

Field Manual, Article 1, Investigations

1-6.5 SEIZED ASSETS IN CONTROLLED DANGEROUS SUBSTANCE (CDS) CASES

GENERAL

- Forfeiture of seized property in controlled dangerous substance (CDS) cases may result from investigations:
 1. Initiated by the Department.
 2. Involving cooperation/participation with a federal and/or state agency.
- Federal asset seizure fund:
 1. Needs are identified during the annual budget preparation process.
 2. Are appropriated annually into a gifts and grants account.
NOTE: There is no special request process for these funds.
- All paper currency in the amount of \$500 or greater, firearms, and other weapons are subject to forfeiture if the circumstances of the case establish, by a preponderance of the evidence, that the currency, firearms, or other weapons were used or intended for use in connection with the illegal manufacture, distribution, or dispensing of CDS or controlled paraphernalia.
NOTE: Members may not combine currency found in different locations, or in the possession of separate defendants, to reach the \$500 threshold.
- Members will consider currency amounts of less than \$500 per defendant as personal property, and will leave it at the scene or hold it in accordance with prisoner property procedures.
EXCEPTION: A Vice/Narcotics Section (VNS) supervisor may authorize the seizure of currency amounts below \$500 per defendant.
- Rare or collectable coins may be seized in some circumstances. Contact the VNS Asset Seizure Coordinator if assistance is needed.
- The Department expressly prohibits bias-based profiling in all asset seizure and forfeiture efforts.
- The Form 337, Notification of Seized Property, and Form 337A, Notification of Seized Property – Inventory, serve as the Department’s official record of seizure notification in CDS cases, as required by Maryland law.

INVESTIGATING OFFICERS

- Notify their supervisor and have him/her respond to the scene, prior to seizing any assets.
- Contact the VNS Asset Seizure Coordinator prior to seizing assets, if the seizure results from an ongoing investigation.
- Complete a Form 337 and a Form 337A, as outlined in this section, at the time the seizure is made, and additional:
 1. Forms 337, if there are additional persons requiring notification that do not fit on the first Form 337 used.
 2. Forms 337A, if there are additional seized items of property that do not fit on the first Form 337A used.
- Ensure the Form 337 is signed by the seizing officer, the approving supervisor, and all persons receiving notification, at the time the seizure is made.
- Provide a copy of the Form 337 and Form 337A to all persons from whom an item(s) is seized, at the time the seizure is made.
- Review and sign affidavits forwarded from the Legal Section.
- Forward signed affidavits to their commander.
- Complete an Incident Report or Incident Supplement prior to the end of their tour of duty, for all cases in which assets are seized and include:
 1. The appropriate offense code(s),
 2. Selection of the *Assets Seized* checkbox,
 3. Distribution to the Legal Section and the VNS.
 4. A detailed description of the connection of the seized item(s) to CDS, in the *Narrative* tab.

5. Whether or not the owner of the seized property was at the scene at the time of the seizure, in the *Narrative* tab.
 6. The name of the vehicle owner, when a vehicle is seized, or when a vehicle is otherwise involved in the seizure (e.g., seizure resulting from a vehicle stop, etc.).
- Forward a copy of all Forms 337, Forms 337A, and any related warrants to the Legal Section as a PDF via e-mail prior to the end of their tour of duty.
NOTE: Due to strict notification timelines established by Maryland law, failure to forward documentation within the required timeframe may jeopardize forfeiture proceedings.
 - Forward the original Forms 337 and Forms 337A to the Information & Records Management Unit prior to the end of their tour of duty.
 - Ensure that the Form 98, Request for CDS Analysis, delineates which items were seized from which suspect, and forward a copy of the form to the Legal Section as a PDF via e-mail prior to the end of their tour of duty.
 - Refer to Field Manual, Article 8 (Report Writing), for required report distribution.
 - Are required to appear in court when summonsed for forfeiture proceedings. Failure to appear in court may jeopardize forfeiture proceedings, even if a Form 3, Request for Excused Absence from Court, is submitted.
NOTE: Members must contact the Legal Section for further instructions upon receipt of a summons, if they are unable to attend forfeiture proceedings. Forfeiture proceedings are not handled by the Court Liaison Officer, and the Form 3 will not be used to excuse a member or place them on call for court in these cases.

