

July 5 2011  
Baltimore County Elections Board Meeting  
106 Bloomsbury Avenue  
Baltimore, MD 21228

**ATTENDEES:**

Bruce Harris	President
Leronia Josey	Vice President
Joseph Karey	Secretary
Timothy Hickman	Substitute Board Member
Marjorie Neuman	Substitute Board Member
Katie Brown	Director
Nancy Stratton	Administrative Officer
Marcel Kagler	Election Supervisor II

**ABSENT:** Rena' Waggoner Deputy Director

**GUEST:** None

#### **DECLARATION OF QUORUM PRESENT**

Mr. Harris called the meeting to order at 10:00 a.m.

#### **APPROVAL OF THE JUNE 7, 2011 BOARD MEETING MINUTES**

Mr. Karey made a motion to approve the minutes and Ms. Josey seconded the motion. The minutes of the June 7, 2011 board meeting were approved unanimously.

#### **ADDITIONS TO THE AGENDA**

None

#### **DIRECTOR'S REPORT**

1. **Registration Department Description**

Ms. Kagler gave a brief description and overview of the Registration Department and processes. Registration material and examples were provided.

2. **Meetings, Important Dates and Correspondence**

Interviews

Ms. Brown, Ms. Waggoner and Ms. Grove conducted 21 interviews for 3 available Data Application Specialist II positions June 28<sup>th</sup>, 29<sup>th</sup> and 30<sup>th</sup>. All candidates will be notified by August on outcome of interview.

Wicomico County Board Letter

The Wicomico County Board President requested our Board to consider joining them on 4 separate resolutions to be presented to SBE, MAEO, and/or the General Assembly. Mr. Harris will contact Wicomico Board President, Katrina Purnell, for more feedback. The Board decided to take no action at this time, hold for August meeting.

3. **Work/Staff Status**

Ms. Brown reported/informed that daily work is in good shape.

#### **BOARD COUNSEL REPORT**

No report. Mr. Harris is seeking potential candidates to fill the vacancy and will update the Board at its next meeting.

## OLD BUSINESS

1. **MAEO/Biennial** – everyone commented on how informative the meetings were. Reimbursement for mileage will be ready at next meeting, after gathering today the route that everyone took. 2012 MAEO Conference will be held in Garrett County at Wisp.
2. **In State Tuition Petition** – the second filing of petitions will be picked up from SBE today. We are to receive 4,765 pages containing 14,119 signatures.
3. **Early Voting** – Ms. Brown has been trying to contact the Ruhl Armory to replace Towson University. Her emails and calls are not being answered or returned. She will contact the 5<sup>th</sup> Regiment Armory for help with this on the suggestion from Mr. Hickman.

## NEW BUSINESS

1. **Election Judge Closer** – Mr. Harris asked the Board to explore various options for increasing the speed of obtaining count results on election night. Ideas discussed included:
  - Hire a ‘Closer Judge’ to arrive at the Polling Place at 6:00 pm and focus on closing. Montgomery pays such a Closing Judge \$75.00 plus the \$25.00 for training. Ms. Brown explained that funding could be a factor in this.
  - Ms. Brown noted that Chief and Technical Judges are now trained specifically in the closing of the Polling Place. There was a suggestion to add Closer Judge title to one of these positions to ensure they take ownership of the closing tasks – especially transmission and/or delivery of the results. Technical Judges will now be trained and responsible for Provisional Ballots.
  - Four regional sites were used at the last election and that helped coordinate the county-wide receipt of the results. We should be sure to use four sites next time.
  - Mr. Harris asked how we can improve the speed of electronically transmitting precinct results from the voting units to the GEMS server at the Election Office. Ms. Brown said the bandwidth is OK but the state-issued software has limitations. Mr. Hickman suggested that a Virtual Private Network (VPN) could increase speed. Ms. Brown agreed to investigate what technical improvements would help the process.
2. **By-Laws** – no action taken at this time, hold for August meeting.

## ADJOURNMENT

Mr. Harris indicated the next meeting to be held on Tuesday August 2, 2011 at 9:45 am and called for adjournment. The motion was made by Mr. Karey, and seconded by Ms. Josey. Unanimously approved, the meeting adjourned at 12:10 pm.

Respectfully submitted,

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Bruce Harris

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Joseph Karey

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Leronia Josey