

*BALTIMORE COUNTY COUNCIL  
NOTES TO THE AGENDA  
LEGISLATIVE SESSION 2016*

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*Issued: May 5, 2016  
Work Session: May 10, 2016  
Legislative Day No. 10 : May 26, 2016*

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*The accompanying notes are  
compiled from unaudited  
information provided by  
the Administration and  
other sources.*



OFFICE OF THE COUNTY AUDITOR

BALTIMORE COUNTY COUNCIL

May 26, 2016

NOTES TO THE AGENDA

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**BALTIMORE COUNTY COUNCIL AGENDA  
LEGISLATIVE SESSION 2016, LEGISLATIVE DAY NO. 10  
MAY 26, 2016 10:00 A.M.**

CEB = CURRENT EXPENSE BUDGET  
BY REQ. = AT REQUEST OF COUNTY EXECUTIVE

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**CALL OF BILLS FOR FINAL READING AND VOTE**

**COUNCIL**

- 1 Bill 35-16 - Mr. Kach - Prohibition on Outdoor Smoking
- 3 Bill 36-16 - Mr. Marks - Social Host - Unruly Social Gatherings

**APPROVAL OF FISCAL MATTERS/CONTRACTS**

**STEVE WALSH, DIRECTOR, DEPARTMENT OF PUBLIC WORKS**

- 4 1. Contract - Hollins Organic Products, Inc. - Yard waste processing services - PW

**KEITH DORSEY, DIRECTOR, OFFICE OF BUDGET AND FINANCE**

- 7 2. Contract - Tito Contractors, Inc. - On-call painting services - OBF
- 9 3. Contract - Multicorp Fire Protection Services, LLC-Fire extinguisher and fire suppression system maintenance - OBF

**DAVID V. LYKENS , DEPARTMENT OF ENVIRONMENTAL PROTECTION & SUSTAINABILITY**

- 11 4. Contract - Broadview Waste Services, Inc. - Pick-up and recycling of fluorescent light bulbs - DEPS

**MISCELLANEOUS BUSINESS**

**COUNCIL**

- 37 1. Correspondence - (a)(5) - Non-Competitive Awards (April 14, 2016)
- 15 2. Res. 51-16 - Mr. Jones - Planned Unit Development - Red Run Reserve
- 17 3. Res. 54-16 - Mr. Kach - Renaming portion of Baisman Run - Wolman Run

**KEITH DORSEY, DIRECTOR, OFFICE OF BUDGET AND FINANCE**

- 18 4. Res. 55-16 - Mrs. Almond(By Req.) - Accept monetary gift - State of MD PSCS-ENSB - 911 Center
- 20 5. Res. 56-16 - Mrs. Almond(By Req.) - Accept monetary gift - State of MD PSCS-ENSB - 911 Center

**WALLY LIPPINCOTT, DEPARTMENT OF PLANNING**

- 21 6. Res. 57-16 - Mrs. Almond(By Req.) - Applications - (5) - Rural Legacy Area Plan

**ANDREA VAN ARSDALE, DIRECTOR, DEPARTMENT OF PLANNING**

- 24 7. Res. 58-16 - Mrs. Almond(By Req.) - Payment in lieu of taxes - authorize written agreement - AHC Dunfield LLC
- 28 8. Res. 59-16 - Mrs. Almond(By Req.) - Endorsement of application - MD DHCD Neighborhood Business Works Program - Warren Square Shopping Center

**WILL ANDERSON, DIRECTOR, DEPARTMENT OF ECONOMIC AND WORKFORCE DEVELOPMENT**

- 31 9. Res. 60-16 - Mrs. Almond(By Req.) - Issuance and sale of bonds - The Montessori Society of Central MD, Inc.