PACKAGING PROCEDURES FOR SEIZED ASSETS

- All property will be packaged according to evidence procedures outlined in the Evidence Packaging Manual.
- All currency will be put into a sealed KAPAK.
- Members are required to count all currency, regardless of the amount, in the presence of a supervisor and, if possible, the person(s) from whom the currency was seized. After witnessing the inventory, these individuals will sign the [Form 15](#), Property Inventory. If the person cannot or refuses to sign, the investigating officer will note the reason on the [Form 15](#) and initial.
- The amount of each denomination is to be listed in the description section of the [Form 15](#). Stack the currency by denomination and rubber band large groups, and then photograph.
- Currency is listed as one item on the [Form 15](#).
- When currency is seized from different locations in a house, business, or vehicle, or from multiple defendants, it should be kept separate and be packaged under separate evidence item numbers, separate KAPAKs, and separate [Forms 15](#) based on defendant possession. The KAPAKs will be photographed individually.
- A photograph should be taken of all seized currency. Do not place the photographs in the sealed KAPAK containing the currency.
- KAPAKs remain sealed upon arrival at the EMU. Currency not in a sealed KAPAK will not be accepted by EMU personnel.
- If currency serial numbers are relevant to the case (e.g., to identify bait currency, etc.), each piece of paper currency should be photocopied to show the denomination and serial number. Use the overlap method or reduce the copy to three-quarter size. The photocopies will be submitted as evidence.

SUPERVISORS

- Respond to the scene when notified by an investigating officer, and:
 1. Approve the seizure, when asset seizure criteria are met.
 2. Sign the Form 337 at the time the items are seized.
- Ensure that asset seizure notification procedures (i.e., distribution of Forms 337 and Forms 337A to persons from whom items are seized) are completed at the time of the seizure and distributed as required.

- Ensure that all reports involving seized assets are completed and signed prior to the end of the officer's tour of duty.

SHIFT/UNIT COMMANDERS

- Ensure affidavits are logged into the Court Summons Log Book, indicating the date of receipt and initials of the member receiving the affidavit.
- After review and signature, forward the affidavit to the Legal Section.
- Immediately notify the Legal Section, via a Form 12L, Intra-Department Correspondence, if an affidavit cannot be completed and returned within 15 days.
- Ensure that all reports involving seized assets are completed and signed prior to the end of the officer's tour of duty.

VICE NARCOTICS SECTION ASSET SEIZURE COORDINATOR

- Assists with the drafting of the Search and Seizure Warrant and Affidavit.
- Conducts financial investigations, including all pre-seizure financial investigations.
- Determines if the criterion for a seizure exists.
- Obtains appraisals of seized property.
- Assists with physical seizure when needed.
- Forwards supporting paperwork related to the seizure to the Legal Section, as needed.

LEGAL SECTION

- Responsible for forfeiture proceedings concerning firearms and other weapons, currency, vehicles, and other personal property seized by Department members that are traceable to illegal manufacture, distribution, or dispensing of CDS or controlled paraphernalia.
- Notifies owners and/or potential claimants of assets seized via first-class mail within 15 days of the seizure, if the person(s) receiving notification at the time of the seizure is not the property owner, in accordance with Maryland law.
EXCEPTION: Seized vehicles.
- Maintains files and documentation relating to seized assets.
- Completes asset sharing forms for assets seized in federal task force cases and joint investigations with federal agency involvement.
- Commander will review the asset sharing form and ensure that it is approved by the Chief of Police.
- Distributes copies of the asset sharing form to the Budget Management Section, the State's Attorney's Office, and other sections or agencies as appropriate.
- Prepares affidavits when necessary.
- Forwards affidavits to the seizing officer's commander.
- Completes an annual asset forfeiture analysis, including data regarding bias-based policing.

BUDGET MANAGEMENT SECTION

- Deposits funds into a designated account.
- Performs related record keeping.
- Monitors and reconciles all expenditures related to asset seizure funds.
NOTE: Grant expenditures will be separated for accounting purposes.

EVIDENCE MANAGEMENT UNIT

- Determines whether seized assets/currency is to be held as evidence, appraised, or deposited.

