

MINUTES

May 8, 2014

Baltimore County Board of Elections

Board Meeting

106 Bloomsbury Avenue

Baltimore, Maryland 21228

ATTENDEES:	Bruce Harris	President
	Leronia Josey	Vice President
	Jeanne Turnock	Substitute Board Member
	Timothy Hickman	Substitute Board Member
	Andrew Bailey	Board Counsel
	Katie A. Brown	Director
	Rena' Waggoner	Deputy Director
	Ruie Marie Lavoie	Administrative Officer

ABSENT:	Joseph Karey	Secretary
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GUESTS:	None
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DECLARATION OF QUORUM PRESENT

Bruce Harris called the Meeting to order at 10:00 am.

ADDITIONS AND OR CHANGES TO THE AGENDA

Katie Brown requested two (2) additions to the Agenda, Background Checks and the Public Demonstration. Mr. Harris added these items under New Business.

APPROVAL OF MARCH 13, 2014 BOARD MEETING MINUTES

Leronia Josey made a motion to approve the Minutes as written. On a second by Jeanne Turnock, the Minutes of the April 10, 2014 Board meeting were unanimously approved as written.

DIRECTOR'S REPORT

1. Meetings, Important Dates and Correspondence:

- **Equipment Transportation** – April 16, 2014, Katie Brown met with Russell Hicks, Signature Space, The Kane Company, and Broadway Transport Services concerning equipment delivery and return services for Election Day.
- **Directors' Call** – April 17, 2014, Katie Brown and Rena' Waggoner attended by conference call. Minutes available through County Support sent by email.
- **Audit** – April 21, 2014, Katie Brown and Rena' Waggoner met with the Baltimore County Auditor to discuss the proposed budget.

- **MAEO Board Meeting** – April 25, 2014, Katie Brown, Rena' Waggoner and Ruie Lavoie attended the meeting at the Wicomico Board of Elections.
- **Go To Meeting – “Where do I Vote?”** – May 29, 2014, Ms. Brown and Ms. Waggoner attended meeting by conference call with Baltimore County OIT to discuss the Demonstration of Website changes made due to the 2010 census results. A disclaimer has been added to clarify and clearly communicate the displayed districts will change after 11/4/14 and the representatives are current through 11/4/14, General Election day. After the election, the list will be updated to reflect election results.
- **2015 County Council Budget Hearing** – May 1, 2014, Rena' Waggoner, Nancy Stratton and Bruce Harris attended.
- **Election Technology Committee Meeting** – May 2, 2014, Stephon Jones attended. Minutes not yet available.

2. Important Dates & Upcoming Meetings:

- **Last day to register** – June 3, 2014
- **Public Demonstration** – June 9, 2014, all Board members to be present.
- **Early Voting** – June 12 through June 19, 2014
- **Primary Election Day** – June 24, 2014

3. Work/Staff Status – Work continues to be current. Two (2) new employees and the new County Technician were sworn in prior to the Board meeting.

- **Judge Recruitment & Training** – We are still in need of approximately 190 judges, Recruitment efforts continue. Judge training continues in a positive direction with a goal to have all judges trained by June 10, 2104.
- **Touch Screen Voting System** – Logic and Accuracy to begin May 19, 2014.
- **Staff Positions** – Two (2) Reclassifications have been finalized. Brittney Finney worked through the temp agency in 2012 and is working again this election cycle. Ms. Brown has offered Ms. Finney the vacant County position. The remaining two (2) vacant Data Application Positions will be filled after the office move. An additional position will be vacant as Mary Alberta is retiring. A luncheon will be held in her honor on May 14, 2014 and all Board members are welcome.
- **Ballots** – Displayed in lobby.

4. **Correspondence** – Confidentiality Request received from Lawrence Katz. After Board review and discussion, it was determined the required documents were not submitted with the request. The letter received does not meet criteria. On a Motion by Ms. Josey and a second by Ms. Turnock, the Board unanimously voted to deny the request, pending submission of required documentation. Ms. Brown will send voter a letter outlining reason for denial and the Board’s willingness to revisit should Mr. Katz provide the required documents.
5. **Board Folders** – Agenda, Minutes of 4/10/14, Monthly STAT Report, Election Administration Report dated 4/14/14 and Budget Package.
6. **Electronically Provided to Board** – County Bulletins dated 4/17/14 and 5/02/14 and Registrars dated 4/11/14 and 4/25/14.

BOARD COUNSEL REPORT

1. **Petition Referendum (Council Bill 54-12 and 58-12)** – Andrew Bailey reported the Court of Appeals denied the direct appeal and request for a second review. Motion to Reconsider filed.
2. Mr. Bailey reported his 16 year old son received a voter’s card. Ms. Brown explained policy on underage “pending” voters has changed and although underage “pending” voters will not be able to vote, they will be taken out of “pending” status and receive a Voter Notification Card. A letter of explanation will be mailed to all underage “pending” voters who received a card. This letter was not mailed with the card.

After discussion, and on a motion made by Ms. Josey and seconded by Ms. Turnock the Board unanimously decided to send a letter to State Board expressing concern of the new policy and the issues that may arise. This practice will cause degradation of trust with the election system and the initial experience of voters will be negative. The Board will request the policy return to only voters eligible to vote receive a Voter Notification Card.

OLD BUSINESS

1. **Counsel/Board Compensation & Membership** – Letter sent to County Executive requesting support of increased compensation. No response has been received to date.
2. **2015 Budget** – Auditor package included in Board packet. Ms. Brown has addressed all questions and concerns.
3. **Office Move** – Ms. Brown will meet with the office planner to discuss furniture and the final plans.

4. **Regional Manager** – State Board requested a meeting with the Board to discuss the responsibilities of the Regional Manager. The Board agreed to invite State Board to a meeting when time permits after the election.

NEW BUSINESS

1. **Background Checks** – In accordance with State Board of Election policy, all employees have completed and passed a back ground screening prior to handling voting equipment. Discussion held regarding employees hired trough State Board as Technician, Logic and Accuracy.
On a Motion by Ms. Josey and a Second by Ms. Turnock, the Board unanimously voted to send a letter to State Board requesting background checks be completed prior to all employees from State Board handling voting equipment in the Baltimore County Election office.
2. **Public Demonstration** – Scheduled for Monday, June 9, 2014 at 10:00 am.

NEXT MEETING

Mr. Harris announced the next meeting will be held on Monday, June 9, 2014 at 9:00 am.

ADJOURNMENT

There being no further business, a Motion to adjourn was made by Ms. Josey, and on a Second by Jeanne Turnock, the Board unanimously adjourned the Meeting at 11:20 am.

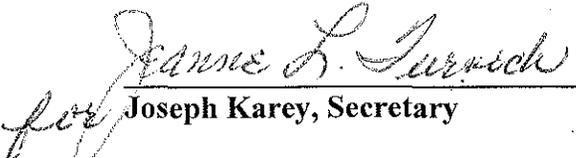
Respectfully submitted,



Bruce Harris, President



Leronia Josey, Vice President



Joseph Karey, Secretary

Approved on this _____ day of _____, 2014.