**COUNCIL**

- 10. Res. 61-16 - Mr. Jones - Property Tax Exemption - DAV - Robert L. Smith
- 11. Res. 62-16 - Mr. Jones - Property Tax Exemption - DAV - Lance E. Griffin
- 12. Res. 63-16 - Mr. Jones - Property Tax Exemption - DAV - Herschel M. Burley
- 13. Res. 64-16 - Mr. Marks - Property Tax Exemption - DAV - Thomas M. Rush, Jr.
- 14. Res. 65-16 - Mr. Crandell - Property Tax Exemption - DAV - George C. Lowery

Bill 35-16

Council District(s) All

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**Mr. Kach**

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**Prohibition on Outdoor Smoking**

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Bill 35-16 prohibits outdoor smoking in certain areas of golf course facilities owned and operated by the Baltimore County Revenue Authority.

Over 20 years ago, the County Council passed legislation that addressed smoking indoors in public places and in government buildings. Current County law states that a person may not smoke in a public place or at a public meeting, except in a designated smoking area. The law also provides for certain exceptions where the law does not apply, such as a room or hall when it is used for a private social function, a hotel or motel room, a beauty shop or barbershop, a bar, a restaurant, or a tobacco shop.

In 2007, the Maryland General Assembly passed the “Clean Indoor Air Act” and made smoking even more restrictive indoors. It states that a person may not smoke in an indoor area open to the public; an indoor place in which meetings are open to the public; a government-owned or government-operated means of mass transportation including buses, vans, trains, taxicabs, and limousines; or an indoor place of employment. There are several exceptions where the law does not apply including private homes and vehicles; a certain percentage of hotel or motel rooms; a retail tobacco business or a manufacturer or distributor of tobacco products; or a research or educational laboratory.

In 2014, the County Council passed Bill 4-14, which took the County and State restrictions even further to also prohibit smoking in certain outdoor areas of Recreation and Parks facilities. Specifically, it mandates that a person may not smoke within the general boundary of the outdoor area of playgrounds or tot lots; dog parks; organized games or events at athletic fields sponsored by the Department of Recreation and Parks or a local recreation council; and within 30 feet of a Recreation and Parks building.

Bill 35-16 sets forth additional restrictions on outdoor smoking, to prohibit smoking within 30 feet of the driving range or the club house of any golf course facility owned and operated by the Baltimore County Revenue Authority.

With the affirmative vote of five members of the County Council and signature by the County Executive, Bill 35-16 will take effect on June 8, 2016.

**Bill 36-16****Council District(s) 5**

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**Mr. Marks**

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**Social Host – Unruly Social Gatherings**

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Bill 36-16 amends the geographic pilot program area of the new law that prohibits “unruly social gatherings.”

Earlier this year, the County Council passed Bill 90-15, which created a new section in the County Code under the General Nuisance subtitle, entitled “Unruly Social Gatherings Pilot Program.” This section places the legal obligation for loud and uncontrolled parties with excessive and underage drinking, and perhaps other offenses, not only on the person or persons responsible for the unruly social gathering, but also on the owner of the residence or other private property where the gathering is held. The law permits a responding police officer to issue a civil citation to the responsible person or persons, as well as the owner of the premises, even if the property owner was not physically present at the unruly social gathering.

Bill 90-15 defined the pilot program area as:

1. The area of East Towson consisting of the area east of York Road, north and west of Stevenson Lane, and south of Towsontown Boulevard and Hillen Road; and
2. The area of Arbutus consisting of the area north of Selford Road and South Rolling Road, east and south of Wilkens Avenue, south of Maiden Choice Lane, west of Leeds Avenue, Linden Avenue, and East Drive, and north of Sulphur Spring Road at its intersection with Selford Road.

Bill 36-16 amends the Pilot Program area pertaining to East Towson to include Historic East Towson, including specifically the area north of Eudowood Lane, west of Railroad Avenue, south of Pennsylvania Avenue, and east of Virginia Avenue.

With the affirmative vote of five members of the County Council and signature by the County Executive, Bill 36-16 will take effect on June 8, 2016.