MATERIALS & FACILITIES MANAGEMENT UNIT

- Separately identifies all equipment purchased with federal asset forfeiture funds, or placed into inventory as the result of federal forfeiture, and ensures that all federal inventory control requirements are followed.
- Ensures the proceeds from the sale of any fixed assets purchased with asset forfeiture funds are properly disposed in a designated revenue account.

REFERENCES

- [Annotated Code of Maryland, Criminal Procedure Article.](#)
- [Evidence Packaging Manual.](#)

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1-6.5.1 SEIZED VEHICLES

STATE VEHICLE SEIZURE LAW

- Allows for a vehicle used to transport or conceal any quantity of controlled dangerous substance (CDS) to be seized, with the following exceptions:
 1. Common carriers or vehicles for hire.
 2. Vehicles unlawfully in the possession of a person other than the owner.
 3. Vehicles whose owners have no knowledge that the vehicle was used in the aforementioned crime(s).
- Allows for a vehicle to be seized as an asset obtained with proceeds from a CDS case.

INVESTIGATING MEMBERS

- Will obtain a warrant, prior to seizing a vehicle.
EXCEPTION: When a warrantless seizure is permitted under the law, and the process of obtaining a warrant would jeopardize the investigating member's ability to seize the vehicle.
- May seize a vehicle at the time of the incident if the:
 1. Vehicle is for sale.
 2. Vehicle owner indicates awareness of the fact that the vehicle is subject to seizure.
 3. Member has knowledge that the owner is aware that the vehicle is subject to seizure.
 4. Vehicle is registered to a location outside of Baltimore City, Baltimore, Howard, Harford, Anne Arundel, or Carroll Counties.
- Have their supervisor review the case prior to application for the warrant.
- Draft the seizure warrant and affidavit with the assistance of the Vice/Narcotics Section (VNS) Asset Seizure Coordinator.

SEIZING OFFICERS

- Provide a copy of the seizure warrant and affidavit to the owner at the time of the seizure or as soon after as possible.
- Complete a Form 337, Notification of Seized Property and Form 337A, Notification of Seized Property – Inventory, and provide copies to the vehicle owner, if he or she is present at the time the vehicle is seized.
- Take photographs of the vehicle, making sure damaged areas are photographed.
- Conduct an inventory search and return personal property to the owner, including the tags.
- Leave inside the vehicle any vehicle manuals, emission certificates, keys, and accessories attached to the vehicle.
- Contact the Regional Auto Theft Task Force to determine the identity of the vehicle.
- Contact the K-9 Unit to have the vehicle searched by the drug detection team prior to storing in the impound lot.
- Submit the registration card as evidence in accordance with the Evidence Packaging Manual.
- Ensure that an Incident Report or Incident Supplement is completed by the end of their tour of duty, and contains:
 1. Probable cause for the seizure.
 2. Make and model of the seized vehicle.
 3. Owner of the seized vehicle.
 4. Special features of the vehicle, including after-market items.
 5. Vehicle condition (i.e., excellent, good, fair, or poor).
 6. Damage to the vehicle.
 7. Vehicle mileage.
 8. Whether or not the vehicle owner was present at the scene and notified of the seizure.
 9. A detailed description of the connection of the seized vehicle to CDS.
 10. Distribution to the Legal Section and the Vice/Narcotics Section.

- Forward the following to the VNS Asset Seizure Coordinator within 72 hours:
 1. A copy of all reports, photographs, records, and attachments relative to the seizure and the subjects involved.
 2. Photographs of the seized vehicle.
 3. A copy of the statement of charges of all involved subjects.
 4. Copies of any warrants obtained, if applicable.
 5. Certified copies of the vehicle title.
 6. Copies of the [Form 98](#), Request for CDS Analysis.

NOTE: When a vehicle is seized without a warrant, the VNS Asset Seizure Coordinator will obtain items 5 and 6 above. The VNS Asset Seizure Coordinator will provide any needed assistance.

VICE/NARCOTICS SECTION

- Notifies the vehicle owner of assets seized via first-class mail within 15 days of the seizure, if he/she is not at the scene to be notified at the time the seizure is made, in accordance with Maryland law.
- Forwards a copy of the seizure warrant and all notification forms to the Legal Section, once notification to the vehicle owner is made.

