

December 8, 2011
Baltimore County Elections Board Meeting
106 Bloomsbury Avenue
Baltimore, MD 21228

ATTENDEES:

Bruce Harris	President
Leronia Josey	Vice President
Joseph Karey	Secretary
Timothy Hickman	Substitute Board Member
Marjorie Neuman	Substitute Board Member
Justin King	Board Counsel
Katie Brown	Director
Rena' Waggoner	Deputy Director
Nancy Stratton	Administrative Officer
Jeffrey Stevens	Election Information System Specialist

ABSENT: None

GUEST: None

DECLARATION OF QUORUM PRESENT

Mr. Harris called the meeting to order at 9:55 a.m.

APPROVAL OF THE NOVEMBER 10, 2011 BOARD MEETING MINUTES

Ms. Josey made a motion to approve the minutes and Mr. Karey seconded the motion. The minutes of the November 10, 2011 board meeting were approved unanimously.

ADDITIONS TO THE AGENDA

None

DIRECTOR'S REPORT

1. **Election Equipment, supplies and process description**

Jeff Stevens gave a description and overview of the Election equipment. Processes for machine maintenance, reporting, problem solving, trouble shooting and Election day.

2. **Meetings, Important Dates and Correspondence**

November 15th – Directors call, minutes provided in folder

December 7th, 9th, 13th, 20th and 21st – Train the trainer for Election Judge classes to start in January

In Board Members folder - The latest Registrar and County Bulletins, petition packet, Election Administration Reports, Election Director meeting minutes, Who to Call at SBE document, Wicomico County survey results on 4 resolutions, 2012 Early Voting Centers.

3. **Work/Staff Status**

Ms. Brown reported/informed the Board that work is in good shape. The judges department is busy with training and class scheduling.

Craig Patterson submitted papers to retire under the County's Retirement Incentive Program 2012. If approved it will take effect February 2012 and his position will be abolished.

BOARD COUNSEL REPORT

None

OLD BUSINESS

1. **Election Night** – Ms. Brown reported that Baltimore County will test connectivity and transmission on Monday December 12, 2011 for Election night results from regional sites over the Statewide Government Intranet (swigi). The intention is to expedite results from the regional sites election night while cutting costs of using telephone lines to modem in.
2. **Referendum Petition – Redistricting** – Ms. Brown reported that the Liberty Road Community Council, Inc did not submit petitions for verification. A packet of petition information was compiled and distributed to the members for approval to distribute to groups in the future.

NEW BUSINESS

1. **Website Follow-up** – Ms. Brown informed that a Petition category was added to the home page of the Election Boards website that includes a link to the State Boards site and to call 410-887-5700 for further questions on Petitions.
2. **Polling Place Changes** – Ms. Brown reported that Ms. Moran is working on polling place changes that will keep voters voting within their home precincts where possible. Changes will be made in conjunction with the updates/changes per the Congressional Districting Plan.
3. **Redistricting** - Ms. Brown reported that four (4) additional precincts are needed due to the Congressional Districting Plan – 0826, 0827, 1123 and 1124. Mr. Karey made a motion to approve the additional precincts and Ms. Josey seconded the motion. Unanimously approved. A resolution will be drawn and signed by the secretary. Resolution, letter, descriptions and maps will be sent to State Board as required. Baltimore County will now have 227 precincts. We are ready to go forward with current plan, but waiting until after the December 20th hearing before making changes in registration system. During the redistricting preparation we identified a voter whose house sets in Pennsylvania and is registered in Baltimore County. Upon contact he informed us he has no desire to register in Pennsylvania. Mr. King will be furnished with all documentation for research and determination of action to be taken.
4. **Judge Training** - Ms. Waggoner reported on the process of training the trainers and gave a brief overview of what has been addressed so far.

ADJOURNMENT

Mr. Harris indicated the next meeting to be held on Thursday, January 12, 2012 at 9:45 am and called for adjournment. The motion was made by Mr. Karey, and seconded by Ms. Josey. Unanimously approved, the meeting adjourned at 11:40 am.

Respectfully submitted,

Bruce Harris

Joseph Karey

Leronia Josey