

**NONCONVERSION AGREEMENT  
FOR CERTAIN STRUCTURES IN THE FLOOD PLAIN**

Application has been made for a Permit \_\_\_\_\_ , Conditioned Permit \_\_\_\_\_ ,  
or Variance \_\_\_\_\_ to build a \_\_\_\_\_  
\_\_\_\_\_

which does not conform to the elevation requirements of the Flood Plain Management Ordinance of County of Baltimore.

PERMIT no. \_\_\_\_\_

Property Owner \_\_\_\_\_

Address \_\_\_\_\_

Deed dated \_\_\_\_\_ , Recorded in Liber \_\_\_\_\_ , Folio \_\_\_\_\_

Tax map \_\_\_\_\_ , Block \_\_\_\_\_ , Parcel \_\_\_\_\_ , Lot no. \_\_\_\_\_

Flood Protection Elevation at the site is \_\_\_\_\_ feet

Map Panel Number \_\_\_\_\_ , effective date \_\_\_\_\_ .

In consideration for the granting of a Permit, Conditioned Permit, or Variance for the above structure which does not conform to the requirements of the Flood Plain Management Ordinance of Baltimore County Council Bill no. 40-15, the Property Owner agrees to the following:

1. That the enclosed area, if permitted, shall be used solely for parking of vehicles, limited storage, or access to the building and will never be used for human habitation without first becoming fully compliant with the Flood Plain Management Ordinance in effect at the time of conversion.
2. That all interior walls, ceilings, and floors below the Flood Protection Elevation shall be unfinished or constructed of flood resistant materials.
3. That mechanical, electrical, or plumbing devices shall not be installed below the Flood Protection Elevation. Fuel oil tanks or propane tanks shall be substantially anchored to prevent flotation.
4. The walls of the enclosed areas below the Flood Protection Elevation shall be equipped with at least two (2) vents which permit the automatic entry and exit of flood water with total openings of at least one square inch for every square foot of enclosed area below flood level. The vents shall be on at least two (2) different walls, and the bottoms of the vents shall be not more than one (1) foot above grade.

5. That the requested structure may increase the risk to life and property, and may be subject to increased premium rates for flood insurance available from the National Flood Insurance Program.
6. That any variation in construction beyond what is permitted shall constitute a violation and be abatable as such.
7. That this Nonconversion Agreement becomes part of Permit no. \_\_\_\_\_ .

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
(Seal)  
Signature of Property Owner

**NOTE:**

This Agreement must be used whenever an enclosed structure is requested to be built or substantially improved within the 100-year Flood Plain below the Flood Protection Elevation. This agreement must be signed whenever Conditioned Permits or Variances are to be issued, for example, garages and accessory structures which exceed the 300 square foot exemption and foundation enclosures which exceed 5 feet in height.