

MINUTES

December 13, 2012

Baltimore County Elections Board Meeting

106 Bloomsbury Avenue

Baltimore, MD 21228

ATTENDEES:	Bruce Harris	President
	Leronia Josey	Vice President
	Joseph Karey	Secretary
	Timothy Hickman	Substitute Board Member
	Jeanne Turnock	Substitute Board Member
	Andrew Bailey	Board Counsel
	Rena' Waggoner	Deputy Director
	Katie Brown	Director
	Nancy Stratton	Administrative Officer

GUESTS: Alison Knezevich
Stuart Kaplow

DECLARATION OF QUORUM PRESENT

Mr. Harris called the Meeting to order at 9:51 AM.

APPROVAL OF OCTOBER 11, 2012 BOARD MEETING MINUTES

Ms. Josey made a motion to approve the minutes as written. The motion was seconded by Ms. Turnock. The minutes of the October 11, 2012 Board meeting were approved unanimously.

ADDITIONS AND OR CHANGES TO THE AGENDA

None

DIRECTOR'S REPORT

1. **Meetings, Important Dates and Correspondence – Ms. Brown provided an update to the board about the many meetings, notes and emails since the last meeting.**

Confidential Requests – Ms. Brown presented 2 requests for confidential voters. The Board will go into executive session to accept or reject each notice.

Office Closings - Ms. Brown informed the Board of the office closings for the Holidays. Monday December 24th, 2012 SRD (service reduction day), Tuesday December 25th, 2012 Christmas, Monday December 31, 2012 SRD (service reduction day), and Tuesday January 1st 2013 News Years Day.

Fiscal 2014 Budget – Ms. Brown received an e-mail in reference to the 2014 budget and that it is due by January 14, 2012. Mr. Harris requested that the Board be kept involved with the preparation of the 2014 budget.

Board Meeting Folder - Board Meeting Agenda, October 16th Election Directors' Meeting Minutes, County Bulletins 10/12, 10/19, 10/26, 11/2, 11/9, 11/16 and 11/30, Registrars 10/18, 10/26, 11/9 and 11/30, Election Administration Reports 10/8, 10/22, 11/5, 11/19 and 12/3, Monthly Statistical Report.

Correspondence – letters from several community associations and counsel representing both parties concerning the Zoning petition process and verification.

2. **Work/Staff Status** - Ms. Brown reported /informed the Board that work is at least 3 months behind and will continue to back up longer due to the petition verification process. Several staff is scanning and attaching provisional's. Clean up from the Election is behind. Ms. Brown will request to keep the Election time staff an additional month (January) to work on back log and petitions. Ms. Alice Grove has retired, her last day will be Friday March 1st. 2013.

At 10:27 AM the Board convened to Executive Session. At 10:37 AM the Board reconvened to Open Session.

BOARD COUNSEL REPORT

Mr. Bailey gave the Board Members an update on the petitions. Mr. Bailey recommends that we process all petitions received from the first filing. There are legal challenges already being addressed. Michael Paul Smith filed a letter with legal and factual charges.

OLD BUSINESS

1. **PIA Requests** - Ms. Brown reported that all PIA requests have been fulfilled or answered - ACLU (American Civil Liberties Union of Maryland), Brennan Center for Justice and Smith, Gildea & Schmidt.
2. **Judge Training** - Ms. Brown reported that we will have a lessons learned with Linda Linke and Heather Colburn from Answer Quest to discuss improvements and changes for the 2014 Elections.
3. **Election Integrity Maryland** –Ms. Brown reported that there is no additional information or updates.
4. **Petitions** – Ms. Brown reported that the entire staff is working on petitions and reported on the numbers processed thus far, however she also gave a brief description of the process and explained how poorly the petitions are filled out. Many are illegible, not registered, fictitious address, and missing information. Ms. Brown also informed the Board that the staff will be working over during the week and weekends after the first of the year to reach our deadline.
5. **General Election** – Ms Brown reported that she has received several complaints. Ms. Lavoie is reviewing them and will prepare responses. Election night went well. The Board reported on several issues that they would like to address before the 2014 elections. Ms. Brown informed the Board that she will be addressing the dual precincts and possibly turning them into 'Vote Centers'. The Board would like to increase clarity on Election Day for the voters with a change to the district/precinct format on the voter notification cards. Mr. Harris will be producing a letter to present to State Board. Ms. Josey made a motion to approve; it was seconded by Mr. Karey and was approved unanimously.

NEW BUSINESS

1. **Early Voting** – Ms. Brown reported that lines at some locations were over 3 hours. Additional equipment was deployed and extra judges called in to work. She will address that issue along with equipment amounts and sites for future voting. The Board agreed they are all issues to look into.

NEXT MEETING

Mr. Harris indicated the next to be held on Thursday, January 10, 2013 at 9:45 am.

ADJOURNMENT

A Motion to adjourn was made by Ms. Josey and seconded by Ms. Karey. Unanimously approved, the meeting adjourned at 11:30 AM.

Respectfully submitted,

Bruce Harris

Joseph Karey

Leronia Josey