



## **Baltimore County, MD**

Department of Permits, Approvals and Inspections  
Miscellaneous Permits and Licenses  
111 W. Chesapeake Avenue, Room 101  
Towson, MD 21204  
410-887-3616

## **Effective Immediately**

April 27, 2015

### **Requirements for Parade Permit Applications**

**NOTE:** Any event which occurs on a STATE road may require a State Highway Administration "Special Event Permit"

1. Application(s) shall be filed **not less than forty-five (45) days** before the date of the proposed event.
2. **No Marking of Pavement:** Spray painting or placing any sign or mark on the roadway is prohibited.
3. The sponsor must obtain and provide **Certification of Insurance** coverage to do business in the State of Maryland and remain in effect until termination of the event.

### **Certificate of Insurance Coverage Requirements**

Before a Parade permit is issued, the applicant shall give to the county proof of insurance coverage issued by an insurance company authorized to do business in the state.

#### **Commercial General Liability:**

The required insurance shall: (1) Name the county, its employees, officers, and agents as an additional insured; and (2) Be in an amount that the administrative authority determines is necessary to protect the public interest but not less than \$300,000 general liability insurance and \$100,000 property damage insurance.

#### **Additional Insurers:**

Baltimore County Government **MUST** be named as an additional insured on the liability policy.

#### **Certificate Holder**

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