DEVELOPER’S NOTIFICATION LETTER TO THE COMMUNITY

Dear Neighbor/Community Representative,

Pursuant to Baltimore County’s (BC) Development Regulations, a Community Input Meeting (CIM) is one of the initial mandatory prerequisites to the development approval process. Baltimore County (BC) Department of Planning has identified you to be notified of a CIM scheduled as follows:

NAME of DEVELOPMENT:

Location:

MEETING DATE/TIME:
Meeting Place:

The purpose of the CIM is to share the developer’s concept plan with you and provide a forum for the discussion and resolution of community concerns. The CIM will be conducted by a representative of BC Department of Permits Approvals and Inspections, who will record minutes and prepare a list of questions and comments discussed at the meeting.

The major features of the proposed development will be presented and used as the basis for discussion at the CIM. Your participation will assist us and Baltimore County in achieving resolutions to any development matters that may arise. Your concerns will become part of the planning process and included in the permanent County record for this project.

Please understand that no decision regarding the approval of the project will be made at this time. The CIM simply provides an opportunity for the community to share in the discussion well in advance of the preparation of a development plan. The filing of the development plan will require a public notice to be posted on the property in accordance with County law before any decision may be rendered by the Administrative Law Judge at a subsequent development plan hearing.

The meeting will begin promptly at the designated time; however, we will be available one-half hour before the CIM so that you may review the plan and county comments informally with the developer’s engineer and with county staff. With your input, I am confident that we will be able to create a development project that will be an asset to the community.

Respectfully yours,

NOTE: If Baltimore County Schools are closed due to inclement weather, this meeting will be cancelled. If the Baltimore County Snow Emergency Plan is in effect at 6:00 p.m. on the night of the meeting, the meeting is cancelled.

Enclosures: (1) Concept Plan
(2) County agency comments