

## BALTIMORE COUNTY, MARYLAND

### Inter-Office Correspondence



To: EIR Plan Preparers

Date: October 10, 2012

From: Patricia M. Farr, Manager  
Environmental Impact Review Section, EPS

Subject: EIR Plan Approval Stamp Templates  
Environmental Impact Review Instructions

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Environmental Impact Review (EIR) staff have been experiencing numerous problems with ink smearing while stamping mylars that require EIR approval. We attempted to resolve the problems by cleaning/replacing stamps and replacing stamp pads, but have not been successful in correcting the problems. After discussing this issue with a handful of consultants, we have concluded that there are inherent features of some mylars being submitted for our review that will preclude us from fixing the problems on our end. For this reason, we have prepared the attached approval stamp templates for your use. The templates will be posted on the Baltimore County Department of Environmental Protection and Sustainability web site in Adobe Acrobat format within a few weeks, and are also available as an MS Word document upon request.

For clarification purposes, the Buffer Management Plan template should be used for Critical Area projects where buffer mitigation is required, and the Critical Area Management Plan template should be used when Critical Area forest or habitat mitigation is required. You may combine these two plan types into a single mylar set. You may also combine plans with Forest Conservation Plan and Forest Buffer Protection Plan stamps into a single mylar set. The Restoration Plan template should be used for situations where you are assisting your client in resolving enforcement issues.

We ask that you please begin including the appropriate templates immediately on mylars submitted for EIR review. However, we recognize that you may have mylars currently under preparation or review, and will continue to accept mylars without the templates until December 1, 2012.

Thank you for your cooperation in helping us resolve this issue. If you have any questions, please contact Environmental Impact Review staff at 410-887-3980 for assistance.

<p style="text-align: center;"><b>BALTIMORE COUNTY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND SUSTAINABILITY</b></p> <hr/> <p style="text-align: center;"><b>BUFFER MANAGEMENT PLAN APPROVAL</b></p> <p>Approved by: _____ Date: _____ Environmental Impact Review</p> <p>Buffer Management Plan # _____</p>
<p style="text-align: center;"><b>BALTIMORE COUNTY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND SUSTAINABILITY</b></p> <hr/> <p style="text-align: center;"><b>CRITICAL AREA MANAGEMENT PLAN APPROVAL</b></p> <p>Approved by: _____ Date: _____ Environmental Impact Review</p> <p>Critical Area Management Plan # _____</p>
<p style="text-align: center;"><b>BALTIMORE COUNTY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND SUSTAINABILITY</b></p> <hr/> <p style="text-align: center;"><b>FOREST BUFFER PROTECTION PLAN APPROVAL</b></p> <p>Approved by: _____ Date: _____ Environmental Impact Review</p> <p>Forest Buffer Protection Plan # _____</p>

**Environmental Impact Review Approval Stamps**  
(Baltimore County Department of Environmental Protection & Sustainability)

**BALTIMORE COUNTY  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
AND SUSTAINABILITY**

**FOREST CONSERVATION PLAN APPROVAL**

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Environmental Impact Review, DNR approved qualified professional

Forest Conservation Plan # \_\_\_\_\_

**BALTIMORE COUNTY  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
AND SUSTAINABILITY**

**RESTORATION PLAN APPROVAL**

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Environmental Impact Review

Restoration Plan # \_\_\_\_\_

**BALTIMORE COUNTY  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
AND SUSTAINABILITY**

**RC-6 PRELIMINARY SITE ANALYSIS PLAN APPROVAL**

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Environmental Impact Review

RC-6 Preliminary Site Analysis Plan # \_\_\_\_\_

**Environmental Impact Review Plan Approval Stamps**

(Baltimore County Department of Environmental Protection & Sustainability)