

**Baltimore County Department of
Planning
FY 2015 Annual Action Plan**



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Baltimore County Department of Planning
Annual Action Plan FY 2015
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Baltimore County Department of Planning

One-Year Action Plan for FY 2015

Executive Summary

In accordance with federal requirements for jurisdictions receiving funds from the United States Department of Housing and Urban Development (HUD) for housing and community development programs, Baltimore County has prepared the Consolidated Plan for Fiscal Years 2012-2016. The consolidated plan is a five-year strategy that proposes how the County will use local, state, and federal resources, as well as funds from the Community Development Block Grant Program (CDBG), the HOME Investment Partnerships Program (HOME), and the Emergency Solutions Grant Program (ESG), to create decent housing, expand economic opportunity, and ensure a suitable living environment for low- to moderate-income persons and communities.

In keeping with the consolidated plan, Baltimore County prepares an annual action plan to communicate its efforts in meeting the goals of the five-year consolidated plan. This Action Plan demonstrates the steps Baltimore County will undertake in Fiscal Year 2015 to meet the needs identified in Consolidated Plan for Fiscal Years 2012-2016. The Consolidated Plan and this accompanying Action Plan are follow the strategic vision crafted from a highly collaborative process over several months during the late summer, fall, and winter months of 2010.

The Consolidated Plan builds on the County's capacity, assets and strengths to shape and execute a response to the opportunities and challenges of the County's urban communities. This Action Plan represents the Year Four activities to be undertaken in meeting the needs of County residents (particularly those residents from low- and moderate-income communities) in an open and participatory process that encourages and fosters accountability between government and its citizens.

The goals and proposed outcomes stated in this plan will reflect the needs, goals, and objectives identified through our planning process and how they will form the basis of how the County allocates funding during the Consolidated Plan period. The Consolidated Plan will serve as a benchmark and reference point for those entities that seek competitive funding from HUD through the SuperNOFA (Notice Of Funding Availability) and through other HUD-funded initiatives. The Consolidated Plan is most importantly a living and ongoing management tool that will help assess the County's performance and track results on a year-to-year basis. This Action Plan and the accompanying Consolidated Plan build upon the accomplishments, successes, and lessons learned in the past and reflect the innovation, resource efficiency, and collaboration needed during the five-year Consolidated Plan period.

The County's plan will state how it will pursue these goals for our community development and housing programs. The statutory program goals are:

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Decent Housing

- Affirmatively furthering fair housing to expand housing choice in areas of opportunity for low income households.
- Assisting homeless persons to obtain affordable housing;
- Assisting persons at risk of becoming homeless;
- Providing resources to homeless households to assist them in securing permanent affordable housing in neighborhoods of choice and in high opportunity areas,
- Retaining and revitalizing the existing affordable housing stock;
- Increasing the availability of affordable, decent permanent housing to low-income and moderate-income families in high opportunity and non-impacted areas, particularly to people who are disadvantaged minorities, without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability;
- Increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence; and,
- Providing affordable housing that is located in non-impacted areas and close to quality education, transportation and job opportunities.

A Suitable Living Environment

- Improving the safety and livability of neighborhoods;
- Increasing access to quality public and private facilities and services;
- Reducing the isolation of income groups within areas through spatial deconcentration of housing opportunities for lower-income persons and the revitalization of deteriorating neighborhoods;
- Restoring and preserving properties of special historic, architectural, or aesthetic value; and,
- Conserving energy and water resources and improving indoor air quality in housing occupied by low income households.

Expanded Economic Opportunities

- Creating and retaining jobs;
- Establishing, stabilizing, and expanding small businesses (including micro-businesses);
- Providing public services concerned with securing and sustaining employment;
- Providing jobs to low-income persons living in areas affected by those programs and activities, or jobs resulting from carrying out activities under programs covered by the plan;
- Making available mortgage financing for low-income persons at reasonable rates, using non-discriminatory lending practices;
- Providing access to capital and credit for development activities that promote long-term economic and social viability of the community; and,
- Empowering and fostering self-sufficiency for low-income persons to reduce generational poverty in federally assisted housing and public housing.

Baltimore County: Building Upon Strengths

Baltimore County is a great place in which to live, work, and play. The County is home to excellent schools, solid and stable neighborhoods, a vibrant business community, and a strong employment base. However, the County, much like every other jurisdiction in the State of Maryland, has experienced many stresses associated with a weakened economy. Property values have decreased throughout the County, however sales prices are starting to increase, and housing sales have begun to increase. Vacancy rates in rental housing have decreased and rents continue to rise to keep pace with the increased demand for rental housing. However, the County's growth areas continue to attract private investment, unemployment has somewhat stabilized, new jobs have been created, and most importantly, the County's Office of Economic Development is focusing its efforts on retaining jobs. However, the recent loss of RG Steel as an employer on the east side of the County has resulted in the loss of a few thousand jobs.

The County continues to focus on strengthening key employment centers and economic corridors such as the I-83 corridor, Towson, Perry Hall-White Marsh, Middle River-Pulaski Highway, Federal Center at Woodlawn, the UMBC-Southwest area, Liberty Road, and Owings Mills. The Hunt Valley-I-83 corridor boasts national and divisional headquarters such as McCormick, BD Diagnostic Systems, and PHH. This area has significant promise and is easy access to I695 and I95, as well as light rail, and convenience to the Port of Baltimore. The Federal Center at Woodlawn and the Owings Mills Transit Oriented Development efforts promise new jobs and vitality for Owings Mills and Woodlawn. The proposed Red Line will link the Federal Center with downtown Baltimore City and an additional link from the proposed station at Bayview may be extended into Dundalk. The proposed Bayview Station will also have a MARC station as well.

The County's responsible fiscal management has contributed greatly to the County's stability, but it recognizes the need to seek greater efficiencies while continuing to be responsive to the community's needs. Due to decreased real estate sales, transfer and recordation taxes have been reduced and decreases in the assessed value of real property have resulted in reduced tax collection on real property. Further, the burgeoning costs of employee and retiree healthcare insurance and the costs that have been shifted from the State of Maryland to the County add to the County's fiscal burden. Sequestration has caused fiscal uncertainty and has resulted in decreased spending on housing and community development by the federal government. Decreases in federal funding and increased citizen needs compel the County to prioritize its spending to ensure long-term sustainability. The County is managing to weather these storms through prudent fiscal management, responsible investments, and staff re-structuring.

On December 6, 2010, Baltimore County elected County Executive, Kevin Kamenetz, whose campaign focused on schools, government efficiency, and public safety. Since taking office, Mr. Kamenetz has re-structured County government, which has resulted in the merger of key County agencies to promote greater efficiency, innovation, and better collaboration. The Office of Community Conservation, which had been the lead agency responsible for the administration of the County's federal formula funds, merged with the Office of Planning to create the Department of Planning and has emerged as the Neighborhood Improvement Division. Similarly, the Office of Workforce Development has merged with the Department of Economic Development and the

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Office of Sustainability merged with Environmental Protection to form Environmental Protection and Sustainability. Finally, the Department of Social Services and the Department of Health merged to form Health and Human Services. These mergers promise greater efficiency and collaboration while ensuring the sustainability of services. They allow the County to strategically focus on developing an integrated service delivery system, which capitalizes on the strengths of its employees and utilizes information technology to achieve enhanced performance and efficiency.

The County's investment in older communities has leveraged private investment throughout the County. The expanded Maryland Route 43 continues to attract new business parks and new housing has been built and more housing is underway in the area. Enterprise Homes is constructing two new senior apartment properties in English Consul in southwest Baltimore County and in Dundalk. The Greens at English Consul and the Greens at Logan Field in Dundalk will provide 200 new units of affordable senior housing. The County will provide a PILOT agreement to help reduce operating costs for both properties. Timbercroft Apartments in Owings Mills was awarded tax-exempt bond financing and is undergoing renovation and system updates. The County issued a \$16,000,000 bond for the acquisition of Village Oaks, a 200 unit affordable senior apartment in the Catonsville community of Winters Lane that was purchased by Standard Properties in a \$33,000,000 purchase/renovation transaction. Hollins Station, a new 48 unit affordable townhouse community in Lansdowne, is being assisted with HOME funds, LIHTC, and a PILOT. The affordable lease-purchase project will be underway in early FY 2015 and will provide a newly constructed affordable family housing for households whose incomes are 60% or less of the AHMI. Chapel Springs Senior Apartments, a proposed affordable senior housing development in Perry Hall, was awarded low income housing tax credits by the Maryland Department of Housing and Community Development. The County will also provide HOME funds and a PILOT to assist this 100 unit affordable rental property. Timbercroft Apartments was acquired by a new owner and has preserved the affordability of this family rental housing in Owings Mills.

The County's first Single Room Occupancy Facility for chronically homeless women was completed in 2011 and is being operated successfully by the YWCA of Greater Baltimore Area, Inc. Hosanna House, the County's second Single Room Occupancy Facility (SRO) was developed by Catholic Charities for homeless elderly women and completed in 2013. Prospect Place, an SRO for chronically homeless men is being developed by Episcopal Housing Corporation in Rosedale for 12 chronically homeless men. Prospect Place is being funded with HOME funds and proceeds from the Office of the Attorney General's Mortgage Settlement funds. Further, the County reserves half of its bonding authority delegated to the State of Maryland to expand affordable rental housing preferably in areas of high opportunity with low poverty. The County will support applications for State financing of affordable housing to those projects which provide affordable rental housing for families and for households with disabilities. The County continues to prioritize its support for those projects which expand housing choice and area located within communities of high opportunity that include well-performing schools, located near transit, employment and that provide access to amenities and services.

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As a requirement of receiving entitlement funding, Baltimore County must from time to time conduct an analysis of impediments to fair housing choice. In 2009, Baltimore County, along with the City of Baltimore, and Anne Arundel, Harford, and Howard County engaged the consulting firm of Mullin and Lonergan Associates to conduct a regional Analysis of Impediments (AI) for the Baltimore Metropolitan Area. The contract negotiated with Mullin and Lonergan Associates also included an analysis of each jurisdiction and made recommendations on reducing and eliminating those barriers. The draft analysis was made available for public comment for 45 days and a public hearing was held in January 2012 in the Board of Estimates Room, City Hall, in Baltimore City. This Action Plan will incorporate many of the recommended actions contained within the Analysis of Impediments and was signed by the Chief Elected Officers of each of the participating jurisdictions. The recommendations focused on the implementation of programs and policies that will result in expanded housing opportunities for low-income households in areas of opportunity that are not racially impacted and/or are not low income as defined by HUD.

A major element of the Analysis of Impediment's action plan was to work with the State of Maryland to eliminate the local resolution requirement for rental housing financing programs including the LIHTC. Due to the efforts of the local entitlement jurisdictions in the Central Maryland region and the Maryland Affordable Housing Coalition, HB453 passed the 2014 Maryland General Assembly Session and will be signed into law by the Governor. HB453, consolidates the rental housing programs within the Department of Housing and Community Development's Community Development Administration and eliminated the local resolution requirement, which has long been considered an impediment to fair housing choice. A Fair Housing Specialist was hired within the Department of Planning to oversee the implementation of Baltimore County's Fair Housing Action Plan.

Despite the weakened economy, the County remains strong, but it recognizes the need to be efficient, innovative, and to focus on the long-term sustainability of the County's diverse communities and its business sectors. The County has taken an active role in the Baltimore Metropolitan Council's effort to develop a Regional Plan for Sustainable Development. HUD was awarded Baltimore Metropolitan Council a Sustainable Communities Initiative grant to develop the plan along with representatives from the public, nonprofit and institutional sectors. The Regional Analysis of Impediments' recommended actions to address regional impediments to fair housing choice will be incorporated into the regional housing plan being developed. An AI Coordinator was hired by the Baltimore Metropolitan Council to work with the Cities of Annapolis and Baltimore, and Anne Arundel, Baltimore, Harford, and Howard Counties to develop and begin to implement the housing plan. Each of the participating jurisdictions has provided funding to help offset the personnel costs of the AI Coordinator. The project, known as the Opportunity Collaborative, had its official launch in March 2013. The Opportunity Collaborative awarded contracts to develop a regional Housing Plan, and Education and Engagement Plan, and to develop Opportunity Maps for the Baltimore Metropolitan Area. The Housing Plan is being developed under the lead of the Innovative Housing Institute and is nearing completion. The Opportunity Maps have been developed by the University of Maryland's National Center for Smart Growth. The Opportunity Collaborative was awarded a Fair Housing Initiative Grant by HUD to conduct fair housing outreach and education to complement the work of implementing the AI's recommendations.

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The County's challenge is to ensure continued high quality of life and opportunities for all of its diverse population during a time of declining revenues and increasing need. The County must balance its priorities to ensure basic services while balancing the need to reinvest in areas that have declined and need revitalization, accommodate growth in areas of opportunity, and manage its land resources in a responsible manner. This Action Plan describes how the County will pursue its housing and community development goals in a compliant, responsible and balanced manner.

Action Plan Goals for FY 2015

During the Action Plan period, the County will carry out housing activities that are built on the principles of sustainability and affirmatively furthering fair housing as defined in the Consolidated Plan and the Analysis of Impediments. Expanding housing choice for low and moderate-income households in a manner that its occupants are able to sustain without compromising the quality of life for its residents continues to be a high priority for Baltimore County. The County will use its HOME funds and Payments in Lieu of Taxes to preserve and create affordable rental housing that will be affordable to families with an emphasis on expanding housing opportunities in non-impacted areas and in areas of high opportunity. The County will place special emphasis on providing rental housing opportunities for families and for persons with disabilities in areas of low poverty and high opportunity that is close to good schools, employment, transportation, and services such as health care centers, libraries, and community centers.

The County will continue to fund the Settlement Expense Loan Program (SELP), the Mortgage Assistance Loan Program (MALP) and housing counseling for low-income, first-time homebuyers to increase access to homeownership. The County will continue to support the increase of affordable homeownership opportunities for low to moderate-income persons through strategic investment of HOME funds. The County will continue to fund the Single Family Rehabilitation Loan Program with CDBG funds to ensure a suitable and sustainable living environment for low to moderate-income households. Through housing initiatives such as the Housing Accessibility Modifications Program (HAMP) and its existing commitment to make public facilities more accessible, the County will use CDBG funds to increase access to housing and public facilities for persons with disabilities. Further, the County will continue to use its federal, state and local resources to provide emergency, transitional and supportive housing to persons and families in need of shelter and supportive housing.

The County's commitment to affirmatively further fair housing choice is strong and unwavering. The County is committed to increasing the availability and the accessibility of services and resources to address the needs of protected classes and those with Limited English Proficiency. The Fair Housing Specialist has worked within the Department of Planning and has developed a Language Access Plan to address the needs of persons with Limited English Proficiency. The Language Access Plan includes translation services and access to written materials in languages most widely used in Baltimore County. Further, the Department of Planning sponsors Command Spanish for its employees to further expand the Department's ability to serve the County's

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growing Hispanic population. The County will partner with fair housing education and advocacy groups, County agencies and neighboring jurisdictions to ferret out discriminatory practices and remove impediments to fair housing. In conjunction with its regional government partners, the County participates in the implementation of a regional fair housing plan to reduce impediments to fair housing choice. The County provides funding to support a dedicated staff person at the Baltimore Metropolitan Council to coordinate regional fair housing activities through the Opportunity Collaborative. The County is committed to increasing the accessibility and availability of public services and activities that promote economic opportunities for low and moderate-income persons and members of the protected classes that contribute to their ability to sustain housing. The County is committed to efforts that encourage the availability and the accessibility of transportation and transport services that connect housing and jobs.

During the Year Four Action Plan period the County will focus on addressing the housing and human service needs of low to moderate income households within the Priority Funding Areas within the County’s URDL(urban rural demarcation line). The County’s Priority Funding Areas consist of the Community Conservation Areas as well as the County’s Growth Areas within the Metropolitan District. The Metropolitan District is the area where public water and sewer can be extended. With the State’s passage of SB 236 (Sustainable Growth and Agricultural Preservation Act) in 2012, Baltimore County must direct growth to those areas that permit the extension of sanitary sewer and public water. The County will direct affordable rental housing resources to areas of high opportunity within the Metropolitan District footprint to expand housing choice and to affirmatively further fair housing.

Resources Available During the Action Plan Period

During the FY2015 Action Plan period the County will have more than \$102 million comprised of a variety of federal, state, and local resources to fund proposed housing and community development activities that will benefit low to moderate income individuals, households, and communities. These funds will be used to support the County’s housing and community development goals and to support HUD’s statutory goals of decent housing, suitable living environment, and creating economic opportunities. The County expects to spend more than 90% of its CDBG resources as well as its other federal, state, and county funds to benefit low to moderate-income individuals, households, and communities. The County expects roughly that same percentage of funds to be utilized within the Priority Funding Areas within the URDL.

Funding Program	Source	Use	Amount
CDBG	Federal	Housing and Community Development	\$3,681,509
CDBG Program Income	Repayments of Federal CDBG Loans	Housing and Community Development	\$300,000
Continuum of Care	Federal	Housing and Community Development	\$2,418,527
County Foreclosure Prevention	County	Foreclosure Prevention	\$295,000 estimated
HOME	Federal	Affordable Housing	\$1,680,458
HOME Program Income	Repayments of Federal HOME Loans	Affordable Housing	\$85,231

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ESG	Federal	Homeless Services	\$306,073
Homeless Women's Shelter	State	Homeless Shelter	\$87,797
Emergency Transitional Homeless Shelter	State	Emergency and Transitional Housing	\$118,843
Homeless Prevention Program	State	Homeless Prevention Services	\$73,370
Low Income Housing Tax Credits	State	Affordable Rental Housing	\$6,000,000 est. equity derived from sale of credits if awarded.
Maryland Housing Rehabilitation Program (MHRP)	State	Housing Rehabilitation	\$307,000
Maryland Lead Hazard Reduction Program (LHRP)	State	Housing Rehabilitation	\$150,000
Maryland Mortgage Program	State	Affordable Homeownership	\$13,000,000 estimated.
Tax Exempt Bond Financing	State	Affordable Rental Housing	\$13,000,000 estimated
Housing Choice Voucher Program	Federal	Affordable Rental Housing	\$56,000,000 estimated
County General Funds	County	Public Services, Homeless Services, Fair Housing, Housing and Shelter	\$4,333,858
HOPWA	Federal	Housing Services and Assistance for People With HIV/AIDS	\$880,000 estimated
Rental Assistance Program	State	Affordable Rental Housing	\$157,197
Total All Sources			\$102,874,863

Managing the Process

The Baltimore County Department of Planning is the lead agency for overseeing the development of the Consolidated Plan and is solely responsible for administering the programs covered by the Consolidated Plan and its subsequent action plans.

The development process for the 2012-2016 Consolidated Plan was a highly inclusionary and participatory process. Many people in the public and private sectors contributed to the process in a multitude of ways. Information was gathered through four focus groups, two public hearings, a homeless charrette, consultation with public and private agencies including the State of Maryland, Baltimore City, Howard, Harford, and Anne Arundel Counties, faith-based and nonprofit organizations, and with staff of the Department of Planning, and, through a community needs assessment survey. Further, we conducted housing market and demographic analyses to gain a greater understanding of the current make-up of the Planning Areas.

The Deputy Director of the Department of Planning's Neighborhood Improvement Division (formerly Community Conservation) was responsible for managing the consolidated planning

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process, and the effort was staffed by several key persons within the Department of Planning. Two of the Housing Focus Groups (Affordable & Fair Housing) were organized by the Housing Program Administrator. The Homeless Services Coordinator organized the Homeless Charette, which also served as a planning process for Baltimore County's 10 Year Plan to End Homelessness. The charette was coordinated by Corporation for Supportive Housing (CSH) on a contract basis. Participants included representatives from emergency and transitional shelters, housing advocates, social services providers, health care providers, faith-based institutions, and government. The Senior Disabilities Specialist organized the Focus Group on Persons with Disabilities. The Commission on Human Relations organized the Fair Housing Focus Group. During this time, the Department of Planning also consulted with the Department of Health and other providers involved in services for special needs populations like those with HIV/AIDS. The Department of Planning and the Baltimore County Housing Office held a joint public hearing as part of the Consolidated Plan's development. Comments received during the 30-day public comment period were included in the Appendix to the Consolidated Plan.

The County continues to participate in the Regional Fair Housing Group to work on affirmatively further fair and affordable housing. It is also working with the Baltimore Metropolitan Council on the development of a regional housing, land use and transportation plan through the Council's Sustainable Communities Consortium to produce a regional plan on workforce development, transportation and land use.

Two public hearings were included in preparation for this Action Plan period. The first was held on December 16, 2013 as part of the Request for Proposals pre-bid hearing and the second was held on May 6, 2014 to seek public input on the proposed activities for Fiscal Year 2015. A summary of citizen comments from both public hearings can be found in the Appendix to this action plan.

The Grants Administrator was responsible for managing the Request for Proposals (RFP) process. Her responsibilities included: coordinating the pre-bid conference meetings; incorporating priorities identified in the public hearings into the RFP process; preparing and issuing the RFPs and organizing review panels for each category of funding; preparing recommendations for the Director's review and final approval; identifying the scope of work and proposed outcomes for all grant agreements and contracts; and, preparing all grant agreements for execution.

Senior staff, program coordinators, contributed to the process by gathering information on needs, priorities, resources, and gaps in resources; proposing program strategies and initiatives to accomplish goals and objectives; identifying measurable outcomes and performance indicators; and, preparing narratives on their specific program areas. These staff persons have also been charged with the responsibility for maintaining program integrity and meeting proposed outcomes and performance benchmarks. These same staff persons have also participated in the annual performance reviews of all of grant subrecipients, to ensure ongoing compliance with regulations. Finally, the Deputy Director of the Department of Planning's Neighborhood Improvement Division approved both the plan and all proposed projects.

Entities Represented – December 16, 2013 Needs Hearing	
<ul style="list-style-type: none"> • Abilities Network • Associated Health Resources Center • Baltimore County Department of Health • Baltimore County Department of Planning • Baltimore County Department of Social Services • CEFM Network, Inc • CASA of Baltimore County • Casa de Maryland • Chase Brexton Health Care • Churches for the Streets of Hope • Comprehensive Housing Assistance Inc. (CHAI) • Community Assistance Network, (CAN)Inc. • Community Crisis Center, Inc. • Creative Kids, Inc. • Dundalk Renaissance Corporation • Dundalk Youth Service Center • Elson Consulting Group • Episcopal Housing Corporation • Family Crisis Center of Baltimore County 	<ul style="list-style-type: none"> • Gallagher Services • Henderson Webb, Inc. • Heroes Helping Heroes • House of Ruth - Maryland • Jewish Community Services • League for People with Disabilities • Maryland Food Bank • Mosaic Community Services • National Alliance for the Mentally Ill (NAMI) – Metro Baltimore • Night of Peace Family Shelter • Penn Mar • Pro Bono Counseling • Prologue, Inc • • Project Millenium/Baltimore Art and Music Project • Rebuilding Together • St Vincent de Paul of Baltimore • The ARC of Baltimore • The Image Center • TurnAround • United Ministries • YWCA Greater Baltimore

The County will continue to engage in principled partnerships with public and private housing, health, and social service agencies. The County will continue to work with the Focus Groups to measure performance and program effectiveness, respond to emerging issues, and to leverage public and private resources. A result of these partnerships is the establishment of joint preferences within our Housing Choice Voucher Program for the individuals experiencing homelessness or living with a disability as well as using Housing Choice Vouchers as part of the financing structure for affordable rental housing.

Citizen Participation

Baltimore County has developed the following process that solicits and encourages citizen participation in the development of the Annual Action Plan. The process allows for annual input to plan the investment of federal funds awarded to the County for housing and community development activities, including CDBG, HOME, and ESG-funded projects and activities. On behalf of Baltimore County, the Department of Planning requests citizen input on a yearly basis to ensure that citizen participation requirements are met. Similar to the Consolidated Plan

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process, the Annual Action Plan process is organized around at least two public hearings. Following is the outline of the process:

- (1) Notification of the public hearings is provided to: interested citizens; previous applicants and recipients of federal housing and community development funds; representatives of community organizations, the foundation community and County agencies who serve low- to moderate-income persons, elderly, and/or special needs individuals. This notification will be provided between 14 and 30 days prior to the public hearing.
- (2) To maximize public participation, hearings are held on weeknights with accommodations for individuals with disabilities. The needs of non-English speaking individuals and citizens who are deaf or hard of hearing will be accommodated upon request. When a significant number of citizens who do not speak English is expected at a public meeting, the Department of Planning will provide an interpreter, provided that the Department of Planning receives a seven day notice of the expected attendance of such individuals. The Department will provide a sign language interpreter if requested seven days prior to the public meeting. A sign-in sheet will be available to all participants in order for them to be added to the mailing list to receive notice of future public hearings, proposal solicitation materials for the following funding year, and information on the Annual Action Plan.
- (3) The first public hearing for the Annual Action Plan provides citizens with information, including (a) the amount of annual grants and program income for federal housing and community development programs expected to be available during the following program year; (b) the range of activities that may be undertaken with these funds; and, (c) how these activities may benefit persons of low- and moderate-incomes. In addition, the Department of Planning seeks citizen opinion during this public hearing on local community development and housing needs to guide the development of the Annual Action Plan. This also provides the opportunity for public comment on program performance during the previous program year. Citizen comments are recorded on a large easel for all to read and review. A summary of these comments can be found in the appendix of this document.

Request for proposal forms, available at the public hearings as well as online, can be used by citizens, non-profit organizations, community organizations, and other governmental agencies, to propose projects and activities for federal funding. Proposal forms will also be available at the Department of Planning, 105 West Chesapeake Avenue, Suite 201, Towson, Maryland 21204, or can be obtained by calling the office at 410-887-3317. To help guide applicants, the notice includes the general requirements proposals must meet in order to receive funding, examples of eligible projects, and application deadlines. Guidelines used to select proposals for funding are also included. A minimum of 30 days will be provided between the notification date for the public hearing and the due date for the submission of the proposals. Copies of proposals submitted will be available for review in the Department of Planning during business hours.

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Technical assistance will be provided to any organization or individual that may require assistance in preparing their proposals. Special efforts will be made in low- and moderate-income communities to assist all interested citizens, including minorities and non-English speaking persons, as well as special populations, in planning projects and activities and in preparing proposals for funding.

At the discretion of the Department of Planning, additional public hearings or citizen input meetings might be scheduled to receive input from citizens on proposed activities and projects to be considered for federal funding. In the event additional public hearings or citizen input meetings are held, the Department of Planning will provide a 14- to 30-day notification of the scheduling of such hearings or meetings.

- (4) At the last public hearing, Department of Planning staff will present the recommended activities and projects for the upcoming fiscal year. The public will be invited to attend and comment on staff recommendations for activities and projects for the upcoming year to be identified and described in the Annual Action Plan. For the Fiscal Year 2015 Action Plan period, this public hearing is scheduled for Tuesday, May 6, 2014.
- (5) Upon completion of the draft of the Annual Action Plan, the public will be notified, through publication in the Jeffersonian Newspaper as well as on the County's website, of its availability. A 30-day comment period will be provided, during which the Department of Planning will receive oral and written comments. Copies will be made available to the public at all local libraries, on the County's website and in the Department of Planning. A reasonable number of copies will be made available, free-of-charge, at the request of citizens or groups. All comments will be considered and incorporated into the document where deemed appropriate. A summary of all comments, with reasons provided for comments not incorporated, will be attached to the Annual Action Plan.
- (6) The Baltimore County Budget Office's Grants Review Committee will review projects and activities and will forward their recommendations to the Baltimore County Council. The Baltimore County Council will approve the budget recommendations of the Annual Action Plan.
- (7) The final Annual Action Plan will be submitted to HUD and will be available via the Baltimore County Department of Planning website at www.baltimorecountymd.gov/agencies/planning/grants/index.html. A notice is published in the Jeffersonian Newspaper stating the availability of this final Annual Action Plan. Upon request, the Annual Action Plan will be made available in a form accessible to persons with disabilities.

