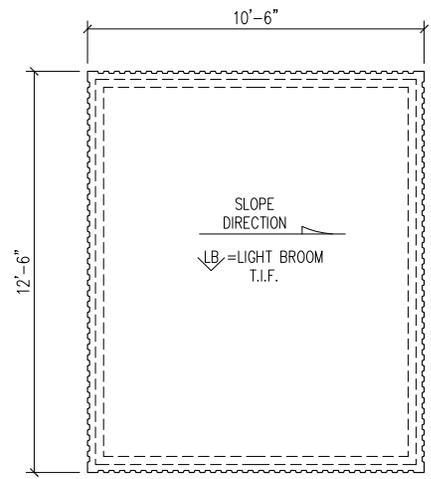
FLOOR PLAN



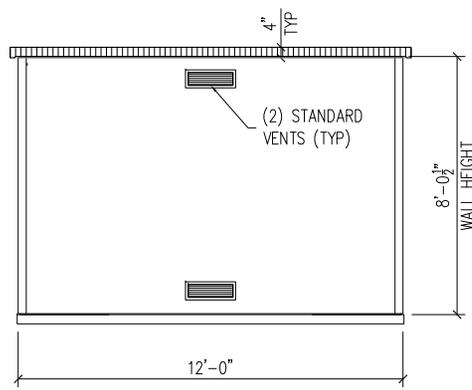
FRONT ELEVATION



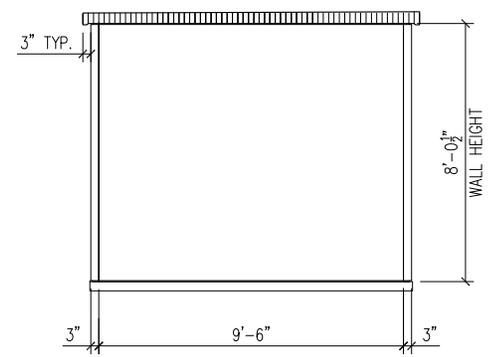
RIGHT ELEVATION



ROOF PLAN



REAR ELEVATION



LEFT ELEVATION

NOTE: FINISH OPTIONAL, VARIOUS FINISHES ARE AVAILABLE

- EASI-BRICK
- EXPOSED AGGREGATE
- BROOM
- OTHER: _____

- GENERAL NOTES:
1. ALL REQUIRED OPENINGS FOR ELECTRIC, MECHANICAL, LOUVERS, ETC. MUST BE SIZED AND LOCATED BY BUYER ON THIS DRAWING (OPENING SIZES AND LOCATIONS MAY HAVE TO BE ALTERED IF THEY INTERFERE WITH CONNECTIONS OR REINFORCING)
 2. ALL VIEWS ARE FROM EXTERIOR
 3. A SIGNED COPY MUST BE RETURNED BEFORE BUILDING CAN BE RELEASED FOR PRODUCTION

MESSAGE CENTER	
BUILDING FINISH	TO BE SELECTED
BUILDING STAIN	-
DOOR COLOR	-
BUILDING WEIGHT	-
CUSTOMER APPROVAL	
APPROVED BY:	DATE:

