REQUEST for QUALIFICATIONS (RFQu)

Project No. 2019-05
2020-2024 On-Call Minor Bridge Inspection Program Services

Due Date: March 6, 2020 Time: 2:00 PM E.S.T.

ADDENDUM NO. 1
2/11/2020

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PLEASE SIGN BELOW ACKNOWLEDGING RECEIPT OF THIS ADDENDUM AND RETURN WITH YOUR REQUEST FOR QUALIFICATIONS (RFQu) PACKAGE
REQUEST for QUALIFICATIONS (RFQu)

Project No. 2019-05

2020-2024 On-Call Minor Bridge Inspection Program Services

1. Replace SELECTION CRITERIA section:
   “The following criteria will be considered, although not exclusively, in determining which firms are recommended.

   1) References

   2) Qualifications and related experience on similar projects
      Key personnel must have at least five years’ experience in appropriate disciplines and must demonstrate those capabilities. The firm must provide technical and managerial qualifications and experience for all key personnel. All prime and sub-consultants performing engineering work must be pre-qualified with Baltimore County at the time of submission of the Request for Qualifications. Individual addresses, telephone numbers and areas of expertise must be provided, as well as a brief explanation describing the project responsibility of each team member.

   3) Project Examples
      Project examples shall be recent (within the last ten years) and demonstrate completion of project design similar to the Scope. Prime Consultants shall submit 10 of their own project examples, or as many as possible, that best validates their experience with the items identified in the Scope section above.

   4) Ability of the firm to Complete and Manage the Project
      An assessment of past experience of the firm in general will be made. The qualities and indicators that will receive consideration include the number and types of projects the firm has completed; the variety of projects completed and a demonstration of the firm’s ability to undertake this project; the general level of experience in the areas of supervision, quality control, observing and monitoring projects; the firm’s ability to realize timetables and quality control objectives; the ability to manage sub-consultants; the ability to meet WBE/MBE goals; and the demonstrated general ability to bring about a successful completion of the projects under the firm’s direction.

   5) Firm’s Proximity to the Project
      The application of this criteria shall include an assessment of the geographic proximity to the project; the location of the office from which the proposed project will be administered; the perceived response time and general availability of the firms personnel to be on site; the perceived effect that project management location will have on the project and the ability of the project to be expedited on a timely basis; and the availability of special travel or communication plans which would effectively mitigate difficulties associated with location.”

WITH:
“The following criteria will be considered, although not exclusively, in determining which firms are recommended.

1) Overall review of the firm’s or joint venture’s Standard Form 255.
2) A maximum of ten (10) resumes shall be accepted in the block 7 of the Form 255. The resumes should indemnify two key staff members, four (4) inspection team leaders and four (4) support staff (bridge inspectors, scour engineers, etc.) who will be engaged on this project.

3) Block 8 of the Form 255 should demonstrate the firm’s or joint venture’s corporate experience on similar projects. A maximum of 10 previously completed or currently on-going projects or contracts will be accepted. Project should either be on-going or completed within the last 5 years.

4) Block 10 of the Form 255 shall be limited to 5 pages maximum including any organizational charts, graphics, etc. Prospective firms should demonstrate their understanding of the work, anticipated work plan quality control/quality assurance practices, utilization of the sub-consultants and vendors, etc.”