

May 10, 2012
Baltimore County Elections Board Meeting
106 Bloomsbury Avenue
Baltimore, MD 21228

ATTENDEES:	Bruce Harris	President
	Leronia Josey	Vice President
	Joseph Karey	Secretary
	Timothy Hickman	Substitute Board Member
	Marjorie Neuman	Substitute Board Member
	Andrew Bailey	Board Counsel
	Katie Brown	Director
	Rena' Waggoner	Deputy Director
	Nancy Stratton	Administrative Officer

GUEST: None

DECLARATION OF QUORUM PRESENT

Mr. Harris called the meeting to order at 9:54 a.m.

APPROVAL OF THE APRIL 05, 2012 BOARD MEETING MINUTES

Ms. Josey made a motion to approve the minutes and Mr. Karey seconded the motion. The minutes of the April 05, 2012 board meeting were approved unanimously.

ADDITIONS AND OR CHANGES TO THE AGENDA

Ms. Brown requested that we include judge training in old business and automated Absentee in new business.

DIRECTORS 'S REPORT

1. Meetings, Important Dates and Correspondence

Directors/MAEO Meeting – April 07, 2012 at Howard Co Election office. Directors conference call (minutes in folder) and MAEO Board meeting. MAEO board discussed the Primary Election wrap up, legislation and MAEO Conference in June.

Call Center Go-To-Meeting – May 04, 2012 Ms. Waggoner reported to SBE that there were a few small problems, however Baltimore County was very pleased with the call center and will continue to utilize it as long as it is available.

Election Night Drop-Off Sites – Meeting May, 09, 2012 Ms. Brown and Ms. Waggoner met with Pam Platt from Baltimore County OIT in reference to election night supply return.

Board Members Folders – agenda, Election Directors minutes 04/17/2012, County Bulletins 4/6, 4/13, 4/20, & 5/4, Registrars 4/13 & 4/27, Election Administration Reports 4/9 & 4/23, letter sent to Jason Boisvert from Mr. Bailey, draft agenda for the MAEO conference, letter from Peter Franchot, County Board pay survey, Monthly Statistical Report, General Election Sub-Projects and Process Improvements document, minutes from the 1st Absentee Canvass 4/5/12, Provisional Canvass 4/11/12, 2nd Absentee Canvass 4/13/12, and Provisional Canvass 4/23/12 .

2. **Work/Staff Status**

Ms. Brown reported/informed the Board that Judy Crawford and Diana Moran will be leaving Baltimore County Election Office as of next week. Work is very busy. Registration department is backed up with over 400 OLVV batches and 150 paper batches. Ms. Brown requested from Matthew Carpenter to allow her to call back 3 of the temporary employees to work through the summer to help get things caught up. A new party petition came in (Americans Elect) waiting for possibly 2 or 3 more petitions.

BOARD COUNSEL REPORT

Mr. Bailey reported that a letter was sent to Jason Boisvert requesting that he address any questions or concerns in writing regarding the Election Day incident at 15-04 Middle River Middle School – activities or his arrest. Mr. Bailey has been in contact with Deputy States Attorney Robin Coffin on this issue. Copy of letter in Board Member folder. Mr. Karey requested that Mr. Bailey copy the entire Board in the future.

OLD BUSINESS

1. **Election Night Reporting** – Ms. Brown reported that Jeff Stevens has been in contact with Andrew Johnson at SBE concerning the time delay of the Election night results on the States website. SBE performing testing to find the reason and resolution before General Election. Ms. Josey made a motion that the Baltimore County website be the principle/main reporting site for Election night results. A letter from the Board to Robert Stradling and Pam Platt, Baltimore County OIT, Kevin Kamenetz, County Executive to be copied, to request such and to thank them for their services. Ms. Neuman seconded the motion. Motion passed unanimously.
2. **Early Voting** – Ms. Brown reported that she will look into moving the Dundalk Library Early voting site to the Sollers Point Multi-Purpose Center. The center offers better parking and a larger area for voting.
3. **Election Day** – Ms. Brown had Ruie Lavoie research the incident at 15-04 Middle River Middle School.
4. **Judge Training** – Ms. Brown reported that the curriculum for the judge refresher training was received this week. Board will be updated at next meeting on how this training will be conducted.

NEW BUSINESS

1. **Electronic Poll Books** – Ms. Brown reported that there will be an upgrade to the Electronic Poll Books in June and that we will need to purchase USB cables.

2. **Inventory** – Mr. Stevens and Ms. White will be performing the inventory of all State equipment - Electronic Poll Books, Touch Screens, Printers, etc. – to be completed and reported to the State Board by May 31, 2012.
3. **MAEO Conference** – Katie Brown, Rena’ Waggoner, Bruce Harris, Timothy Hickman, Joseph Karey, Jeff Stevens, Ruie Lavoie, Luccy Conley, Jennifer Haynes, Danna Archie-Williams, Tiffaney Guthrie, and Lenice Austin will be attending the MAEO conference June 3rd thru June 6th, 2012 at the Wisp Resort in Garrett County.
4. **Substitute Member Pay** – The Board requested that Ms. Brown submit in the 2014 fiscal year budget \$100.00 a day for substitute member canvass pay.
5. **Automated Absentee** – Ms. Brown reported that the pilot program to automate the mailing of Absentee Ballots was successful. SBE is moving forward with all local boards using this system for mailing of ballots in the 2012 General Election.

NEXT MEETING

Mr. Harris indicated the next meeting to be held on Thursday June 14, 2012 at 9:45 am.

ADJOURNMENT

The motion to adjourn was made by Ms. Josey, and seconded by Mr. Karey. Unanimously approved, the meeting adjourned at 11:43 pm.

Respectfully submitted,

Bruce Harris

Joseph Karey

Leronia Josey