Institutional Structure and Coordination

The Baltimore County Department of Planning is the lead agency in carrying out the Consolidated Plan strategy. The Department coordinates the efforts of other County agencies, nonprofit organizations, faith-based organizations, the business community, and public

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institutions. The delivery system has been strategically developed to maximize scarce resources and leverage public and private funds to carry out the County's housing and community development objectives and priorities. The delivery system's biggest strength is the unified vision that has been developed through a highly collaborative process that promotes resource sharing, volunteerism, principled partnerships, and a commitment to revitalization.

Baltimore County, Maryland is a body corporate and politic that performs all local governmental functions within its jurisdiction. There are no incorporated towns, villages, municipalities or other political subdivisions in the County. The County has operated as a Charter County since 1957 and is governed by an elected County Executive and a seven-member County Council. The County Council was elected to office in November 2010, and all but two of the seven members are new to the Council. For the first time in the County's history, there are two women County Council members.

During the Action Plan period the County will continue to work within its institutional structure to strengthen existing relationships, manage resources more effectively, and develop new relationships to further the County's goals and objectives. The County will focus efforts to further engage the faith-based community in achieving Consolidated Plan goals and objectives; clarify roles, responsibilities, documentation, and recordkeeping requirements of funding partners including County agencies carrying out Consolidated Plan programs; and strengthen regional relationships with other entitlement jurisdictions to address common challenges and opportunities.

Lead-Based Paint

For decades, lead poisoning has impacted the lives of children, families, and communities in Baltimore County. Lead poisoning's effects, such as learning disabilities, loss of IQ, speech and physical development problems, attention deficit disorder, and aggressive behavior have challenged the County's school and juvenile justice systems.

The Maryland Department of the Environment's statewide Childhood Lead Registry (CLR) performs childhood blood lead surveillance for Maryland. The CLR has released a comprehensive annual report on statewide childhood blood lead test results for calendar year 2009 (CY 2009). All numbers are based on blood lead testing (venous or capillary) on children. With few exceptions all numbers referred to children 0-72 months of age.

In Maryland Counties, during Calendar Year "CY" 2012, there were 453,184 children age 0-72 months as identified in the Maryland census population for 2010. Of these, a total of 91,822 (20%) were tested which represented an increase of 1,337 children tested over CY11 number of 90,485 out of a population of 445,021. According to the data, in Baltimore County there were 67,225 eligible children, of which only 24.3%, or 16,329 were tested. Of the 16,329 tested, 236 children were identified with elevated blood levels in Baltimore County. Testing alone does not reveal underlying sources.

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Due to the age of the County's housing stock it has long been the County's practice to assume the presence of lead in residential structures built prior to 1978. Although a number of these properties are considered historic and may have undergone extensive restoration, most have not.

Department of Planning target areas for lead hazard mitigation focus on zip codes which have historical levels of children with elevated blood lead levels, large housing stocks of older rental housing, residents with predominantly low income, and properties where children under age 6 reside. According to the US Census (2000) there are 229,606 families in the target areas; 112,077 or 48.8% of families earn under 80% of the area median household income (AMHI) and 59,330 or 25.8% have incomes under 50% of the AMHI. The housing stock in these target areas is composed primarily of older, pre-1950 single-family attached and detached houses that need significant rehabilitation and repair. Over 64% of housing in the County, or 210,251 units, were constructed prior to 1978. In addition, the number of impacted residences constructed prior to 1950 represents 16.9% of housing in the County, or 55,277 units.

Annual Action Plan Objectives

During the Action Plan period, the County will focus on addressing needs identified through the public participation process, through the identification of needs available through public data particularly housing needs, and through consultation with providers, government agencies, and advocates. Housing priorities were established by addressing critical housing needs such as increasing permanent affordable housing for people experiencing homelessness balanced by the need to stabilize and increase homeownership particularly for people of low to moderate-income people, preserve and create affordable rental housing, and increasing the availability of housing for people with special needs including low and very-low income senior households. Community development needs have been identified through public hearings, focus groups, consultation with County agencies, and through community outreach efforts. Further, the County's Analysis of Impediments to Fair Housing recommended several actions that the County should undertake in its efforts to affirmatively further fair housing. More details about those proposed actions will be described in the section on fair housing.

Nonprofit agencies are finding it increasingly difficult to obtain operating support. The County's nonprofit partners provide assistance to the County's neediest residents. They provide much needed emergency services including eviction prevention services, food pantries, and programs that serve homeless households. HUD-certified counseling agencies provide credit repair, financial literacy, default counseling and foreclosure prevention services to low income households. The County will continue its commitment to reserve 15% of its CDBG funds to provide this valuable operating assistance.

The extent to which the County can address the most critical needs is limited by our available resources. However the County has allocated its priorities in such a way as to address housing needs across a broad spectrum, while building on its existing capacity, and thoughtfully leveraging resources. Budgetary cuts to the CDBG and HOME programs have reduced precious funds that could be directed towards housing and community development activities that benefit low income households. Further, the new proposed HOME regulations will require additional staff resources in order to provide the level of due diligence and underwriting required of HOME

funded projects. The County will continue to seek out additional resources to supplement its entitlement funds to carry out housing and community development activities that benefit low income households and communities.

Barriers to addressing underserved housing and community development needs continue to be access to financial resources, available developable land, a negative public perception about affordable and assisted housing, and the cost of land in a region where the housing market was already among the top housing markets in the country despite the presence of foreclosures and declining property values. In particular, the cost of land in opportunity areas, can be prohibitive and therefore developers must pursue sources of equity in order to make affordable housing and community development projects work. It is not unusual for affordable housing projects to have as many as 7 sources of funds in the financing structure. Further, state policies that award rating points to rental housing financing applications that locate their projects in low-income communities make it difficult for projects to score competitively if located in higher wealth census tracts.

Preserving and Expanding Affordable Housing

During the County's FY 2015 Action Plan period, the County will continue to use its federal state and local resources to fund its housing activities. In addition to the County's commitment to affirmatively further fair housing, the County's primary housing goal for the use of its entitlement funds is to preserve and expand the availability, accessibility, and sustainability of affordable housing for low and moderate-income households. While preserving and increasing homeownership for low-to-moderate income households remains a priority, the County is shifting its attention to the rental housing needs of low-to-moderate income households and members of the protected classes.

The County recognizes the demand and need for affordable housing continues to be a challenge. Of particular importance is the need to create and expand housing opportunities for low-income households in areas of opportunity that are not racially/ethnically impacted. During this funding period, Baltimore County will approve \$1,375,000 for two rental projects that will begin construction in the latter portion of this grant funding period. Hollins Station, located in Lansdowne will provide low-income families and individuals with newly constructed affordable housing available for lease-purchase. Five of the units will be designated for households with a disabled member. Chapel Springs Apartments in Perry Hall, a proposed new construction assisted with LIHTC, will provide much needed affordable housing for low-income seniors. The County will delegate some of its tax-exempt housing bond authority to the State of Maryland to assist affordable rental housing for families in opportunity areas. The County will also provide PILOTs to affordable rental housing receiving Low Income Housing Tax Credits as a local contribution.

The passage of the HEARTH Act, and its requirements, will re-direct the County's focus on the rapid re-housing of homeless households and the prevention of homelessness, through the strategic deployment of resources. The County has used RAP, HOME and Emergency Solutions Grant (will provide 18 shelter residents up to \$3,000 for assistance with security deposits and first month's rent) funds to provide tenant based rental assistance vouchers to needy low-income

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households. The County will continue to use HOME funds to provide Tenant Based Rental Assistance (TBRA) vouchers to low-income households that were once homeless or at risk of being homeless. The County will use \$350,000 in HOME funds for the completion of committed rental payments.

Baltimore County receives its HOPWA funding through Baltimore City. Baltimore County's Department of Health administers those funds on behalf of Baltimore County. The Housing Office provides tenant eligibility and re-certification and is responsible for inspection and re-certification of approximately 95 dwelling units. The Housing Office will have an executed Memorandum of Understanding to specify the terms and responsibilities of the partnership with the Department of Health.

During the Action Plan period, the County will also use State funds in the amount of approximately \$157,197 to provide rental assistance for a 12-month period to people who are homeless or at risk of homelessness under the state's Rental Assistance Program. The County has administered this program for nearly 20 years through its Housing Office and subsequently through the Baltimore County Department of Planning's Neighborhood Improvement Division. The program returned to the Housing Office in FY 2014. The County increased access for persons with disabilities to existing rental housing through its Housing Accessibility Modifications Program (HAMP) for improvements and modifications to privately-owned rental housing identified and administered in conjunction with the County's Commission on Disabilities. The County will provide CDBG funds to Emerge, Inc. to provide grants of up to \$15,000 to rental property owners to fund accessibility modifications for tenants with physical disabilities. The County will provide \$184,069 in CDBG funds to nonprofit organizations that operate housing for persons with disabilities to make accessibility modifications to special needs group homes.

During the Action Plan period, the County will pursue opportunities to invest HOME funds to create and preserve affordable rental housing. The County will use prior year HOME funds in the amount of \$80,000 to provide gap-financing to developers of affordable rental housing with an emphasis on funding projects in opportunity areas. The County will use the Neighborhood and Site Selection Standards found at 24 CFR Part 983 to guide its funding decisions.

The County is working with nonprofit development organizations and community-based organizations to create affordable housing opportunities by leveraging resources and providing technical assistance. The County will reserve \$252,069 in HOME funds to support CHDO activities during the Action Plan period.

Further, the County will set aside operating assistance monies in the amount of \$50,000 in HOME funds for Community Housing Development Organizations (CHDO) in order to increase the capacity and sustainability of community-based housing development organizations.

To ensure a suitable living environment for low to moderate-income homeowners, the County will continue to fund its long-standing Single Family Rehabilitation Loan Program that has been in existence for over 30 years. To date, the program has helped more than 2600 households make repairs and improvements and correct hazardous and unsafe conditions. During the Action

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Plan period, the County will fund this important program with \$800,346 in CDBG funds to ensure a suitable and sustainable living environment for approximately 80 low to moderate-income households. The County will continue to require the use of green, healthy, and sustainable practices in all new construction and rehabilitation work to promote energy efficiency and improved indoor air quality.

To help households sustain homeownership, the County has established a foreclosure prevention program in partnership with our existing nonprofit housing counseling agencies. The project is coordinated by Department of Planning's Housing and Community Development Coordinator and seeks to prevent foreclosure or when foreclosure can't be prevented, mitigate the effects and the impact of foreclosure on the household. Pro bono attorneys provided through the Civil Justice Center and delivered via regular workshops held around the County augment foreclosure prevention counseling provided by the nonprofit housing counseling agencies. Efforts will include: 1) Provision of funding to support post purchase housing counseling services to include default and delinquency counseling; home equity access including refinance and home equity borrowing; and foreclosure prevention including mortgage workouts and forbearance counseling, 2) Partnering with the MD Department of Labor and Licensing, the MD Department of Housing and Community Development, the Greater Baltimore Board of Realtors, the Civil Justice Center, the University of Baltimore, the Community Law Center, financial institutions and regulators, philanthropic entities, and other nonprofit organizations to implement effective policies to reduce or prevent foreclosures in Baltimore County, including the development of sound credit instruments, expansion of consumer education campaigns, and disposition of foreclosed properties, 3) exploring legislative options to reduce the proliferation of foreclosed properties being acquired by investors that are engaged in speculative practices, and 4) coordinating events such as the Housing Resource Day and Foreclosure Solutions Workshops to promote homebuyers education and financial literacy. The initiative will continue to be funded with County General funds.

Finally, the County will continue to fund the Settlement Expense Loan Program during the Action Plan period with \$489,000 in HOME funds. This program has been instrumental in helping first-time homebuyers purchase existing homes in the County's designated Conservation areas.

During the Action Plan period, the County will fund the following housing activities:

Baltimore County: Housing Opportunities Rehabilitation Programs **Amount Recommended: \$ 800,346**

Through the single family housing rehabilitation program, Baltimore County assists homeowners in making needed repairs to their properties while improving the housing stock in the County and preserving neighborhood from deterioration. The Program has two components - the *Single Family Rehabilitation Loan Program* and the *Emergency Repair Program*. Approximately 80 households will be assisted with housing rehabilitation assistance provided through the CDBG program. Eligibility is limited to those households where income does not exceed 80% of the area median income, adjusted by family size. These programs are available countywide to

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qualified borrowers on a first-come, first-served basis - however priority is given to those homeowners who are located in priority funding areas or who are in need of emergency repairs. The primary purpose of the *Single Family Rehabilitation Loan Program* is to rehabilitate single family, owner-occupied principal residences to a decent, safe, and sanitary condition in accordance with applicable Baltimore County codes and standards. These loans are secured to the property with a Deed of Trust. In the case of the *Emergency Repair Program*, the program is designed to enable the County to assist income eligible homeowners with an expedited repair to a major system which has failed or is in imminent danger of failure and which presents a clear and immediate health and/or safety hazard to the occupants of the unit. Repairs under this program are limited to hazardous conditions and in that circumstance, a grant is made to cover the cost of the emergency repair(s). The maximum grant amount is \$7,500 for the Emergency Repair Program.

(\$800,346 CDBG Housing Rehab)

Rebuilding Together: Low-Income Home Repair

Amount Recommended: \$ 56,327

Rebuilding Together provides home repairs for 20 low-income households. Volunteers perform the majority of the repair work on Rebuilding Day, April 2015. The project will also include at least one community beautification project. Rebuilding Day project consists of volunteers who provide free home repair to about 20 projects in a single target community, North Point Village. Priority will be given to low-income households of the elderly and disabled. The projects will help keep homeowners warmer, safer, and drier and will help to revitalize communities. Grant funds will support salaries for the Executive Director, Program Manager, Project Manager and office rent as well as supplies for the program. Grant funds will leverage an additional \$354,357 from other foundation, and fundraising sources and \$212,158 in in-kind contributions.

(\$ 56,327 CDBG Housing Rehab)

Adopting a Philosophy of Sustainability in Government and in Housing and Community Development

Sustainability is defined as meeting the needs of the present without compromising the ability of current and future generations to meet their own needs. Baltimore County has long been a champion of smart growth and directed spending in order to sustain our quality of living and provide minimal impact on the environment. Baltimore County is a part of the Chesapeake Bay Watershed and has promoted stewardship of this valuable resource so that it might be sustained for future generations. The establishment of the Urban Rural Demarcation Line (URDL) ensured that the County would focus its infrastructure resources to its established communities and designated growth areas. The County's aggressive stance on preserving open space and its efforts to reforest areas of the County have earned it accolades from both private and public sector organizations. An integral element of strong and thoughtful planning must be done with an eye to preserving the built and natural environment for future generations to enjoy and benefit from. Thus, adopting a philosophy of sustainability in housing and community development is consistent with the County's overall goal of preserving and sustaining our natural resources, reducing our carbon footprint, and targeting resources to existing communities. This lens of

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sustainability helps us to examine our programs and policies with an eye towards the future and the goal of sustaining our living environment in such a way as to preserve resources for future generations.

In 2010, the State of Maryland passed the Sustainable Communities Act. The Act strengthens reinvestment and revitalization in Maryland's older communities by reinventing an existing rehabilitation tax credit and extending the life of the credit through 2014, simplifying the framework for designated target areas in the Community Legacy (CL) and Neighborhood Business Works (NBW) programs by creating "Sustainable Communities", establishing a new transportation focus on older communities, and enhancing the role of the smart Growth Subcabinet (SGSC) in the revitalization of communities. The principles of Sustainable Communities are shaped to encourage local governments and a variety of stakeholders to coordinate a statewide approach to applying the principles of Sustainable Communities in Maryland. Those principles are:

- **Provide more transportation choices.** Develop safe, reliable, and economical transportation choices to decrease household transportation costs, reduce our nation's dependence on foreign oil, improve air quality, reduce greenhouse gas emissions, and promote public health.
- **Promote equitable, affordable housing.** Expand location and energy efficient housing choices for people of all ages, incomes, races, and ethnicities to increase mobility and lower the combined cost of housing and transportation.
- **Enhance economic competitiveness.** Improve economic competitiveness through reliable and timely access to employment center, educational opportunities, services and other basic needs by workers, as well as expanded business access to markets.
- **Support existing communities.** Target federal funding toward existing communities through strategies like transit oriented, mixed-use development, and land recycling to increase community revitalization and the efficiency of public works investments and safeguard rural landscapes.
- **Coordinate and leverage policies and investment.** Align policies and funding to remove barriers to collaboration, leverage funding, and increase the accountability and effectiveness of all levels of government to plan for future growth, including making smart energy choices such as locally generated renewable energy.
- **Value communities and neighborhoods.** Enhance the unique characteristics of all communities by investing in healthy, safe, and walkable neighborhoods; rural, urban, or suburban.

The Department of Planning will submit its application to the MD Department of Housing and Community Development's Division of Neighborhood Revitalization in June 2012 to establish the first phase of designated Sustainable Communities in Baltimore County. The County plans to designate Sustainable Communities in a two-phase process. The County proposes to establish ten Sustainable Communities in the first phase application to include areas that include designated

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Commercial Revitalization Areas, Community Enhancement Areas (as designated in the 2020 Master Plan), Enterprise Zones, areas proposed for Transit Oriented Development, and existing residential communities.

We have adopted standards and specifications appropriate for new construction, rehabilitation, and weatherization in the County's affordable housing programs. Standards to be utilized must include at a minimum Energy Star and include the LEED for Homes, Enterprise's Green Communities, and EarthCraft Homes. The sustainable practices that have been incorporated in the rehabilitation and new construction of affordable housing is minimizing energy costs for low-to-moderate income households, promoting healthy indoor air quality, and lowering operating costs of housing to truly produce housing that is affordable to rent or own and maintain. The Project Manager for our Lead Safe program has received his certification as a Building Analyst through the Building Performance Institutes (BPI) national standard certification. The County's Code Enforcement Officers have received HQS and some have received Lead technician training. The Department of Planning's participation with the State of Maryland's MacArthur Foundation Grant Consortium also benefits through training and certification resources available to members of the grant consortium.

Needs of Public Housing

Baltimore County does not own any public housing. However, the Department of Social Services' Housing Office functions as the Public Housing Agency. The Housing Office focuses on strengthening families and funds the Family Self Sufficiency Program. This program helps families gain access to employment services, housing counseling including counseling on homeownership opportunities and education that contributes to economic opportunity. The Housing Office is authorized for 6099 Housing Choice Vouchers and utilizes a Payment Standard of 110% of the Fair Market Rents for the Baltimore Metropolitan Area.

Affirmatively Furthering Fair Housing

Baltimore County is committed to affirmatively furthering fair housing and expanding housing choice through the elimination of barriers to fair housing and targeting areas of high opportunity for investment. In Year Three of the County's Consolidated Plan, the County proposes to continue its strong efforts to increase the availability and the accessibility to affordable housing for very low to moderate income persons and households in areas of high opportunity to expand housing choice. The County also proposes to ensure that its affordable housing development policies and programs reflect a strong commitment to affirmatively further fair housing. Through participation in the development and implementation of a Regional Plan for Sustainable Development in partnership with the Baltimore Metropolitan Council's Sustainable Communities Initiative to expand equitable housing choice in the Baltimore Metropolitan Area, the County continues to directly participate in the development and implementation of a Regional Fair Housing Action Plan.

During the Consolidated Plan period and specifically in FY 2014, pursuant to the recommendations contained within the October 2011 Analysis of Impediments to Fair Housing

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Choice, the County will conduct the following activities to further eliminate barriers to fair housing choice:

- Develop a Language Access Plan for Limited English Proficiency persons and households;
- In cooperation with Baltimore County Community College host a free, six-week Command Spanish language class for Department of Planning staff;
- Establish “All-Talk” an all volunteer group of bi-lingual staff serving as on-call interpreters;
- Engage the services of professional interpretation and translation agencies to provide language interpretation and written document translation services for Limited English Proficiency;
- Post for review and comment a draft of its 2013 revised affordable housing Development Guide;
- Issue a Fair Housing Request for Proposal to solicit applications for funding to provide fair housing training and education workshops, testing and outreach services to Baltimore County.

Furthermore, during FY 2015, Baltimore County Department of Planning as it administers federal Community Development Block Grant (CDBG), Home Investment Partnerships Act (HOME) and Emergency Shelter Grant (ESG) funding for the County, will elevate the visibility of the County’s efforts to affirmatively further fair housing and expand fair housing choice by retaining a Fair Housing Specialist that among other fair housing activities conducted the four-factor analysis as directed in the Federal Register of January 22, 2007; developed a limited Language Access Plan (LAP) to assist the County in further assisting persons with Limited English Proficiency (LEP) to access County programs including CDBG, HOME and other programs/services; revise the County’s affordable housing Development Guide to demonstrate the County’s solid commitment to support the development of new units of affordable housing for members of the protected classes and ensure the Department of Planning is in compliance with all federal requirements involving distribution of program information, benefits and services to all very low to moderated income members of the protected classes including Limited English Proficiency persons/households. The County will also continue to directly participate in Baltimore Regional Fair Housing Group and Baltimore Metro Council activities.

Additional efforts by the County to affirmatively further fair housing will include the following activities

- Elimination of language requiring that developers acquire Council approval before submitting an application for financial assistance under the County’s HOME program.

The County will aggressively work to increase the availability of affordable, accessible, livable, visitable affordable housing to very low-to-moderate income persons and households in areas of high opportunity that is close to transit, employment, services, and well performing schools.

- The County will prioritize and direct its investment of HOME and CDBG funds to promote projects involving rental housing for non elderly disabled as well as larger, hard

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to house families on sites outside of racially/ethnically concentrated areas and areas with poverty rates that are less than 10%..

- The County will include affirmative marketing standards within the developer's application package.
- The County, through the Departments of Planning will conduct the four-factor analysis of needs and language access plan according to HUD's LEP guidance.
- In order to increase the availability of housing options for persons with disabilities, the County will strongly encourage regional and local affordable housing developers to increase the supply of accessible housing outside of racially/ethnically concentrated areas and areas whose poverty rates exceed 10%.
 - The County will recommend awarding grant funds to non-profit organization to create and maintain a current list of landlords with accessible units to offer a higher level of assistance to persons with disabilities.
 - The County will recommend awarding fair housing counseling and foreclosure prevention counseling to a non-profit Community Development Corporation to assist Spanish-speaking and Latino populations.
 - The County will continue to facilitate homeownership education and outreach with particular emphasis to limited English Proficiency and members of the protected classes.
- The County will utilize its CDBG and HOME funds to increase access to homeownership for low to moderate-income persons in areas of high opportunity.
 - The County will use HOME funds to provide closing cost and down payment assistance for first time low to moderate income homebuyers in areas of high opportunity.
 - The County will use HOME and CDBG funds to provide operating support to nonprofit agencies that provide homebuyers' education and housing counseling services to low to moderate-income persons.
 - The County will use HOME funds to write down the cost of homeownership for low to moderate-income households within the Priority Funding Areas with an emphasis on creating opportunities in areas of high opportunity.
- In order to improve the existing process for receiving, investigating, and recording housing discrimination complaints the County will continue to provide funding for fair housing testing and outreach efforts to landlords, rental agents, and real estate professionals.

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During the Consolidated Plan period and specifically in FY 2015 the County proposes to address the following goals as recommended in the Analysis of Impediments to Fair Housing Choice Implementation Schedule for the AI's Fair Housing Action Plan.

- The County will continue to use its HOME funds and provide tax incentives in the form of stipulated tax payments to increase the supply of affordable rental housing for very low to moderate-income persons and households including non elderly disabled in areas of opportunity.
- In order to mitigate the extent to which mortgage loan denials and high cost/predatory lending disproportionately affect minorities, the County will continue to engage HUD-certified counseling agencies to target credit repair education through advocacy organizations that work with minority populations.
- The County will, when necessary, conduct direct marketing activities to advise Limited English Proficiency of County program and funding availability
- The County will continue efforts to expand the availability of housing options for non elderly persons with disabilities.
- The County will continue to work to remove administrative barriers to the development of affordable housing in non-impacted neighborhoods.

The following Fair Housing projects are planned for Fiscal Year 2015:

Fair Housing: Baltimore Neighborhoods Inc. **Amount Recommended: \$ 103,492**

BNI expects to serve approximately 12,400 individuals (5,000 households) through its Fair Housing Testing Services, the Tenant Landlord Hotline, and its community education and outreach activities. Grants funds will partially support salary and fringe costs for the Executive Director, Tenant-Landlord Supervisor, two tenant-landlord counselors, the Fair Housing Program Manager, Fiscal Services Director and Administrative Director. Funds will also be used for operations costs associated with testing, supplies, guide printing, ongoing translation efforts and other tenant landlord resources. In-kind services of \$14,531 are expected as well as \$196,782 in other funds.

(\$100,000 County, \$3,492 CDBG)

Fair Housing: Analysis of Impediments Coordinator **Amount Recommended: \$ 5,000**

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It is Baltimore County's intention to contribute \$5,000 annually to the Baltimore Metropolitan Council to support the salary of a project coordinator to oversee the implementation of the regional fair housing application.

(\$5,000 CDBG)

HOME Investment Partnership Act

Baltimore County uses HOME funds to support its existing Settlement Expense Loan Program (SELP), which provides closing cost assistance to income-eligible, first-time homebuyers. The assistance is in the form of a deferred loan that is forgivable if the homeowner occupies the property as the principal residence during the period of affordability as required by the HOME Investment Partnerships Act regulations. The period of affordability for a SELP loan is fifteen years. Baltimore County also uses HOME funds to support its Mortgage Assistance Loan Program (MALP), which provides downpayment assistance to low to moderate-income first-time homebuyers in designated areas in existing communities through the County. The assistance is in the form of a deferred loan that is forgivable if the homeowner occupies the property as the principal residence during the period of affordability as required by the HOME Investment Partnerships Act regulations. The period of affordability for a MALP loan is fifteen years. The County will provide financial support for homebuyer's education and counseling through its existing network of housing counseling agencies and will market the program in a variety of ways. The housing counseling agencies will provide both pre- and post-settlement counseling, including default and delinquency counseling, to ensure successful and sustainable homeownership. The County targets its outreach efforts to low-income County residents, potential first-time homebuyers, first-year teachers, Spanish-speaking communities and residents, tenants of manufactured housing, displaced families, and families assisted by the Department of Social Services Housing Office. The County also publicizes the program at community meetings and community and regional festivals, informational workshops, in local newspapers, on the Internet, and the County's cable program, "Hello Baltimore County."

Individuals assisted with HOME Program funds must agree to repayment requirements, which are outlined in both a Note and a Deed of Trust and are recorded within the Land Records of Baltimore County. The loan is non-interest bearing, and repayment is deferred. Should the borrowers cease to occupy the home as their principal residence within the period of affordability, or sell or refinance the home for any purpose other than to lower the monthly payments, they will be required to repay the full amount of the HOME Program funds invested in the house. Forgiveness of some or all of the debt may be requested in the event the net proceeds of the sale of the home are insufficient to cover the full amount of the indebtedness. The amount subject to recapture is limited to the direct subsidy in the unit and the amount recaptured may not exceed net proceeds.

Baltimore County follows the resale/recapture guidelines as specified in the HOME regulations found at 24 CFR 92.254. For assistance provided to homebuyers (whether through down payment assistance, new construction or rehabilitation) if the Property ceases to be occupied by the homebuyer as the homebuyer's principal residence, or is sold, or otherwise transferred prior to the end of the Period of Affordability or (an "Event of Conveyance"), the Loan, or a portion

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thereof, shall be immediately due and payable out of the Net Proceeds. The amount of the Loan to be repaid to the Beneficiary shall be reduced proportionately, based on the time the property has been owned and occupied by the Buyer measured against the Period of Affordability, according to the schedule established.

Homebuyer's unit selection must meet the modest housing limits as defined by HUD in CFR 92.254 (a) (2), set limits on the purchase price, for units being acquired and after rehab value for HOME assisted units.

Baltimore County requires that all HOME-assisted housing meet the affordability requirements for not less than the applicable period specified below, beginning after the project completion. The Period of Affordability is based on the amount of HOME funds invested in the project.

