

## **EXECUTIVE ORDER**

### **BALTIMORE COUNTY LOCAL MANAGEMENT BOARD**

**WHEREAS,** Ensuring the effectiveness of human services in order to improve the quality of life for all citizens of Baltimore County is a central priority of this Administration; and

**WHEREAS,** The Local Management Board enhances a greater quality of life by promoting families, education and the well-being of all citizens of Baltimore County so that they may lead self-sufficient, healthy and safe lives; and

**WHEREAS,** The Local Management Board engages partners in a comprehensive, coordinated, collaborative inter-agency approach to providing a continuum of care that is family and child oriented and emphasizes community-based services; and

**WHEREAS,** The Local Management Board continues to maximize efficient and effective delivery of government and private resources by evaluating programs, monitoring needs of the community and then administering programs to meet those needs.

**NOW, THEREFORE,** it is this \_\_\_ day of June, 2005, by the County Executive of Baltimore County, Maryland, ordered that the 1991 Executive Order establishing the Baltimore County Children and Youth Council as the Children's Council and Board of the Local Planning Entity is hereby repealed; and the 1998 Executive Order establishing the Baltimore County Local Management Board is hereby repealed; and the 1999 Executive Order creating the Baltimore County Child Care Advisory/Interagency Early Childhood Council is hereby repealed; and the Baltimore County Local Management Board (LMB) shall be created and charged as follows:

**SECTION I:** Membership; appointments; terms and compensation of members; officers.

**A.** Membership.

The Baltimore County Local Management Board shall consist of nine (9) voting members who are members due to the positions they hold, plus up to six (6) voting members who are appointed by the County Executive.

1. Permanent Membership. The following members shall serve on the Council for as long as they occupy their positions:

- Baltimore County Executive or the Executive's designee
- Chief, Baltimore County Police Department
- Health Officer, Department of Health
- Director, Department of Social Services
- Superintendent, Baltimore County Public Schools
- Director, Baltimore County Department of Recreation & Parks
- Director, Office of Community Conservation
- Director, Baltimore County Public Library
- Area Director, Maryland Department of Juvenile Services

2. Appointments. The County Executive may appoint up to six (6) additional voting members in order to bring additional expertise and community input to the LMB. These members may be from the private or public sector.

B. Terms and compensation.

1. Except as otherwise provided in subsection B.4. of this section, the term of a member appointed under subsection A.2. of this section is four (4) years.

2. All other members of the Board shall serve so long as they hold the office or designation stipulated in this Executive Order.

3. Members of the Board shall receive no salaries for their Board service but may be reimbursed for all expenses necessarily incurred in the performance of their duties in accordance with appropriations approved by the County Council.

4. All members of the Board appointed by the County Executive shall serve at the pleasure of the County Executive. An appointed member may resign by written notification to the County Executive.

5. At the end of a term, a member continues to serve until a successor is appointed and qualifies.

C. Officers.

The County Executive shall appoint a Chair from among the Board's membership. The Chair shall serve at the pleasure of the County Executive. The Chair may appoint a Vice-Chair from among the Board membership or permit the County LMB to elect a Vice Chair.

SECTION II: Meetings; quorum; designated representatives.

A. Meetings.

The Baltimore County Local Management Board shall meet at the request of the Chair as frequently as required to perform its duties, but not fewer than four times per year.

B. Quorum.

A majority of the Board shall constitute a quorum for the transaction of business, and an affirmative vote of the simple majority of those present at any meeting shall be sufficient for any official action. Members or their designated representatives may be present in person or by telephone.

C. Designated representatives.

With the consent of the Chair, a permanent member may send a designated representative to participate in Board meetings, be counted as part of the quorum, and vote.

SECTION III: Duties and responsibilities.

The Baltimore County Local Management Board's primary responsibility is to help Baltimore County children and families lead safe, healthy, and self-sufficient lives by providing leadership in the planning, inter-agency coordination, and enhancement of services for children and families.

The Baltimore County Local Management Board shall perform the following duties:

1. Planning.
  - a. Develop plans for enhancing services to children and families, with particular attention to opportunities for effective inter-agency and public/private collaborations.
2. Fiscal oversight and resource allocation.
  - a. Oversee the expenditure of funds for programs under the Board's jurisdiction.
  - b. Seek resources from state, federal and other sources to support services for children and families.
3. Evaluation and data collection.
  - a. Collect and analyze data as needed to carry out the Board's responsibilities for planning, coordination, and delivery of services.
  - b. Evaluate the success of Board and interagency efforts, including the extent to which targeted populations are being effectively served.

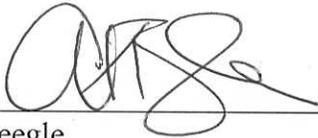
4. Training and communication.
  - a. Provide or coordinate training opportunities for public and private agencies to help improve the delivery of important services to children and families.
  - b. Plan and implement communication strategies to improve access to services for all children and families.
  
5. Reporting.
  - a. Prepare progress reports as required by funding providers.

SECTION IV: Staff assistance.

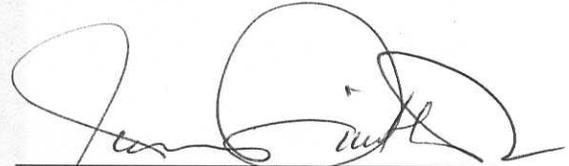
The County Executive, in consultation with the Chair of the Board, shall direct the hiring of such staff as may be needed to perform the required duties of the Board, in accordance with appropriations approved by the County Council.

This Order shall take effect on the day it is signed by the County Executive and shall continue in effect until changed by another Executive Order.

ATTEST:



Ann Beegle  
Secretary to the County Executive

  
James T. Smith, Jr.  
County Executive  
Baltimore County Office of Law

June 28, 2005  
Date