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NOTICE

To all Baltimore County Licensed Electricians

Baltimore County has recently experienced an increased number of requests for permit and license numbers. While many of these requests are legitimate, others are a matter of concern to us and should be a concern to you.

The primary concern is that there are many unlicensed individuals performing electrical work in Baltimore County. Some of these individuals work for building contractors; others work directly for the property owners. None of them can obtain permits on their own.

Often-times a contractor or property owner will ask a licensed electrical contractor to obtain a permit with a promise to hire the contractor to perform the work. They will then give the electrical work to an unlicensed individual who works for far less money and, more importantly, is likely not qualified. This unlicensed contractor, representing himself as an employee of the permit holder, will call the County requesting the permit number, get it illegally, and schedule inspections. The licensee who pulls the permit is, in most cases, none the wiser and discovers what is happening when he receives a phone call or a correction notice from Baltimore County for electrical violations on the job.

The other concern is use of your license number without your permission. Former employees, general contractors, and others who have access to your permits also have access to your license number. Using your license number they can walk into the permit office and secure a permit. This has been occurring with increased frequency.

Presently, the permit office assumes that the signature on the permit application is yours and does not have the means at their disposal to verify your signature, so it is incumbent on you to take appropriate measures to protect this information.

Baltimore County has changed its procedures to address both of these concerns as follows:

#1. The County will not issue your permit number to anyone without a written request from you on your letterhead, or with valid identification and your permission. A valid identification is considered to be a current driver's license, or a Maryland State identification card. If you need your permit number you must submit the request on company letterhead to the electrical inspections office (fax 410 853-1892) and we will contact you using the phone number in your license file.

#2. Only the licensee and no more than two (2) individuals whose names are listed in your license file will be permitted to pick up permits or conduct other business involving your license. You may submit those names to Baltimore County either in letter form or on company letterhead. In either case the request must be signed by the licensee. These may be faxed (410-853-1892), mailed, or hand delivered to the electrical inspections office (111 W Chesapeake Ave; Room G21, Towson, MD 21204). Those persons obtaining permits should be prepared to produce valid identification. Changes may be made periodically as to the persons named in the license file. All changes must be submitted as directed above.

Thank you,

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