If the HOME assistance is:	Then the Period Of Affordability is
Less Than \$15,000	5 years
\$15,000 to \$40,000	10 years
Over \$40,000	15 years

Projects failing to meet the minimum affordability requirements will be subject to the resale/recapture provisions. If the property fails to meet the minimum Period of Affordability, Baltimore County will recapture those funds. All housing assisted with HOME program funds in Baltimore County must meet the definition of "modest housing," as defined by HUD. As established by HUD, the purchase price of HOME assisted housing may not exceed 95% of the median purchase price within the statistical area. As of 2014, HUD set the purchase price limit for a one-unit home in the Baltimore Metropolitan Area at \$400,000. The purchase price of the home is recorded in each individual case file.

Baltimore County does not plan to refinance any existing debt with HOME funds. Any HOME Program funds recaptured will be used to support and assist other eligible HOME Program activities. The County will meet its HOME match obligations through the use of state revenue bonds and local and general funds.

ESG/Homeless Services

Homeless Services

Baltimore County will continue to align strategies to address homelessness in the Action Plan period by using a variety of public and private resources. This One-Year Action Plan will: focus on the implementation of strategies and activities as identified in "A Home for ALL," Baltimore County's 10-year plan to prevent and reduce homelessness; incorporate Rapid Re-Housing as a first step in serving sheltered and unsheltered individuals and families; increase the supply of affordable permanent and supportive housing; enhance the shelter diversion and triage system;

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build upon the coordinated assessment system; continue to improve access to mainstream resources and provide an improved system of response; and provide strategies and services in combination with the leveraging of other resources to avert homelessness for those at risk of becoming homeless. A detailed summary of Emergency Solutions Grant funding plans for Fiscal Year 2015 awards is included in the body of this document under Proposed Homeless Projects.

Chronic and Other Homelessness

The Department of Planning remains aggressive in its approach to expanding, collaborating and leveraging resources with potential outreach partners such as health institutions, Departments of Corrections, Economic Development, Health and Human Services, Aging, Veterans Administration, Higher Education, faith-based organizations, various nonprofits, police precincts, businesses and residents of Baltimore County. Comprehensive assessments are completed on each person who is homeless. In 2013, Baltimore County continued to build its Continuum of Care decision making body to include a wider range of committees. Workgroups continued work on implementation of goals and objectives generated from “A Home for All,” the 10-year plan. These working groups are comprised of partners from across all spectrums of programs and services for the homeless.

During the Action Plan period, the County will undertake the following action steps aimed at eliminating chronic homelessness and making other homelessness rare and brief:

- Continue to count sheltered and unsheltered homeless individuals each year to establish a baseline;
- Continue to incorporate new definition of homelessness as well as new regulations across all programs funded through ESG, SHP and Rental Assistance (formerly SPC) programs;
- Institute a Housing First approach throughout the homeless service delivery system to include coordinated assessment, housing-focused case management, shorter shelter stays, convalescent care, improved access to mainstream resources.
- Utilize ESG funds to provide rapid re-housing support to 60 sheltered individuals/families;
- Continue adding permanent and permanent supportive housing units for chronically and other homeless including the opening of a 12-bed facility for chronically homeless men in Eastern Baltimore County. This project is a partnership with the Episcopal Housing Corporation and United Ministries and is supported by State and Federal funding;
- Continue to expand SOAR (SSI, SSDI, Outreach and Recovery) in Baltimore County through continued coordination among members of the SOAR workgroup;
- Provide annual health care training to homeless service providers on accessing Medicaid and other health care benefits through the universal health care system;
- Provide training and education to all shelter and transitional housing staff and case workers on the County benefits system, with providing a better understanding of the benefits available and how to assist clients in accessing benefits;

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- Coordinate resources and funding to increase leveraging and monetary resources; specifically reaching investors, foundations, developers, board members of local non-profits serving the homeless;
- Educate landlords and tenants about prevention activities and permanent housing voucher programs;
- Develop a Monitoring workgroup within the Homeless Roundtable to rate and rank project applications and review funded activities and ability to meet stated goals for ESG, SHP and Rental Assistance;
- Strategize with faith-based organizations, businesses and other community groups on the education of the public about homelessness and opportunities for collaborations and partnerships;
- Launch “A Home for All.” the 10-year plan to end homelessness in Baltimore County utilizing recommendations from Homeless Charrette (2010) in partnership with the National Alliance to End Homelessness and the Baltimore County Homeless Roundtable;
- Collaborate with community partners such as prevention and mental health service providers, the Department of Aging, the Health Department, to provide prevention services such as housing and supportive services to special populations such as elderly, frail, persons with disabilities, person with HIV/AIDs and persons with alcohol and substance abuse problems.
- Provide Rapid Re-housing services to homeless individuals/families through the use of FY 15 SHP and ESG funds;
- Through the Mainstream Resources Committee, research best practices for workforce development within the home services continuum with the goal of creating partnerships with provider and employment community to make access to work and income a priority for those experiencing homelessness. Additionally, through County funding, assist in incorporating workforce development position solely for the homeless community into the Office of Economic Development;
- Create a Prevention Workgroup focused on researching and implementing new best practices prevention programming in Baltimore County;
- Assist, through additional County funds, to expand the Street Outreach Team through Prologue, Inc., by 1.5 outreach workers in order to better serve the street homeless community;
- Through the Coordinated Assessment Committee and with the support of County funds, create a diversion program focused on diverting individuals away from shelter with a focus on case management and referrals to prevention services, benefits and other programs that may meet immediate needs;
- Develop Continuum of Care policies for SHP and Rental Assistance Programs;
- Continue medical assessments and referrals to Health Care for the Homeless-Baltimore County, for those who are homeless to prevent deterioration of acute and/or chronic conditions;
- Assist in expansion of Health Care for the Homeless clinical;
- Continue to partner with local Department of Health to bring nursing services to sheltered homeless individuals;

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- Continue to examine emergency and transitional shelter utilization and populations and make appropriate adjustments in operations and services to meet the changing needs;
- Continue to work with the Homeless Youth Workgroup to determine needs for unaccompanied youth in the county including supportive services and housing needs.
- Work with partners from the Veterans Administration and Alliance, Inc. to meet the supportive service and housing needs of veterans.
- Continue to build the Consumer Advisory Board comprising of those experiencing homelessness, formerly homeless and at-risk of homelessness; and
- Continue to research and incorporate best practices into the Baltimore County Continuum of Care.

Homelessness Prevention and Services

The following public and private services and activities will be undertaken in FY 2015 to prevent homelessness and/or provide support services for those who are homeless:

Rental/Mortgage/Utility Assistance/Food/Prescription Assistance: Includes first month's rent, security deposits, eviction prevention, utility turn-off prevention, food and assistance with prescription costs and co-pays.

Participating Agencies:

- Assistance Center of Towson Churches
- Baltimore County Department of Social Services
- CEFM Network
- Community Assistance Network, Inc.
- Southwest Emergency Services
- United Churches Assistance Network
- We Are Family Community Development Corporation
- Community Crisis Center
- Health Care for the Homeless – Baltimore County
- Jewish Community Services
- Neighbor to Neighbor – Epiphany Episcopal Church

Weatherization: Evaluation of homeowner's heating and cooling systems as well as doorways, windows and attic joints. Furnace replacement, window sealant and pip insulation may be provided.

Participating Agencies:

- Baltimore County Single Family Rehabilitation Program
- Community Assistance Network

Service Linked Housing: A Resident Advocate located in two large rental housing developments provides services to help residents in these low-income areas stay in their

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homes. Services include rental assistance, after-school program, food pantry, employment, and job searches.

Participating Agencies:

- Community Assistance Network

Housing Counseling/Case Management: Housing counselors assist individuals and families in remaining in their homes while addressing issues that may potentially lead them to homelessness. Counselors provide services such as securing finances, credit report repair, application for housing and referrals to other mainstream resources.

Participating Agencies:

- Baltimore County Department of Social Services
- Baltimore County Department of Planning – Housing Case Manager
- Various non-profits

Information and Referral: A Street Card is updated annually, which lists all services and contact numbers for the homeless. Street cards are available at the following places:

- Police precincts and police officers
- Libraries
- Elected Officials' offices
- Businesses
- County Agencies; aging, DSS, etc.
- Non-profit agencies
- HMIS ResourcePoint
- United Way 211
- Hospital emergency rooms
- Shelters

Fair Housing: Discrimination complaints, investigations and hotline.

Participating Agencies:

- Baltimore County Human Relations Commission
- Baltimore Neighborhoods, Inc.
- Greater Baltimore Community Housing Resources Board
- Legal Aid Bureau
- Homeless Persons Representation Project

Employment: Employment training, counseling, and job searches.

Participating Agencies:

- Baltimore County Workforce Development Centers
- Baltimore County Mobile Career Center
- Community College of Baltimore County
- Department of Social Services workforce programs

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- Community Assistance Network
- Young Parent Support Center and Day Resource Center at Eastside Shelter
- Morningstar Baptist Church

Transportation: Bus tokens, cab fair, shuttle to Westside shelter:

Participating Agencies:

- Baltimore County Bureau of Public Health Nursing
- Baltimore County Department of Social Services
- Baltimore County Department of Aging
- Community Assistance Network
- Various churches and coalitions

Health Services: Mental and physical health assessments:

Participating Agencies:

- Prologue, Inc.
- Alliance
- People Encouraging People (ACT Team)
- Main Street Mobile
- Baltimore County Department of Health
- Key Point Health Services, Inc.
- Health Care for the Homeless – Baltimore County
- Franklin Square Hospital Center
- Various hospitals

Discharge Planning

Foster Care

All providers are aware of program eligibility for youth leaving the foster care system. The Baltimore County Coordinated Assessment Center helps to link youth to housing and services. The County's foster care program partners with a continuum of independent living programs that include foster homes, group care, alternative care units, and off-site supervised apartment living. Maryland's foster youth are discouraged from exiting care until age 21, and those who exit prior to age 21 may request aftercare services. The public agency facilitates transition planning meetings beginning at age 14; participants may include family members as well as youth supports, service providers, and community agency representatives. Youth with significant developmental disabilities may be eligible for residential care and the county offers some limited transition housing for youth with mental illness. The public agency also offers flexible funding to defray apartment start-up costs for youth exiting to independent housing.

Upon discharge, housing opportunities include:

- Shared housing with family member or other significant adult
- Independent housing (room or apartment rental)

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- Residential housing for developmentally disabled adults
- Transitional apartment housing for youth with chronic mental illnesses
- New Pathways apartment living
- Challengers apartment living

Health Care

Baltimore County Department of Planning, in collaboration with Healthcare for the Homeless Baltimore County, Baltimore County Department of Health and Humans Services, has created policies for discharging homeless patients to medical respite. In 2015, 20 convalescent beds will be available. These beds are designated for individuals with low demand medical needs who require a period of recovery. All supportive service providers are responsible for determining client eligibility for such programming. In an effort to educate healthcare facilities about these policies, Baltimore County's Homeless Services Coordinator, along with shelter directors, will provide updated discharge planning training to hospital staff to educate them on the protocol for shelter referrals as well as shelter policy regarding health care. Healthcare institutions continue to follow County protocol to call the Homeless Screening Unit and refer patients to shelter. The Homeless Screening Unit will assess the medical needs of the clients and determine medical respite placement.

Upon discharge, persons with health concerns not requiring on-going intensive medical attention are referred to medical respite. Individuals are also referred to local health clinics and healthcare for the homeless Baltimore County/City, nursing homes, rehabilitation facilities, and back to family if possible. Supportive services providers are responsible for determining eligibility for these programs prior to referral. Those with disabling medical conditions and who have no alternative housing options, are provided an opportunity, when funding is available, to apply for tenant-based rental assistance in order to obtain permanent housing. All necessary enhancements to address the needs of disabled are made through the Baltimore County Department of Planning HAMP program, a program of the Baltimore County Commission on Disabilities.

Mental Health

The State Department of Health and Mental Hygiene, a provider through the Continuum of Care (CoC), updated its discharge policy in 2008 to address discharge protocol for clients leaving institutions. Policies include the creation of a detailed aftercare plan for all clients. The CoC consults with the Baltimore County Department of Behavioral Health, who provides the local oversight on matters affecting homeless individuals with mental health concerns being discharged from local institutions. Clients are connected to case management services to assist in meeting aftercare service plan goals. A local Mental Health/Homeless workgroup partners with the CoC. Members include Department of Behavioral Health, direct service providers and institutions. Through this workgroup, mental health service agencies and institutions have been educated on referral processes and shelter policy regarding the care of mentally disabled clients.

Residential Rehabilitation programs offer housing and supportive services outside of HUD McKinney-Vento funded programs. These settings provide intensive and supportive supervision

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to help with successful, stable housing. The goal is to move toward independent housing. There are 333 residential rehabilitation beds in Baltimore County spread across 5 organizations including Alliance Inc., CSSD, Keypoint, Mosaic and Prologue, Inc.

Corrections

MHA's Division of Special Needs Populations Mental Health and Substance Abuse Committee addresses discharge planning for incarcerated individuals. This Committee has developed re-entry strategies for those being released. MHA's Division of Special Needs Populations provides funding for mental health treatment services, case management, aftercare planning and follow-up care. MHA serves as a member of the local Continuum of Care Committee and applies for Shelter Plus Care Housing funding on behalf of 20 counties. In addition, Baltimore County Corrections leads a bi-monthly Forensic Workgroup that addresses serving incarcerated individuals who upon re-entry, will be homeless. A member of the CoC sits on this committee and provides on-going education to the Roundtable on activities and development of programming. Additionally, the Baltimore County Department of Social Services, Prologue, Inc. and Alliance, Inc. offer reentry programs focused on providing supportive services and eviction prevention for those incarcerated and their families in order to prevent homelessness.

Baltimore County Department of Health and Human Services strives to work with Department of Corrections to address discharge planning for incarcerated clients. Through the work of case managers, assigned to the local detention center, homeless prevention services are provided such as linkage to mainstream resources including workforce development activities, eviction prevention offering utility arrears and credit repair assistance to clear credit and make new housing accessible. The Behavioral Health division of the Department of Health and Human Services provides in-house case management support to clients with mental illness within the detention center to assure appropriate evaluation, care and after-care treatment to include housing in 333 residential rehabilitation housing beds offered through Alliance, Inc., CSSD, Keypoint, Mosaic and Prologue, Inc.

ESG Match

Baltimore County will satisfy the ESG matching requirement by the funds provided by ESG grant recipients. Each recipient is required to report leveraged dollars, which may be used as a match for these grants. These funds come from fundraising efforts, donations of cash and goods, as well as other foundation grants to the recipients.

Proposed Homeless Projects

Proposed projects recommended for FY 2015 include projects that increase the availability and accessibility to public services, transitional housing, emergency housing, and supportive services. Projects will be funded using CDBG, ESG, State and County dollars. Specific projects to be undertaken during FY 2014 are as follows:

Abilities Network, Inc: Promising Futures for Families

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Grant Award: \$ 15,000

This project will provide intensive behavioral support services to individual children and provide resource and referral services/training to families and staff. The project will serve 30 children in 20 households and 6 shelter staff at the Family Crisis Center, a domestic violence shelter.

Intensive training and mentoring for shelter staff around the topics of social and emotional development, positive behavior management and special needs as well as training for families in Circle of Security and Positive Solutions for Families workshops will occur. Grant funds will support Project ACT staff for 7.5 hours a week, travel costs and program supplies. \$15,760 in other funds and in-kind contributions support this program.

(\$15,000 CDBG)

Alliance for Mentally Ill of Metro Baltimore T/AN NAMI Metropolitan Baltimore: Homeless Recovery Support Group Project

Grant Award: \$ 28,500

This project will serve 150 homeless persons with exhibited signs of mental illness. The organization will provide a much-needed peer support program for individuals at the Eastside Homeless Shelter. Grant funds will support staff salaries, stipends for support group facilitators, and other operational costs. Foundation and private donations of \$10,222 and in-kind contributions of \$3,850 will be provided.

(\$28,500 County)

Baltimore County Department of Health: Shelter Nurse Program

Grant Award: \$ 105,000

The Shelter Nurse project provides onsite nursing case management services to address the acute and chronic health needs of shelter residents in Baltimore County's three largest homeless shelters (Eastside, Westside, Hannah More) while reducing their barriers to permanent housing. Shelter nurses will facilitate referrals to health-related services available through County programs, homeless services programs, and community partners, in addition to providing nursing care, health screening and education. The grant funds requested will help support the salaries of three part-time nurses and associated program costs to provide nursing services to approximately 270 Individuals in 202 Households. Yhre Baltimore County Department of Health will contribute \$37,654 for one part-time nursing position as well as travel and uniform costs. The Department will also provide an in-kind contribution of \$17,421 for program supervision and administration.

(\$24,102 CDBG, \$70,898 County)

CEFM Network, Inc.: CEFM Network, Inc.

Grant Award: \$ 39,995

CEFM operates an assistance center serving the greater Catonsville area in southwest Baltimore County. CEFM maintains a food pantry and provides financial assistance for eviction prevention, utility cut-off and other needs. CEFM expects to provide assistance to 1200 Individuals in 400 Households. This will be done through 1400 instances of food assistance, utility cut-off assistance for 75 households, 200 holiday food baskets, 75 filled school backpacks, and eviction

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prevention assistance to 90 households. Funds from this grant will provide funding for the executive director's salary and \$12,100 for eviction prevention activities. Funds are expected to leverage \$95,505 in government and private funds and \$256,500 in donated food, volunteer time and miscellaneous supplies/gifts for children.

(\$22,433 CDBG, \$17,562 ETHS)

Community Assistance Network: Outreach Program

Grant Award: \$ 213,691

Community Assistance Network, Inc.'s Outreach Program will assist approximately 16,250 Individuals in 5,668 Households. Grant funds will pay a portion of staff salaries, rent, utilities and direct grants to clients for eviction prevention. CAN will provide rental eviction prevention services, prescription assistance, and utility assistance services once a year to Baltimore County low-to-moderate income residents. CAN has federal and private foundation support totaling \$474,263 and in-kind contributions totaling approximately \$761,350.

(\$58,061 HPP, \$155,630 County)

Episcopal Housing Corporation: Neighbor-to-Nighbor Homeless Prevention

Grant Award: \$ 33,250

This project will provide homeless prevention services for approximately 48 individuals in 15 low-income families across Baltimore County. The program will focus on Cockeysville, Pikesville, and the Essex/Dundalk areas where there are high concentrations of apartments and drastic increases in evictions as compared with previous decades. The full grant will fund rental units. Episcopal Housing Corporation expects to receive \$72,417 in private and foundation funds to support this project as well as \$10,500 in in-kind contributions of meeting space and Epiphany Episcopal Church for bookkeeping and administrative oversight.

(\$33,250 County)

Family Crisis Center of Baltimore, Inc.: Domestic Violence Emergency Shelter

Grant Award: \$ 105,985

This project provides services to victims of domestic violence who have been forced to leave their homes due to the violence in their relationships. Domestic violence victims will receive shelter for themselves and their dependent children for up to 90 days while they seek relief. Services provided to these families include: case management, crisis counseling, child counseling, parenting groups, referrals and clothing. The Family Crisis Center Emergency Shelter will provide these comprehensive services to approximately 174 households (325 individuals). Baltimore County grant funds will support salaries for staff. FCC will leverage \$545,008 in funding from federal, state and county government funds, private fundraising and foundation as well as \$253,042 in in-kind contributions.

(\$3,356 CDBG, \$68,849 ESG, \$33,780 HWS)

Family Crisis Center of Baltimore, Inc.: Domestic Violence Transitional House

Grant Award: \$ 22,000

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The Family Crisis Center of Baltimore County's Domestic Violence Transitional House Project (DVTHP) continues the services to primary and secondary victims of domestic violence who have been previous residents of the Family Crisis Centers Domestic Violence Emergency Shelter (DVES). Client residents are provided services such as case management, lawyer representation, individual and family psychotherapy, resource and referral, and victim advocate services. This transitional house allows them to gain the necessary skills to establish self-sufficiency and to move from transitional services achieving independence and freedom from violence for themselves and their children. The program provides up to 12 months of residency to residents and expects to support a total of 14 households, approximately 35 individuals. Grant funds will support salary costs. Grant funds will leverage \$34,875 in funds from Baltimore County DSS Marriage License Funds, fundraising and other contributions from private foundations, churches and community organizations. In-kind contributions of \$49,500 come from the County for rent and facility maintenance and USDA food.
(\$22,000 CDBG)

INNterim Housing Corporation: INNterim Gardens **Grant Award: \$40,000**

INNterim Gardens will provide permanent scattered site apartment rental housing for 11 low to moderate-income families (approximately 30 individuals) coming out of Baltimore County shelters. The grant supports salary costs, contractual services, program and operational costs. The grant leverages \$249,218 in other cash funding (mostly through a federal Supportive Housing Program grant).
(\$40,000 CDBG)

INNterim Housing Corporation: INNterim House **Grant Award: \$ 87,067**

INNterim House will provide a supportive and structured transitional residential environment to 14 homeless families (approximately 34 individuals) while these women head of households can acquire the skills and resources needed to become economically independent. For up to two years, INNterim will provide case management, training in life skills, housing and financial management services to families living at the Sudbrook facility. Grant funds support salaries for the executive director, family advocates, house manager, chef, maintenance technician and residential assistants.
(\$87,067 CDBG)

Jewish Community Services: Homeless Prevention Services **Grant Award: \$ 66,000**

This project will serve approximately 42 households (approximately 126 individuals) at risk of becoming homeless. Grant funds will support a comprehensive financial needs assessment and benefit eligibility screening, financial assistance for rent and utilities, a thorough mental health and addictions evaluation, case management, vocational assessment, employment counseling and financial literacy/money management training. Grant funds will support direct client assistance

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(\$56,160) and \$9,840 in contributions to the salaries of the service coordinator, career coach, and mental health clinician. In-kind contributions of \$18,619 from Jewish Community Services in staff and administrative support.

(\$50,691 CDBG, \$15,309 HPP)

Maryland Food Bank: Feeding Hungry Marylanders

Grant Award: \$400,000

This funding helps defray the Maryland Food Bank's general operating costs as well as mobile food pantry sites and other efforts to assist Baltimore County citizens. This grant will support salaries, professional contractual services, utilities, facilities maintenance, food and transportation. The Maryland Food Bank will serve approximately 92,940 people. Grant funds will leverage \$19,440,000 from other sources through private fundraising, foundations, and corporate donations. In-kind contributions totaling \$40,370,290 in food donations are also expected.

(\$400,000 County)

Night of Peace Shelter Inc.: Emergency Shelter

Grant Award: \$ 135,000

The Night of Peace Family Shelter, Inc (NOP) will provide emergency shelter, food and transitional services for 65 homeless families with children (approximately 180 individuals) in Baltimore County. Funds will provide salaries and fringe costs for the shelter manager, social workers, housing advocate and evening and overnight staff. Funds will also support rent, utilities, insurance, contractual professional services, and communications. Other anticipated funding includes in-kind contributions of \$4,000 and cash contributions of \$97,284 through private fundraising and other sources.

(\$22,800 CDBG, \$50,812 ETHS, \$52,218 County)

Prologue, Inc.: Emergency Shelter Grant

Grant Award: \$ 22,800

This project will provide payments to secure housing for homeless persons and families in Baltimore County. Up to 25 client households will receive monetary assistance to secure housing by payment of a security deposit, payment of first month's rent, or payment of a past utility bill so the household can secure utility service for a residence. Grant funds will be matched with \$415,238 federal funds as well as \$20,000 in in-kind contributions.

(\$22,800 ESG)

Turnaround, Inc.: Emergency Shelter

Grant Award: \$ 55,671

Turnaround will provide emergency shelter and transitional housing to women, men and children who have been impacted by domestic violence and sexual assault. The emergency shelter and transitional housing program will provide immediate safety to 35 victims and their children (approximately 75 individuals) over one year who would otherwise be homeless. They will be

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provided with transportation, food, and personal supplies along with counseling and case management services. The requested funds will pay for the salaries of the staff that run the program, the cost of emergency shelter, and operational expenses related to the Transitional House. Operational and staff costs are also supported by Marriage License funds, Governor's Office of Crime Control and Prevention Domestic Violence funds, federal Emergency Food and Shelter Program funds, and private donations totaling \$75,494. (\$38,667 CDBG, \$17,004 ETHS)

YWCA of the Greater Baltimore Area: Arbutus Permanent Supportive Housing **Grant Award: \$ 68,049**

The Arbutus Permanent Supportive Housing program is a new project to Baltimore County that will provide permanent, single-resident-occupancy housing therapeutic case management and supportive services to 13 chronically homeless women in Baltimore County. This grant will cover operational expenses and costs associated with providing case management and other supportive services. A cash match of federal Supportive Housing Program funds and other foundation and private funds will total \$179,090, with \$117,366 in in-kind supportive services and training for residents coming from other partners. (\$41,090 CDBG, \$26,959 County)

Proposed Rapid Rehousing Projects

Using its ESG funds, the County also proposes projects that will rapidly rehouse those experiencing homelessness in an effort to get Baltimore County citizens stabilized and removed from homelessness as quickly as possible.

Episcopal Housing Corporation: Neighbor-to-Neighbor Rapid Rehousing Project **Grant Award: \$ 114,000**

This project will provide rental subsidies and comprehensive support services to 14 homeless families (approximately 47 individuals) who are moving from homelessness to permanent housing throughout Baltimore County. The grant will fund rental subsidies for one year and be coupled with case management, therapeutic support groups, financial literacy, budgeting, life skills development and job readiness training. Episcopal Housing Corporation expects to receive \$57,967 in private and foundation funds to support this project as well as \$10,500 in in-kind contributions of meeting space and Epiphany Episcopal Church for bookkeeping and administrative oversight. (\$114,000 ESG)

St Vincent de Paul: Front Door at Hannah More **Grant Award: \$ 100,424**

This project will support rapid rehousing efforts for 20 families residing at Sarah's Hope Hannah More Shelter. These families will be provided intensive case management for one year - moving from shelter to housing, with an additional year of follow-up to achieve housing

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permanency and sustainability. Seven (7) families will also receive rental assistance (subsidy) on top of the case management. The first year's lease will be executed in the families' name with St Vincent de Paul serving as guarantor. Families will be provided financial assistance to address arrearages, pay security deposits, and purchase furnishings. St Vincent de Paul will provide \$25,000 in United Way funds and \$18,190 in in-kind contributions for indirect and other costs. (\$100,424 ESG)

Sheltering the Homeless

In addition to the programs identified above to address the needs of those experiencing or close to experiencing homelessness, the County contracts with two vendors to operate three shelters operating in county-owned buildings. These shelters are the Hannah More Shelter, the Westside Men's Shelter, and the Eastside Homeless Shelter. County and State funds will be used to operate these shelters in FY 2015.

The Hannah More Shelter

St Vincent de Paul of Baltimore will operate this 85-bed homeless shelter for women and children. Shelter residents are referred through the County's intake process and services are designed to assist residents in achieving stabilization and readiness for permanent housing within 90 days. County and State funds in the amount of \$709,113 are reserved for this shelter. This shelter is located in the Westside of the County on the grounds of Hannah More Park.

The Eastside and Westside Shelters

Community Assistance Network, Inc will operate these two shelters. The Eastside Shelter serves 125 homeless women and families. The Westside Shelter serves 110 single homeless men. County funds in the amount of \$1.3 million are reserved for the operations of these shelters. These shelters previously had not time limit for length of stay, but in keeping with HEARTH act regulations the County and CAN are working together to shorten shelter stays at these locations and move people into permanent housing. The Eastside Shelter is located in Rosedale adjacent to Franklin Square Hospital. The Westside Shelter is located on the campus of Spring Grove Hospital.

Community Development

This Consolidated Plan is written based on the identified needs of the older communities within the County's Priority Funding Areas. It is a strategy that seeks to continue to stabilize, preserve, enhance, and sustain those Baltimore County neighborhoods that need reinvestment. It is a plan that encourages investment in the County's mature neighborhoods.

Specifically, the five-year plan directs housing and non-housing community development activities to advance the County's sustainability efforts. Through the Department of Planning, the County has initiated and will continue to initiate housing opportunities that increase access to homeownership, rehabilitate existing housing stock, stabilize multi-family housing, and promote housing that is energy efficient, conserves resources and ensures healthy indoor air quality.

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Community development activities have resulted in the construction of new and improved community facilities and infrastructure.

