

RETURN TO:

**BALTIMORE COUNTY PLUMBING BOARD
COUNTY OFFICE BUILDING
111 W. CHESAPEAKE AVENUE
TOWSON, MARYLAND 21204
MAIL STOP 1009**

PHONE: 410-887-3620

Application form must be filled in correctly. ALL QUESTIONS must be answered in FULL. ANSWERS MUST BE IN INK. There must be no variation in the name of the applicant in any part of the application.

APPLICATION FOR ON-SITE UTILITY CONTRACTOR LICENSE

NAME OF FIRM, COMPANY OR CORPORATION DATE

COMPANY ADDRESS ZIP CODE

COMPANY PHONE NUMBER FAX NUMBER

APPLICANT'S NAME: FIRST MIDDLE LAST

APPLICANT'S ADDRESS ZIP CODE

1. Fee of \$150.00 must accompany the application.
2. Make payable to Baltimore County, Maryland
3. Use only post office express money order, bank draft or check.
4. **DO NOT SEND CASH.**

REQUIREMENTS:

1. INSURANCE REQUIREMENTS

Applicant must submit copy of insurance showing:

- A. \$300,000 general liability, \$100,000 property damage (minimum)
- B. Insurance must be in **YOUR NAME**, not company name.
Example: John Doe trades as Sudsy Plumbing, etc..
- C. **Certificate Holder** must be Baltimore County
- D. **IMPORTANT:** Baltimore County must be included in your policy as "**BALTIMORE COUNTY IS AN ADDITIONAL INSURED**" on this policy.
- E. Applicant must also meet the requirements of the **Construction Contracts Division of Public Works** (contact: 410-887-3531 for more information)

2. Copy of current valid Drivers License with Photo

- 3. To be eligible to receive “on-site utility contractor” license, the applicant must have a current pre-qualification Certificate (Utilities F-1, F-2, F-3) to perform utility work as related to sewer, water and storm drainage for Baltimore County.
- 4. LICENSE IS ACTIVE ONLY FOR THE LENGTH OF TIME DETERMINED BY PRE-QUALIFICATION REQUIREMENTS.

SIGNATURE OF LICENSED APPLICANT

UTILITY CONTRACTOR’S LICENSE NO.



Please do not write in this space. **OFFICE USE ONLY.**

Date Received: _____ Fee: _____

PRE-QUALIFIED CERTIFICATION

This is to certify that the firm, company or corporation noted on this application has been pre-qualified to perform utility work (sewer, water and storm drainage) for Baltimore County for the current year 20 ____.

PREQUALIFICATION CERT. NO.: _____

APPROVED-BCPB _____

SIGNATURE – CONTRACTORS DIVISION – DPW

LICENSE GRANTED (DATE) _____

DATE: _____

LICENSE NO. _____

AUDITOR NO. _____