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1-7.0 VICE LAW INVESTIGATIONS

GENERAL

- Assets may be subject to seizure as part of gambling cases (e.g., unlawful bookmaking, unlawful betting, illegal gaming devices, etc.) and human trafficking cases.
NOTE: The Vice/Narcotics Section (VNS) will be contacted prior to asset seizure in these cases.

VICE/NARCOTICS SECTION (VNS)

- Monitors areas in which vice problems occur (e.g., pool halls, bars, etc.) for the purpose of enforcement and coordination with other law enforcement agencies.
- Conducts investigations that involve electronic surveillance.
- Follows up information on [Forms 257](#), Vice/Narcotics Data Entry Information Form.
- Determines whether assets are subject to seizure.
NOTE: The Department expressly prohibits bias-based profiling in all asset seizure and forfeiture efforts.

LEGAL SECTION

- Responsible for forfeiture proceedings concerning gambling violations and human trafficking violations.
- Completes an annual asset forfeiture analysis, including data regarding bias-based policing.

EVIDENCE MANAGEMENT UNIT

- Determines whether seized assets/currency is to be held as evidence, appraised, or deposited.

INVESTIGATING OFFICERS

- Learning of vice law violations, but unable to arrest, will complete a [Form 257](#) (continued on [Form 47](#), Confidential Report of Investigation, if necessary) and forward it to VNS through their commander.
- Follow procedures as directed by the VNS, when assets are seized.

REQUIRED REPORT INFORMATION

- For all offenses, include a description of the persons involved.
- For all cases where assets are seized, select the *Assets Seized* checkbox.
- For gambling include the:
 1. Time bets are taken.
 2. Location of gambling (e.g., business, residence, motel, etc.).
 3. Telephone number where bets are received and/or called in.
 4. Code words used to place bets.
- For prostitution include the:
 1. Location being worked (e.g., street, motel, club, etc.) and times.
 2. Description of persons involved.
 3. Price.
 4. Code word or name used.
- For loan-sharking include the:
 1. Amount of interest being paid.
 2. Basis for the loan (e.g., gambling, debt, narcotics deal, etc.).
- For adult pornography include the:
 1. Type of violation (e.g., films, shows, magazines, etc.).
 2. Location of activity and times.

REPORT DISTRIBUTION

- Refer to Field Manual, Article 8 (Report Writing), for required report distribution.

FIELD MANUAL, ARTICLE 8, REPORT WRITING

8-1.2 REPORT COMPLETION AND SUBMISSION

GENERAL

- All Incident Reports and Incident Supplements must be completed, approved, and forwarded to InPursuit within 72 hours. Any applicable supporting documentation must be approved and forwarded to the Information & Record Management Unit within 72 hours.
EXCEPTION: Reports pertaining to the following incidents must be completed and approved by a shift commander prior to the end of the officer's tour of duty:
 1. Animal Bite.
 2. Arsons (all) or any fire with life-threatening injury.
 3. Assaults with life-threatening injury.
 4. Auto-thefts and/or recovered stolen vehicles.
 5. Bias-related incidents.
 6. Burglary – all degrees (including attempts).
 7. Child Abduction.
 8. Child Abuse.
 9. Child Neglect.
 10. Demonstrations, strikes, and riots.
 11. Domestic Assault.
 12. Elder/Vulnerable Adult Abuse.
 13. Explosives involved incident where public safety may be jeopardized.
 14. Firearm discharge by a police officer on or off duty (except to humanely kill animals).
 15. Foreign national with diplomatic immunity involved in criminal incident.
 16. Homicides (including attempts).
 17. Juvenile in custody and remanded to DJS or DSS.
 18. Kidnappings (including attempts).
 19. Lost and/or stolen police equipment.
 20. Lost and/or stolen tags and cancellations.
 21. Missing persons, runaways, escapees, and cancellations.
 22. Rape and sex offenses (including attempts).
 23. Robberies – all (including attempts).
 24. Seized assets in controlled dangerous substance (CDS) cases.
 25. Serialized property stolen or recovered.
 26. Suicides.
 27. Threats against police officers or installations.
 28. Unusual occurrences.
 29. Use of force incidents when significant injury results.
 30. Incident where the report requires immediate distribution.
NOTE: Distribution does not qualify as official notification.
 31. Any incident that the shift commander (or above) deems necessary.
- All state-mandated reports and supporting documentation must be approved and forwarded to the Information & Records Management Unit within 72 hours.
- All EBooking Forms 166 or 117 must be approved and submitted within 72 hours of the arrest and, if possible, with any accompanying paperwork.
- Reports which have been rejected by a supervisor will be corrected and resubmitted in a timely manner in accordance with report submission guidelines.
- Reports requiring completion when a report writer becomes incapacitated for 72 hours or longer will require reassignment to another member for completion.
NOTE: In these instances, the shift/unit commander will contact the Technology & Communications Section for instruction.