As shown in focus groups, surveys and citizen input meetings, community residents and business leaders want to improve the availability, accessibility, and affordability of housing for low- to moderate-income and special needs households, including promoting homeownership and rental subsidies for these individuals. Also, they want to maintain the viability of the existing housing stock by ensuring affordability as well as assistance with rent and utility payments. They also see the need for homeownership counseling and assistance with foreclosures. County residents want to provide greater economic opportunities for all low- to moderate-income persons, including homeless persons and persons with special needs. Specifically, they want to increase the availability of job readiness, affordable medical and dental care, and provide services for at-risk youth and afterschool programs. They want to improve public transportation access for all persons, regardless of ability, remove architectural barriers, and improve visitability in housing and public facilities. And, they want to continue to build community capacity to help achieve these goals. In short, citizens want the County to support those strategies and actions that ensure sustainable communities through increasing the availability of affordable housing, promoting economic opportunity, and fostering a suitable living environment.

During the Consolidated Plan period the County's non-housing, community development activities will include:

- Improving the suitability of the living environment by increasing community capacity and strengthening community-based organizations;
- Supporting a suitable environment by improving communities' accessibility to public and private resources;
- Sustaining the viability of community-based retail and commercial areas by increasing access to resources;
- Increasing the suitability of the living environment by supporting public improvements and correcting deteriorating conditions and public health hazards;
- Increasing the availability and accessibility of community-based recreational activities to foster a suitable living environment;
- Improving the availability and accessibility of public services that contribute to a suitable living environment;
- Increasing the availability and accessibility of services that promote economic opportunities, including access to job training, adult basic education, classes in English for Speakers of Other Languages, and workforce development opportunities;
- Improving the suitability of the living environment by supporting and encouraging participation in programs and activities that improve the safety of communities;
- Improving the availability and accessibility of programs to increase the educational achievement and attainment of low- to moderate-income individuals, including both youth and adults;

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- Increasing the suitability of the living environment by preserving historic structures of significance to communities, with a special emphasis on preserving the history of African American settlements;
- Increasing the suitability of the living environment and increasing economic opportunities by supporting and encouraging investment in retail and commercial centers in older communities;
- Increasing accessibility and availability of public and private resources and public services to underserved populations, including immigrants, minorities, homeless and chronically homeless persons, persons with disabilities, and persons with special needs and/or with HIV/AIDS;
- Increasing the accessibility of public facilities and promoting a suitable living environment by removing architectural barriers;
- Improving the suitability of the living environment by expanding the capacity of faith-based institutions to deliver community-based services;
- Improving the suitability of the living environment by improving code enforcement efforts in older communities;
- Improving the accessibility and availability of public and private transportation services for underserved populations, including persons with disabilities, the elderly, immigrants, low- to moderate-income persons, and persons with special needs, to encourage a suitable living environment and increase economic opportunity; and,
- Increasing the accessibility and availability of site-based services within multi-family housing complexes.

Proposed Non Housing Community Development Projects

Abilities Network: Positive Solutions for Families

Grant Award: \$23,750

This project provides family-focused intervention, aimed at low-income children whose families are at risk of unemployment and homelessness. The program will concentrate on two child care centers – Son Light Child Care Center in Halethorpe and Alpha and Omega Quality Child Care in Randallstown. The programs aim to serve 89 children in 75 households and 100% of them meet the criteria for low income. The grant will support the salaries of the Project ACT staff as well as travel costs, program supplies, and formal evaluation of the project’s outcomes. This grant will leverage \$13,760 from other sources and \$3,500 in-kind contributions. (\$23,750 County)

Academic Center for Excellence (ACE): Learning Together Program

Grant Award: \$30,000

ACE Learning Together Program provides 30 individuals access to an after school academic learning program, GED classes and courses for parents to develop the whole person and build a strong familial foundation. The after school academic learning program is aligned with the

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Maryland State Voluntary Curriculum designed to improve student achievement in the classroom, performance on the Maryland assessments and the SAT. The courses for parents include computer training, financial literacy, and job readiness training. The Learning Together approach to education also allows participants to take an active part in community service projects. Requested grant funds will support salaries, fringe, payroll processing fees, and rent. Grant funds will leverage \$143,300 in in-kind contributions and volunteer service. (\$30,000 CDBG)

Baltimore County Department of Social Services: Young Parent Support Center Education Program

Grant Award: \$22,000

This project, which plans to serve 467 individuals (300 households) through adult education, family stabilization (including parenting and child development training), and job readiness services to a targeted population of low to moderate-income families with a focus on young parents of infants and toddlers through 3 years of age. Grant funds will support the salary and benefits for one Child Development Assistant. The center's Child Development Program provides developmentally appropriate care for children whose parents are working to earn their GED in the Adult Education program. Grant funds leverage an additional \$339,321 from the County, Friends of the Family, CCBC, and the Maryland Department of Human Resources as well as in-kind contributions valued at \$48,420 from the Baltimore County Department of Aging. (\$22,000 CDBG)

CASA de Maryland, Inc.: Baltimore County Outreach and Education Project

Grant Award: \$17,000

CASA de Maryland, Inc. Baltimore County Outreach and Education Project will serve 300 low-income immigrants in the County (200 Households) through informational workshops in targeted areas of the County on topics of key importance to the low-income immigrant community. Topics will include financial literacy issues like obtaining an Individual Tax Identification Number, opening and maintaining a bank account as well as other "Know Your Rights" issues in the naturalization process, determination of eligibility and navigating the process. CASA will also provide individual case management to low-income Limited English Proficient individuals. Grant funds will support the salaries and benefits for project staff as well as operating expenses including office supplies, local travel, training, phone, internet support, photocopying, printing and postage. Other funding sources include \$133,990 from private and foundation sources and \$12,100 in in-kind support from AmeriCorps. (\$17,000 CDBG)

CASA of Baltimore County, Inc.: Court Appointed Special Advocates

Grant Award: \$ 36,000

CASA of Baltimore County, Inc., is a project to provide volunteer Court Appointed Special Advocates to 195 child victims of abuse and neglect in Baltimore County involved in abuse and neglect proceedings. Trained CASA volunteers will provide community and court based advocacy through their written reports to the court and are generally appointed to the case of one

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child or sibling group at a time. They receive extensive pre-service and on-going in-service training. Grant funds will be used to support a portion of salaries of professionals providing training and support to volunteers. Grant funds will leverage \$373,462 in other government, foundation, and private funds. CASA volunteers will donate a minimum of 6,440 hours in services to children valued at \$23.05 per hour for in-kind contribution for a total value of \$148,442.

(\$36,000 County)

Comprehensive Housing Assistance, Inc.: Millbrook Friendly Neighborhood Program **Grant Award: \$19,000**

Millbrook Friendly Neighborhood Program (MFNP) provides support services to 1577 residents of census tract 4034, Block Group 3. These vulnerable low to moderate-income residents of the Millbrook Park Apartments, a 720-unit multifamily apartment complex in northwest Baltimore County are mostly elderly, adults with disabilities and immigrants from the former Soviet Union who face problems of declining health, isolation, lack of family supports, financial hardship, and language barriers. The Program's multilingual staff creates a safety net for these vulnerable individuals by offering outreach, community organization, social service assistance, health education, and recreational opportunities, benefiting the Millbrook residents. Grant funds will support the salary and fringe of the Director of Volunteer Services and other operational costs. Grant funds will leverage an additional \$119,987 from The Associated: Jewish Community Federation of Baltimore to the Senior Friendly Neighborhood program and an in-kind donation of office space from the Millbrook Park Apartments of \$10,200.

(\$19,000 County)

Creative Kids, Inc.: Community Center Cockeysville **Grant Award: \$ 21,375**

This project will serve the approximately 135 community members of The Lakes neighborhood in Cockeysville. It is the first point of contact and sole neighborhood-network base for a wide array of services that benefit community residents from infants to seniors of very low to moderate-income. The Community Center concentrates activities on school aged children and youth, adults, new immigrants and the community at large by operating an after school program and summer camp, services to families with delayed infants and toddlers, services to speakers of other languages wanting to learn English, and services to pre-teens and teenagers seeking babysitting certification. In addition, the Center offers Information and Referral services, an Employment Resource Center, bi-lingual social service application assistance, after school tutoring and homework help, and a computer lab. Requested grant funding will support the director's salary and will leverage \$50,160 in other government and private support as well as \$145,406 in in-kind donations.

(\$ 21,375 CDBG)

Creative Kids, Inc.: Community Center Essex **Grant Award: \$21,375**

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Creative Kids Community Center (Essex) will serve the approximately 500 unduplicated unique individuals living in The Greens neighborhood of Essex with programs that improve the quality of life and educational/professional opportunities of very low to moderate income residents. The Creative Kids Community Center Essex will concentrate activities on elementary school aged children, their parents and grandparents, providing the following types of activities: parenting classes, child health care enrollments assistance, Even Start classes for children, conference space for teachers and parents, summer reading programs, computerized GED testing and instruction, senior outreach activities, homework assistance and tutoring. Creative Kids Essex will also provide English language training for residents who don't speak English as their primary language. Requested grant funding will support the director's salary and leverage \$66,884 in other government and private funding as well as \$197,987 in in-kind donations. (\$ 21,375 CDBG)

Delta Research and Education Foundation: Youth Risk Reduction Program

Grant Award: \$28,000

Baltimore County Alumnae of Delta Sigma Theta Sorority, Inc.'s Youth Risk Reduction Program will serve 250 individuals through its daily afterschool and summer bridge programs as well as other special community events. The Program works in partnership with the Baltimore County Police Department's Police Athletic League (PAL) Program to teach "at-risk" youth, between the ages of 8-17 attending the Winfield Elementary and Old Court Middle schools. The Program provides prevention and intervention services for youth and their families, while focusing on building self-esteem and cultural awareness. Grant funds will support the Project Director position, program supplies, and other operational costs. Grant funds will leverage an additional \$15,450 in government and private contributions as well as \$50,130 in in-kind contributions from Black Tie Caterers along with volunteer hours of Sorority Alumnae. (\$28,000 County)

Dundalk Youth Service Center: Expansion of Counseling Services

Grant Award: \$23,513

Dundalk Youth Service Center's goal is to serve 900 in the Second Step program, a one-hour supplemental school program held once a week for all 6th and 7th graders at Dundalk Middle School and for grades 1-5 at Orems Elementary and Berkshire Elementary. The program is also trying to initiate programs with Dundalk Elementary and Logan Elementary. The project is a psychoeducational/ psychotherapeutic program which includes guest speakers and mentors from the community. Grants funds will cover salary costs of the Prevention Program Coordinator. In-kind contributions of \$14,533 are also expected to support the program. (\$ 23,513 CDBG)

Family Crisis Center of Baltimore County, Inc.: Essex-Middle River Victim Advocate Project

Grant Award: \$ 16,000

Family Crisis Center of Baltimore County's Essex-Middle River Victim Advocate Project (E-MRV AP) will provide primary (adult) and secondary (child) victims of domestic violence the

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necessary relationship connection, support, resource, and referrals, and agency based services to assist in addressing the violence in their lives and deterring the potential for homelessness for the primary victim and their children. The program will serve 1200 primary victims of domestic violence and the secondary victims – their children (grant funding will support 600 of the 1200 victims). Funds will be utilized for partial salaries for the Executive/Clinical Director and the Victim Advocate. Grant funds will leverage \$37,536 in other federal, state, and county funds as well as \$16,394 in in-kind donations.
(\$16,000 CDBG)

Heroes Helping Heroes: At Risk Youth after School Enrichment **Grant Award: \$ 51,500**

Heroes Helping Heroes (HEROES) is a community-based after school development program aimed at improving the academics, life skills, and athletic ability of at-risk Baltimore County boys ages 8 to 18. This uniquely designed pro-active program will serve 120 youth and is built upon a core structure of three central elements: academic achievement, community service, and teamwork through athletics. Academic success is achieved through monitoring and improving school attendance, homework assistance and designated homework time, academic tutoring, and MSA, HAS, and SAT preparation. Community service, the unique hallmark of the HEROES program, involves the youth volunteering weekly with pediatric patients at Mt. Washington Pediatric Hospital and Kennedy Krieger Institute. The final portion of the program emphasizes developing goals, teamwork, and a strong work ethic through participation on two competitive basketball teams. Grant funding will support the salary of the Executive Director and Program Director as well as fringe. An additional \$314,200 in funding will be provided through corporate and foundation grants, private donations, and special events. Funds will leverage an additional \$85,800 in in-kind donations for space and volunteers.
(\$22,364 CDBG, \$29,136 County)

The House of Ruth Maryland: Adelante Familia at the House of Ruth Maryland **Grant Awarded: \$25,650**

The Adelante Familia project at the House of Ruth Maryland will provide bilingual client services including support, education, outreach, and service coordination to 60 Latina, Spanish speaking, and immigrant residents of Baltimore County who are, or are at risk to become, victims of domestic violence. . Grant funds will support the activities of a Bilingual Client Services Coordinator. In-kind and match support will be provided through a share of other Federal, State, and local grants, private donations, client fees, United Way gifts, donated foods, and volunteer efforts. Total cash contributions are \$384,892 with an additional \$48,760 in in-kind donations.
(\$25,650 CDBG)

Jewish Community Services: Jump Start and Job Readiness **Grant Award: \$13,031**

Jewish Community Services will provide specialized employment assistance to 20 Baltimore County residents identified as having significant barriers to employment and needing intensive

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support to become “Job Ready.” The Program combines one on one career coaching and group curriculum-based instruction on job readiness skills. Selected families will include children at high risk of poor outcomes emotionally, educationally, socially and economically. Grant funds will support staff, program supplies, transportation costs and non-tuition fees related to health care training. Cash contributions of \$5,000 will support tuition for training and \$9,219 in in-kind contributions will come from Jewish Community Services.
(\$13,031 County)

Lighthouse, Inc.: Lighthouse Outreach **Grant Award: \$38,475**

Lighthouse Outreach will provide family counseling, community education services, and support groups for no fewer than 60 low and moderate income individuals (in 20 households) from underserved populations in Baltimore County, including residents of the Baltimore Highlands/Lansdowne/Riverview communities, students with special needs, elementary children at risk of suspension or expulsion and immigrant families. Grant funds will support salaries of licensed clinicians. Additional expenses will be matched with \$61,000 from Lighthouse’s Youth Service Bureau contract, fundraising, and fees as well as \$18,600 in in-kind services contributed by graduate student interns and clinical volunteers.
(\$13,276 CDBG, \$25,199 County)

The Pro Bono Counseling Project: Pro Bono Mental Health Care for Baltimore County **Grant Award: \$ 17,100**

The Pro Bono Counseling Project will link 200 low and moderate income families and individuals who request mental health care with licensed and insured mental health professionals and all related additional services in their area with the goal that they will improve their functioning, behavior, and in many cases, their family relationships, education and employment. For these families and individuals linked with therapists participating in the Pro Bono Counseling Project, counselors will donate at least 685 hours for their mental health care throughout the year. The project will recruit at least 20 additional licensed and insured mental health professionals in private practice during the funding year. Grant funds will support the Clinical Coordinator’s salary and transportation for clients. Grant funding will leverage an additional \$47,900 in state and foundation funds. In-kind donations are valued at \$65,000 for the therapist hours.
(\$17,100 County)

Project Millennium, Inc.: Creating a New Culture – through Culture – in SE Baltimore County **Grant Award: \$ 20,000**

This program offers youth an alternative to the detrimental influences of drug and alcohol abuse, delinquency and gang activity. The project is a safe haven for youth and provides them with the tools for building a unified community. Project Millennium places a strong emphasis on working toward social change and utilizes this arts approach to support autonomous communities where individuals have a large stake in their surroundings. Through the planning and preparation of 20-

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25 artistic experiences a year, the project serves approximately 2,000 – 2,500 individuals in southeast Baltimore County. An estimated 1,000-1,250 are low/moderate income children, youth and families. Grant funds will support salaries for the part time Executive Director, Deputy Director, and Coordinator of Development. Grant funds will leverage an additional \$43,100 from other county and private fundraising. In-kind contributions totaling \$38,600 will also support the project.
(\$ 20,000 County)

Turnaround, Inc.: Turnaround’s Trauma Therapy Project **Grant Award: \$ 16,000**

Turnaround provides individual and group counseling to 40 victims of domestic violence and sexual assault in coping with trauma and to help them develop the skills and resources to rebuild their lives. In addition to therapeutic services, victims have access to other supportive services such as a 24-hour hotline, crisis counseling, case management, emergency shelter, and legal representation. Grant funds will support the salary of a trauma therapist at the Eastern Family Resource Center in Rosedale which also houses the Eastside Homeless Shelter. Grant funding will leverage a total of \$355,924 in other federal, state, county, corporate and private fundraising and client fees as well as \$5,300 in-kind contributions.
(\$16,000 CDBG)

Commission on Disabilities

According to the 2011 U.S. Census, there are 817,455 individuals in Baltimore County. Based upon accepted statistics from the Census Bureau, 152,865 of these individuals have disabilities. Of that number, approximately 103,000 have severe disabilities, and 35,970 over the age of 6 have disabilities so severe that they required personal assistance to carry out everyday activities such as eating, dressing, and bathing.

One goal of the Department of Planning, Division of Neighborhood Improvement, is to assist individuals with disabilities in maintaining their participation and active involvement in the community. To that end, Baltimore County designates a portion of its annual CDBG funds to be used for projects benefiting individuals with disabilities. These funds are applied in the areas of housing, education, emergency preparedness/evacuation, disability awareness training, and information and referral. (Note: In past years, the Commission on Disabilities had a work group to address employment issues for citizens with disabilities, and for three years co-sponsored an annual job fair. The Commission’s involvement in the employment sector is limited, and there are currently viable employment opportunities for workers with disabilities through the Maryland Department of Education’s Division of Rehabilitation Services, and through the many individual employment programs offered by local non-profit agencies. Many of these agencies are represented on the Commission, thus allowing for input on employment issues by the Commission.

Housing

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The federal Fair Housing Amendments Act of 1988 prohibits discrimination in multi-family housing because of individuals' disabilities, and requires landlords to make "reasonable accommodations" and permit "reasonable modifications" to meet their needs. However, unlike other jurisdictions, there is no public housing in Baltimore County, so the Commission on Disabilities uses its resources and influence to work with private and multi-family dwelling owners to address the residential needs of County residents with disabilities. Through its Housing Accessibility Modification Program (HAMP), the Commission partners with property owners to construct the accessibility renovations on-site that are necessary for renters with disabilities to live in the community. This program is funded with CDBG funds and will continue to operate during the Consolidated Plan period.

In order to be eligible for the HAMP program, a person must be a renter in Baltimore County, have a disability (or a member of the renter's family must have a disability), and meet the HUD household income requirements for Baltimore County. Over the past nine years, the Commission has completed 126 renovations for an average cost of \$5,045. While the Commission does not have a strict limit on any individual renovation cost, it tries to stay within a few thousand dollars of the average cost in order to serve as many people as possible with its limited resources. Due to the low income level of its clients, the Commission does not require a co-pay on the part of the tenant.

Some individuals with disabilities live in community residential programs that provide housing and support services and are managed by non-profit agencies. The most common of these housing options are Alternative Living Units (ALUs), which house three or fewer individuals, and group homes, which house four to eight individuals. In Baltimore County, the majority of residential programs are ALUs. These programs, mainly funded through the State Department of Health and Mental Hygiene through its Developmental Disabilities Administration, have been operating well over 40 years, and many of the homes are in need of major maintenance and renovations. Also, as the population of people served has aged, there is the attendant need for accessibility modifications. Unfortunately, the Developmental Disabilities Administration has over 7,700 people on its waiting list, so State funds for maintenance and renovations are generally not available. Consequently, each year the Commission on Disabilities, through a bidding process, extends financial assistance to the agencies operating ALUs and group homes in order to ensure that they remain safe and accessible for a disabled and aging population.

Education

In past years, the Commission on Disabilities has worked with the Baltimore County Schools to conduct a survey of accessibility in all of the County's public schools (resulting in major renovations to our older school buildings), assisted in the hiring of a disability awareness trainer, and for six years, funded the STEP program (Students to Employment), whereby it provided the resources for students who leave school at 18 years of age but are not eligible for programmatic funding from the State Developmental Disabilities Administration until they reach the age of 21. Most recently, the Education Work Group was instrumental in having the Code of Maryland Regulation revised to assure that students with disabilities will be afforded access to the Family Life/Sex Education curriculum. The Commission has also developed two brochures which address the issues facing students with disabilities as they transition from school to adult life. These brochures have been widely circulated to private, non-profit service agencies as well as

throughout the school system. The Commission is acutely aware of its responsibility to address disability issues related to education, and meets on a monthly basis to develop new tools to address the informational and programmatic needs of this population.

Emergency Preparedness/Evacuation

In its role as advisor the County on issues related to accessibility, the Commission recognizes that people with disabilities should not be treated differently from their non-disabled peers when planning for emergency situations which may require residential evacuation or sheltering in place. During times of catastrophe, either natural or man-made, reasonable accommodations are required to ensure that people who are disabled are not put at a disadvantage compared to people who are not disabled.

Through a request by the County Fire Department representative on the Commission, a work group was developed to address the concern about evacuation of individuals with disabilities from high-rise apartments located in the County. After the work group's initial meeting, it became clear that emergency preparedness training and evacuation procedures exceeded just high-rise apartments, and the work group expanded its scope to include emergency situations affecting all of the County's disabled population. Consequently, the work group will begin to review in greater detail the Baltimore County Emergency Operations Plan, which was last updated in October of 2011, and make recommendations that specifically address the special needs of individuals with disabilities.

Disability Awareness Training

As noted in the Education section (above), the Commission, through its Education Work Group, partnered with Baltimore County Public Schools to hire a disability awareness trainer. The Commission believes that such training is essential to assure sensitivity on the part of County employees to the circumstances affecting its citizens with special needs. As an outgrowth of the Education Work Group's efforts, the Commission has decided to develop a work group that will put together a sensitivity training program specifically aimed at County employees. In order for the group to be effective, the Commission must assure that those actually doing the training are individuals with disabilities. This presents challenges since the Commissioners called upon to do the training are not County employees, and must use their own time for the training. Because the Commission believes strongly in the need for disability awareness training, it will therefore move forward with the development of the work group.

Information and Referral

Every three years since 2005, the Commission has partnered with the Baltimore Sun to develop, publish, and distribute a Resource Guide for Individuals with Disabilities. In 2005, 2008, and 2011, the Commission has developed and distributed over 50,000 copies of the guide. The Resource Guide is also located on the Commission's web site. Since the response to the Resource Guide has been overwhelmingly positive, the Commission plans to publish the Guide again in 2014. Since the Baltimore Sun no longer sponsors a Media Group, the Commission is actively seeking other partners to assist in this valuable effort.

Proposed Commission on Disabilities Projects

In fiscal year 2015, the Commission proposes to fund the following Capital projects under the Community Development Block Grant program:

Arc Baltimore

Grant Award: \$38,250

Accessibility and/or maintenance renovations to two Alternative Living Units. The renovations include creating a fully accessible bathroom in each unit, with new fixtures, tile walls and roll-in showers, as well as all carpentry and electrical work.

Emerge, Inc.

Grant Award: \$52,600

Accessibility modifications to one Alternative Living Unit. The renovations include: bathroom - widen the doorway, replace shower, replace toilet with ADA compliant devise, replace and lower the vanity, install safety grab bars and handrails, and replace the floor; kitchen – replace all cabinets and counter tops, replace the floor, replace malfunctioning appliances, remove a portion of the wall to widen the space to make it wheelchair accessible. Finally, all bedroom doors will be widened to allow for wheelchairs.

Jewish Community Services, Inc.

Grant Award: \$43,075

Accessibility modifications to on3 Alternative Living Unit. The renovations include: installation of a Bruno platform lift, including a new wood deck and stairs to allow access for individual not using the lift and all electrical work; convert a current bathroom to make it wheelchair accessible, including replacement of shower, toilet, sink, and expanding it through an adjacent closet to give more room.

The League for People with Disabilities

Grant Award: \$15,000

Modifications to the Day Program kitchen. Renovations include: removal of existing countertop, tables, cabinets and appliances; install lower countertops and sinks; install updated cabinets with appropriate ADA handles; replace outdated stove/range, including adding necessary exhaust/ventilation.

Mosaic Community Services

Grant Award: \$13,375

Renovations to the behavior health and medical day programs. Renovations include replacing deteriorating wooden handrails and installing an automatic exterior door at its behavioral health clinic, and installing two exterior and one interior automatic doors at its medical day program site.

Penn-Mar Organization, Inc.

Grant Award: \$31,720

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Accessibility modification to two group homes. Renovations include replacing the subfloor, toilets and sinks in the bathrooms of two group homes, as well as installing safety grab bars, widening doorways, and installing all electric and plumbing. In addition, the front deck will be extended and an emergency exit will be installed in one group home.

Prologue, Inc.

Grant Award: \$45,000

Accessibility modification to one Alternative Living Unit. Renovations include: widening the driveway, installing an exterior wheelchair ramp, widening a hallway, renovating the bathroom and kitchen, building a deck, installing a washer and dryer, and upgrading electrical and plumbing.

The IMAGE Center: Housing Accessibility Modification Program (HAMP)

Grant Award: \$45,980

The Commission has used CDBG funds for the past nine fiscal years to make accessibility renovations to the apartments rented by individuals with disabilities, since this group does not, in general, have the financial resources to make their homes accessible. This program has been highly successful, not only because it assists individuals with disabilities to live in the community, but also because it increases the number of accessible rental units in the County. Based upon requests as they are received, renovations may include: installation of wheelchair ramps; installation of stair glides; renovations to kitchens and/or bathrooms to make them accessible; etc.

Antipoverty Strategy

Baltimore County is committed to improving the lives of all citizens by building a strong economy, creating a skilled workforce, broadening the tax base through increasing homeownership, increasing the availability and accessibility of affordable housing opportunities for all, fostering excellence in education, and providing community-based services to underserved populations that promote economic opportunity. These initiatives expand opportunities and enable people of low wealth to move out of poverty. These initiatives seek to invest in the human capital by creating opportunities that increase access to wealth, equity, and civic engagement.

The County has developed a multi-tiered anti-poverty strategy to address the needs of underserved people. The first tier includes emergency and short-term assistance to families and individuals in order to stave off poverty or to prevent a deeper slide into poverty. The second component is to prevent people from becoming impoverished by improving education and job skills and by expanding job opportunities. The third tier is to provide people of low wealth access to decent, safe, and affordable housing and the final tier is to ensure a suitable and sustainable living environment through reinvestment in the built environment and by utilizing sustainable practices that minimize negative impacts on the community.

In FY 2015 the County will allocate up to 15% of its CDBG entitlement award plus program income derived from prior CDBG investment, the maximum percentage allowable by federal

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regulation, to nonprofit groups and public agencies providing direct services to low to moderate income residents. Nonprofit organizations that operate food pantries, youth services, employment training and counseling, daycare, provide emergency support and housing services, domestic violence programs, and homeless shelters, receive CDBG Program funds from Baltimore County. The County has also used CDBG funds to help renovate homeless shelters, centers for people with disabilities, Head Start and Day Care Centers, and other community centers.

Though the County's educational system is relatively strong, a small number of elementary schools in low-income and African American areas have low standardized test scores, high percentages of children receiving free and reduced meals being served, and high mobility rates. These combined indicators suggest a decline that must be halted in order to prepare youth for employment and success in the community. The County has implemented a number of programs that provide additional resources for children who need additional academic support. These programs include after-school programs, group learning centers for middle school students, dropout prevention programs, and mentoring support. Employers continually cite the presence of a poorly educated work force as a major detriment to business attraction and retention.

The County has also moved forward to address the needs of the unemployed, underemployed, and welfare recipients. Creating jobs for the poor, preparing them for their new jobs, and providing assistance so they can maintain their jobs will be a substantial responsibility of the government. In Baltimore County, the Department of Social Services' (DSS) has developed the Family Self Sufficiency Program to support clients in their move to self-sufficiency with job training, childcare assistance, and post employment support to help people retain their jobs. This part of the anti-poverty strategy has changed public assistance workers into self-sufficiency counselors, complementing and supplementing programs available through the Office of Economic Development.

