

**MINUTES**

**December 11, 2014**

Baltimore County Board of Elections  
Board Meeting  
106 Bloomsbury Avenue, 3<sup>rd</sup> Floor  
Catonsville, Maryland 21228

**ATTENDEES:**

Bruce Harris	President
Joseph Karey	Secretary
Timothy Hickman	Substitute Board Member
Jeanne Turnock	Substitute Board Member
Andrew Bailey	Board Counsel
Katie A. Brown	Director
Rena' Waggoner	Deputy Director
Ruie Marie Lavoie	Administrative Office

**ABSENT:**

Leronia Josey	Vice President
Nancy Stratton	Administrative Officer

**DECLARATION OF QUORUM PRESENT**

Bruce Harris called the Meeting to order at 9:45 am.

**ADDITIONS AND OR CHANGES TO THE AGENDA**

Mr. Harris requested the addition of the new voting system be added to the agenda and asked for additional changes or additions. No further additions or changes were requested.

**APPROVAL OF BOARD MEETING MINUTES**

Joseph Karey made a motion to approve the Minutes of the October 20, 2014 Board meeting. On a second by Timothy Hickman, the Minutes were unanimously approved as written.

**DIRECTOR'S REPORT**

**1. Meetings, Important Dates, and Correspondence:**

- **Early Voting Judges Lessons Learned Meeting** – December 9, 2014, Katie Brown met with all early Voting staff to review and discuss judge performance and future judge assignments.
- **MDVoters Release 5.6 Meeting** – December 10, 2014, Supervisors and Administrators and staff from every department attended.
- **Elections Technology Committee Meeting** – December 15, 2014, Jeff Stevens, Amanda White and Ruie Lavoie will attend for a demonstration of the new voting system.

- **Outlook Migration Meeting** – December 16, 2014, Katie Brown, Rena' Waggoner, Jeff Stevens and Amanda White met with John Kendrick from County OIT regarding the new email program implementation. The office will go live with Outlook on January 28, 2015. All staff will attend a training session prior to this date.
- **Department of Public Works** – December 17, 2014, New voting system will be reviewed and approved.
- **MAEO Meeting** – January 15, 2015, Next meeting scheduled at 10:00 am in the Howard County Board of Elections.

2. **Work/Staff Status** – Katie Brown provided the Board with the Directors' Report as follows:

Registration is open and all work held while the books were closed is being processed.

The decommissioning of the voting units will begin soon as well as post election maintenance.

On or before December 22, 2014, approximately 14,000 inactive voters will be cancelled due to failure to vote and/or no activity since 2010.

Checks have been issued to Early Voting and Election Day judges.

The last day for the temporary election staff will be December 30, 2014. County staff will return to a 34 hour work week on January 5, 2015

Interviews for the 5 vacant Election Data Application Specialist II positions will occur in January, 2015.

## **BOARD COUNSEL REPORT**

No Report

## **OLD BUSINESS**

1. **Office Move** – Katie Brown advised the Board that the move date may be pushed back from February. She is awaiting information regarding the new move date.
2. **General Election** – Absentee and Provisional Canvass Minutes are complete and will be sent to State Board. Audit has been completed and sent to State Board.
3. **Director Performance Review** – Tabled.
4. **New Voting System** – Discussion held regarding the new system, the cost and timeline.

## NEW BUSINESS

1. **Confidential Voter Requests** – Three voter confidentiality requests were reviewed. Two were unanimously denied because the required supportive documentation was not provided. One request was unanimously approved. Katie Brown will issue letters to the voters outlining the outcome.
2. **MVA Registration Issues, Montgomery County Board of Elections Letter** – Discussion held. Katie Brown reviewed the letter and investigated if the same issues occurred in Baltimore County. Timothy Hickman motioned to send a letter to the Montgomery County Board offering support and endorsing the efforts. The letter will be copied to the State Board of Elections. Joseph Karey seconded the motion and it was unanimously carried.

## NEXT MEETING

Mr. Harris announced the next Board meeting will be held on Thursday, January 8, 2015 in the Baltimore County Election office at 9:45 am.

## ADJOURNMENT

There being no further business, a Motion to adjourn was made by Joseph Karey and on a second by Timothy Hickman, the Board unanimously adjourned the Meeting at 10:48 am.

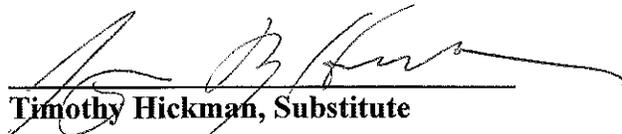
Respectfully submitted,



Bruce Harris, President



Joseph Karey, Secretary



Timothy Hickman, Substitute

Approved this 12<sup>th</sup> day of February, 2015.