8-13.1 REPORTS REQUIRING DISTRIBUTION

GENERAL

- The following offenses/incidents require report distribution.

OFFENSE/INCIDENT	DISTRIBUTE TO
Abandoned Vehicle	<ul style="list-style-type: none"> Abandoned Auto Team
Abortion Investigation	<ul style="list-style-type: none"> Office of the Chief Medical Examiner Youth & Community Services Section
Animal Bite	<ul style="list-style-type: none"> Baltimore County Animal Control Baltimore County Health Department
Assault on Police	<ul style="list-style-type: none"> Criminal Intelligence Team
Automatic External Defibrillator (AED) Use	<ul style="list-style-type: none"> Safety Officer
Bad Check	<ul style="list-style-type: none"> Financial & Cyber Crimes Team
Bias Incident	<ul style="list-style-type: none"> Precinct Community Outreach Team Youth & Community Services Section Criminal Intelligence Team
Burglary	<ul style="list-style-type: none"> Burglary Unit
Child Abandonment	<ul style="list-style-type: none"> Crimes Against Children Unit
Child Abduction	<ul style="list-style-type: none"> Crimes Against Children Unit
Child Abuse (Including Unfounded)	<ul style="list-style-type: none"> Crimes Against Children Unit
Child Pornography/Exploitation	<ul style="list-style-type: none"> Crimes Against Children Unit
CINA/Child Neglect/Unattended Child	<ul style="list-style-type: none"> Crimes Against Children Unit
CINS	<ul style="list-style-type: none"> Crimes Against Children Unit JOINS/Youth Initiatives Team
Computer Crime	<ul style="list-style-type: none"> Financial & Cyber Crimes Team
Contributing to the Delinquency of a Minor	<ul style="list-style-type: none"> Crimes Against Children Unit
Counterfeiting	<ul style="list-style-type: none"> Financial & Cyber Crimes Team U.S. Secret Service
Custody Dispute	<ul style="list-style-type: none"> Crimes Against Children Unit Precinct Domestic Violence Coordinator
Dangerous/Hazardous Animal	<ul style="list-style-type: none"> Baltimore County Animal Control
Delayed Sexual Assault Reporting	<ul style="list-style-type: none"> Special Victims Team
Delinquent Juvenile	<ul style="list-style-type: none"> JOINS/Youth Initiatives Team
Demonstration	<ul style="list-style-type: none"> Criminal Intelligence Team
Disarmed Firearms, Officer Involved	<ul style="list-style-type: none"> Internal Affairs Section
Domestic Incident/Abuse	<ul style="list-style-type: none"> Precinct Domestic Violence Coordinator
Explosive/Bomb	<ul style="list-style-type: none"> Arson Team
Extortion	<ul style="list-style-type: none"> Financial & Cyber Crimes Team
Firearm, Case Involving	<ul style="list-style-type: none"> Firearm Interdiction Team Violent Crimes Unit
Firearm on School Property	<ul style="list-style-type: none"> Safe Schools Liaison Firearm Interdiction Team