Every able-bodied applicant for public assistance must also begin a job search. DSS links clients to a comprehensive range of public and private resources, including job readiness, basic education, GED Programs, employment counseling and training, and placement services. In addition, DSS works with clients to remove barriers to securing and maintaining employment. Clients have access to resources, including family social services, case management, referrals to mainstream resources, mental health, and substance abuse programs.

People with disabilities and people in poverty are not mutually exclusive groups. Studies have shown that nearly two-thirds of working age adults who experience poverty for 36 of the previous 48 months have one or more disabilities. Almost 43% of homeless individuals have some type of disability and about 40% of families experiencing poverty have one or more disabled family members. Among household headed by a person with a chronic and severe disability, food and housing consumption declines as much as 22% over time when compared with households headed by a non-disabled person. The County's Commission on Disabilities continues to address the needs of County citizens with disabilities by supporting independent living, job training and placement, promoting housing opportunities, removing architectural barriers, supporting transportation improvements and accessibility, and the provision of various services to foster independence and self-sufficiency.

The County will continue to address poverty by focusing upon communities where many low-income people reside and expanding opportunities for low income households to areas of high opportunity. This requires improving the conditions in multifamily housing properties; expanding the availability and accessibility of affordable, safe, and sanitary housing particularly located in non racially/ethnically impacted areas of opportunity; providing access to and increasing the availability of human services programs, including recreational opportunities for youth and persons with disabilities and other members of protected classes; increasing the availability and accessibility of jobs; and enhancing job readiness. It will also require a strategy for sustaining any progress that is made in job development and creation and increased attention to the needs of children. The County will work with the Office of Economic Development's workforce development programs to increase the access of low income job seekers to their services which are strategically located around the County.

The County will also address its workforce development needs through its participation in the Baltimore Metropolitan Council's Sustainable Communities Initiative (SCI). The SCI has a number of committees that will focus on the inclusion of equity promoting strategies that incorporate housing equity, workforce development, and environmental equity in the Baltimore Metropolitan Area. Specifically, the Workforce Development Committee will focus on assessing the region's workforce skills gap to identify education, training, and apprenticeship needs that will better prepare the region's workforce to fill the jobs that are available and in demand in the region's employment centers.

Housing Opportunities for People with AIDS (HOPWA)

HUD's Office of HIV/AIDS Housing administers the Housing Opportunities for Persons with HIV/AIDS (HOPWA) program and provides federal oversight to ensure that all programs and initiatives are responsive to the special needs of persons living with HIV/AIDS. Baltimore Homeless Services, Inc. serves as the grantee in the Baltimore Eligible Metropolitan Area (EMA) for HOPWA funds and Baltimore County Department of Health (BCDH) serves as the project sponsor for the HOPWA grant. Baltimore Homeless Services, Inc. provides technical assistance, site monitoring, and distribution of funds and processes all fiscal aspects of the grant for the EMA. HOPWA may be used for a wide range of housing, social services, program planning, and development costs. These services include, but are not limited to, the acquisition, rehabilitation, or new construction of housing units, costs for facility operations, rental assistance and short-term payments to prevent homelessness. HOPWA funds also may be used for health care, mental health services, chemical dependency treatment, nutritional services, case management, assistance with daily living, and other supportive services. (www.hud.gov)

In Baltimore County, HOPWA funds are used primarily (86.5) for Tenant-Based Rental Assistance (TBRA) Long-Term housing subsidies. A small portion (1%) is used for supportive services such as eviction prevention, utilities, or other needs not available under other funding streams.

Address priority unmet housing needs for the eligible population

The primary goal of the HOPWA program is to assist eligible HIV-positive Baltimore County residents in need of long-term housing to obtain permanent housing in order to enhance their ability to access and/or maintain primary medical care and continue to live independently.

According to a December, 2012 profile from the Center for Epidemiology and Evaluation of the Prevention and Health Promotion Administration, 2,748 Baltimore County residents were living with HIV. Of these 2,748, 70% were African American and 38% were female. BCDH's HOPWA program is within a larger program serving all eligible HIV-positive residents of Baltimore County. This program, the HIV Case Management Program, serves over 450 low-income families in Baltimore County. The need for safe, affordable and stable housing is often identified as a primary need for many of the program's clients, the majority of whom are under 250% of the federal poverty level. Approximately 50% of BCDH's HIV-positive clients have some type of housing subsidy. BCDH social workers and case managers work with eligible clients to develop a realistic and practical plan of care to maximize their ability to live independently in the community.

BCDH and Baltimore County Housing Office jointly manage the HOPWA program in Baltimore County. BCDH is responsible for the administrative and fiscal oversight of the program. The Housing Office is responsible for the tenant-base rental assistance (TBRA) component of the grant, which includes determining eligibility for new applicants, processing annual re-certifications, annual unit inspections, and interim-changes for families. The HOPWA Program Supervisor and HIV Case Management Program manager meet regularly with the Housing Rental Subsidy Supervisor to review policies and procedures, evaluate program outcomes, and determine potential barriers that may impact clients' ability to obtain and/or maintain their housing voucher.

In FY' 13, the HOPWA program provided housing voucher subsidies to ninety-seven (97) unduplicated clients. The program currently has one hundred and thirty-seven (137) clients on the wait list. The cost of HOPWA voucher subsidies has increased to align with HUD fair market rents for the Baltimore region. The average rental subsidy is \$955.00. The program currently has a wait list and without additional funding, clients must wait until a voucher becomes available. Per the directive of the HOPWA Grant Program Administrator at Baltimore Homeless Services, the wait list was closed in March 2012. Per Federal regulation, HOPWA must close its wait list once the time period to get a voucher is more than 3 years. According to the Baltimore County Housing Office, the wait list for Housing Choice Subsidy Program vouchers is approximately 8-10 years.

The HIV Case Management program works closely with all clients, including those on the wait list, in an effort to help them find alternative housing with family, friends, or in shelters until a voucher is available. A number of supportive services are available to persons living with HIV/AIDS ensuring that they receive health care, live independently in the community, and reduce their risk to homelessness. Each client is assigned to a case manager who helps him or her develop a plan of care that includes services needed to meet these objectives. Short-term housing assistance is often a part of these care plans and contributes to the stabilization of the client's housing and their ability to live independently in the community. Housing services are

accompanied by an individualized housing plan with goals to achieve housing stability through adherence to medical care, employment, and other assistance intended to reduce their risk of becoming homeless.

Maximize Existing Resources

The HIV Case Management program's primary goal is to link clients to medical and/or social services that stabilize their health and allow them to function independently. A key factor to ensuring a client's health is access to permanent safe and affordable housing. The staff works closely with clients who are receiving rental assistance to ensure that their recertifications are completed annually. BCDH receives multiple funding streams (i.e. Ryan White Parts A and B) to help clients with their unmet medical and psychosocial needs. Every effort is made to maximize these resources in a way that allows us to fully assist clients in meeting their individual needs.

Clients are assessed to determine their eligibility for all Ryan White Part A and B emergency and medical services, Maryland Energy Assistance Program (MEAP), unemployment benefits, disability benefits, food stamps, Medicaid, Qualified Health Plans, and other public entitlements that may help them balance their budget. Clients in need of emergency financial assistance for rent, utilities and/or food may be eligible to receive Ryan White funds to cover the need.

BCDH receives Ryan White Part A grant funds for emergency housing to prevent eviction, utility turn-offs, and assistance with emergency beds-nights at local transitional housing providers. Additionally, BCDH receives other Ryan White Part A funds (see attachment A) to provide medical case management services, medication assistance, food and nutrition, transportation and other uncovered professional medical services (laboratory fees, eyeglasses and durable medical equipment).

BCDH works in close partnership with local homeless shelters and operates a shelter-nursing program providing nursing and nursing assessment to shelter residents of the three largest homeless shelters in Baltimore County. This partnership with shelter staff and vendors allows for direct access and coordination of medical care of all clients, with the ability to closely coordinate housing and support services for all HIV-positive clients in these shelters.

For the past 5 years, BCDH has been an active partner with the AIDS Interfaith Residential Services (AIRS) program to refer clients to their Shelter Plus Care program. Shelter Plus Care is designed to provide housing and supportive services on a long-term basis for homeless persons with disabilities.

The Shelter Plus Care program has been a significant addition to our housing continuum because it complements the goal of the Ryan White's short-term, emergency housing category. Since Ryan White Housing is considered short-term assistance with a lifetime maximum of 24 months of service, it is imperative that clients seek and obtain long-term, permanent housing solutions. The AIRS Shelter Plus Care program provides long-term assistance with wraparound services that includes substance abuse or mental health treatment, case management, and other supportive services. A benefit of this program is that clients are not required to meet the more stringent

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guidelines for housing subsidies (i.e. criminal background checks). Since the Shelter Plus Care program maintains the lease, clients are not subject to the strict credit requirements of most landlords. The result is that BCDH is able to use RWA funds to provide clients with short-term placements with most transitioning into long-term housing placements.

Below is a complete list of all funds available to BCDH for the purpose of assisting HIV positive Baltimore County residents.

Baltimore County Department of Health, Bureau of Healthcare Access HIV Case Management Program Funding

Funding Source	Amount	Services Provided
Ryan White A – Case Management *	\$72,699	Provides case management services to medically complex and/or fragile HIV/AIDS clients.
Ryan White A – Emergency Food Assistance	\$4,694	Using these funds as the funds of last resort, clients are provided with a gift card for food from Mars or Giant.
Ryan White A – Housing Assistance*	\$45,579	Provides emergency rental assistance and short-term (6 months max) payments for emergency housing.
Ryan White A – Medical Transportation*	\$24,335	Provides medical transportation services to eligible Baltimore County residents.
Ryan White A – MAI Transportation*	\$2,804	Provides medical transportation services to eligible Baltimore County residents.
Ryan White A – Health Insurance Premium and Cost Sharing*	\$723	Provide on-going medication and insurance premiums assistance to eligible Baltimore County residents.
Ryan White A – EFA*	\$2,162	Provides medication assistance to low-income clients. Using these funds as the funds of last resort assistance rendered for client professional visits.
Ryan White B	\$631,728	Provides case management and client advocacy services. Also, outpatient medical care is provided to the client.
Ryan White B – State Special Funds – HIV Case Management	\$337,439	Provides case management and client advocacy services. Provides assistance with health insurance applications.
Ryan White B Flex Funds	\$120,888	Provides case management and client advocacy services.
HOPWA	\$1,122,296	Provides housing and related services needs of low-income persons and their families living with HIV/AIDS in Baltimore County. This includes the salary of the HOPWA Grant Administrator, Tenant

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		Based Rental Assistance/long-term housing assistance, support service assistance, and the Tenant-Based Rental Assistance Fee.
Expanded HIV Testing	\$174,760	Provides counseling and testing services in clinical settings.
Prevention Services	\$460,270	Provides intensive group education, individualized support and prevention counseling via 6 population specific projects. Target population is incarcerated women that are high risk for becoming HIV infected. Testing and counseling using the SISTA curriculum is provided on-site.
Partner Services	\$185,000	Provides notification, Counseling, Testing and Referrals (CTR) to infected persons and their partner for the purpose of linking them to healthcare.

* The Ryan White Title I programs run on a different fiscal year. The fiscal year covered is March 1, 2014 to February 28, 2015.

Specific HOPWA Objectives

Service Category: HOPWA	Period Covered: July 1, 2014 to June 30, 2015	Prepared by: Phyllis A. Hall, LCSW-C
<u>Problem Statement:</u> Baltimore County residents living with HIV/AIDS may experience barriers accessing and/or maintaining primary medical care and other supportive services without the availability of housing assistance.		
<u>Goal:</u> To provide Long-term and emergency housing to Baltimore County residents living with HIV/AIDS to help them achieve housing stability, reduce their risk to homelessness, and improve access to primary medical care and other supportive services.		

<i>Objectives</i>	<i>Activities</i>	<i>Evaluation Methods</i>
1. To provide long-term housing assistance to 90 clients case managed by BCDH, Bureau of Healthcare Access by June 30, 2015.	<i>Responsible Staff: HOPWA Coordinator, Program Manager, Case Manager.</i> The HOPWA Program Supervisor will ensure that the clients referred by Case Management staff meet the criteria for HOPWA subsidized housing. Case Managers will work with clients to develop individualized housing plan to help the client achieve housing stability, reduce their risk of homelessness and improve access to primary medical care.	Using the facility database, the program will retain identified baseline information and service activity for each case. HIV Case Management Program Manager as part of QA/QI, review individualized housing plans developed by the case management staff.
2. To provide STRMU assistance	<i>Responsible Staff: HOPWA</i>	Using the facility database the program

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<p>to 12 clients case managed by the Bureau of Healthcare Access by June 30, 2015.</p>	<p>Coordinator, Program Manager, Case Manager. The HOPWA Supervisor will ensure that the clients referred by Case Management staff meet the criteria for HOPWA short-term housing assistance and maintain fiscal responsibility. Program Manager will review client requests to ensure funds are used according to regulations. Case Managers will work with clients to develop individualized housing plan to help the client achieve housing stability, reduce their risk of homelessness and improve access to primary medical care.</p>	<p>will provide statistical and fiscal reports regarding use of short-term housing assistance funds. The HOPWA Supervisor will generate statistical and fiscal reports as required by HUD.</p>
<p>3.To provide supportive services to 8 clients case managed by the Bureau of Healthcare Access Case Management program by June 30, 2015.</p>	<p>Responsible Staff: HOPWA Coordinator, Program Manager, Case Manager. The HOPWA Supervisor will ensure that the clients referred by case management staff meet the criteria for HOPWA supportive services and will prepare statistical financial reports. Case Managers will work with clients to develop individualized housing plan to help the client achieve housing stability, reduce their risk of homelessness and improve access to primary medical care.</p>	<p>Using the facility database the program will provide statistical and fiscal reports regarding use of short-term housing assistance funds. The HOPWA Supervisor will generate statistical and fiscal reports as required by HUD.</p>

Monitoring Process

For the last several years, Baltimore County has been incrementally building a stronger quality assurance system, to include a comprehensive monitoring strategy of all Federal formula entitlement funds, including CDBG, HOME, and ESG. To assure that there were mechanisms in place to enforce compliance with regulatory requirements and all other appropriate standards, grant and contract agreements detail the standards of accountability for sub-recipients and, in fact, standard templates were approved by the County Law Office to expedite grant/contract processing time. These agreements provide even more specific detail regarding regulatory requirements, e.g. Davis Bacon Act requirements, Scope of Work, and Outcome Performance Measurements and each agreement is further individualized to specify the national objective that the respective project is expected to meet and the documentation that must be collected and maintained to evidence national objective compliance.

In addition to revising grant and contract agreements, the County also requires that sub-recipients that provide direct services to the public develop policies and procedures defining (a) how individuals may grieve denial of service/s, the failure to provide service and/or the manner in which services are provided and (b) how they will be prepared for and respond to emergency situations, including any situation that necessitates an evacuation. The County also developed and implemented an incident reporting policy. The policy describes the types of incidents that each sub-recipient is required to document and review internally, as well as those that must be reported to external entities and the County. It includes specific time frames for reporting and investigating certain incidents. The desired outcome of the implementation of this policy is to raise awareness of problems, to instigate the development of corrective measures to address the identified problems and to minimize the potential for recurrence of similar events in the future. Uniform reporting of incidents also assists the County in identifying trends across programs, producing information that can trigger the development of system-wide preventive strategies.

The County also developed monitoring tools, based on sample survey forms provided by HUD and other funders, which are continually modified based on the experiences of program monitors during the prior fiscal year. The County also developed a client satisfaction survey, which has been utilized mainly in our homeless shelters. The conduct of these surveys has provided the County with much insight into the internal issue of some sub-recipients and, in some cases lead to the discovery of information that might not have otherwise been discovered. Having staff with exclusively fiscal responsibilities has also allowed the County to perform better fiscal monitoring of sub-recipients, to include better oversight of fiscal reporting as well as improved monitoring of internal accounting systems.

The County follows a standard sub-recipient monitoring protocol as follows:

Monitoring Preparation

To prepare for monitoring visits, County staff reviews each sub-recipient's grant/contract application, including the approved project budget; grant/contract agreement; performance and fiscal reports as well as fund requests; correspondence and file notes; previous monitoring reports and audit reports, whenever audit reports exist.

Desk Reviews

Each year, desk reviews are conducted on all formula-funded entitlement programs, as well as state and locally funded programs to assess levels of risk and inform the monitoring process. The County considers such things as the amount of funding received by the sub-recipient, the longevity of the relationship with the County and the sub-recipient's performance history in the context of the current and prior agreements with the County, the stability of the sub-recipient, the sub-recipient's record with regard to timeliness and accuracy of reporting, fiscal management ability, etc. From this review, the County can determine whether a sub-recipient is high, medium or low risk. This risk level largely influences how often a sub-recipient is monitored, in what sequence the County's sub-recipients will be monitored during a particular year and perhaps the intensity of each sub-recipient's monitoring inspection. The desk review may also inform the monitoring process to the extent that this review identifies areas or weakness or specific issues that require further investigation.

Site Reviews

The County has a monitoring tool for each activity that is funded, with the understanding that the tool may be adapted to increase or decrease the intensity of the site review and/or to capture certain information, as indicated by the desk review and the various fund sources. The tool includes questions reflective of the following fund sources – CDBG, SHP, ESG, HOME, and our State funds. At a minimum, all grants are monitored according to the CDBG standards for sound financial managements and statistical reporting, with additional questions completed to reflect the particular needs of the other fund sources.

During a monitoring site visit, the County will:

- A. For any site that is frequented by the public, inspect the environment for health and safety violations;
- B. Review documentation to support national objective compliance;
- C. Test for compliance with 2-3 other regulatory requirements, including compliance with applicable citations in applicable OMB Circulars;
- D. Review sub-recipient policies and procedures, particularly those policies and procedures that govern eligibility for services, administration of services and service delivery and assess internal compliance with same.
- E. For programs that are required to maintain files for program participants, review files to assure that these records are kept current and are maintained in an orderly fashion in addition to reviewing the following for compliance with generally accepted standards of conduct and administrative requirements:
 - (1) Documentation of eligibility for service;
 - (2) Evidence of what service/s was/were provided;
 - (3) Evidence that program participants were made aware of all policies and procedures, such as disciplinary policies and grievance policies and procedures, that could affect their participation in the program and/or their ability to receive certain benefits;
 - (4) Evidence that service applicants/recipients provided the appropriate written approvals to allow the sub-recipient to secure or release certain information about them;

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- (5) As appropriate, evidence that service recipients were afforded the opportunity to participate in the development of their service plans; and
 - (5) As appropriate, evidence that service recipients were aware of any documentation placed in their files by the sub-recipient regarding commissions of rule infractions, including disciplinary actions that were instituted, and/or other negative information about the service applicant/recipient could have a negative impact on the service applicant/recipient.
- F. Review documentation to evidence the sub-recipient's internal monitoring efforts during the project year to determine if there has been appropriate staff supervision and project oversight.
- G. Wherever applicable, conduct a client satisfaction survey.
- H. Assess fiscal management of the grant/contract, to include:
- (1) Reviewing accounting systems to assure that there are sound internal controls over purchases, cash disbursements and cash receipts, that there is appropriate segregation of duties and proper authorization and approvals of transactions;
 - (2) Reviewing documentation to determine if there is effective control over and accountability for all funds;
 - (3) Reviewing to determine if there is effective control over and accountability for all funds, property and other assets;
 - (4) Reviewing to determine if there has been accurate and complete disclosure of the financial status of the funded project, including all sources and application of funds;
 - (5) Reviewing the accounting system to determine if costs are properly allocated, i.e., if recorded expenditures on the general ledger are separated by funding source;
 - (6) Reviewing to determine if there are time-charging systems that allocate labor costs across program activities and fund sources and that these systems are in compliance with OMB Circular A-122;
 - (7) Reviewing to determine if the sub-recipient maintains proper supporting documentation for all transactions, estimates and calculations; and
 - (8) Reviewing all personnel documentation associated with those staff to be paid for with grant monies to ensure proper administrative oversight and fiscal accountability with grant requirements.

Exit Conferences, Monitoring Reports, Plans of Correction, and Follow-up

Once the site review has been completed, the monitoring team conducts an exit conference with the sub-recipient principals to summarize the findings. At this conference, the sub-recipient will be afforded the opportunity to clarify any outstanding issues, correct any misunderstandings or misinterpretations of the monitors and, perhaps, provide additional documentation to support any contentions of the sub-recipient. If applicable, the sub-recipient may also at this time advise the monitoring team of any steps that the organization might already be taking to address areas of concern. If identified deficiencies are believed to have moderate or severe impact and/or are of repeated or widespread scope, the County may require immediate corrective action. Any verbal imposition of immediate corrective action will be followed with written documentation by the next County working day, signed by either the Department of Planning Director or her designee.

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If such serious deficiencies identified the need for immediate action, a full monitoring report will be issued within ten County working days.

Except for the serious circumstance described in the paragraph above, the County strives to issue a written report of the results of the monitoring review within forty-five to sixty days of the monitoring exit conference. In some situations, either before or after the full monitoring report has been issued, the County may require a follow-up conference with the appropriate representatives of the sub-recipient organization and the Director and/or the Grants Administrator of the Department of Planning. If, in fact, serious problems with sub-recipient management are identified or strongly suspected, the County may also involve the Board of Directors.

The County has developed a monitoring report template that provides for (a) a citation of each regulation, contractual requirement or other standards against which the sub-recipient was monitored, (2) a description of what was tested to assess compliance, (3) a summary of the findings, both favorable and unfavorable, and (3) a description of the directed and/or recommended strategy/strategies for addressing the identified weakness or deficiency, including whether a plan of correction needs to be prepared to address the problem and how long the sub-recipient will be allowed to correct the identified problem. The monitoring report will be issued with a cover letter identifying what actions the County may or will take based on the findings of the monitoring team and any subsequent discussions with the sub-recipient, pursuant to the options defined in the County's monitoring protocol and as set forth in all grant/contract agreements.

In most cases, findings are often administrative in nature and require a corrective action response from the sub-grantee within 30 days. Sub-grantees are instructed to explain in detail how the immediate problem(s) will be addressed and what systems, policies, procedures or other actions will be taken to assure that these problems will not continue or recur in the future. All plans of correction submitted to the County are reviewed by the appropriate members of the monitoring team, the Grants Administrator, Grants Management Specialist and, as indicated, the appropriate Program Coordinator and/or the Agency Budget Specialist. If the plan is unacceptable as submitted, the County may either request that the sub-recipient modify the plan or the County may impose certain revisions. The County will continue to work with the sub-grantee until an acceptable corrective action plan is achieved.

In the case where major health and safety violations are of concern or considerable administrative management issues warrant a more aggressive corrective action plan, the County may chose to involve the sub-grantee's board of directors as well. The County will request a response to the monitoring findings within a shorter time frame and may choose to copy the Board on all monitoring correspondence. Upon receipt of the corrective action plan from the sub-grantee, the County will review the plan to determine its acceptability in the same manner described in the preceding paragraph. Once the plan is acceptable to the County, the plan of correction will be returned to the Chief Executive Officer/Executive Director of the sub-recipient organization with a letter copied to the President of the Board of Directors, indicating approval of the plan, including any revisions or additional requirements of the County.

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If the County requires a more aggressive corrective action plan from a sub-grantee, the Grants Administrator and Grants Management Specialist will maintain primary oversight responsibility for follow-up activities. The timing, frequency and intensity of follow-up will be determined on a case-by-case basis. If, during the course of implementing the plan of correction a sub-recipient finds that it is unable to meet any of its obligations, which would include being unable to perform any action within the timeframe indicated, it will be incumbent upon the sub-recipient to submit a revised plan for the approval of the County. The revised plan must include an explanation of why the sub-recipient was unable to meet its obligation's. The appropriate County staff will review the revised plan and, if the revised plan is not acceptable, the County may negotiate a compromise with the sub-recipient or begin to impose progressive sanctions. Once a sub-recipient has completely executed its plan of correction to the satisfaction of the County, the County will send a letter to the sub-recipient indicating that all monitoring findings have been cleared.

Other

In addition to conducting formal monitoring, the County will maintain vigilance over grant/contract-funded projects by:

- A. Tracking and approving expenses monthly to ensure costs are consistent with eligible activities. This actually serves as our first-line of desk review.
- B. Routinely tracking receipt of and reviewing routine performance and fiscal reports and following up on identified issues, especially with regard to meeting performance goals;
- C. Routinely reviewing incident reports and entering information about unusual incidents into a database for purposes of identifying trends within a sub-recipient organization and also across the service delivery system to determine if follow-up action, the development of preventative strategies and/or training/technical assistance is indicated;
- D. Convening all program, fiscal and administrative staff (and board members when appropriate), that have interactions with, have information about or otherwise have involvement with sub-recipients, to exchange information and develop coordinated strategies to address identified areas of concern at various points throughout the year.

HOME Monitoring Process

Rental

This section will detail the measures in which the Department of Planning will monitor rental projects for compliance with HOME, federal and local regulations and the process for rent adjustments.

Annual Affordability Review (Rent Roll Review)

The Department of Planning will request from the rental project rent, income and occupancy information on an annual basis. The rent roll from the previous year will be requested (usually

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around the first quarter of the year) from each project to make sure that the project complies with the affordability requirements.

Annual rent and occupancy information is requested from each project in the form of a rent-roll chart and utility allowance report. The rent-roll chart summarizes each unit's rent and occupancy information into one form. The utility allowance report assists in the calculation of the tenant's utility allowance, which is needed to calculate the tenant's gross rent.

Owners must complete and submit the rent roll chart and utility allowance report within the designated time frame.

Each project's rent-roll is reviewed and evaluated for compliance with HOME rental affordability requirements by the following criteria:

- a. Income**
Each tenant's income should fall within the applicable HOME income limits in order to be compliant with HOME regulations.
- b. Gross Rent**
The calculated gross rent of the project's individual units must fall within the HOME rent limits in order to be compliant with HOME regulations.
- c. Number of LOW Rent Units**
A project must have the correct number of "LOW" rent units to be compliant. Units are determined "LOW" if both the income and rent are within the current Low Income and Rent limits published by HUD.
- d. Utilities**
The owner must submit project utility information with the rent roll.

Projects whose utilities are calculated using the standard utility chart (Allowances for Tenant-Furnished Utilities and Other Services / HUD Form 52667) must submit a utility allowance report along with their rent roll.

Owners who initially choose to submit a utility study to the Department of Planning prepared by a certified engineering firm, must provide to the Department of Planning a new utility study for their project every two years OR provide annually a unit utility consumption analysis from their gas and electric provider. A Utility Verification Form must be completed and signed by a representative from the gas and electric provider and included with the submitted unit utility usage analysis, in order for the analysis to be accepted by the Department of Planning.

Submittal of Rental Project Insurance Policy

On an annual basis the owner of the HOME assisted rental unit must submit to the Department a copy of its most recent insurance policy. The insurance policy must name the " Baltimore County, Maryland, acting by and through the Department of Planning" as mortgagee / loss payee.

Housing Quality Standards Inspections

Housing Quality Standard (HQS) inspections verify the ongoing physical quality of the total project, its units, and common areas. The project must meet the codes of Section 8 Housing Quality Standards and the federal requirements for lead paint.

HQS Inspections are scheduled for rental projects annually or every two or three years depending on the number of units. Once a date is scheduled with an inspector, the owner or manager must give prior notice of the inspection to the tenants - notifying all tenants living in HOME assisted units of the inspection date and time in writing. This notice must be forwarded to the Department of Planning as well.

a. Attachments

- HQS Informational Sheet

Verification Inspections

Verification Inspections verify the documentation of the information (individual tenant files) submitted by the owners for the Annual Affordability Review, the project's compliance with the other HOME, local and federal regulations and the project's record keeping.

Verification Inspections are scheduled for rental projects annually or every two or three years depending on the number of units. The Department of Planning inspects the program and tenant files of the rental project for the following:

a. Individual Tenant Files

The individual tenant files are examined to verify the documentation of the reported information submitted for the Annual Affordability Review.