**FM-1 (Contract)**

**Council District(s) All**

**Department of Public Works**

**Yard Waste Processing Services**

The Administration is requesting approval of a contract with Hollins Organic Products, Inc. to provide yard waste processing services for recyclable yard materials collected at the County’s Central Acceptance Facility’s Residents’ Drop-off Center in Cockeysville. The contract commences June 5, 2016, continues for 1 year, and will automatically renew for four additional 1-year periods with the option to further extend the initial term or any renewal term an additional 90 days. The contract does not specify a maximum compensation for the initial 1-year term or for the 5-year and 3-month term of the contract. Compensation may not exceed the amount appropriated for these services during the entire contract term. Estimated compensation totals \$140,000 for the initial 1-year term and \$700,000 for the entire 5-year and 3-month term, including the renewal and extension periods.

**Fiscal Summary**

<b>Funding Source</b>	<b>Initial Term</b>	<b>Total Compensation</b>
<b>County</b> <sup>(1)</sup>	\$ 140,000	\$ 700,000
<b>State</b>	--	--
<b>Federal</b>	--	--
<b>Other</b>	--	--
<b>Total</b>	<u>\$ 140,000</u> <sup>(2)</sup>	<u>\$ 700,000</u> <sup>(3)</sup>

<sup>(1)</sup> General Fund Operating Budget.

<sup>(2)</sup> Estimated compensation for the initial 1-year term. The contract does not specify a maximum compensation for the initial 1-year term. Compensation may not exceed the amount appropriated for these services.

<sup>(3)</sup> Estimated compensation for the entire 5-year and 3-month term, including the renewal and extension periods. The contract does not specify a maximum compensation for the entire contract term. Compensation may not exceed the amount appropriated for these services during the entire contract term.

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### Analysis

The contractor will accept brush, branches, and other types of recyclable yard materials collected at the County's Central Acceptance Facility's Residents' Drop-off Center in Cockeysville and process the materials into recycled mulch at its adjacent property. Yard waste will be processed at a rate of \$16.50 per ton. The rate being paid under the current contract with Hollins Organic Products, Inc. is \$22.70 per ton. The contractor will operate the site from March 1 to December 16; by mutual agreement, the County and the contractor may extend the dates as needed (e.g., storm debris, Christmas trees).

The Department advised that diverting these materials from the solid waste stream (rather than transferring them as waste to an out-of-state landfill) will equate to an approximate \$47.61 per ton net savings to the County in FY 2017 (or \$269,568 based on an estimated 5,662 tons per year – the last 5 years average tonnage). Additionally, the County will earn recycling credits towards the State's mandated recycling goals. The Department advised that the State has a voluntary 40% waste diversion goal and that the County fell slightly under this goal at 38.6% in 2014 (most recent year available). The Department also advised that over the last 3 years residential recycling has increased, but commercial businesses have been reporting less.

Maryland Environmental Service (MES) operates the Central Acceptance Facility's Residents' Drop-off Center under contract with the County. As such, MES will serve as the County's agent and oversee the proposed contract for the County.

The contract commences June 5, 2016, continues for 1 year, and will automatically renew for four additional 1-year periods with the option to further extend the initial term or any renewal term an additional 90 days on the same terms and conditions, unless the County provides notice of non-renewal. The contract does not specify a maximum compensation for the initial 1-year term or for the entire 5-year and 3-month term of the contract. Compensation may not exceed the amount appropriated for these services during the entire contract term. Estimated compensation totals \$140,000 for the initial 1-year term and \$700,000 for the entire 5-year and 3-month term, including the renewal and extension periods.

Prior to the commencement of each renewal period, the County may entertain a request for an escalation in unit price in accordance with the Consumer Price Index – All Urban Consumers – United States Average – All Items (CPI-U), as published by the United States Department of

Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower. The County may terminate the agreement by providing 30 days prior written notice.

The contract was awarded through a competitive procurement process; no other bids were received.

On July 5, 2011, the Council approved a similar 5-year and 3-month contract with Hollins Organic Products, Inc. with compensation limited to the amount appropriated for these services. The Department advised that as of April 21, 2016, expenditures/encumbrances under the contract totaled \$687,976.

