

DEVELOPMENT PLAN CONFERENCE AND HEARING OFFICER'S HEARING  
NOTIFICATION

Name of Development:

Location:

Dear Sir or Madam:

In anticipation of a public hearing on the above referenced project, I am enclosing a copy of the development plan we have filed with Baltimore County. The Hearing Officer's Hearing (and combined Zoning Hearing, if required), scheduled by the Department of Permits Approval and Inspections of Baltimore County, is as follows:

**Hearing Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Location of Hearing: Room \_\_\_\_\_ of the \_\_\_\_\_  
Towson, MD 21204**

As you are probably aware, the attached plan will receive a thorough review by appropriate agencies for compliance with applicable State and County regulations. Agency comments will be presented to the developer's representative at the Development Plan Conference to be held on (date \_\_\_\_\_) at (time \_\_\_\_\_) in Room 123 of the County Office Building (COB), 111 West Chesapeake Avenue, Towson, MD 21204. The purpose of this conference is to ensure a coordinated review among agencies for the development plan proposal. You are invited to observe this exchange between county staff and the developer, however, the public hearing will provide the proper format for citizen comment.

Please accept this letter as written notification that agency comments, responses and recommendations as required by the County Code will be available in the official file located in Room 123 of the COB until five (5) days preceding the public hearing. At that time the file will be forwarded to the Hearing Officer/Administrative Judges in preparation of the hearing.

Should you have any questions or concerns regarding this matter, you are encouraged to attend the public hearing. For further information, you may also contact the Department of Permits Approvals and Inspections at 410-887-3335.

Respectfully yours,

Enclosure: Development Plan  
PAI/Development Management; 111 W. Chesapeake Avenue; Towson. MD 21204