DEPARTMENT OF PLANNING examines a sample number of tenant files to determine if the individual tenant file has the appropriate documentation of the following:

- Lease: - Signed, dated, and the expiration date listed,
- Lease addendum attached,
- Rent: - Subsidy documentation and amount,
- Contract rent listed on lease and amount,
- Rent within program limits,
- Income: - Evidence that income was verified by the source
documentation method, type, date verified, and amount,

- Household size, race and gender documentation,
- Income within program limits.

b. The Project as a Whole

The following documents will also be inspected. The owner must not only provide copies of this documentation but also have knowledge of the process pertaining to the required documents.

- Written Selection Policy,
- Waiting List,
- An acceptable lease document with the attached HOME addendum,
- Evidence of Fair Housing,
- An Affirmative Marketing Plan,
- Evidence of the correct method of determining annual income,
- Evidence of approved rent adjustments according to the written agreements.

For projects placed in Temporary Non Compliance due to over income tenants, the following must be provided:

- Evidence that over income tenants pay as rent the lesser of the amount payable by the tenant under State or local law or 30 percent of the family's adjusted income (HOME Final Rule paragraph 92.252(i)(2)).
- Evidence that future vacancies are filled in accordance to HOME rental income and rent requirements in order to correct the non-compliance.

Rent Adjustments (Rent Increases)

Rental projects have an opportunity to increase HOME rents. All increases in HOME rents must be pre-approved by the HOME office.

Only those projects that have complied and were in compliance with the most recent Annual Affordability Review (Rent Roll) and have submitted their Rental Insurance Policy will be eligible to request an increase.

Once the Department of Planning transmits the updated rent information to all project owners and property managers, owners have 2 months or 60 days from the receipt of the new rents to decide if they want to request an increase and submit the necessary information. Requests for rent increases are reviewed and approved on a case-by-case basis.

If there is an approved increase for rent, owners must provide tenants with at least a 60-day written notice prior to the increase. New rents are taken into effect only at lease renewal or with the issue of a new lease (new tenant).

Please Note: Whenever there is a change in the tenant's rent (i.e. rent adjustment), there should either be a new lease or an addendum to the lease signed by the tenant. The new lease or addendum should state the new or adjusted rent.

After the annual review of HOME projects, the Department of Planning notifies owners regarding the status of compliance. If a project is found in non-compliance, the Owner is notified and given 30 days to get into compliance or provide a reasonable plan to bring the project into compliance within a specified period of time. Failure to bring the project into compliance will result in a termination of the HOME agreement and when appropriate, the Department of Planning will recapture the HOME funds in accordance with the HOME Recapture and Resale provisions.

Homeownership

Homeownership projects receiving HOME funds are subject to monitoring for the period of affordability. While households receiving HOME assistance to purchase a home must meet the appropriate income requirements at the time of assistance, they are not required to maintain income eligibility throughout the period of affordability. However, the Department of Planning monitors to ensure that the household maintains the HOME assisted homeownership unit as its principal residence throughout the period of affordability. Upon providing HOME assistance to the homebuyer, the Department of Planning binds the homeowner with an agreement that specifies the period of affordability and restricts the homebuyer's ability to sell, refinance, or transfer title on a HOME-assisted homeownership unit through deed restriction. In the event any of the aforementioned actions happen, the Department of Planning will recapture the funds according to the HOME regulations and in accordance with written agreement.

Periodically, the Department of Planning will send HOME-assisted homeowners a response card to determine if the HOME-assisted unit is still being occupied as the household's principal residence. The Department of Planning may also use other means, including site inspections to determine if the household is still maintaining the unit as its principal residence. Failure of the household to maintain the unit as its principal residence will result in a recapture of the HOME funds.

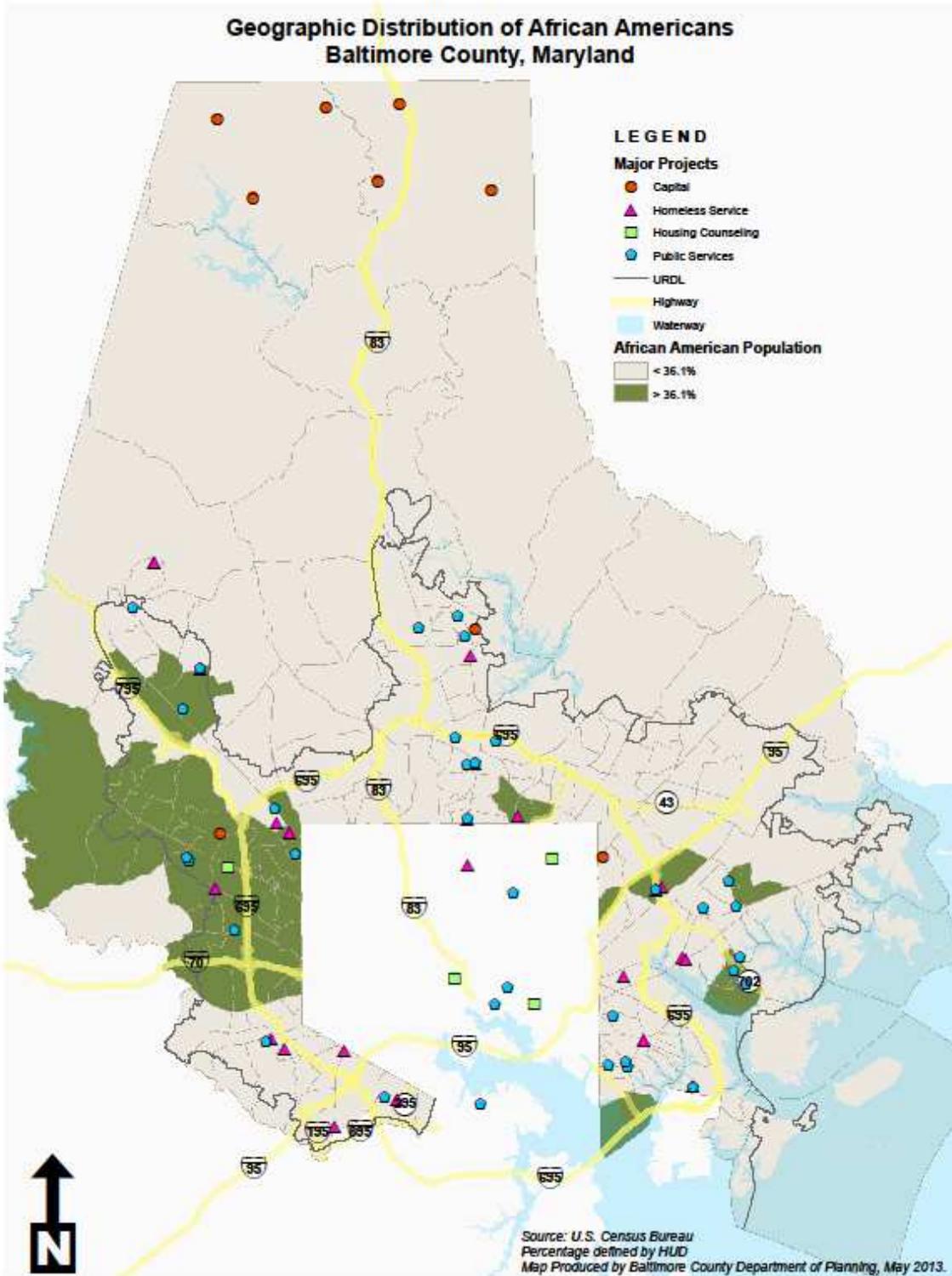
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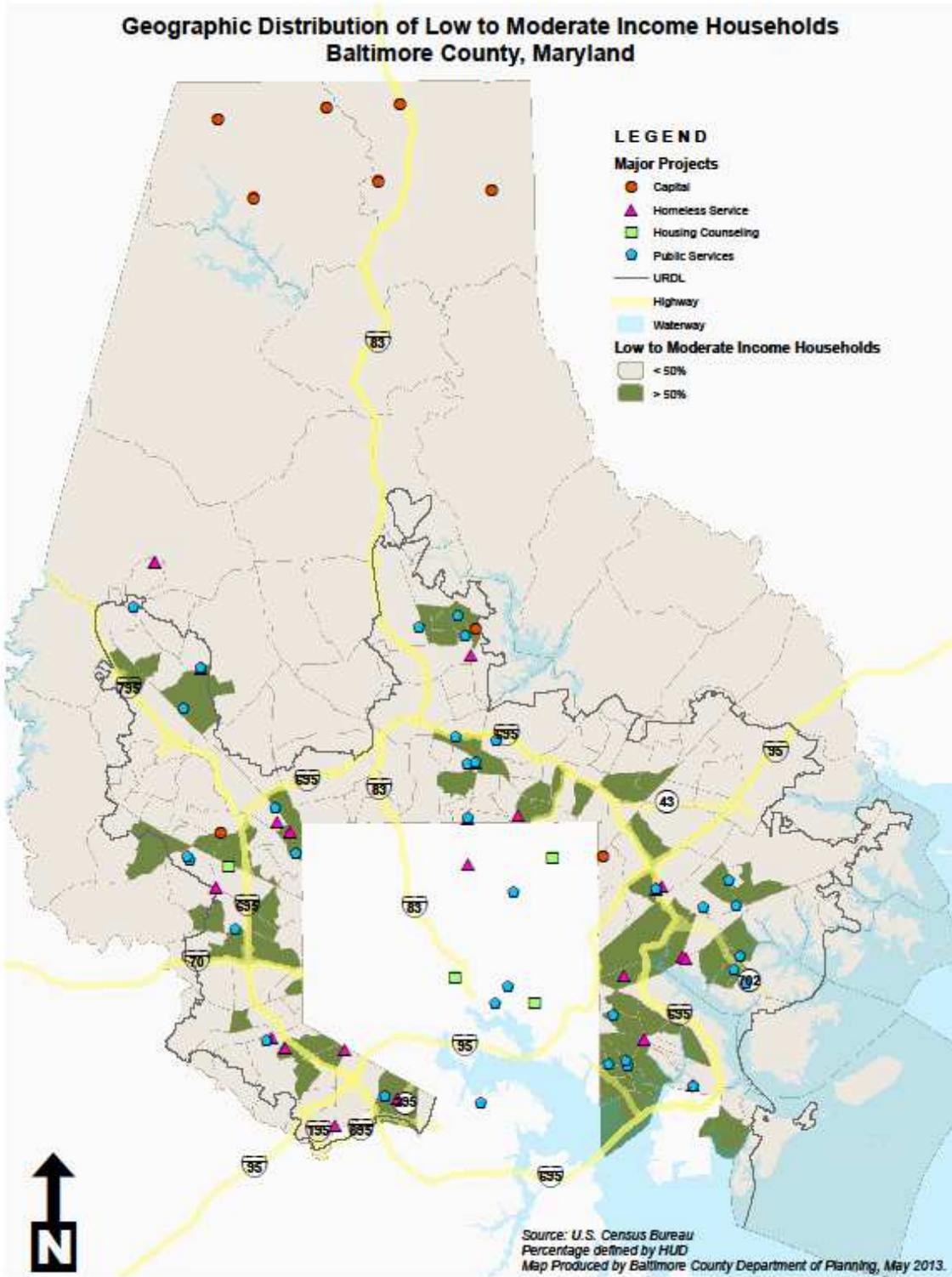
Name	CDBG	HOME	OLD HOME	ESG	Entitlement Total
Abilities Network, Inc.- Promising Futures	\$15,000	\$0	\$0	\$0	\$15,000
Academic Center for Excellence (ACE): Learning Together Program	\$30,000	\$0	\$0	\$0	\$30,000
Affordable Rental Housing Gap Financing					
Hollins Station (Hollins Place)		\$412,500	\$587,500		
Chapel Springs		\$187,500	\$187,500		
Remington		\$0	\$80,000		
	\$0	\$0	\$0	\$0	\$680,000
Arc of Baltimore	\$38,250	\$0	\$0	\$0	\$38,250
Baltimore County Department of Health	\$24,102	\$0	\$0	\$0	\$24,102
Baltimore County Department of Social	\$22,000	\$0	\$0	\$0	\$22,000
Baltimore Neighborhoods, Inc.	\$3,492	\$0	\$0	\$0	\$3,492
Battle Acre	\$40,000	\$0	\$0	\$0	\$40,000
CASA de Maryland, Inc.	\$17,000	\$0	\$0	\$0	\$17,000
CEFM Network	\$22,433	\$0	\$0	\$0	\$22,433
Commission on Disabilities	\$46,141	\$0	\$0	\$0	\$46,141
CHDO Operating Assistance	\$0	\$50,000	\$0	\$0	\$50,000
CHDO Set Aside	\$0	\$252,069	\$0	\$0	\$252,069
Creative Kids, Inc. – Cockeysville	\$21,375	\$0	\$0	\$0	\$21,375
Creative Kids, Inc. - Essex	\$21,375	\$0	\$0	\$0	\$21,375
Diversified Housing Development, Inc.	\$70,000	\$50,000	\$0	\$0	\$120,000
Dundalk Youth Services, Inc.	\$23,513	\$0	\$0	\$0	\$23,513
Emerge, Inc.- ALU	\$52,600	\$0	\$0	\$0	\$52,600
Episcopal Housing Corporation: N2N Rapid Rehousing	\$0	\$0	\$0	\$114,000	\$114,000
Fair Housing – AI Coordinator	\$5,000	\$0	\$0	\$0	\$5,000
Family Crisis Center of Baltimore County, Inc. – Emergency Shelter	\$3,356	\$0	\$0	\$68,849	\$72,205
Family Crisis Center of Baltimore County, Inc. – Transitional Shelter	\$22,000	\$0	\$0	\$0	\$22,000
Family Crisis Center of Baltimore County, Inc. – Victim Advocate Program	\$16,000	\$0	\$0	\$0	\$16,000
General Administration	\$673,516	\$0	\$0	\$0	\$673,516
Harbel Housing Partnership	\$90,000	\$40,000	\$0	\$0	\$130,000
Heroes Helping Heroes	\$22,364	\$0	\$0	\$0	\$22,364
HOME Program Administration	\$0	\$30,000	\$0	\$0	\$30,000
House of Ruth of Maryland – Adelante Familia	\$25,650	\$0	\$0	\$0	\$25,650
HOME Rehab – Rental and	\$0	\$119,389			

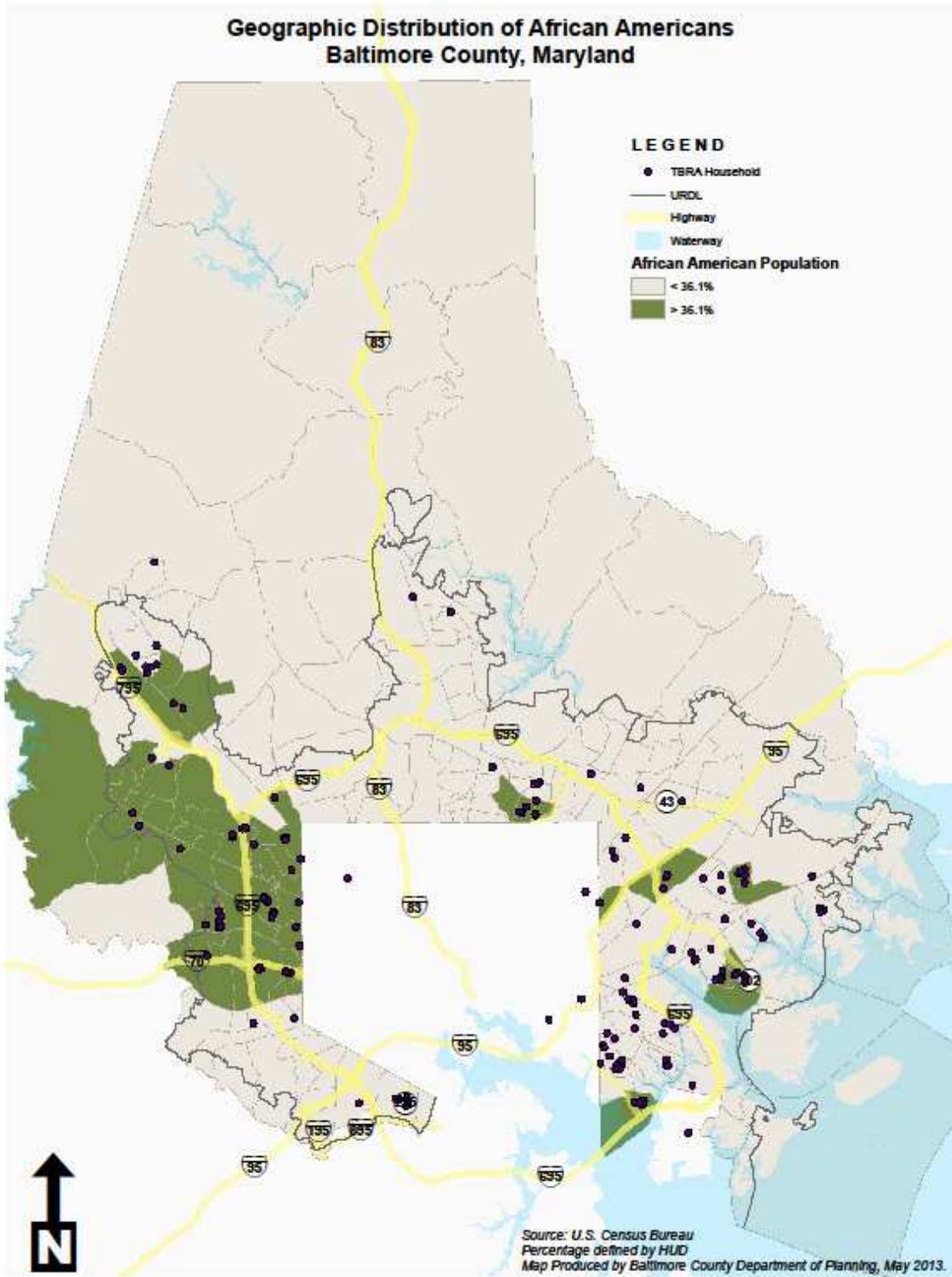
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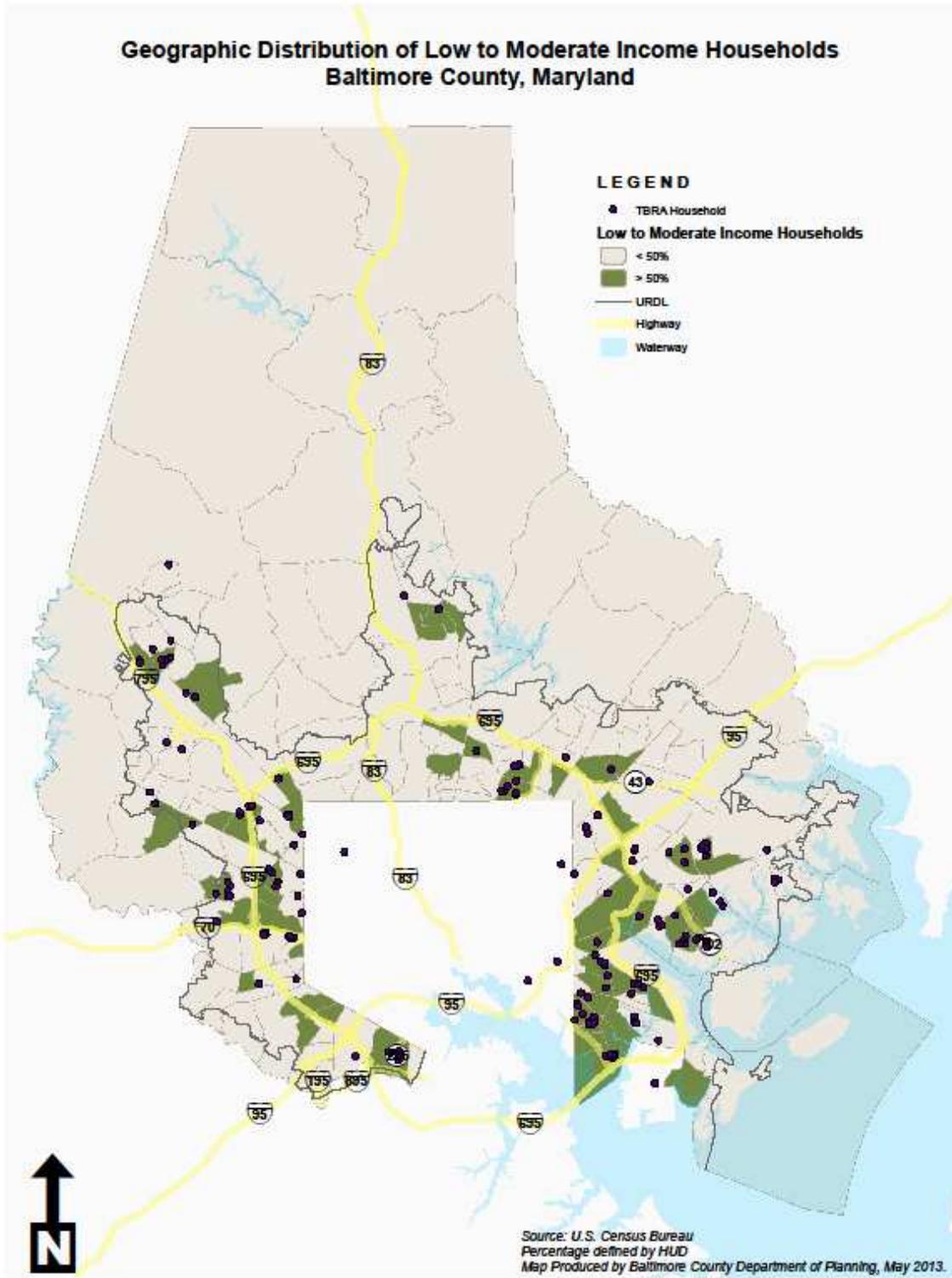
Homeownership					
HOME Tenant Based Rental Assistance		10,000			
Housing Opportunities Rehabilitation Program	\$800,346	\$0	\$0	\$0	\$800,346
Housing Opportunities Rehab Admin	\$366,886	\$0	\$0	\$0	\$366,886
Housing Services	\$982,887	\$0	\$0	\$0	\$982,887
INNterim Housing- INNterim Gardens	\$40,000	\$0	\$0	\$0	\$40,000
INNterim Housing - INNterim House	\$87,067	\$0	\$0	\$0	\$87,067
Jewish Community Services - ALU	\$43,075	\$0	\$0	\$0	\$39,200
Jewish Community Services	\$50,691	\$0	\$0	\$0	\$50,691
League for People with Disabilities	\$15,000	\$0	\$0	\$0	\$15,000
Lighthouse, Inc.	\$13,276	\$0	\$0	\$0	\$13,276
Mosaic Community Services	\$13,375	\$0	\$0	\$0	\$13,375
Neighborhood Housing Services	\$0	\$10,000	\$0	\$0	\$25,000
Night of Peace Shelter, Inc.	\$22,800	\$0	\$0	\$0	\$22,800
Penn-Mar Organization, Inc	\$31,720	\$0	\$0	\$0	\$31,720
Prologue Inc.	\$0	\$0	\$0	\$22,800	\$22,800
Prologue, Inc. – ALU	\$45,000	\$0	\$0	\$0	\$45,000
Rebuilding Together Baltimore, Inc.	\$56,327	\$0	\$0	\$0	\$56,327
St. Vincent de Paul: Front Door at Hannah More - Rapid Rehousing	\$0	\$0	\$0	\$100,424	\$100,424
Settlement Expense Loan Program	\$0	\$489,000	\$0	\$0	\$489,828
Southeast CDC	\$15,000	\$30,000	\$0	\$0	\$45,000
The IMAGE Center: HAMP	\$45,980	\$0	\$0	\$0	\$45,980
Turnaround, Inc. – Trauma Therapy	\$16,000	\$0	\$0	\$0	\$16,000
Turnaround, Inc. – Emergency Shelter	\$38,667	\$0	\$0	\$0	\$38,667
YWCA Permanent Supportive Housing	\$41,090	\$0	\$0	\$0	\$41,090
Award:	3,681,509	1,680,458		306,073	

Maps of Proposed Projects









Appendix

Summary of Citizen Comments on the Action Plan

Baltimore County held two public hearings to provide for citizen input into projects included in the Action Plan. In addition to the public hearings, the County solicited comments via its website, a press release resulting in Patch distribution, paid advertising, and the Department of Planning newsletter. Written comments were received via email and/or hard copy submission between April 14 and May 14, 2014. The following summaries are a compilation of both verbal and written comments received and cover identified needs as well as areas in which Baltimore County will continue to develop additional ideas and strategies for the future. Comments received through May 14, 2014 helped shape the final version of the Plan and will continue to be reviewed and considered as deemed appropriate throughout the Action Plan period.

The first public hearing was held on December 16, 2013. A list of organizations attending can be found in the *Managing the Process* section of this Plan (page 11). The attendees expressed the following comments/desires regarding services to be provided in Baltimore County in Fiscal Year 2015.

Participants said the following:

- County Council's blockade of affordable housing project was disturbing. Housing advocated need to come together with County government to dispel myths of affordable housing. Hosanna House success is an example of how to dispel myths.
- New unit development should include 10% accessible housing and requirements should be placed on private developers to include accessible units.
- Source of Income discrimination should not be allowed
- More moderate/income workforce housing (both homeowner and rental) needed for people with disabilities
- Establish housing database of accessible/affordable units
- Turn foreclosed homes over to people/groups to rent
- Need more non-elderly disabled housing and housing for chronic homeless
- Rescind law of only two unrelated individuals in a home.
- More homeless case management needed
- More transitional housing for men with children is needed
- More permanent supportive housing for youth ages 18-24 is needed'
- More homeless outreach sites/offices needed around County
- Needs of children and youth addressed so they can become positive adults
- Fund afterschool, tutoring, etc for children and youth.
- Young women (under 30) with kids in shelter really need case management and housing assistance to stop children from growing up in shelter.
- More eviction prevention services are needed.
- Invest in early childhood education
- Invest in women in prison/detention centers as they have multi-layer issues – homelessness, pregnancy, mental health
- Unemployment and underemployment need to be addressed

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- Concerns about need for more County money to be spent on community development to shore up aging neighborhoods and ensure mixed-incomes
- Want more community gardens for food near where people live
- Want County website to provide more information on community organized responses to vulnerable populations like Neighbor 2 Neighbor or Churches for Streets of Hope and the accompanying volunteer opportunities
- Continue funding rehab grant program for small home repairs to avoid health, safety issues where people need to leave their homes.
- Don't forget impact of arts is important and needed in communities.

The draft Action Plan was available on the County's website and in the public libraries. The public comment period for the Action Plan began April 14, 2014 and all oral and written comments submitted by May 14, 2014 are summarized in this document.

The second public hearing was held on May 6, 2014. Attendees included:

(Insert NAMES here).

Elizabeth Glenn, Deputy Director of the Baltimore County Department of Planning, called the hearing to order and explained the purpose of the meeting – to receive public comments on the County's Annual Action Plan and the County's Public Housing Plan. The Action Plan was funded with federal funds (CDBG, HOME, ESG) as well as some state and county sources. The upcoming cuts to these federal sources were reflected in the Action Plan, but despite these cuts the County proposed increases to fair housing efforts and was committed to continuing its efforts in public service grants to nonprofits, capital grants to remove architectural barriers, affordable housing rental opportunities and homeless services funding.

Marsha Parham, Baltimore County Housing Office, provided an overview of the County's Public Housing Plan stating that the County had streamlined the plan by concentrating on the portions of the plan that addressed the needs of participants – decent, safe, affordable housing, timely payments to landlord and increases in family self sufficiency.

Oral comments from the hearing are summarized below:

Baltimore County Department of Planning received # written comments on the Action Plan. These comments were received on or before May 14, 2014:

- The following comments were submitted via email/hard copy by??:

Substantial Amendment to the Consolidated Plan 2012 Action Plan for the Second Allocation of Emergency Solutions Grant (ESG) Funding

A.

2. Consultation

Collaboration with Baltimore County Continuum of Care:

The lead agency, Baltimore County Department of Planning, upon notice of a possible 2nd allocation of Emergency Solution Grant funds, informed the County CoC Decision-making body, the Homeless Roundtable, of the potential new funding.