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....”

FM-2 (Contract)

Council District(s) All

## Office of Budget and Finance

## On-Call Painting Services

The Administration is requesting approval of a contract with Tito Contractors, Inc. to provide on-call painting services at various County-owned and/or operated facilities. The contract commences upon Council approval, continues until January 18, 2017, and will automatically renew for four additional 1-year periods with the option to further extend the initial term or any renewal term an additional 120 days. The contract does not specify a maximum compensation for the initial approximate 8-month term. Compensation may not exceed \$2,373,781 for the entire approximate 5-year term, including the renewal and extension periods for all contractors awarded a contract pursuant to the Request for Bid.

## Fiscal Summary

Funding Source	Maximum Compensation	Notes
County <sup>(1)</sup>	\$ 2,373,781	<sup>(1)</sup> General Fund Operating Budget or Capital Projects Fund, depending on the nature of the work. <sup>(2)</sup> Maximum compensation for all contractors combined for the entire approximate 5-year term, including the renewal and extension periods. The contract does not specify a maximum compensation for the initial approximate 8-month term.
State	--	
Federal	--	
Other	--	
<b>Total</b>	<u>\$ 2,373,781</u> <sup>(2)</sup>	

## Analysis

The contractor will provide all labor, materials, tools, equipment, and supervision for painting services at various County-owned and/or operated facilities. Hourly rates range from \$16.10 to \$24 depending on the worker's skill level and regular/overtime status. The unit prices include a 5% markup for materials.

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The contract commences upon Council approval, continues until January 18, 2017, and will automatically renew for four additional 1-year periods with the option to further extend the initial term or any renewal term an additional 120 days on the same terms and conditions, unless the County provides notice of non-renewal. The contract does not specify a maximum compensation for the initial approximate 8-month term. Compensation may not exceed \$2,373,781 for the entire approximate 5-year term, including the renewal and extension periods for all contractors awarded a contract pursuant to the Request for Bid.

Prior to the commencement of each renewal period, the County may entertain a request for an escalation in unit prices in accordance with the Consumer Price Index – All Urban Consumers – United States Average – All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower. The County may terminate the agreement by providing 30 days prior written notice.

This solicitation was a Baltimore Regional Cooperative Purchasing Committee (BRPC) procurement effort with Howard County, with Baltimore County's Office of Budget and Finance, Purchasing Division serving as the lead agency. The contract was awarded through a competitive procurement process based on the lowest responsive bid from nine bids received. The Purchasing Division previously advised that it was not in the County's best interest to award a contract to the lowest bidder. On January 19, 2016, the Council approved a 5-year and 4-month contract not to exceed \$2,373,781 with Colossal Contractors, Inc., the second lowest bidder. Tito Contractors, Inc. was the third lowest bidder. Both contractors will serve as primary contractors with the intention of the County to issue work equally; however, the assignment of work is at the sole discretion of the County. As of April 21, 2016, there have been no expenditures under the Colossal contract.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year...."

FM-3 (Contract)

Council District(s) All

Office of Budget and Finance

Fire Extinguisher and Fire Suppression System Maintenance

The Administration is requesting approval of a contract with Multicorp Fire Protection Services, LLC to provide fire extinguisher and fire suppression systems maintenance as needed at various County-owned and/or operated facilities. The contract commences upon Council approval, continues for 1 year, and will automatically renew for four additional 1-year periods with the option to further extend the initial term or any renewal term an additional 90 days. The contract does not specify a maximum compensation for the initial 1-year term. Compensation may not exceed \$500,878 for the entire 5-year and 3-month term, including the renewal and extension periods.