5119 Carlett Rd. • Midland, VA 22728 • info@EasiSet.com
WWW.EasiSet.com • 800-547-4045 • Fax 540-439-2541

DATE	DESCRIPTION	INT.	REV.
-	-	-	1
-	-	-	2
-	-	-	3
-	-	-	4
-	-	-	5

PROJECT: 10'x12'x8' STD EASI-SET BUILDING

ADDRESS _____

CITY STATE _____

CONTRACTOR: _____

BUILDING LAYOUT

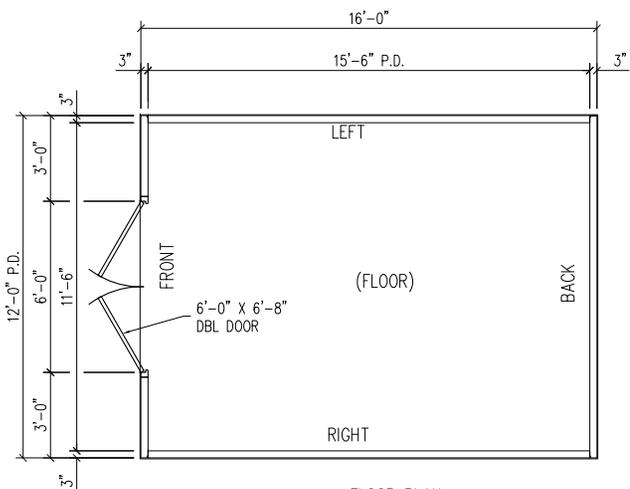
SCALE _____

DRAWN BY _____

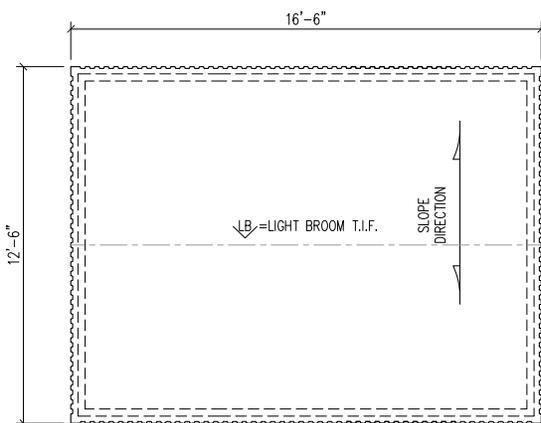
CHECK BY _____

ISSUE DATE 03.28.14

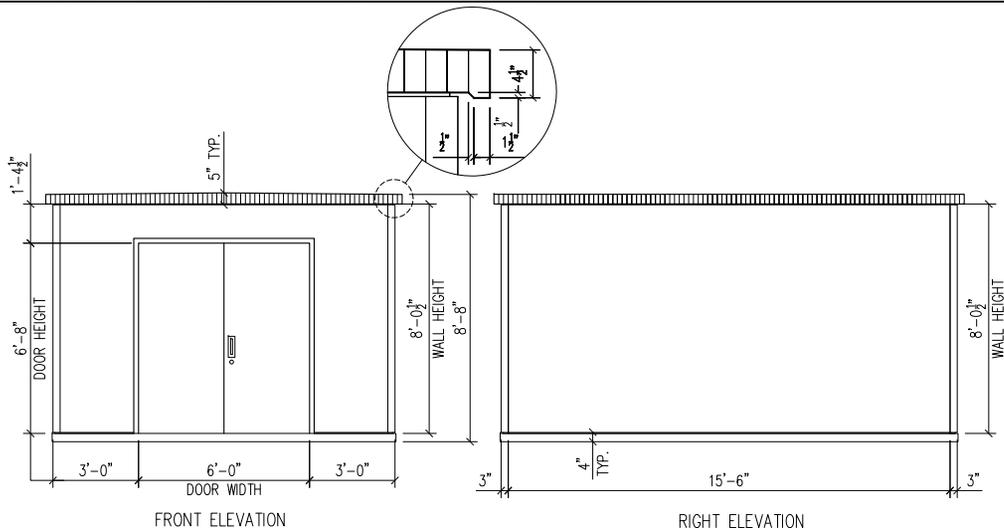
SHEET LAYOUT



FLOOR PLAN

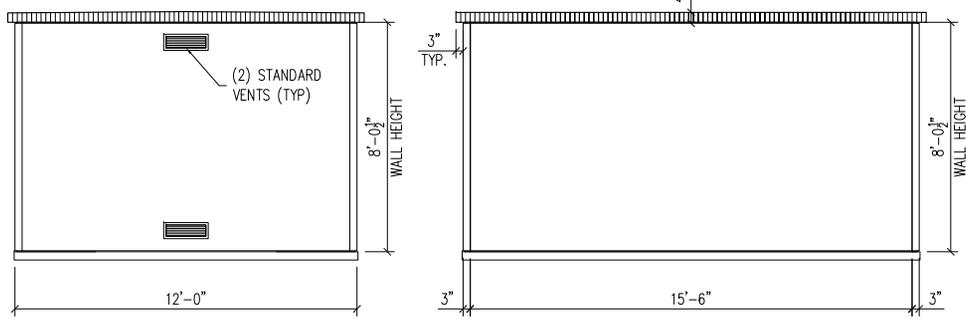


ROOF PLAN



FRONT ELEVATION

RIGHT ELEVATION



REAR ELEVATION

LEFT ELEVATION

NOTE: FINISH OPTIONAL, VARIOUS FINISHES ARE AVAILABLE

- EASI-BRICK
- EXPOSED AGGREGATE
- BROOM
- OTHER: _____