The group met each month between December 2011 and April 2012 and reviewed the Federal Notice regarding new ESG funding, the Interim Rule on the Homeless Definition and the Federal Register Notice of the Federal Fiscal Year 2011 Substantial Amendment process for the 2nd allocation of ESG funding, including all requirements for the application. The group discussed potential funding opportunities for the new ESG funds and determined through vote, to use the funding for much needed rapid re-housing case management and financial assistance.

The Executive Committee along with the lead agency, Department of Planning, was designated to design the performance standards for activities funded by ESG and present those standards for approval to the Roundtable membership.

Additionally, the Data Management committee, Executive Committee and lead agency were designated to develop the funding, policies and procedures for the operation and administration of the Homeless Management Information System (HMIS).

The Homeless Roundtable membership is made up of homeless service providers, faith community leaders, concerned citizens, County agency representatives, community colleges, foundations, health institutions, and recipients of services. This body serves to consult with and direct the Lead Agency on funding and planning decisions for Emergency Solution Grant (ESG), Supportive Housing Program (SHP), and Shelter Plus Care (SPC) funds.

In an effort to collaboratively design and implement strategies and programs to address homeless service needs in Baltimore County, the Roundtable structure includes the following committees:

1. Executive Committee (membership is sub-committee chairs and members-at-large)
2. Housing Committee
3. Outreach/Prevention Committee
4. Coordinated Intake Committee
5. Rapid Re-housing Committee
6. Data Management/Point In Time (PIT) Committee

3. Citizen Participation:

Upon completion of the draft Amendment to the Consolidated Plan, the public was notified, through publication in the Jeffersonian Newspaper, of its availability via the web. A 15-day comment period was provided, during which the Department of planning received oral and written comments. Copies were made available to the public at all local libraries and in the Department of Planning. A reasonable number of copies were made available, free-of-charge, at the request of citizens or groups. All comments will be considered and incorporated into the document where appropriate. A summary of all comments, with reasons provided for comments not incorporated, will be attached to this amendment.

4. Match

Baltimore County Department of Planning will match the new ESG allocation of \$102,539 with a contribution of \$750,000 in HOME funds for tenant-based rental assistance, and \$40,069 in Supportive Housing Program (SHP) through the Department of Social Services Supplemental Assistance for Facilities that Assist the Homeless (SAFAH) program for case management services for families.

5. Proposed Activities:

Rapid Re-housing – Rental Assistance:

(Action Plan Priority: Continue adding permanent and permanent supportive housing units for chronically and other homeless)

In an effort to maintain a standard of Decent Housing as outlined in the Federal Register Notice of Outcome Performance for Community Planning and Performance, a portion of the \$102,539 allocation will be used to provide security deposits and/or first month rent to 75 of 100 clients served. Overall rental assistance will be provided through funds from the Baltimore County Department of Planning HOME grant. A total amount in the sum of \$750,000 dollars will allow for rental assistance for up to a year to approximately 100 homeless individuals who are at or below 30% AMI. In order to assure stability, ESG funds will be utilized to cover 1st month rent, security deposits and fees when needed.

The performance measurement for Rapid-Re-housing:

Rental assistance will be to provide housing tenant-based rental assistance to 100 homeless individuals starting on July 1, 2012 and ending on June 30, 2014. A result will be stable housing for 35 individuals and 65 families.

Rapid-Re-housing – Housing and Stabilization services:

(Action Plan Priority: Continue adding permanent and permanent supportive housing units for chronically and other homeless)

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In an effort to meet the standard, Suitable Living Environment, \$45,000 of the ESG funds will be used for the salary of a Human Services Associate who will provide case management for 35 individuals of 100 clients receiving rental assistance. 65 clients will be provided case management through a partnership with Department of Social Services. Caseworkers from the DSS SAFAH program, a federally funded program that provides after care for clients housed after experiencing homelessness.

Through the Homeless Prevention and Rapid Re-housing (HPRP) Demonstration Project the Department of Planning and the Baltimore County CoC learned that case management is essential for the success of all clients receiving rental assistance. By the end of second year of the project, 46% of individuals remained housed as compared to 30% of those who did not receive case management in other tenant-based rental assistance programs.

Case management offered through DSS as well as Department of Planning will include consultation and evaluation to determine eligibility, assistance with housing search, home visits focused on development of goals and service plans, assistance with accessing mainstream resources, budget management training and re-certification.

Performance measurements will include:

1. 100% of enrolled clients will receive case management services, as it will be an on-going requirement for receiving rental assistance.
2. 100% of applicants will be assessed and determined to be most at-risk of remaining homeless using a pre-determined assessment tool.
3. 65% of enrolled clients will remain housed for 1 year.
4. 45% of employed clients will maintain employment.
5. 65% of enrolled clients will gain access to mainstream resources.
6. Number of sheltered and street homelessness will be reduced by 12%
7. Length of homelessness for 100 individuals will be reduced by 90 days

B. Funding Priorities

Baltimore County's funding priority for the new ESG funds is focused on the need for more affordable housing for those facing poverty and homelessness. The demand for affordable housing in Baltimore County that is sustainable continues to increase. There are more than 24,000 households on the waiting list for Housing Choice Vouchers, Fair market rents have increased and this has contributed to an increase in the amount of Housing Assistance Payments in the Housing Choice Voucher program (formerly called Section 8 Program). As a result, people on the Housing Choice Voucher waiting list can anticipate an 8 to 9-year wait.

According to the 2011 Baltimore County Point-in-Time Census of the Homeless, loss of housing was the number one contributing factor to homelessness.

How funding priorities will support the national priorities established in "Opening Doors: Federal Strategic Plan to Prevent and End Homelessness:"

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1. Increase leadership, collaboration and civic engagement

Through increased collaboration with the Baltimore County Continuum of Care decision making body, the Homeless Roundtable, all documentation regarding the 2nd allocation of ESG funds, along with the new rule and change in the definition of homelessness was shared and discussed. The group discussed local priorities for housing and voted to focus efforts on rapid re-housing.

The leadership of the Homeless Roundtable Executive Committee, made up of committee chairs, vetted all recommendations on the spending of the 2nd allocation of ESG funds and made the final recommendation to focus efforts on rapid-re-housing.

Citizen participation was offered through the publishing of the draft amendment to the Baltimore County Consolidated plan as required by HUD. Citizen input was encouraged and all comments were addressed.

2. Increase access to stable and affordable housing

Through the use of \$750,000 in HOME funds, \$102,539 in ESG funds and \$40,069 in SHP funds, Baltimore County will provide 100 units of affordable housing to homeless individuals and families.

3. Increase economic security

Through intensive case management connected to the Department of Planning Rapid Re-Housing program, clients will access benefits and resources and strive to maintain all sources of income.

4. Improve Health and Stability

Once housed and receiving case management services, clients will become stabilized and better able to address health concerns and maintain a consistent level of medical care.

5. Retool the Homeless Crisis Response System

Due to collaboration with the Baltimore County Continuum of Care for this project, the Coordinated Intake sub-committee of the CoC has been working diligently on researching and designing a coordinated intake system for Baltimore County. Additionally, all shelters in Baltimore County are striving to increase intensive case management in order to rapidly re-house individuals. Shelter programs are partnering with organizations offering case management to determine appropriate service planning necessary to assist clients with housing and stability. The use of the HOME funds in conjunction with the 2nd allocation of ESG funds and Department of Social Services SHP funds will assist the shelter programs in succeeding through offering housing assistance.

C. Detailed Budget – See CFY 2012 Detailed Budget Table

D. Written standards for Provision of ESG Assistance

a. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under Emergency Solutions Grant:

Policy: A caseworker will provide an initial assessment of all potential recipients of rental assistance. Eligibility is based on the applicant's present income or his/her potential to obtain sufficient income over a 12-month period. Total income must be at or below 30% of AMI. Income may include public benefits including SSI, SSDI, TCA, and Child Support. All applicants must be homeless at the time of application residing either in shelter, on the street, or under the new rule, homeless within 14 days, exiting an institution within 90 days, or a victim of domestic violence or sexual assault.

b. Policies and procedures for coordination among emergency shelter providers, essential services providers, homelessness prevention providers, other homeless assistance providers and mainstream service and housing providers:

Policy: The Baltimore County CoC Homeless Roundtable is comprised of 5 subcommittees that address each of the above noted areas. The committee membership is made up of representatives from all of the above-mentioned service areas. The committees are Housing, Mainstream Resources, Coordinated Intake, Outreach/Prevention and Data/PIT Management.

The Roundtable has created bi-laws for the group as a whole. Each committee has established a purpose statement, goals, and action steps for the coming year. Each committee meets monthly and is charged with designing and implementing new and improved practices in each area.

The Coordinated Intake Committee is focused on enhancing and further developing the coordination of services for the homeless among shelters, essential services, prevention providers, mainstream resources and housing providers. Currently, the Baltimore County Screening Unit is responsible for all screening, assessment and referrals of homeless individuals for shelter. Once referred, individual shelters conduct an intake, and case managers are assigned who work with residents to connect them to the above-mentioned services. Through the work of the committee, the Roundtable is working to establish an improved system of care that would include utilizing HMIS to determine eligibility through the newly created eligibility module. This data would then be used to connect clients to appropriate services immediately upon entering shelter ensuring faster access to case management, service planning, mainstream resources and housing.

c. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance:

Policy: All families and individuals will receive rapid re-housing assistance. Eligibility determination procedures are as follows:

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The Department of Planning Rapid Re-housing program offers case management and housing assistance to help participants move from homelessness to permanent housing. Housing assistance is offered for 12 months for eligible participants. To be eligible, participants must be eighteen years or older, have adequate income whether from employment or benefits, or be in job-training/education that is likely to result in self-sufficiency within 12 months. If in job training/education, the participant must also have a sufficient source of income to pay their portion of the rent and living expenses. All participants/tenants will be responsible for full payment of rent once assistance ends. All participants are required to receive case management for the full year of assistance, attend financial management and budgeting classes within the first 3 months of receiving assistance and if necessary, participate in the Department of Social Services workforce development program.

d. Standards for determining the share of rent and utilities costs that each program participant must pay, if any, while receiving homelessness prevention or rapid re-housing assistance:

Policy: Once the applicant is found eligible for the program, the level of rental assistance or subsidy will be determined based on the household income and the cost of the monthly rent. Applicants and the members of their household must provide the necessary documentation and verification to make that determination and have an ongoing obligation to update that information as their income or household make-up changes. Utility assistance will be provided on a limited basis due to a lack of sufficient funds.

e. Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time:

Policy: The housing assistance offered through the ESG Rapid Re-housing program provides a maximum of 12 months of assistance to an eligible participant. The program is intended to help the participant transition to self-sufficiency with the ability to live independently and make full rental payments at the end of the 12 months when the assistance ends. The amount of assistance will not be adjusted over time.

f. Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each participant may receive, such as maximum amount of assistance, maximum number of months the program participant receives assistance; or the maximum number of times the program participant may receive assistance:

Policy: All participants will receive housing stabilization and relocation services monthly through case management to include home visits and bi-annual re-certification conferences. All participants will be required to accept and participate in case management for the entire year of the Department of Planning Rapid Re-housing rental assistance program.

D. Making Sub-Awards

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No sub-awards will be made. The 2nd Allocation of ESG funds will remain with the Baltimore County Department of Planning.

E. Homeless Participation Requirement:

The membership of the Baltimore County Homeless Roundtable 10-year planning Mainstream Resources subcommittee included one recipient of service. Unfortunately, this member passed away in the Fall of 2011. This committee has been charged with developing a plan to improve access to mainstream resources for those experiencing homelessness in Baltimore County.

In an effort to focus directly on receiving input on the use of ESG funds, as recommended, Baltimore County Department of Planning, in collaboration with The CoC Homeless Roundtable and Baltimore County Communities for the Homeless, is developing a consumer advisory board that will serve as an advisory committee to the Roundtable. A first meeting of 30 individuals experiencing homelessness as well as those who were previously homeless and at-risk of homelessness, took place on March 9, 2012. The purpose the meeting was two-fold. Participants were given the opportunity to provide feedback on the progress of the County's 10-year plan to end homelessness as well as plans to utilize new funding, such as ESG, to offer Rapid Re-housing. Additionally, the group adopted a plan to begin a Consumer Advisory Council. Draft guidelines were reviewed and an agreement was made to move forward with the development of the Council. Participants agreed that members would be added to the membership of the CoC Roundtable as well as Baltimore County Communities for the Homeless in order to provide meaningful and necessary input into decisions regarding funding and programming of homeless services throughout Baltimore County.

F. Performance Standards:

After careful review of performance standards for housing programs throughout the county, including HPRP Rapid Re-housing, the following performance standards are proposed for the Department of Planning Rapid Re-housing Program to be offered through the 2012 2nd allocation of ESG:

Provision of Services:

100% of enrolled clients will receive case management services, as it will be a requirement for receiving rental assistance.

Determination of Risk:

100% of applicants will be assessed and determined to be most at-risk of remaining homeless using a pre-determined assessment tool.

Length of Stay:

65% of enrolled clients will remain housed for 1 year.

Employment:

45% of employed clients will maintain employment.

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Access to Mainstream Resources:

65% of enrolled clients will gain access to mainstream resources.

Homelessness Reduction:

Number of sheltered and street homelessness will be reduced by 12%

Reduction of Homeless Length of Stay:

Length of homelessness for 100 individuals will be reduced by 90 days

Optional Changes:

1. Centralized or Coordinated Assessment System

The Coordinated Intake Committee is focused on enhancing and further developing the coordination of services for the homeless among shelters, essential services, prevention providers, mainstream resources and housing providers. Currently, the Baltimore County Screening Unit is responsible for all screening, assessment and referrals of homeless individuals for shelter. Once referred, individual shelters conduct an intake, and case managers are assigned who work with residents to connect them to the above-mentioned services. Through the work of the committee, the Roundtable is working to establish an improved system of care that would include utilizing HMIS to determine eligibility through the newly created eligibility module. Screening and intake workers would enter all pertinent data related to the previous services provided to the client. This data would then be used to connect clients to appropriate services immediately upon entering shelter ensuring faster mainstream resources and housing.

2. Monitoring

With clearly communicated expectations and requirements and monthly financial and programmatic reporting in place, the County will look to HUD and the CoC Roundtable to monitor and support the Department of Planning Rapid Re-housing program as funded to identify deficiencies and provide corrective measures to assess, improve, reinforce, or augment program performance. The emphasis will be on prevention, detection, and correction of deficiencies in the management and administration of federal funds. Monitoring procedures are in place and have been updated to address the new program requirements as outlined in the Federal Register date, December 5, 2011, Homeless Emergency Assistance and Rapid Transition to Housing: Emergency Solutions Grants program and Consolidated Plan Conforming Amendments. The procedures focus on compliance with contractual and regulatory obligations, soundness of internal management controls, eligibility of activities, program income sources and usages, and adequacy of administrative and financial systems. Monitoring goals include ensuring compliance with all regulations governing administrative, financial, and programmatic operations; achievement of performance objectives.

2014 Action Plan - Emergency Solutions Grant (ESG) Funding

ESG Program Specific Requirements – FY '14

1. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under Emergency Solutions Grant:

Policy: A caseworker or staff will provide an initial assessment of all potential recipients receiving services under ESG. Eligibility is based on the applicant's present income or his/her potential to obtain sufficient income over a 12-month period. Income may include public benefits including SSI, SSDI, TCA, and Child Support. For those applicants receiving homeless assistance, applicants must be homeless at the time of application residing either in shelter, on the street, or under the new rule, homeless within 14 days, exiting an institution within 90 days, or a victim of domestic violence or sexual assault.

2. Standards for targeting and providing essential services related to street outreach:

Prologue, Inc. provides Street Outreach services to those experiencing homelessness Baltimore County. Referrals for such services are received by the Department of Social Services Screening unit; Department of Planning; homeless shelters and mental health service providers. Once identified and located, outreach workers meet clients where they are living, develop rapport, assess needs and assist clients in accessing mainstream resources and housing options.

3. Policies and procedures for admission, diversion, referral, and discharge by emergency shelters and transitional housing programs assisted under ESG, including standards regarding length of stay, if any, and safeguards to meet the safety and shelter needs of special populations; and individuals who have the highest barriers to housing and are likely to be homeless the longest:

All clients entering shelter and transitional housing are referred through Baltimore County Department of Social Services Homeless Screening Unit. Once assessed, referrals are made. During the assessment process, an attempt to divert clients away from shelter through referrals to housing programs and mainstream resources as well assistance with connection to family and friends, are made.

Discharge from shelters and transitional housing programs vary throughout the County. Shelter stay ranges from 3-6 months in length and up to two years for transitional. This policy has changed recently in order to comply with upcoming HEARTH regulations regarding length of stay in shelter. Shelter staff and caseworkers meet monthly with all clients to determine needs and prioritize those clients most in need of housing.

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Baltimore County shelters and transitional housing programs maintain policies including rules and regulations in order to ensure the safety of all clients including special populations and individuals with the highest barriers to housing.

4. Policies and procedures for assessing, prioritizing and reassessing individuals and families needs for essential services related to emergency shelter:

All shelter residents receive case management services to assess current needs and develop a service plan. This plan details goals for the client including access to mainstream resources and benefits, employment, health care, and housing. Case workers meet with clients at least monthly to determine progress and reassess goals. Client success is prioritized based on completion of goals.

5. Policies and procedures for coordination among emergency shelter providers, essential services providers, homelessness prevention providers, other homeless assistance providers and mainstream service and housing providers:

Policy: The Baltimore County CoC Homeless Roundtable is comprised of 5 subcommittees that address each of the above noted areas. The committee membership is made up of representatives from all of the above-mentioned service areas. The committees are Housing, Mainstream Resources, Coordinated Intake, Outreach/Prevention and Data/PIT Management.

The Roundtable has created bi-laws for the group as a whole. Each committee has established a purpose statement, goals, and action steps for the coming year. Each committee meets monthly and is charged with designing and implementing new and improved practices in each area.

In an effort to collaboratively design and implement strategies and programs to address homeless service needs in Baltimore County, the Roundtable structure includes the following committees:

1. Executive Committee (membership is made up of sub-committee chairs and members-at-large)
2. Housing Committee
3. Outreach/Prevention Committee
4. Coordinated Intake Committee
5. Rapid Re-housing Committee
6. Data Management/PIT Committee

The Homeless Roundtable membership is made up of homeless service providers, faith community leaders, concerned citizens, County agency representatives, community colleges, foundations, health institutions, and recipients of services. This body serves to consult with and direct the Lead Agency on funding and planning decisions for Emergency Solution Grant (ESG), Supportive Housing Program (SHP), and Shelter Plus Care (SPC) funds.

6. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance:

Policy: Both homeless prevention and rapid re-housing program are offered. Upon initial screening and assessment of clients through funded non-profits, Department of Social Services and The Department of Planning, a determination is made to provide either homeless prevention in the form of financial assistance to avoid eviction, assistance with utility arrears, assist with first months rent, or rapid re-housing assistance in the form of tenant-based rental assistance for one year. Homeless prevention eligibility requires a formal notice of eviction or utility cut off notice as well as proof of income. To be eligible for rapid re-housing, participants must be eighteen years or older, have adequate income whether from employment or benefits, or be in job-training/education that is likely to result in self-sufficiency within 12 months. If in job training/education, the participant must also have a sufficient source of income to pay their portion of the rent and living expenses. All participants/tenants will be responsible for full payment of rent once assistance ends. All participants are required to receive case management for the full year of assistance, attend financial management and budgeting classes within the first 3 months of receiving assistance and if necessary, participate in the Department of Social Services workforce development program

7. Standards for determining the share of rent and utilities costs that each program participant must pay, if any, while receiving homelessness prevention or rapid re-housing assistance:

Policy: Once the applicant is found eligible for a service, the level of assistance or subsidy as well as additional expenses such as utility costs, will be determined based on the household income and the cost of the monthly rent. Applicants and the members of their household must provide the necessary documentation and verification to make that determination and have an ongoing obligation to update that information as their income or household make-up changes.

8. Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time:

Policy: Rental assistance offered through the ESG provides either a maximum of 12 months of assistance to an eligible participant or one-time assistance to avoid eviction. Assistance is intended to help the participant sustain current housing by addressing rental arrears or transition to self-sufficiency with the ability to live independently and make full rental payments at the end of 12 months when long-term rental assistance ends. The amount of assistance will be adjusted only in the case of income changes.

9. Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide a program participant, including the limits, if any, on the

homelessness prevention or rapid re-housing assistance that each participant may receive, such as maximum amount of assistance, maximum number of months the program participant receives assistance; or the maximum number of times the program participant may receive assistance:

Policy: Homeless Prevention determination. All participants will receive initial housing stabilization and relocation services in the form of assessment and goal planning. Prevention assistance is limited to one-time per year and ranges from \$250-1,000. Clients receiving rapid re-housing are required to engage in monthly case management to include home visits and bi-annual re-certification conferences for the duration of the one year of rapid re-housing assistance.

10. Centralized or Coordinated Assessment System:

The Coordinated Assessment Committee of the Homeless Roundtable is focused on enhancing and further developing the coordination of services for the homeless among shelters, essential services, prevention providers, mainstream resources and housing providers. Currently, the Baltimore County Screening Unit is responsible for all screening, assessment and referrals of homeless individuals for shelter and transitional housing. Once referred, individual shelters conduct an intake, and case managers are assigned who work with residents to connect them to the above-mentioned services. Through the work of the committee, the Roundtable is working to establish an improved system of care that would include utilizing HMIS to determine eligibility through the newly created eligibility module. This data would then be used to connect clients to appropriate services immediately upon entering shelter ensuring faster access to case management, service planning, mainstream resources and housing.

11. Process for Making Sub-awards:

In partnership with the Baltimore County Homeless Roundtable, Baltimore County will use its existing processes for making sub-awards. At minimum, all interested parties must develop a scope of work and complete the Baltimore County Application for Financial Assistance. Applications will be reviewed by a review committee comprised of members who are not associated with any of the applicant organizations. Review committees will consist of County staff and private citizens. Review committees will make a first round of recommended awards to the Department of Planning. Approved award recommendations will be sent to the Baltimore County Grants Review Committee and then the Baltimore County Council for final approval.

12. Homeless Participation:

Baltimore County Department of Planning, in collaboration with The CoC Homeless Roundtable and Baltimore County Communities for the Homeless, has developed a 15-member consumer advisory board that serves as an advisory committee to the Roundtable. Comprised of formerly homeless and/or currently homeless individuals, the consumer advisory board provides feedback on the progress of the County's 10-year plan

to end homelessness as well as plans to utilize new funding, such as ESG, to offer Rapid Rehousing. The board adopted a new structure for the Consumer Advisory Council and is moving towards establishing formal chairs/co-chairs of the Advisory Council.

13. Performance Standards:

The following performance standards are proposed for the Department of Planning ESG funded programs:

Provision of Services:

75% of enrolled clients will receive case management services, as it will be a requirement for receiving rental assistance.

Determination of Risk:

100% of applicants will be assessed and determined to be most at-risk of homelessness and remaining homeless using a pre-determined assessment tool.

Length of Stay:

65% of enrolled clients will remain housed for 1 year.

Employment:

45% of employed clients will maintain employment.

Access to Mainstream Resources:

65% of enrolled clients will gain access to mainstream resources.

Homelessness Reduction:

Number of sheltered and street homelessness will be reduced by 12%

Reduction of Homeless Length of Stay:

Length of homelessness for 100 individuals will be reduced by 90 days

14. Consultation with the Continuum of Care

The lead agency, Baltimore County Department of Planning, upon notice of Emergency Solution Grant fund availability, informs the County CoC Decision-making body, the Homeless Roundtable, of the new funding. The group meets monthly. As needed, the group reviews funding opportunities and makes decisions about funding allocations. The Executive Committee along with the lead agency, Department of Planning, was designated to design the performance standards for activities funded by ESG and present those standards for approval to the Roundtable membership. Additionally, the Data Management committee, Executive Committee and lead agency develop the funding, policies and procedures for the operation and the Homeless Management Information System (HMIS).

Glossary

Affordable Housing. Affordable housing is generally defined as housing where the occupant is paying no more than 30 percent of gross income for gross housing costs, including utility costs.

AIDS and Related Diseases. The disease of acquired immunodeficiency syndrome or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome.

Alcohol/Other Drug Addiction. A serious and persistent alcohol or other drug addition that significantly limits a person's ability to live independently.

Area of Low-Income Concentration. Areas identified by census block groups where at least 39% of the households have an income that is less than 80% of the area median income as defined by the 1990 U.S. Census.

Area of Minority Concentration. Areas identified by census tracts where at least 40% of the population who reside within the census tract are identified as minority households as defined by the U.S. Census.

Assisted Household or Persons. For the purpose of identification of goals, an assisted household or person is one that during the period covered by the annual plan will receive benefits through the Federal funds, either alone or in conjunction with the investment of other public or private funds. The program funds providing the benefit(s) may be from any funding year or combined funding years. A renter is benefited if the person takes occupancy of affordable housing that is newly acquired, newly rehabilitated or newly constructed, and/or receives rental assistance through new budget authority. An existing homeowner is benefited during the year if the home's rehabilitation is completed. A first-time homebuyer is benefited if a home is purchased during the year. A homeless person is benefited during the year if the person becomes an occupant of transitional or permanent housing. A non-homeless person with special needs is considered as being benefited, however, only if the provision of supportive service is linked to the acquisition, rehabilitation, or new construction of a housing unit and/or the provision of rental assistance during the year. Households or persons who will benefit from more than one program activity must be counted only once. To be included in the goals, the housing unit must, at a minimum, satisfy the HUD Section 8 Housing Quality Standards (see 24 CFR section 882.109).

Chronically Homeless. Chronically homeless refers to an individual or a family who is homeless and lives or resides in a place not meant for human habitation, a safe haven or in an emergency shelter and has either been homeless in one of those places continuously for at least one year or on at least four separate occasions in the last three years. Additionally, the individual or, in the case of families, the adult head of household or minor head of household if no adult is present, must have a disabling condition, including a diagnosable substance use disorder, serious mental illness, developmental disability, post traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability, including the co-occurrence of two or more of those conditions.

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Committed. Generally means there has been a legally binding commitment of funds to a specific project to undertake specific activities.

Community Conservation Areas. Areas in which over 90% of the County's population live and which are largely built out and have a "well established physical and social structure" that should be maintained. Protecting and strengthening these communities is one of the major goals of the 1989-2000 Baltimore County Master Plan, which also identifies and describes a set of "Growth Management" areas that range from Urban Centers to Agricultural Preservation Areas. All land in the County falls into one of these non-overlapping categories.

Consolidated Plan. The Consolidated Plan is the document that is submitted to HUD that serves as the comprehensive housing affordability strategy, community development plan, and submissions for funding under any of the Community Planning and Development formula grant programs.

Cost Burden Greater Than 30%. The extent to which, gross housing costs, including utility costs, exceed 30 percent of gross income, based on data published by the U.S. Census Bureau.

Cost Burden Greater Than 50% (Severe Cost Burden). The extent to which, gross housing costs, including utility costs, exceed 50 percent of gross income, based on data published by the U.S. Census Bureau.

Disabling Condition. For the purposes of chronic homelessness, a disabling condition is a diagnosable substance abuse disorder, serious mental illness, developmental disability, or chronic physical illness or disability, including the occurrence of two or more of these conditions. A disabling condition limits an individual's ability to work or perform one or more activities of daily living.

Disabled Household. A household composed of one or more persons at least one of whom is an adult (a person of at least 18 years of age) who has a disability. A person shall be considered to have a disability if the person is determined to have a physical, mental or emotional impairment that: (1) is expected to be of long-continued and indefinite duration, (2) substantially impeded his or her ability to live independently, and (3) is of such a nature that the ability could be improved by more suitable housing conditions. A person shall also be considered to have a disability if he or she has a developmental disability as defined in the Developmental Disabilities Assistance and Bill of Rights Act (42 U.S.C. 6001-6006). The term also includes the surviving member or members of any household described in the first sentence of this paragraph who were living in an assisted unit with the deceased member of the household at the time of his or her death.

