

COUNTY COUNCIL OF BALTIMORE COUNTY, MARYLAND
Legislative Session 2013, Legislative Day No. 4

Resolution No. 10-13

All Councilmembers

By the County Council, February 19, 2013

A RESOLUTION of the County Council to amend the Rules of Procedure for the Baltimore County Council.

WHEREAS, the County Council has adopted Rules of Procedure pursuant to Section 208 of the Baltimore County Charter; and

WHEREAS, the County Council deems it expedient to amend certain of its Rules of Procedure; now therefore, be it

RESOLVED, by the County Council of Baltimore County, Maryland, that Rules 1, 2 and 3 of the County Council Rules of Procedure are hereby repealed, and new Rules 1, 2 and 3 are hereby adopted, and Rule 16 is hereby amended, to read as follows:

Rules of Procedure for Baltimore County Council

Agenda

RULE 1. PREPARATION OF AGENDA.

THE COUNCIL ADMINISTRATOR SHALL PREPARE A WRITTEN AGENDA FOR EACH LEGISLATIVE MEETING OR WORK SESSION.

RULE 2. AGENDA.

(A) LEGISLATIVE MEETING – CONTENTS OF AGENDA.

THE AGENDA FOR A LEGISLATIVE MEETING SHALL INCLUDE THE FOLLOWING:

1. THE NUMBERS OF ALL BILLS TO BE ENROLLED.
2. THE NUMBERS AND TITLES OF ALL BILLS AND RESOLUTIONS TO BE INTRODUCED AND THE SPONSOR OR SPONSORS OF EACH.
3. THE NUMBERS AND TITLES OF ALL BILLS AND RESOLUTIONS TO BE CALLED FOR FINAL READING AND VOTE.
4. THE NUMBERS AND TITLES OF ALL FISCAL MATTERS PROPERLY BEFORE THE COUNCIL FOR ITS CONSIDERATION.
5. SUCH MISCELLANEOUS BUSINESS AS MAY PROPERLY COME BEFORE THE COUNCIL.

(B) INTRODUCTORY MATTERS.

1. FILING DEADLINE. A LEGISLATIVE AGENDA SHALL REMAIN OPEN UNTIL SEVEN (7) CALENDAR DAYS PRIOR TO THE LEGISLATIVE MEETING DAY, AND A COUNCILMEMBER SHALL HAVE THE RIGHT TO PLACE THEREON ANY PROPER MATTER OF BUSINESS FOR INTRODUCTION. BILLS OR RESOLUTIONS TO BE INCLUDED ON THE AGENDA FOR INTRODUCTION SHALL BE FILED WITH THE COUNCIL ADMINISTRATOR NO LATER THAN 4:00 P.M. ON THE 7TH DAY PRECEDING THE LEGISLATIVE MEETING DAY. THE ADMINISTRATOR SHALL NOTIFY THE

COUNCILMEMBERS OF ALL BILLS OR RESOLUTIONS THAT ARE TIMELY FILED.

2. ADDITIONS. ONCE THE AGENDA HAS BEEN CLOSED, IT MAY BE AMENDED FOR ADDITIONS ONLY BY AN AFFIRMATIVE VOTE OF THE MAJORITY OF COUNCILMEMBERS.

3. EMERGENCY SESSION. IN THE CASE OF A DULY CALLED EMERGENCY SESSION, THE 7-DAY PERIOD DOES NOT APPLY.

(C) MATTERS FOR IMMEDIATE VOTE.

FILING DEADLINE. FISCAL MATTERS AND ANY ITEM OF BUSINESS PROPOSED FOR VOTE AT A LEGISLATIVE MEETING, THAT WAS NOT INTRODUCED AT A PRIOR LEGISLATIVE MEETING, SHALL BE FILED WITH THE COUNCIL ADMINISTRATOR NO LATER THAN 4 P.M. ON THE DEADLINE DATE ESTABLISHED BY THE COUNCIL FOR A LEGISLATIVE MEETING DATE.

(D) WORK SESSION – CONTENTS OF AGENDA.

THE COUNCIL ADMINISTRATOR SHALL PREPARE A WRITTEN AGENDA FOR EACH WORK SESSION WHICH SHALL INCLUDE THE FOLLOWING:

1. THE NUMBERS AND TITLES OF ALL BILLS AND RESOLUTIONS TO BE CONSIDERED.

2. THE NUMBERS AND TITLES OF ALL FISCAL MATTERS PROPERLY BEFORE THE COUNCIL FOR ITS CONSIDERATION.

3. SUCH MISCELLANEOUS BUSINESS AS MAY PROPERLY COME BEFORE THE COUNCIL.

RULE 3. NOTICE OF AGENDA.

THE COUNCIL ADMINISTRATOR SHALL PROVIDE A COPY OF AN AGENDA TO EACH COUNCILMEMBER AT LEAST FIVE DAYS PRIOR TO A REGULAR MEETING. COPIES SHALL BE MADE AVAILABLE TO THE PUBLIC AND PRESS AND POSTED ON THE COUNCIL'S INTERNET WEBSITE.

Rule 16. Introduction of Bills.

[Bills] SUBJECT TO RULE 2, BILLS may be introduced by any member at any meeting on call of bills. A member may introduce a bill "by request," and on order of the council a proposed bill may be printed and may be set for a hearing. A bill as introduced shall be [printed, multilithed, mimeographed or typewritten and shall be] in the form provided for in Rules 18 through 22, inclusive. When a bill is introduced, the secretary shall certify the copy introduced and maintain a file on all such original bills. He shall cause copies thereof to be printed and made available to the [councilmen,] COUNCILMEMBERS, the public and the press, and shall post [one copy on the official bulletin board.] THE BILL ON THE COUNCIL'S INTERNET WEBSITE.

AND BE IT FURTHER RESOLVED, that Rules 4 through 15 and 17 through 30 of the Rules of Procedure for the Baltimore County Council are hereby readopted in their entirety.

AND BE IT FURTHER RESOLVED, that this Resolution shall take effect from the date of its adoption.