

November 10, 2011
Baltimore County Elections Board Meeting
106 Bloomsbury Avenue
Baltimore, MD 21228

ATTENDEES: Bruce Harris President
Leronia Josey Vice President
Joseph Karey Secretary
Timothy Hickman Substitute Board Member
Justin King Board Counsel
Katie Brown Director
Nancy Stratton Administrative Officer

ABSENT: Marjorie Neuman Substitute Board Member
Rena Waggoner Deputy Director

GUEST: none

DECLARATION OF QUORUM PRESENT

Mr. Harris called the meeting to order at 9:50 a.m.

APPROVAL OF THE OCTOBER 13, 2011 BOARD MEETING MINUTES

Mr. Karey made a motion to approve the minutes and Ms. Josey seconded the motion. The minutes of the October 13, 2011 board meeting were approved unanimously.

ADDITIONS TO THE AGENDA

None

DIRECTOR'S REPORT

1. **Personnel**

Ms. Brown reported that Ruie Lavoie has accepted the Election Data Application Specialist II position and will start on December 14th.

2. **Meetings, Important Dates and Correspondence**

Provided in Board Member folders - copies of the Election Administration reports, The Registrar and County Bulletin, October 11th election director minutes, FVAP.gov grant notice, advance determination letter.

October 18th – Redistricting class @ SBE

October 26th – Early Voting site surveys of larger room to be used @ Bloomsbury, Randallstown and Honeygo Community Centers

November 2nd – Redistricting meeting with County OIT staff on how they can assist

3. **Work/Staff Status**

Ms. Brown reported/informed the Board that machine maintenance and battery replacement is almost complete. Redistricting street cleanup is almost complete and preparing to make changes. Work is in good shape.

BOARD COUNSEL REPORT

Mr. King reported that he agreed with Ms. Brown on determination of sufficiency of Local Referendum Petition. Only minor changes needed. Ms. Brown's response to group was timely.

OLD BUSINESS

1. **Bylaws** – Official copy of Bylaws signed by all members present at meeting, Ms. Neuman to sign at December meeting. Ms. Brown will forward a signed copy to State Board of Elections.
2. **Election Night** – Ms. Brown reported that the date for testing of SWGI (Statewide Government Intranet) has yet been determined, but will happen. The City tested transmission of results from GEMS to SBE website, waiting for report.
3. **Referendum Petition - Redistricting** – October 15, 2011 Ms. Christine Cypress of the Liberty Road Community Council, Inc., submitted documentation for a 2nd request of advance determination on a Local Referendum Petition. Ms. Brown and Mr. King found it to be not sufficient. A letter was sent to Ms. Cypress of the findings. Board members suggested that in addition to the comprehensive petition instructions on the State Board of Elections website, we also produce a hard copy packet of that information available to groups in the future; and that our website inform visitors to call us for further information.

NEW BUSINESS

None

ADJOURNMENT

Mr. Harris indicated the next meeting to be held on Thursday, December 8, 2011 at 9:45 am and called for adjournment. The motion was made by Mr. Josey, and seconded by Ms. Karey. Unanimously approved, the meeting adjourned at 12:10 pm.

Respectfully submitted,

Bruce Harris

Joseph Karey

Leronia Josey