

October 13, 2011
Baltimore County Elections Board Meeting
106 Bloomsbury Avenue
Baltimore, MD 21228

ATTENDEES:	Bruce Harris	President
	Leronia Josey	Vice President
	Joseph Karey	Secretary
	Timothy Hickman	Substitute Board Member
	Marjorie Neuman	Substitute Board Member
	Justin King	Board Counsel
	Katie Brown	Director
	Rena' Waggoner	Deputy Director
	Nancy Stratton	Administrative Officer
	Alice Grove	Administrator

GUEST: none

DECLARATION OF QUORUM PRESENT

Mr. Harris called the meeting to order at 10:10 a.m.

APPROVAL OF THE SEPTEMBER 13, 2011 BOARD MEETING MINUTES

Mr. Karey made a motion to approve the minutes and Ms. Josey seconded the motion. The minutes of the September 13, 2011 board meeting were approved unanimously.

ADDITIONS TO THE AGENDA

None

DIRECTOR'S REPORT

1. Provisional Ballots, Customer Service, Employee Relations & More

Alice Grove gave a brief description and overview of the Provisional Ballot process, customer service, employee relations and other duties she has.

Personnel

Ms. Brown reported that interviews have been completed and State Board personnel have been notified of the candidate chosen for the Election Data Application Specialist II position. Waiting for a response.

2. Meetings, Important Dates and Correspondence

Provided in Board Member folders - Comar updates to Title 16 and Title 17, Bill 59-11, Revision of Councilmanic Districts, sample letter of fiscal impact for creating/splitting precincts, copies of the Election Administration reports, a copy of updated by-laws, and a copy of the response letter to Yolonda Winkler Concerning the 2nd and 3rd congressional districts.

September 14th – Meeting with Linda Link from Answer Quest Technologies, Inc. concerning Judges Training classes.

September 15th – Ms. Brown, Ms. Waggoner, Ms. Moran, and Mr. Wales attended the Baltimore City's Absentee Ballot Canvass to observe their processes.

September 27th – Go-To meeting for directions to assist Harford County.

September 28th – Follow up meeting with OIT from Baltimore County and State Board concerning reporting on Election Night.

October 5th and 6th – Voter outreach for the Senior Expo at Timonium Fairgrounds

October 5th – MAEO meeting in Harford County

October 11th – Directors meeting at State Board

October 18th – Will attend a class concerning redistricting at State Board

3. **Work/Staff Status**

Ms. Brown reported/informed the Board that she combined 2 departments, The Registration and return mail departments. The machine maintenance and battery replacement is taking place now. Work is in good shape.

BOARD COUNSEL REPORT

Mr. Harris performed the swearing in of Mr. King.

OLD BUSINESS

1. **Early Voting** – Ms. Brown informed the Board that we will be returning to Towson University for 2012 Early Voting, we will use the same room during the Primary Election and use a larger room during the General Election.
2. **Election Night** – Ms. Brown reported that the use of the SWGI (Statewide Government Intranet) may be possible for transmission of results Election Night from regional sites. Testing will need to be completed before final okay from SBE.
3. **By-Laws** – Ms. Josey made a motion to approve the By-Laws with a revision to Section 2.3 regarding the Board of Canvassers. Mr. Karey seconded the motion. Mr. Karey made a motion to amend Ms. Josey’s motion to also change Section 2.2 B to say “The vice president shall not be of the same party as the president.” There was no second. A vote was taken on Ms. Josey’s motion and the By-Laws were approved unanimously. Ms. Brown will make revision and have them ready for signing at next meeting.

NEW BUSINESS

1. **Referendum Petition - Redistricting** – October 11, 2011 Ms. Christine Cypress of the Liberty Road Community Council, Inc., submitted documentation for advance determination on a Local Referendum Petition. Ms. Brown and Mr. King found it to be not sufficient. A letter was sent to Ms. Cypress of the findings.
2. **Holiday Party** – The holiday party will be December 8, 2011 following the Board Meeting.

ADJOURNMENT

Mr. Harris indicated the next meeting to be held on Thursday, November 10, 2011 at 9:45 am and called for adjournment. The motion was made by Mr. Karey, and seconded by Ms. Josey. Unanimously approved, the meeting adjourned at 12:07 pm.

Respectfully submitted,

Bruce Harris

Joseph Karey

Leronia Josey