

MINUTES

September 13, 2012
Baltimore County Elections Board Meeting
106 Bloomsbury Avenue
Baltimore, MD 21228

ATTENDEES:	Bruce Harris	President
	Leronia Josey	Vice President
	Joseph Karey	Secretary
	Timothy Hickman	Substitute Board Member
	Jeanne Turnock	Substitute Board Member
	Andrew Bailey	Board Counsel
	Katie Brown	Director
	Nancy Stratton	Administrative Officer

ABSENT:	Rena' Waggoner	Deputy Director
----------------	----------------	-----------------

DECLARATION OF QUORUM PRESENT

Mr. Harris called the Meeting to order at 9:50 AM.

APPROVAL OF AUGUST 9, 2012 BOARD MEETING MINUTES

Ms. Josey made a motion to approve the minutes as written. The motion was seconded by Mr. Karey. The minutes of the August 9, 2012 Board meeting were approved unanimously.

ADDITIONS AND OR CHANGES TO THE AGENDA

General Ballot added to New Business.

DIRECTOR'S REPORT

1. Meetings, Important Dates and Correspondence

MDVoters Go To Meeting – Members of the staff attended a Go To meeting that was held to review new release updates on August 13, 2012.

Director's Meeting - Ms. Brown & Ms. Waggoner attended the meeting on August 21, 2012 held at SBE.

UOCAVA Go To Meeting - Members of the staff attended a Go To meeting that was held to review processing UOCAVA Voters through OLVR on August 22, 2012.

MAEO Board Meeting – Ms. Brown, Ms. Waggoner and Ms. Grove attended the meeting on August 22, 2012 held at the Calvert County Board of Elections.

Absentee Canvass Procedures –Ms. Brown, Ms. Moran and Ms. Waggoner attended a Go To meeting that was held to review and finalize canvass procedures on August 27, 2012 .

Absentee Ballot Delivery –Members of the Absentee Department attended a Go To meeting that was held to review the mailing and tracking of Absentee Ballots by the contractor – Runbeck Election Systems - On August 28, 2012.

Provisional Ballots – Members of the staff attended a Go To meeting that was held to review processing Provisional Ballots on September 5, 2012.

Specimen Ballot – Ms. Brown and Ms. Stratton met with printer of specimen ballot to go over requirements and dates on September 6, 2012.

Director's Meeting - Ms. Brown, Mr. Stevens & Ms. Waggoner attended the conference call meeting on September 11, 2012.

Correspondence – Confidential request from voter. Board agreed voter should be confidential.

Board Meeting Folder - Board meeting agenda, August 21st Election Directors' Meeting minutes, General Election Process Improvements update, Presidential General Work Schedule, Polling Place Evaluation Program letter from Linda Lamone, County Bulletins 8/24& 9/7, Registrar 9/4, Election Administration Reports 8/13, monthly statistical report.

2. **Work/Staff Status** - Ms. Brown reported /informed the Board that overtime has started, extra hours needed for hiring of judges and processing registrations and absentees.

At 10:14 AM the Board convened to Executive Session. At 10:17 AM the Board reconvened to Open Session.

BOARD COUNSEL REPORT

Mr. Bailey updated the Board members on the work he has done regarding the referendum petition effort – letters written and speaking with lawyers.

OLD BUSINESS

1. **Festivals** - Ms. Brown reported that staff will not be at Essex Day due to scheduling and staff availability.
2. **Judge Training** - Ms. Brown reported that training is going well and feed back from attendees has been favorable.
3. **Election Night Reporting** – GEMS software has been updated and testing is ongoing.
4. **Election Integrity Maryland** - In progress. Ms. Brown informed the Board she is working on the report as time permits.
5. **Polling Places** - Ms. Brown reported that approval was granted from SBE to relocate Stoneleigh Elementary School voters for the 2012 General Election, while under construction, to alternate locations. A letter, along with a Voter notification card, will be sent to all eligible voters assigned to these locations to notify them of the temporary change.
6. **Maintenance** - Ms. Brown reported touch screen and poll book maintenance is complete.
7. **Petitions** – A request for advance determination of sufficiency was submitted on August 22, and August 28, 2012 for a Local Referendum petition concerning County Council Bill 54-12. Mr. Bailey and Ms. Brown found the pages submitted to be not sufficient due to alterations made.

Per request from Baltimore County Board members SBE will be releasing, to all Local Boards, the 2nd filing of Civil Marriage Petition for processing any updates to voter's records. Petition signature verification and credit will not be captured.

NEW BUSINESS

- 1. General Election** – Ms. Brown reported that ballot proofing was complete. Wendy Rosen, Democratic candidate for Representative in Congress, 1st Congressional District, will remain on ballot and votes will be tallied and reported. Preparations are being made for the specimen ballot.

NEXT MEETING

Mr. Harris indicated the next to be held on Thursday, October 11, 2012 at 9:45 am. Board members will be sworn in as members of the Board of Canvassers for the General Election by Julie Ensor, Clerk of the Court, on this day.

ADJOURNMENT

A Motion to adjourn was made by Mr. Karey and seconded by Ms. Josey. Unanimously approved, the meeting adjourned at 11:58 AM.

Respectfully submitted,

Bruce Harris

Joseph Karey

Leronia Josey