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MESSAGE CENTER	
BUILDING FINISH	TO BE SELECTED
BUILDING STAIN	-
DOOR COLOR	-
BUILDING WEIGHT	-
CUSTOMER APPROVAL	
APPROVED BY:	DATE:

EASI-EASI-SET® WORLDWIDE
SET
 5119 Callett Rd. • Midland, VA 22728 • info@EasiSet.com
 WWW.EasiSet.com • 800-547-4045 • Fax 540-439-2541

DATE	DESCRIPTION	INT.	REV.
-	-	-	1
-	-	-	2
-	-	-	3
-	-	-	4
-	-	-	5

PROJECT: 12'X16'X8' STD EASI-SET BUILDING
 ADDRESS _____
 CITY STATE _____
 CONTRACTOR: CONTRACTOR _____

BUILDING LAYOUT

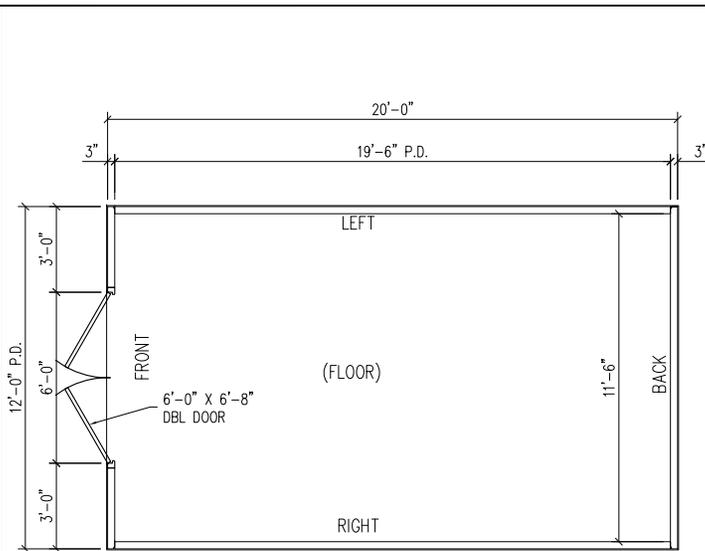
JOB # _____

DRAWN BY _____
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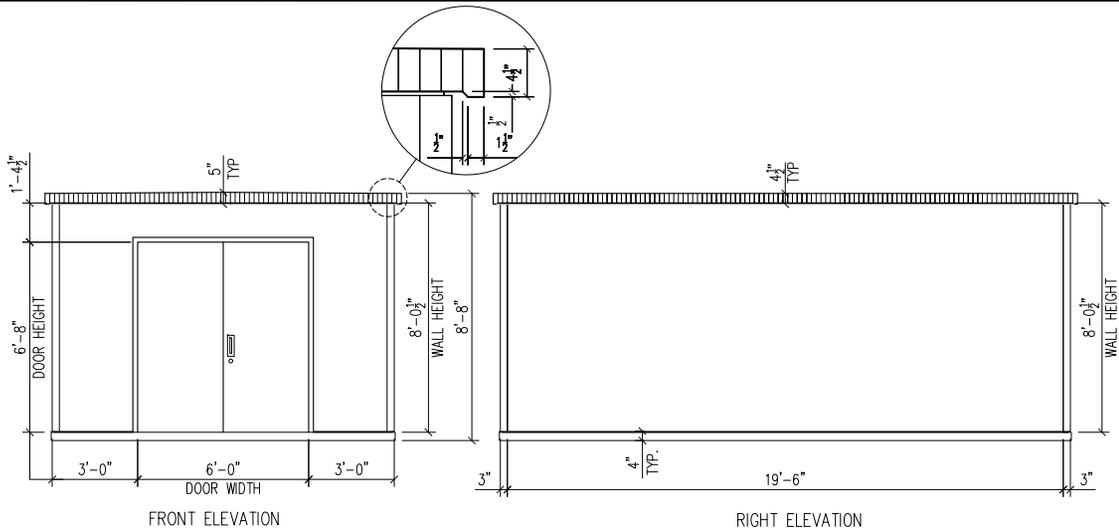
CHECK BY _____
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ISSUE DATE _____
 03.28.14

