

**EXEMPTION CERTIFICATE**  
Motel and Hotel Tax - Baltimore County, Maryland

DATE \_\_\_\_\_

Motel or  
Hotel \_\_\_\_\_ Suite, Apartment or Room No. \_\_\_\_\_

I certify that the occupancy of the facilities above have been (or will be) furnished for the exclusive use of and will be paid by or from the funds of (Please indicate):

(a) U.S. Government \_\_\_\_\_  
(Department, Division or Agency)

(b) State of Maryland  
Baltimore County, MD \_\_\_\_\_  
(Department, Division or Agency)

(c) Foreign Government \_\_\_\_\_  
(Name of Country - See Instructions)

(d) Non-Transient \_\_\_\_\_  
(Sleeping accommodations for more than 25 consecutive days)

and that all of the qualifications explained on this form have been met so as to exempt this occupancy from the tax imposed by County Code 11-4-401 and 11-4-402.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

**Operator Should Not Accept This Certificate, Unless The  
Office or Employee Presenting It Shows  
Satisfactory Credentials**

**INSTRUCTIONS**

No tax is to be collected upon room rental paid for occupancy by any transient who is a foreign government officer or employee exempted from taxation by reason of any international treaty or Act of Congress.

No tax is to be collected upon room rental paid for occupancy by any transient who is a United States, State of Maryland or Baltimore County officer or employee, when on an official business trip; however, officers and employees of other states, other counties, or of municipalities, or non-profit institutions are not exempted.

A separate certificate must be furnished by the officer or employee of any government or agency with respect to each amount paid for the occupancy of hotel accommodations, and the certificate must be submitted to the operator at the time the payment for rental is made. Where periodic rental payments are made, one certificate covering the total amount paid at any one time may be accepted by the operator.