Fires (All)	<ul style="list-style-type: none"> ▪ Arson Team <p><i>If arson of a vehicle, also distribute to</i></p> <ul style="list-style-type: none"> ▪ Regional Auto Theft Task Force
Foreign Nationals, Diplomatic Agents, Consular Officers, And Staff of Mission of International Organizations (Incident Involving)	<ul style="list-style-type: none"> ▪ U.S. Department of State ▪ Operations Support Section
Forgery	<ul style="list-style-type: none"> ▪ Financial & Cyber Crimes Team <p><i>For forged prescriptions, distribute to</i></p> <ul style="list-style-type: none"> ▪ Vice/Narcotics Section
Fraud	<ul style="list-style-type: none"> ▪ Financial & Cyber Crimes Team
Gambling	<ul style="list-style-type: none"> ▪ Vice/Narcotics Section
Gang Related Incident	<ul style="list-style-type: none"> ▪ Gang Enforcement Team
Graffiti	<ul style="list-style-type: none"> ▪ Precinct Investigative Services Team ▪ Criminal Intelligence Team ▪ Gang Enforcement Team
Hazardous Materials (Hazmat) Spill	<ul style="list-style-type: none"> ▪ U.S. Environmental Protection Agency (EPA)
Homeland Security Threat	<ul style="list-style-type: none"> ▪ Homeland Security Team ▪ Criminal Intelligence Team
Homicide	<ul style="list-style-type: none"> ▪ Homicide/Missing Persons Unit ▪ Warrant Control
Human Trafficking	<ul style="list-style-type: none"> ▪ Special Victims Team ▪ Vice/Narcotics Section
Hunting Complaint	<ul style="list-style-type: none"> ▪ Department of Natural Resources
Identity Theft	<ul style="list-style-type: none"> ▪ Financial & Cyber Crimes Team
Illegal Selling or Furnishing of Alcohol	<ul style="list-style-type: none"> ▪ Liquor Board
Impersonation of a Police Officer	<ul style="list-style-type: none"> ▪ Internal Affairs Section ▪ Criminal Intelligence Team
Incest	<ul style="list-style-type: none"> ▪ Special Victims Team <p><i>If the victim is a juvenile, also distribute to</i></p> <ul style="list-style-type: none"> ▪ Crimes Against Children Unit
Incorrigible Juvenile	<ul style="list-style-type: none"> ▪ Crimes Against Children Unit ▪ JOINS/Youth Initiatives Team
Indecent Exposure	<ul style="list-style-type: none"> ▪ Special Victims Team
Industrial Accident	<ul style="list-style-type: none"> ▪ Maryland Occupational Safety & Health Administration (OSHA)
Juvenile Intake Case	<ul style="list-style-type: none"> ▪ JOINS/Youth Initiatives Team ▪ Juvenile Detention Requests
Juvenile Death (All except traffic accidents)	<ul style="list-style-type: none"> ▪ Homicide/Missing Persons Unit
Juvenile Suspect/Arrest	<ul style="list-style-type: none"> ▪ JOINS/Youth Initiatives Team
Kidnapping	<ul style="list-style-type: none"> ▪ Robbery Unit <p><i>If the victim is a juvenile, also distribute to</i></p> <ul style="list-style-type: none"> ▪ Crimes Against Children Unit
Liquor Licensed Establishments, Incident Involving	<ul style="list-style-type: none"> ▪ Liquor Board
Manslaughter, Negligent	<ul style="list-style-type: none"> ▪ Homicide/Missing Persons Unit

