

Reference Inquiry Form – Baltimore County DPW

Check only the work classifications you are applying for that correspond to the work done on the referenced project. **The contractor must complete the front of the form only** and forward both pages to the municipality for whom the work was done. Both pages are to be returned directly to Kathy McHenry via email – dccaprequal@baltimorecountymd.gov. The form cannot be returned to the Contractor or it will not be accepted.

TO: _____(Name of Reference)

We are applying for Prequalification with Baltimore County. We request that you complete the reverse side of this form as it applies to the project indicated below.

FROM: _____ (Name of company applying for Prequalification)

Referenced Project: _____ Project Completion Date: _____

Description of Work: _____

WORK CLASSIFICATIONS BEING APPLIED FOR:

A. Highway Construction/Traffic

1. Concrete
2. Bituminous
4. Traffic Signalization
5. Slurry Seal
6. NOVA CHIP
7. Recycling & Reclamation

B. Grading

C. Drainage Channels

D. Structures

1. Bridges
2. Culverts
3. Structural Plate Arch
4. Retaining Walls (3 ft. +)

E. Curbs & Misc. Appurtenances

F. Utilities

1. Sanitary Sewers
2. Water Mains
3. Storm Drains
4. Tunnels
5. Cleaning & Lining Water Pipes
6. Reline/Rehab. Sanitary Sewers
7. Grinder Pumps
8. Trenchless Rehab. Storm Drains
9. HDPE Water Mains
10. Sanitary Sewer Structure Rehab
11. Structural Rehab of Water Mains

G. Pumping Stations

1. New Construction
2. Renovation/Upgrades
3. Electrical

H. Elevated Water Storage Tanks

I. Buildings

1. Construction
2. Renovation
3. Historical Restoration
4. Electrical
5. Mechanical
6. Roofing
7. Demolition
8. Asbestos Removal
9. Lead Paint Abatement

J. Painting

1. Elevated Structures

K. Landfills/Environmental

3. Landfill
4. Landfill Gas
5. Stream Restoration
6. Wetland Creation/Restoration

M. Parks

1. Recreational
2. Roadways/Parking Lots

N. Marine Construction

1. Dredging Services
2. Shoreline Restoration
3. Marine Construction Services
4. Marine Demolition/Salvage

O. Other Specialty Categories

1. Prestressed Concrete Tanks
3. Cathodic Protection
9. Fuel Centers

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This side is to be completed by the Reference.

Please base your evaluation on the job indicated and the work classifications checked on the front of this form. Please note that a follow up call will be placed upon receipt of this reference. Please provide your phone extension if applicable.

Both pages are to be returned to Baltimore County directly to Kathy McHenry via email kmchenry@baltimorecountymd.gov. The form cannot be returned to the contractor due to the confidential nature of the rating.

I. Experience & Quality of Work

- | | | |
|----------------------------|------------------|-------|
| A. Experience of Personnel | (Max. 20 Points) | _____ |
| B. Quality of Work | (Max. 20 Points) | _____ |
| C. Ability to Perform | (Max. 20 Points) | _____ |
| D. Timeliness | (Max. 20 Points) | _____ |

II. Equipment

Effectiveness of Operation (Max. 10 Points) _____

III. General Performance

(Includes Subcontractors) (Max. 10 Points) _____

Total Rating: _____

Note: A perfect score on this evaluation is 100 points. Below 60 is unacceptable.

IV. General Comments (Your comments are greatly appreciated)

Based on my knowledge of the aforementioned firm, I have evaluated their performance in the work classifications(s) they have indicated and rated them in comparison with other contractors performing similar work. I have included in the General Comments section additional information regarding this firm, which may be of assistance in evaluating the quality of their work. It is my understanding that all of the above information supplied here shall be considered **STRICTLY CONFIDENTIAL**.

_____ Signature	of	_____ Name of Firm
_____ Printed Name of Person Above		_____ Address of Firm
_____ Date		_____ City, State, Zip Code
_____ Phone Number with Extension		_____ email address