Economic Independence and Self-Sufficiency Programs. Programs undertaken by Public Housing Agencies (PHAs) to promote economic independence and self-sufficiency for participating families. Such programs may include Project Self-Sufficiency and Operation Bootstrap programs that originated under earlier Section 8 rental certificate and rental voucher initiatives, as well as the Family Self-Sufficiency program. In addition, PHAs may operate

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locally developed programs or conduct a variety of special projects designed to promote economic independence and self-sufficiency.

Elderly Household. For HUD rental programs, a one or two person household in which the head of the household or spouse is at least 62 years of age.

Elderly Person. A person who is at least 62 years of age.

Existing Homeowner. An owner-occupant of residential property who holds legal title to the property and who uses the property as his/her principal residence.

Extremely Low-Income Households. Household whose income is between 0 and 30 percent of the median income for the area, as determined by HUD with adjustments for smaller and larger households, except that HUD may establish income ceilings higher or lower than 30 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low household incomes.

Family. See definition in 24 CFR 812.2 (The National Affordable Housing Act definition required to be used in the CHAS rule differs from the Census definition). The Bureau of Census defines a family as a householder (head of household) and one or more other persons living in the same household who are related by birth, marriage or adoption. The term "household" is used in combination with the term "related" in the CHAS instructions, such as for Table 2, when compatibility with the Census definition of family (for reports and data available from the Census based upon that definition) is dictated (See also "Homeless Family").

Family Self-Sufficiency (FSS) Program. A program enacted by Section 554 of the National Affordable Housing Act which directs Public Housing Agencies (PHAs) and Indian Housing Authorities (IHAs) to use Section 8 assistance under the rental certificate and rental voucher programs, together with public and private resources, to provide supportive services, to enable participating families to achieve economic independence and self-sufficiency.

First-Time Homebuyer. An individual or family who has not owned a home during the three-year period preceding the HUD-assisted purchase of a home that must be used as the principal residence of the homebuyer, except that any individual who is a displaced homemaker (as defined in 24 CFR 92) or a single parent (as defined in 24 CFR 92) may not be excluded from consideration as a first-time homebuyer on the basis that the individual, while a homemaker or married, owned a home with his or her spouse or resided in a home owned by the spouse.

FmHA. The Farmers Home Administration, or programs it administers.

For Rent. Year round housing units, which are vacant, and offered/available for rent (U.S. Census definition).

For Sale. Year round housing units that are vacant and offered/available for sale only (U.S. Census definition).

Frail Elderly. An elderly person who is unable to perform at least 3 activities of daily living (i.e., eating, dressing, bathing, grooming, and household management activities). (See 24 CFR 889.105.)

Group Quarters. Facilities providing living quarters that are not classified as housing units (U.S. Census definition). Examples include prisons, nursing homes, dormitories, military barracks, and shelters.

Hoarding. An irrational need to accumulate unnecessary objects that adversely affects quality of life.

HOME. The HOME Investment Partnerships Program, which is authorized by Title II of the National Affordable Housing Act.

Homeless Family. Family that includes at least one parent or guardian and one child under the age of 18, a homeless pregnant woman, or a homeless person in the process of securing legal custody of a person under the age of 18.

Homeless Individual. An unaccompanied youth (17 years or younger) or an adult (18 years or older) without children.

Homeless Children and Youth. Unaccompanied person less than 25 years of age who lacks a fixed, regular, and adequate nighttime residence, including those who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason.

Household. One or more persons occupying a housing unit (U.S. Census definition). See also "Family".

Housing Problems. Households with housing problems include those that: (1) occupy units meeting the definition of Physical Defects; (2) meet the definition of overcrowded; and (3) meet the definition of cost burden greater than 30%.

Housing Unit. An occupied or vacant house, apartment, or a single room (SRO housing) that is intended as separate living quarters (U.S. Census definition).

HUD. The U.S. Department of Housing and Urban Development

Institutions/Institutional. Group quarters for persons under care or custody (U.S. Census definition).

Large Related. A household of 5 or more persons, which includes at least one person, related to the householder by blood, marriage or adoption.

Lead-Based Paint Hazard. Any condition that causes exposure to lead from lead-contaminated dust, lead-contaminated soil, lead-contaminated paint that is deteriorated or present in accessible

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surfaces, friction surfaces, or impact surfaces that would result in adverse human health effects as established by the appropriate Federal agency (Residential Lead-Based Paint Hazard Reduction Act of 1992 definition).

LEED. The Leadership in Energy and Environmental Design (LEED) Green Building Rating System, developed by the U.S. Green Building Council, provides a suite of standards for environmentally sustainable construction. LEED certification is obtained after submitting an application documenting compliance with the requirements of the rating system as well as paying registration and certification fees. Certification is granted solely by the Green Building Council responsible for issuing the LEED system used on the project. Different LEED versions have varied scoring systems based on a set of required "prerequisites" and a variety of "credits" in the six major categories. In LEED for Homes there are 136 possible points and buildings can qualify for four levels of certification:

- **Certified** – 45+ points
- **Silver** – 60+ points
- **Gold** – 75+ points
- **Platinum** – 90 + points

LIHTC. Low-Income Housing Tax Credit (Federal definition).

Low-Income. Households whose incomes are between 30% and 50% of the median income for the area, as determined by HUD, with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 50% of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or due to unusually high or low family incomes. (This term corresponds to low- and moderate-income households in the CDBG Program.)

NOTE: HUD income limits are updated annually and are available from local HUD offices.

Moderate Income. Households whose incomes are between 50% and 80% of the median income for the area, as determined by HUD, with adjustments for smaller or larger families, except that HUD may establish income ceilings higher or lower than 80% of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or due to unusually high or low family incomes. (This definition is different than that used for the CDBG Program.)

Modest Housing. As provided annually by the U.S. Department of Housing and Urban Development, HOME financing eligibility limits that define 95% of the median purchase price for an area and the maximum amount a unit can cost and still be considered modest and affordable housing. As of January 1, 2007, HUD set that limit for a one-unit home in Baltimore County at \$362,790. A first-time homebuyer utilizing HOME funds for closing cost assistance, down-payment or mortgage write-down assistance towards the purchase of a home in Baltimore County, must purchase a home that costs less than this designated amount. The purchase price of the home is recorded in each individual case file.

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Non-Elderly Household. A household, which does not meet the definition of an Elderly Household, as defined above.

Non-Homeless Persons with Special Needs. Includes elderly persons, frail elderly persons, persons with AIDS, disabled families, and families participating in organized programs to achieve economic self-sufficiency.

Non-Institutional. Group quarters for persons not under care or custody (U.S. Census definition).

Occupied Housing Unit. A housing unit that is the usual place of residence of the occupant(s).

Other Household. A household of one or more persons that does not meet the definition of a Small Related Household, Large Related Household or Elderly Household.

Other Income. Households whose incomes exceed 80% of the median income for the area, as determined by the Secretary and with adjustments for smaller and larger families.

Other Low-Income. Households whose incomes are between 51% and 80% of the median income for the area, as determined by HUD, with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 80% of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or due to unusually high or low family incomes. (This term corresponds to "moderate-income" in the CDBG Program.)

Other Vacant. Vacant Year Round Housing Units that are not For Rent or For Sale. This category could include Vacant Awaiting Occupancy or Held.

Overcrowded. A housing unit containing more than one person per room (U.S. Census definition).

Owner. A household that owns the housing unit it occupies (U.S. Census definition).

Physical Defects. A housing unit lacking a complete kitchen or bathroom (U.S. Census definition).

Primary Housing Activity. A means of providing or producing affordable housing - such as rental assistance, production, rehabilitation or acquisition - that will be allocated significant resources and/or pursued intensively to address a particular housing need. (See also, "Secondary Housing Activity")

Project-Based (Rental) Assistance. Rental assistance provided for a project and not to a specific tenant. Tenants receiving project-based rental assistance give up the right to that assistance upon moving from the project.

Public Housing CIAP. Public Housing Comprehensive Improvement Assistance Program.

Public Housing MROP. Public Housing Major Reconstruction of Obsolete Projects.

Rent Burden Greater Than 30% (Cost Burden). The extent to which gross rents, including utilities, exceed 30% of gross income, based on data published by the U.S. Census Bureau.

Rent Burden Greater Than 50% (Severe Cost Burden). The extent to which gross rents, including utilities, exceed 50% of gross income, based on data published by the U.S. Census Bureau.

Rental Assistance. Rental assistance payments provided as either project-based rental assistance or tenant-based rental assistance.

Renter. A household that rents the housing unit it occupies, including units rented for cash and units occupied without cash payment or rent (U.S. Census definition).

Renter Occupied Unit. Any occupied housing unit that is not owner occupied, including units rented for cash and those occupied without payment of cash rent.

Secondary Housing Activity. A means of providing or producing affordable housing - such as rental assistance, production, rehabilitation or acquisition - that will receive fewer resources and less emphasis than Primary Housing Activities to address a particular housing need. (See also, "Primary Housing Activity")

Section 215. Section 215 of Title II of the National Affordable Housing Act. Section 215 defines "affordable" housing projects under the HOME program.

Service Needs. The particular services identified for special needs populations, which typically may include transportation, personal care, housekeeping, counseling, meals, case management, personal emergency response, and other services to prevent premature institutionalization and assist individuals to continue living independently.

Severe Cost Burden. See "Cost Burden Greater Than 50%."

Severe Mental Illness. A serious and persistent mental or emotional impairment that significantly limits a person's ability to live independently.

Sheltered. Families and persons whose primary nighttime residence is a supervised publicly or privately operated shelter, including emergency shelters, transitional housing for the homeless, domestic violence shelters, residential shelters for runaway and homeless youth, and any hotel/motel/apartment voucher arrangement paid because the person is homeless. This term does not include persons living doubled up or in overcrowded or substandard conventional housing. A facility that offers permanent housing is not a shelter, and its residents are not homeless.

Small Related. A household of two to four persons that includes at least one person related to the householder by birth, marriage, or adoption.

Substandard Condition and not Suitable for Rehabilitation. Dwelling units that are in such poor condition as to be neither structurally nor financially feasible for rehabilitation.

Substandard Condition but Suitable for Rehabilitation. Dwelling units that do not meet standard conditions but are both financially and structurally feasible for rehabilitation. This does not include units that require only cosmetic work, correction of minor livability problems, or maintenance work.

Substantial Amendment. A major change in an approved housing strategy. It involves a change to the five-year strategy, which may be occasioned by a decision to undertake activities or programs inconsistent with that strategy.

Substantial Rehabilitation. Rehabilitation of residential property at an average cost for the project in excess of \$25,000 per dwelling unit.

Supportive Housing. Housing, including Housing Units and Group Quarters that has a supportive environment and includes a planned service component.

Supportive Service Need in FSS Plan. The plan that Public Housing Authorities administering a Family Self-Sufficiency program are required to develop to identify the services they will provide to participating families and the source of funding for those services. The supportive services may include child care; transportation; remedial education or education for completion of secondary or post secondary schooling; job training, preparation and counseling; substance abuse treatment and counseling; training in homemaking and parenting skills; money and household management; counseling in homeownership; job development, placement and follow-up assistance after placement; and other appropriate services.

Supportive Services. Services provided to residents of supportive housing for the purpose of facilitating the independence of residents. Some examples are case management, medical or psychological counseling, supervision, childcare, transportation, and job training.

Sustainability. Meeting the needs of the present without compromising the ability of current and future generations to meet their own needs.

Sustainable or Green Housing. Housing that is *market-competitive* that can *blend in to the neighborhood*. The housing must be *affordable to the householder*. Affordability must also continue throughout the expected life of the tenancy. Housing quality and housing affordability must continue over the housing's expected useful life (typically 30-50+ years). Utilization of energy efficiency, water conservation, improvement of indoor air quality, usage of materials with low volatile organic compounds, stormwater management techniques that reduce run-off, and usage of landscaping that requires less fertilizers and infrequent watering.

Tenant-Based Rental Assistance. A form of temporary (up to 24 months) rental assistance in which the assisted tenant may move from a dwelling unit with a right to continued assistance. The assistance is provided for the tenant, not for the project.

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Total Vacant Housing Units. Unoccupied, Year Round Housing Units (U.S. Census definition).

Unsheltered. Families and individuals whose primary nighttime residence is a public or private place not designed for or ordinarily used as, a regular sleeping accommodation for human beings (e.g., streets, parks, and alleys).

Vacant Awaiting Occupancy or Held. Vacant Year Round Housing Units that have been rented or sold and are currently awaiting occupancy, and vacant Year Round Housing Units that are held by owners or renters for occasional use (U.S. Census definition).

Vacant Housing Unit. Unoccupied Year Round Housing Units that are available or intended for occupancy at any time during the year.

Very Low-Income. Households whose incomes do not exceed 30% of the median area income for the area, as determined by HUD, with adjustments for smaller and larger families, and for areas with unusually high- or low-incomes or where needed because of prevailing construction costs or fair market rents. (This term corresponds to “low-income households” in the CDBG Program.)

Visitability. Changing home construction practices so that virtually all new homes--whether or not designated for residents who currently have disabilities--offer a few specific features that make the home easier for people who develop a mobility impairment to live in and visit.

Worst-Case Needs. Unassisted, very low-income renter households who pay more than half of their income for rent and live in seriously substandard housing or have been involuntarily displaced (includes homeless people).

Year Round Housing Units. Occupied and Vacant Housing Units intended for year round use (U.S. Census definition). Housing units for seasonal or migratory use are excluded.

Minority Concentration in Baltimore County, Maryland

Concentration of Minority Population, Baltimore County, Maryland

Regional Planning District	Census Tract 2010	% Minority	% Black
Arbutus	4301.01	51.50%	34.04%
Cockeysville/Timonium	4085.06	52.95%	35.02%
Cockeysville/Timonium	4085.07	52.48%	24.47%
Dundalk	4213	78.72%	71.60%
Essex	4505.03	65.36%	55.74%
Essex	4505.04	68.50%	60.53%
Essex	4511	52.68%	45.77%
Lochearn	4012	77.03%	70.40%
Lochearn	4023.02	92.55%	86.49%
Lochearn	4023.03	91.52%	85.90%
Lochearn	4023.04	95.71%	91.51%
Lochearn	4023.05	81.23%	77.59%
Lochearn	4023.06	92.29%	85.44%
Lochearn	4023.07	91.51%	84.79%
Lochearn	4024.03	94.04%	90.67%
Lochearn	4024.04	95.78%	91.19%
Lochearn	4024.05	86.98%	78.39%
Lochearn	4024.06	92.74%	85.10%
Lochearn	4024.07	74.76%	67.32%
Middle River	4514.01	67.25%	44.94%
Middle River	4514.02	51.30%	37.97%
Overlea	4409	54.53%	44.69%
Overlea	4410	79.12%	73.90%
Pikesville	4034.02	51.44%	43.52%
Randallstown	4025.03	87.16%	82.38%
Randallstown	4025.04	87.62%	82.40%
Randallstown	4025.05	93.08%	87.77%
Randallstown	4025.06	87.52%	80.60%
Randallstown	4025.09	74.64%	61.77%
Randallstown	4026.02	83.81%	76.53%
Randallstown	4026.03	81.09%	74.19%
Randallstown	4026.04	87.21%	81.60%
Randallstown	4031	69.46%	65.07%
Randallstown	4032.01	89.63%	84.04%
Randallstown	4032.02	91.52%	87.62%
Randallstown	4033	51.82%	40.11%
Randallstown	4924.01	83.33%	75.02%
Randallstown	4924.02	63.06%	49.94%
Reisterstown	4041.02	51.27%	36.38%
Reisterstown	4042.01	56.64%	38.74%
Reisterstown	4042.02	67.23%	48.85%
Reisterstown	4044.03	54.66%	39.44%
Rossville	4407.01	61.32%	43.55%
Rossville	4408	50.44%	28.62%
Security	4011.01	77.68%	65.85%
Security	4011.02	83.68%	71.00%
Security	4013.01	78.00%	71.01%
Security	4013.02	85.06%	81.17%
Security	4015.04	63.50%	40.52%
Security	4015.05	65.73%	44.99%
Security	4015.06	85.96%	71.30%
Security	4015.07	84.03%	57.96%
Towson	4914.01	88.85%	82.96%
Towson	4914.02	65.59%	59.49%

Source:
2000
Census

Source: U.S. Census Bureau, Summary File 1. May 2012.

**Table 3A
Summary of Specific Annual Objectives**

Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Outcome/ Objective*
	Rental Housing Objectives				
DH	Use federal, state, and local funds to preserve and create affordable rental housing for low -to-moderate-income persons including homeless and non-homeless special needs (including elderly and people with disabilities.)	CDBG, HOME, State funds, State Low Income Tax Credits, and Payments in Lieu of Taxes (PILOT's)	Housing Units	200 / year during the Consolidated Plan period for a total of 1000 units across the five years.	Decent Housing/ Accessibility/A vailability
	Owner Housing Objectives				
DH	Provide closing cost loans for low-to-moderate income first time homebuyers purchasing homes in the Community Conservation Areas.	HOME, State funds for closing costs and downpayment assistance	Housing Units	80/year during Consolidated Plan period for a total of 400 units.	Decent Housing/ Accessibility, Availability, & Affordability
DH	Provide funding for rehabilitation and emergency repairs to ensure a suitable living environment for low-to-moderate income owner occupants.	CDBG	Housing Units	100/year during Consolidated Plan period for a total of 530 units.	Decent Housing Sustainability and Suitable Living Environment Sustainability
DH	Support the availability and the affordability of homeownership opportunities for low- to moderate- income persons through strategic investment of HOME funds.	HOME	Housing Units	5/year during Consolidated Plan period for a total of 25 units.	Decent Housing/ Affordability
DH	Provide operating support to nonprofit agencies that provide homebuyers education and housing counseling services to low to moderate-income persons.	CDBG, HOME	Individuals Counseled	5718 /year during Consolidated Plan period for a total of 28,590.	Decent Housing Availability and Affordability

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	Homeless Objectives				
SL	Use federal, state, and local funds to provide emergency shelter and transitional housing for homeless people.	CDBG, ESG, State and County funds	Homeless people with access to emergency shelter and/or transitional housing.	1583 people/year during Consolidated Plan period for a total of 7,915 people.	Suitable Living Environment Accessibility
SL	Provide health and mental health screening and basic health care to individuals who are homeless	CDBG, federal SHP, and state and county funds	Homeless people with access to health screening and basic health care.	697 people /year for a total of 3485 people during the Consolidated Plan period.	Suitable Living Environment Sustainability
SL	Provide access to supportive services for people who are homeless or at risk of being homeless – such as mental health counseling, case management, food services, substance abuse counseling.	ESG, CDBG, state and local funds	Homeless people or those at risk of becoming homeless with access to supportive services.	6, 151 people /year during Consolidated Plan period for a total of 30,755 people.	Suitable Living Environment Availability
SL	Provide access to housing for people who are homeless by providing funds for security deposits and first month's rent to permit a homeless family to move into its own apartment.	ESG	Households receiving funds to prevent homelessness.	22/year during Consolidated Plan period for a total of 110 people.	Suitable Living Environment Affordability
SL	Provide access to supportive services for people who are homeless or at risk of being homeless by providing eviction prevention funds.	ESG, ESG	Households receiving eviction prevention funds to prevent homelessness.	2,071/year during Consolidated Plan period for a total of 10,355 people.	Suitable Living Environment Affordability
S.L. D.H.	Use federal and local funds for victims of domestic violence to ensure a suitable living environment and access to decent housing.	CDBG, local funds	Individuals Served	300/year during Consolidated Plan period for a total of 1,500 people.	Decent Housing and Suitable Living / Sustainability and Availability and

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					Accessibility
	Special Needs Objectives				
DH	Use federal, state, and local funds to preserve and create affordable housing for people with disabilities.	CDBG, HOME, state and local funds	Housing Units	30/year during Consolidated Plan period for a total of 100 units.	Decent Housing Availability / Accessibility
DH	Use federal, state and local fund to preserve owner-occupied housing for people with disabilities.	CDBG, HOME, PILOTs, state and local funds	Housing Units	5/year during Consolidated Plan period for a total of 25 units.	Decent Housing Availability / Accessibility
D.H.	Use federal funds to make improvement and modifications to privately-owned rental housing to ensure accessible, affordable housing for people with disabilities.	CDBG	Housing Units	10/year during Consolidated Plan period for a total of 50 units.	Decent Housing Availability/ Accessibility / Affordability
D.H.	Use federal funds to provide for rehabilitation and emergency repairs for low income people with disabilities served in group homes.	CDBG	Service Agency Owned Group Homes	10/year during Consolidated Plan period for a total of 50 units.	Decent Housing Availability / Accessibility
DH.	Use federal, state, and local funds to preserve and create affordable rental housing for low-income elderly people.	HOME, PILOTs	Housing units	80/year during Consolidated Plan period for a total of 400 units.	Decent Housing Affordability
DH	Provide funding for rehabilitation and emergency repairs to low to moderate income elderly homeowners to ensure a suitable living environment.	CDBG	Housing Units	30/year during Consolidated Plan period for a total of 150 units.	Decent Housing Affordability, Suitable Living Environment Sustainability

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	Community Development Objectives				
SL	Use sustainable building materials and techniques in affordable housing projects to improve the suitability of the living environment, affordability of maintaining decent housing, and promote sustainability in the design and construction of affordable housing.	CDBG	A sustainable design plan.	All Section 215 units	Suitable Living Environment Sustainability
SL DH	Provide operating assistance to Community Housing Development Organizations (CHDO) to increase capacity and sustainability of community-based housing development organizations.	HOME	Number of CHDOs assisted.	2-3 CHDOS per year during the Consolidated Plan period.	Decent Housing Affordability, Suitable Living Environment Sustainability
	Infrastructure Objectives				
SL	Improving public infrastructure in low-to-moderate-income communities to ensure a suitable living environment.	CDBG	Number of infrastructure projects.	1 project/year during Consolidated Plan period for a total of 5 projects.	Suitable Living Environment/ Accessibility and Availability

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	Services to Persons with Disabilities				
SL-1.4	Increasing the accessibility of public access facilities and promoting a suitable living environment by removing architectural barriers in non-residential settings.	CDBG	Increased number of people with disabilities with access to public facilities as a result of removing architectural barriers.	50/year during Consolidated Plan period for a total of 250 people.	Suitable Living Environment Accessibility/Availability
SL-1.4	Increasing the accessibility of public facilities and promoting a suitable living environment by removing architectural barriers in residential settings.	CDBG	Increased number of people with disabilities with access to public facilities as a result of removing architectural barriers.	50/year during Consolidated Plan period for a total of 250 people.	Suitable Living Environment Accessibility/Availability
	Public Facilities Objectives				
SL-1.5	Maintaining the availability and accessibility to emergency and transitional housing for homeless people.	CDBG, ESG, local funds	Number of homeless people with access to available emergency and shelter.	1461 people/year during Consolidated Plan period for a total of 7305 people.	Suitable Living Environment Accessibility/Availability
	Public Services Objectives				
SL-1.6	Increasing accessibility and availability of public and private resources and public services to underserved populations, including immigrants, minorities, homeless and chronically homeless people, people with disabilities, people with special needs including elderly, and people living with HIV/AIDS.	CDBG, ESG	Number of underserved people receiving public services and/or access to private resources.	8625 people/year during Consolidated Plan period for a total of 43,125 people.	Suitable Living Environment / Availability and Accessibility
SL-3.3	Improving the suitability of the living environment by increasing community capacity and strengthening community-based organizations.	CDBG	Number of community based organizations with access to technical	3-5 organizations/year during Consolidated Plan period for a total of 15-20	Suitable Living Environment / Sustainability

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			assistance.	organizations.	
SL-3.4	Increasing the suitability of the living environment by expanding the capacity of faith-based institutions to deliver community-based services.	CDBG and local funds	Provide access to funding for faith-based institutions.	Fund 3-5 faith-based organization per year for a total of 15-20 faith-based agencies in Consolidated Plan period.	Suitable Living Environment / Sustainability
S.L.	Use federal and local funds to provide substance abuse prevention and counseling services to ensure a suitable living environment.	CDBG, local funds	Individuals Served	580/year during the Consolidated Plan period for a total of 2900.	Suitable Living / Sustainability and Availability and Accessibility
S.L.	Use federal and local funds for victims of domestic violence to ensure a suitable living environment.	CDBG, local funds	Individuals Served	300 people/year for a total of 1500 during the Consolidated Plan period.	Suitable Living / Sustainability and Availability and Accessibility
EO	Increase the availability and accessibility of services that promote economic opportunities, including access to job training, adult basic education, classes in English for Speakers of Other Languages, and workforce development opportunities.	CDBG and local funds	Number of people with access to services that promote accessibility to economic opportunity .	3037 people/year during Consolidated Plan period for a total of 15,185 people.	Economic Opportunity Accessibility/A vailability
EO	Increase the accessibility and availability of public services and activities that promote economic opportunities for low and moderate income persons.	CDBG and local funds	Number of public services available and accessible to low and moderate income people.	2836 people/year during Consolidated Plan period for a total of 14,180 people.	Economic Opportunity Accessibility/A vailability
EO	Provide access to affordable childcare to increase access to economic opportunity.	CDBG and local funds	Number of low income parents with access to affordable childcare.	56 year during Consolidated Plan period for a total of 280 people.	Economic Opportunity Affordability

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SL EO	Use federal and local funds to provide access to afterschool/tutoring and supportive services to low – to moderate income youth and their families for the purpose of ensuring a suitable living environment and future economic opportunity.	CDBG	Individuals Served	2580 people/year during Consolidated Plan period for a total of 12,900 people.	Suitable Living and Economic Opportunity / Availability and Accessibility / Sustainability
	Other Objectives				
	Develop a regional fair housing plan based on recommendations from the Analysis of Impediments to Fair Housing Choice.	CDBG	Plan Development		Suitable Living Environment
	Partner with fair housing education and advocacy groups, government agencies and neighboring jurisdictions to ferret out discriminatory practices and remove impediments to fair housing.	CDBG	Affirmatively Furthering Fair Housing		Suitable Living Environment
	Provide funding to qualified organizations for services or activities that reduce or eliminate barriers to fair housing choice in Baltimore County.	CDBG	Organizations funded.	2-5 organizations/year during Consolidated Plan period for a total of 10-25 organizations.	Decent Housing and Suitable Living Environment / Availability/ Accessibility and Affordability

***Outcome/Objective Codes**

	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

**Table 3B
ANNUAL AFFORDABLE HOUSING COMPLETION GOALS**

Grantee Name: Baltimore County Program Year: 2014	Expected Annual # of Units To Be Completed	Actual Annual # of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS	(Sec. 215 Only)					
Homeless households	65		<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	233		X	X	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	75		X	X	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Beneficiaries*	373		X	X	<input type="checkbox"/>	<input type="checkbox"/>
RENTAL GOALS	(Sec. 215 Only)					
Acquisition of existing units	25		<input type="checkbox"/>	X		<input type="checkbox"/>
Production of new units	100		<input type="checkbox"/>	X		<input type="checkbox"/>
Rehabilitation of existing units	10		<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	65		<input type="checkbox"/>	X		<input type="checkbox"/>
Total Sec. 215 Affordable Rental	200		<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
HOME OWNER GOALS	(Sec. 215 Only)					
Acquisition of existing units	5		<input type="checkbox"/>	X		
Production of new units	3		<input type="checkbox"/>	X		
Rehabilitation of existing units	85		X	X		
Homebuyer Assistance	80		<input type="checkbox"/>	X		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	173		X	X	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL/OWNER GOALS	(Sec. 215 Only)					
Acquisition of existing units	30		<input type="checkbox"/>	X		<input type="checkbox"/>
Production of new units	103		<input type="checkbox"/>	X		<input type="checkbox"/>
Rehabilitation of existing units	95		X	X	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	65		<input type="checkbox"/>	X		<input type="checkbox"/>
Homebuyer Assistance	80		<input type="checkbox"/>	X		<input type="checkbox"/>
Combined Total Sec. 215 Goals*	373		X	X	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 / Other Affordable Housing)						
Annual Rental Housing Goal	200		X	X	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	173		X	X	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal	373		X	X	<input type="checkbox"/>	<input type="checkbox"/>