Medicaid Fraud	<ul style="list-style-type: none"> ▪ Attorney General - Medicaid Fraud Unit
Missing Person (Follow-Ups)	<ul style="list-style-type: none"> ▪ Maryland Center for Missing and Unidentified Persons <p><i>If missing person is an adult, also distribute to</i></p> <ul style="list-style-type: none"> ▪ Homicide/Missing Persons Unit <p><i>If missing person is a juvenile, also distribute to</i></p> <ul style="list-style-type: none"> ▪ Crimes Against Children Unit <p><i>If "A Child is Missing" alert activated, also distribute to</i></p> <ul style="list-style-type: none"> ▪ Youth & Community Services Section
Non-Narcotic Selling/Other Dangerous Drugs	<ul style="list-style-type: none"> ▪ Vice/Narcotics Section
Occult/Satanic Worship	<ul style="list-style-type: none"> ▪ Criminal Intelligence Team
Off-Duty Officer Incident	<ul style="list-style-type: none"> ▪ Internal Affairs Section
Open Burning Complaint	<ul style="list-style-type: none"> ▪ Arson Team
Prostitution	<ul style="list-style-type: none"> ▪ Vice/Narcotics Section <p><i>If involving juveniles, also distribute to</i></p> <ul style="list-style-type: none"> ▪ Crimes Against Children Unit
Rape/Sex Offense	<p><i>For first or second degree rapes and sex offenses involving victims 13 years old or older, distribute to</i></p> <ul style="list-style-type: none"> ▪ Special Victims Team <p><i>For first or second degree rapes and sex offenses involving victims under the age of 13, or under age 18 if care and custody is involved distribute to</i></p> <ul style="list-style-type: none"> ▪ Crimes Against Children Unit
Robbery	<ul style="list-style-type: none"> ▪ Robbery Unit <p><i>If armed robbery, also distribute to</i></p> <ul style="list-style-type: none"> ▪ Firearm Interdiction Team
Safe Haven Law Case	<ul style="list-style-type: none"> ▪ Crimes Against Children Unit ▪ Youth & Community Services Section
School Employee Arrested or Charged	<p><i>If employed by Baltimore County Public Schools, distribute to</i></p> <ul style="list-style-type: none"> ▪ Safe Schools Liaison
Scofflaw Violation	<ul style="list-style-type: none"> ▪ Office of Budget and Finance, Parking Enforcement
Seized Assets	<ul style="list-style-type: none"> ▪ Legal Section ▪ Vice/Narcotics Section
Sex Offender Violation	<ul style="list-style-type: none"> ▪ Special Victims Team
Stalking	<p><i>If domestic related, distribute to</i></p> <ul style="list-style-type: none"> ▪ Precinct Domestic Violence Coordinator
Sudden Death	<ul style="list-style-type: none"> ▪ Warrant Control <p><i>If Medical Examiner responds, also distribute to</i></p> <ul style="list-style-type: none"> ▪ Office of the Chief Medical Examiner <p><i>If sudden death of juvenile, also distribute to</i></p> <ul style="list-style-type: none"> ▪ Homicide/Missing Persons Unit

Suicide	<ul style="list-style-type: none"> ▪ Warrant Control ▪ Office of the Chief Medical Examiner <p><i>If in police custody, also distribute to</i></p> <ul style="list-style-type: none"> ▪ Internal Affairs Section
Suspicious Death	<ul style="list-style-type: none"> ▪ Warrant Control ▪ Office of the Chief Medical Examiner ▪ Homicide/Missing Persons Unit
Tampering with Food or Drugs	<ul style="list-style-type: none"> ▪ U.S. Food and Drug Administration <p><i>If widespread, also distribute to</i></p> <ul style="list-style-type: none"> ▪ Federal Bureau of Investigation (Baltimore)
Tampering with U.S. Mail	<ul style="list-style-type: none"> ▪ Postal Inspector
Theft of Scrap Metal	<ul style="list-style-type: none"> ▪ Pawn/Scrap Metal Team
Threat on Public Official or Judge	<ul style="list-style-type: none"> ▪ Criminal Intelligence Team
Threat on Police Employee or Property	<ul style="list-style-type: none"> ▪ Criminal Intelligence Team ▪ Maryland Coordination and Analysis Center (MCAC) ▪ Behavioral Assessment (Mobile Crisis) ▪ Internal Affairs Section
Threatened Suicide	<ul style="list-style-type: none"> ▪ Behavioral Assessment (Mobile Crisis) <p><i>If subject is an adult in police custody, also distribute to</i></p> <ul style="list-style-type: none"> ▪ Baltimore County Detention Center (BCDC) <p><i>If subject is a juvenile in police custody, also distribute to</i></p> <ul style="list-style-type: none"> ▪ Crimes Against Children Unit
Victim/Witness Intimidation	<ul style="list-style-type: none"> ▪ Criminal Intelligence Team ▪ Operations Support Section
Vehicle Theft	<ul style="list-style-type: none"> ▪ Regional Auto Theft Task Force <p><i>If boat, distribute to</i></p> <ul style="list-style-type: none"> ▪ Marine Team <p><i>If airplane distribute to</i></p> <ul style="list-style-type: none"> ▪ Aviation Team
Vehicle Theft-Recovery	<ul style="list-style-type: none"> ▪ Regional Auto Theft Task Force
Vulnerable Adult/Elder Abuse	<ul style="list-style-type: none"> ▪ Youth & Community Services Section ▪ Attorney General - Medicaid Fraud Unit ▪ Department of Aging - Ombudsman
Zoning Complaint	<ul style="list-style-type: none"> ▪ Code/Zoning Enforcement