

March 8, 2012
Baltimore County Elections Board Meeting
106 Bloomsbury Avenue
Baltimore, MD 21228

ATTENDEES: Bruce Harris President
Leronia Josey Vice President
Joseph Karey Secretary
Timothy Hickman Substitute Board Member
Andrew Bailey Board Counsel
Katie Brown Director
Rena' Waggoner Deputy Director

ABSENT: Marjorie Neuman Substitute Board Member
Nancy Stratton Administrative Officer

GUEST: Julie Ensor Clerk of the Circuit Court
Steve Kolbe Chairman for the Republican Central Committee

DECLARATION OF QUORUM PRESENT

Mr. Harris called the meeting to order at 9:52 a.m.

APPROVAL OF THE FEBRUARY 02, 2012 BOARD MEETING MINUTES

Mr. Karey made a motion to approve the minutes and Ms. Josey seconded the motion. The minutes of the February 02, 2012 board meeting were approved unanimously.

ADDITIONS AND OR CHANGES TO THE AGENDA

Mr. Karey requested to change 7e on today's agenda to executive session.

DIRECTORS 'S REPORT

1. Meetings, Important Dates and Correspondence

Correspondence – Ms. Brown included in the Boards folders a letter from Mr. Jonathan Huber concerning the numerous complaints received from constituents in regards to polling place location changes.

Supervisors Meeting - Feb 7 at 10am a supervisors meeting was held to receive updated information on work statuses from each department. Discussed OT/Comp time needed to stay caught up on work.

Directors Meeting – February 14th at 10am an Election Directors conference call took place to go over the up coming Election, a copy of the minutes have been included in your folder. The next Election Directors meeting is scheduled for March 13th at 10 AM.

Meeting with Broadway – February 15th Ms. Waggoner and Mr. Stevens had a meeting with Fred Myers of Broadway Movers to finalize the planning of delivering Election Day equipment. Deliveries are due to start on March 27th.

Election Day Surveys Meeting – February 16th we met with the League of Women Voters and discussed the surveying of our polling places. Ms. Brown suggested that each individual from the League of Woman who will be performing surveys attend a judges training class.

Go To Meeting – February 21st selected staff attended a go-to meeting for the new release of version 4.1 to MDVoters pertaining to OLVR (on line voter registration).

Public Demo - Ms. Brown reminded the Board of the Public L&A testing to take place on Tuesday, March 20 at 10 am and invited Mr. Steve Kolbe (in attendance), of the Republican Central Committee as well as sent a letter to Margie Brassil of the Democratic Central Committee.

Reporting, connectivity and Election Night Meeting– March 7th at 11am Ms. Brown, Ms. Waggoner, Mr. Stevens and Ms. White had a meeting with Baltimore County Office Information Systems staff, Pam Platt, Andy Joy, Heather List, Linda Krell and Cirdan's Russell Hicks concerning Election night activities (returning of the supplies, results, staffing, connectivity, etc.)

Clerk of the Circuit Court – Ms. Julie Ensor swore in the Board to execute the Office of Board of Canvassers and the Board Counsel to execute the Office of Counsel to the Board of Canvassers. She will return on the 23rd of October for swearing in before the General Election.

Republican Central Committee – Mr. Steve Kolbe, Chairman of the Republican Central Committee invited Ms. Brown and Mr. Karey to attend a Monday night meeting on March 12, 2012 to address the central committee of the need for election judges and to answer questions.

Board Members Folders – agenda, copy of the Election Directors minutes, three (3) County Bulletins, three (3) Registrars, Election Administration Report, a copy of the polling place evaluation form, monthly statistical report and a copy of the judge's class schedule for March.

2. **Work/Staff Status**

Ms. Brown reported/informed the Board that work is in good shape. Judges training is well under way and going good. Seven (7) new temporary employees have been hired.

BOARD COUNSEL REPORT

Mr. Bailey reported that he attended a judge's class on 2/10/12, met with Ms. Nikki Trella and Mr. Ross Goldstein on 2/17/12 at State Board, and spoke with Ms. Brown on 2/27/12 in reference to a petition question. Mr. Ross Goldstein and Ms. Nikki Trella hosted a conference call to all Board Counsel Members and went over canvassing processes and procedures and what their roll would be as counsel. Mr. Bailey reported that it was a very informative call. Mr. Bailey signed paper work and is officially Board Counsel. It has been determined that Mr. Bailey will not have to file an ethics report.

OLD BUSINESS

1. **Election Night Reporting** – Ms. Brown reported that testing is still being done. State Board will be reporting results every fifteen (15) minutes as they are pulling updated results from our server.
2. **Judge Training** – Ms. Waggoner reported that judge training is coming along. Ms. Josey and Mr. Harris reported that they attended a judges training class and that the class went well and was very informative.
3. **Election Equipment** – L&A started Monday 3/5/12 on the touchscreens and is expecting to be completed by next Wednesday 3/14/12, e-poll book upgrades are completed.

4. **Election Day Surveys** – Ms. Brown reported that the League of Woman Voters would be conducting polling place surveys. Ms. Brown requested that the Board conduct surveys as they make their rounds on Election Day. Mr. Karey posed the question at last meeting if Prov/Tech Judges could perform the evaluation. The answer is no, must be a surprise visit.
5. **Board Counsel Contract** – At 11:15 am the Board convened to Executive Session. At 11:40 am the Board reconvened to Open Session. Mr. Harris made a motion to accept the attorney’s contract as written and Ms. Josey seconded the motion. Motion approved unanimously.

NEW BUSINESS

1. **Supply Verification** – Ms. Brown reported that the Board should conduct the audit on supply verification. Ms. Josey made a motion to office staff replace them in the verification process. Mr. Karey seconded the motion. Motion approved unanimously. Tiffany Guthrie and Mark Ovcharek will conduct the supply verification.
2. **Election Reporting Issue** – Ms. Brown reported that on ballot style 8, Congressional District One (1) ballot style, Delegates to the Republican National Convention, candidates Adelaide “Addie” Eckardt and Donald C. Frazier are out of order on reporting but correct on ballot.
3. **Petitions** – Ms. Brown reported that County Council - Human Relations Transgender petition page submitted for advanced determination was found to be sufficient.

NEXT MEETING

Mr. Harris indicated the next meeting to be held on Primary Election Day, Tuesday, April 03, 2012 and pre determined the date for the May meeting to be held May 10th, 2012 at 9:45 am.

ADJOURNMENT

The motion to adjourn was made by Ms. Josey, and seconded by Mr. Karey. Unanimously approved, the meeting adjourned at 12:05 pm.

Respectfully submitted,

Bruce Harris

Joseph Karey

Leronia Josey