



BALTIMORE COUNTY  
COMMISSION ON ARTS & SCIENCES

Baltimore County's arts and sciences grant program is designed to ignite creativity in the region's cultural organizations, encourage public participation, extend outreach to students and diverse populations, and provide the citizens of Baltimore County with a range of offerings that reflect the diversity of the County's cultural heritage.

Baltimore County encourages development of high-quality artistic programs through grants to cultural institutions and non-profit community organizations in the Greater Baltimore area.

The Baltimore County Commission on Arts and Sciences grant program is financed by funds recommended by the County Executive and appropriated by the County Council. Additional funding is provided through a Community Arts Development Grant from the Maryland State Arts Council.

Information, applications, and deadlines for grant funding can be found online at [www.baltimorecountymd.gov/arts](http://www.baltimorecountymd.gov/arts).

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*Funding for the Baltimore County Commission on Arts & Sciences Grant Program is supported in part through a Community Arts Development Program Grant from the Maryland State Arts Council*

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**BALTIMORE COUNTY COMMISSION ON ARTS & SCIENCES  
OPERATING GRANT ELIGIBILITY**

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## **GRANT ELIGIBILITY**

Non-profit, legally incorporated organizations, institutions or agencies with IRS tax exempt status in Baltimore County and contiguous jurisdictions (Baltimore City and Anne Arundel, Harford, Howard and Carroll Counties) are eligible to submit a proposal for funding to support arts and cultural activities serving Baltimore County citizens. Units of colleges and universities whose operating budgets are not funded by Baltimore County government are also eligible to apply.

The applicant organization must have a Board of Directors or formal Advisory Board comprised of diverse community members, and should have a support group drawn from the community. The organization should have been in existence for at least two years, preferably longer.

## **CRITERIA FOR FUNDING ASSISTANCE**

The Baltimore County Commission on Arts and Sciences considers the following criteria as it evaluates each grant proposal:

- Artistic quality of the organization's work.
- Management effectiveness and financial stability of the applicant.
- Degree of impact on the diverse cultural needs of Baltimore County residents and the community.
- Educational merit.
- Extent of outreach to involve new audiences, special constituencies, and underserved populations.
- Evidence of financial support from diverse, non-governmental sources.

Priority consideration will be given to grant proposals which:

- Increase the number and variety of arts, science and humanities programs taking place in Baltimore County.
- Include educational outreach to Baltimore County students.
- Establish and enrich partnerships and collaborations among arts, science, history and humanities non-profits, community and educational organizations.
- Engage in performance and visual arts partnerships with local businesses to increase economic benefits for arts, businesses, and the community.
- Provide some free or reduced-rate performances and/or programs, particularly to underserved populations.

## **FUNDING GUIDELINES**

- Applicants may request no more than 15% of an organization's total operating budget.
- It is the Commission's policy not to be the sole source of funding for any applicant.
- Baltimore County grant funds may not be used for deficit funding.
- Baltimore County grant funds may not be used for fund-raising events or activities.
- Baltimore County grant funds may not be used for lobbying or political activities.

## GRANTEE RESPONSIBILITIES

- Grantees must comply with Title VI, Section 601, of the Civil Rights Act of 1964 which states that no persons, on the grounds of race, color, or national origin, shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination related to, the arts.
- Grantees must comply with Title IV, Section 1681, of the Education Amendments of 1972, and the Age Discrimination Act of 1975, Section 6101, which prohibit discrimination on the basis of sex or age.
- Grantees must comply with Section 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act of 1990, which states that no otherwise qualified person shall, solely by reason of his or her handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination related to, the arts.
- Grantees must maintain complete and accurate records of activities connected with the grant. Grantees must submit a Final Report to Baltimore County at the end of the fiscal year. Subsequent grant awards will not be made until a Final Report is received.
- Grantees receiving an arts and sciences grant more than \$35,000 must submit an audited financial statement by an independent certified public accountant. Grantees receiving an arts and sciences grant in excess of \$10,000 and equal to \$35,000 may submit a financial statement review or an audited financial statement by an independent certified public accountant.
- Grantees must notify the Director of the Baltimore County Commission on Arts & Sciences in writing if significant changes are made in the funded organization's operations and/or program delivery.
- All application forms and attachments must be submitted electronically. No printed applications will be accepted.
- The term fiscal year applies to Baltimore County's Fiscal Year, July 1 to June 30.

## ACKNOWLEDGEMENT/CREDIT FOR FUNDING

If you are awarded a grant, it will be a requirement of your grant agreement to give credit to Baltimore County whenever and wherever credit is being given, including written, oral, broadcast and on the grantees website. When spoken, the credit line should read "The Citizens of Baltimore County." The logo art below should be used whenever possible.

If your organization has received funding from other sources and those funders are credited, Baltimore County must also receive credit as providing grant support. The size of the logo used should be commensurate with that of other organizations providing financial support at the same level.

Grant credit artwork and logo usage guidelines can be downloaded from [www.baltimorecountymd.gov/arts](http://www.baltimorecountymd.gov/arts)



THE CITIZENS OF  
BALTIMORE COUNTY

**Applications for Baltimore County Commission on Arts & Sciences  
Operating Grants can be downloaded from  
[www.baltimorecountymd.gov/arts](http://www.baltimorecountymd.gov/arts)**