SHEET LAYOUT

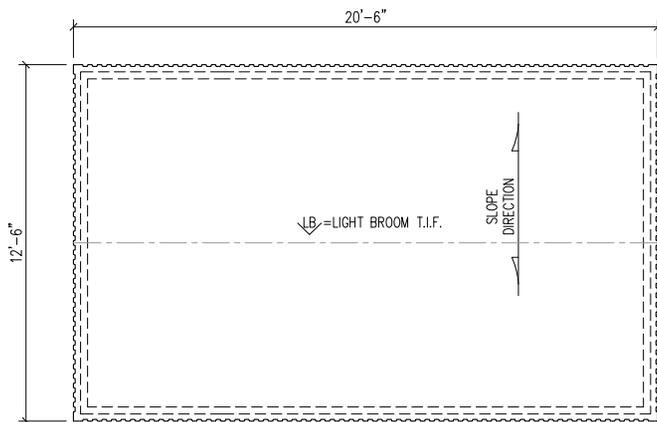


FLOOR PLAN

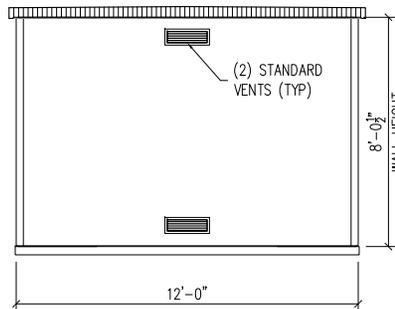


FRONT ELEVATION

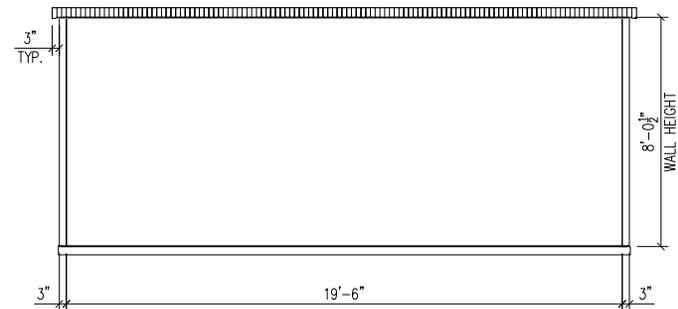
RIGHT ELEVATION



ROOF PLAN



REAR ELEVATION



LEFT ELEVATION

NOTE: FINISH OPTIONAL, VARIOUS FINISHES ARE AVAILABLE

- EASI-BRICK
- EXPOSED AGGREGATE
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- OTHER: _____

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MESSAGE CENTER	
BUILDING FINISH	TO BE SELECTED
BUILDING STAIN	-
DOOR COLOR	-
BUILDING WEIGHT	-
CUSTOMER APPROVAL	
APPROVED BY:	DATE:

DATE	DESCRIPTION	INT.	REV.
-	-	-	1
-	-	-	2
-	-	-	3
-	-	-	4
-	-	-	5

PROJECT: 12'X20'X8' STD EASI-SET BUILDING
 ADDRESS _____
 CITY STATE _____
 CONTRACTOR: CONTRACTOR _____

BUILDING LAYOUT

JOB # _____

DRAWN BY _____
 WCR

CHECK BY _____
 ESW

ISSUE DATE _____
 03.28.14

SHEET LAYOUT