

MINUTES

September 11, 2014

Baltimore County Board of Elections
Board Meeting
106 Bloomsbury Avenue
Baltimore, Maryland 21228

ATTENDEES:

Bruce Harris	President
Leronia Josey	Vice President
Joseph Karey	Secretary
Jeanne Turnock	Substitute Board Member
Timothy Hickman	Substitute Board Member
Andrew Bailey	Board Counsel
Katie A. Brown	Director
Rena' Waggoner	Deputy Director
Ruie Marie Lavoie	Administrative Officer

ABSENT: Nancy Stratton Administrative Officer

DECLARATION OF QUORUM PRESENT

Bruce Harris called the Meeting to order at 9:50 am.

ADDITIONS AND OR CHANGES TO THE AGENDA

Mr. Harris asked for changes or additions to the Agenda. No additions or changes were requested.

APPROVAL OF BOARD MEETING MINUTES

Joseph Karey made a motion to approve the Minutes of the August 14, 2014 Board meeting. On a second by Leronia Josey, the Minutes were unanimously approved as written.

DIRECTOR'S REPORT

1. Meetings & Trainings:

- **MAEO Meetings** – August 21, 2014, Katie Brown, Rena Waggoner, Jeffrey Stevens and Ruie Lavoie attended the meeting held at the Anne Arundel County Board of Election Annex. September 8, 2014, Katie Brown, Rena' Waggoner and Ruie Lavoie attended the meeting held in Calvert County. A copy of meeting minutes from the 2/21/14, 3/25/14, 3/28/14 and 4/25/14 are included in the Board packets. Ms. Brown announced the 2015 MAEO Conference will be held in Ocean City in the beginning of June, 2015. The exact dates and location have not yet been determined.
- **Election Technology Committee Meeting** – August 22, 2014, Jeffrey Stevens attended. A copy of the meeting minutes are included in the Board packets.
- **Voters Registration Committee Meeting** – August 27, 2014, Jeffrey Stevens and Danna Williams attended the meeting in Calvert County.

- **MDVoters 5.5 Training** – September 2, 2014, Katie Brown and 17 election staff members attended by conference call.
- **Advantage Financial System Training** – September 10, 2014, Katie Brown, Rena' Waggoner and Nancy Stratton completed the online training for the new financial system.

2. Important Dates:

- **Directors Call** – September 16, 2014, Katie Brown and Rena' Waggoner will attend this meeting at the State Board of Elections in Annapolis.
- **New Voting System Public Demonstration** – September 16, 2014, Katie Brown and Rena' Waggoner will attend to view 3 different proposed systems. Ms. Brown invited all Board members and provided event details.
- **Early Voting Committee Meeting** – September 30, 2014, Lenice Austin, Stephon Jones and Ruie Lavoie will attend this meeting in the Baltimore County election office.
- **Logic and Accuracy** – Scheduled to begin Monday, September 29, 2014.
- **Public Demonstration** – October 20, 2014 at 10:00 am.
- **Early Voting** – October 23, 2014 through October 30, 2014

3. **Work/Staff Status** – Ms. Brown advised that all work is current and going well in all departments. There are approximately 200 election judge vacancies, primarily republican positions. She outlined the refresher judge training program which has received positive feedback. Logic and Accuracy on the election equipment is scheduled to start the week of September 29th and other election preparations continue. The temporary election technical position will start on September 15, 2014. The employee is completing training at State Board this week. Ms. Brown also reported that the specimen ballot is being prepared.

Ms. Brown has begun working on the FY2016 Budget. Discussion held on the cost of printing election judge manuals. Central Printing completed the job of printing 3,500 manuals at a cost of \$6020.00 per 500 manuals. This budget line item will need to be increased for FY2016.

Ms. Brown advised the recruitment for the four Election Data Application Specialist II positions posted on September 6, 2014 and will end on September 22, 2014. After Ms. Brown receives the Best Qualified list, interviews will be scheduled. She hopes to fill the vacant positions by the end of October.

4. **Correspondence** – Confidentiality Request, Ms. Brown reported she received a telephone call from Mr. Katz and advised him of the documentation needed in order for the Board to grant his request. To date, Ms. Brown has not received additional correspondence from Mr. Katz. This file is closed unless required documents are received.

BOARD COUNSEL REPORT

Ballot Marking Tool – Andrew Bailey and the Board discussed the Court’s ruling. Disabled voters will be able to utilize this online feature during the 2014 General Election. Ms. Brown explained there may be a slight impact on the amount of time needed during the canvasses but she does not anticipate too much of a problem.

OLD BUSINESS

1. **Office Move** – No update available.
2. **Polling Place Change** – State Board approved emergency polling place change for 12-01 Eastwood Center. 12-01 and 12-02 will now be a combined precinct. Updated voter notification cards have been mailed to all registered voters in 12-01, and signage will be placed on and before Election Day to avoid voter confusion.

NEW BUSINESS

1. **Directors Performance Review, Year End** – In progress.

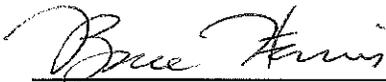
NEXT MEETING

Mr. Harris announced the next Board meeting will be held on Monday, October 20, 2014 in the Baltimore County Election office at 9:00 am.

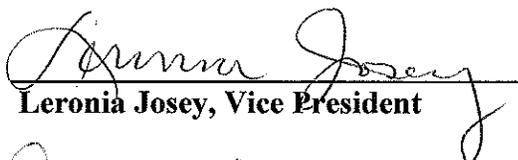
ADJOURNMENT

There being no further business, a Motion to adjourn was made by Ms. Leronia Josey, and on a second by Mr. Joseph Karey, the Board unanimously adjourned the Meeting at 10:50 am.

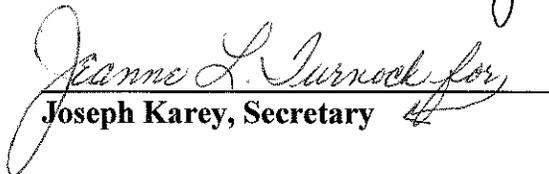
Respectfully submitted,



Bruce Harris, President



Leronia Josey, Vice President



Joseph Karey, Secretary

Approved this 20 day of October, 2014.