Fiscal Summary

Funding Source	Maximum Compensation	Notes
County <sup>(1)</sup>	\$ 500,878	<sup>(1)</sup> General Fund Operating Budget.
State	--	<sup>(2)</sup> Maximum compensation for entire 5-year and 3-month term, including the renewal and extension periods. The contract does not specify a maximum compensation for the initial 1-year term.
Federal	--	
Other	--	
<b>Total</b>	<u><u>\$ 500,878</u></u> <sup>(2)</sup>	

Analysis

The contractor will provide all inspections, testing, labor, materials, tools, equipment, and supervision for the maintenance, repair, and installation of fire extinguishers and fire suppression systems at various County-owned and/or operated facilities. The County will be billed at unit prices in accordance with the type of work performed. Unit prices range from \$1 per annual hose conductivity test to \$150 per semi-annual maintenance service performed on each automatic fire extinguishing system. Materials costs include a 15% markup.

The contract commences upon Council approval, continues for 1 year, and will automatically renew for four additional 1-year periods with the option to further extend the initial term or any renewal term an additional 90 days on the same terms and conditions, unless the County provides notice of non-renewal. The contract does not specify a maximum compensation for the initial 1-year term. Compensation may not exceed \$500,878 for the entire 5-year and 3-month term, including the renewal and extension periods.

Prior to the commencement of each renewal period, the County may entertain a request for an escalation in unit prices in accordance with the Consumer Price Index – All Urban Consumers – United States Average – All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower. The County may terminate the agreement by providing 30 days prior written notice.

The contract was awarded through a competitive procurement process based on low bid from two bids received.

Harris Fire Protection Co., Inc. is currently providing these services under a 5-year and 4-month contract not to exceed \$413,359 that expires July 19, 2016. As of April 22, 2016, expenditures under the contract totaled \$161,512. The Office advised that the proposed contract with Multicorp Fire Protection Services, LLC will commence upon the expiration of the Harris Fire Protection Co., Inc. contract.

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....”

FM-4 (Contract)

Council District(s) All

**Department of Environmental Protection and Sustainability**

**Pick-up and Recycling of Fluorescent Light Bulbs**

The Administration is requesting approval of a contract with Broadview Waste Services, Inc. to provide recycling services for fluorescent light bulbs collected at the County's three Residents' Drop-off Centers located at the Eastern Sanitary Landfill, the Central Acceptance Facility, and the Western Acceptance Facility. The contract commences upon Council approval, continues for 1 year, and will automatically renew for four additional 1-year periods with the option to further extend the initial term or any renewal term an additional 90 days. The contract does not specify a maximum compensation for the initial 1-year term or for the 5-year and 3-month term of the contract. Compensation may not exceed the amount appropriated for these services. Estimated compensation totals \$23,059 for the initial 1-year term and \$134,417 for the entire 5-year and 3-month term, including the renewal and extension periods. See Exhibit A.

**Fiscal Summary**

<b>Funding Source</b>	<b>Initial Term</b>	<b>Total Compensation</b>
<b>County</b> <sup>(1)</sup>	\$ 23,059 <sup>(2)</sup>	\$ 134,417
<b>State</b>	--	--
<b>Federal</b>	--	--
<b>Other</b>	--	--
<b>Total</b>	<u>\$ 23,059</u>	<u>\$ 134,417</u> <sup>(3)</sup>

<sup>(1)</sup> General Fund Operating Budget.

<sup>(2)</sup> Estimated compensation for the initial 1-year term. The contract does not specify a maximum compensation for the initial 1-year term. Compensation may not exceed the amount appropriated for these services.

<sup>(3)</sup> Estimated compensation for the entire 5-year and 3-month term, including the renewal and extension periods. The contract does not specify a maximum compensation for the entire contract term. Compensation may not exceed the amount appropriated for these services.

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### Analysis

The contractor will pick up and recycle fluorescent lamps and PCB ballasts (which contain toxic materials) collected at the County's three Residents' Drop-off Centers located at the Eastern Sanitary Landfill, the Central Acceptance Facility, and the Western Acceptance Facility. The County provides appropriate receptacles at its three facilities for County residents to drop off fluorescent light bulbs. County government-generated fluorescent lamps are also boxed and dropped off at these facilities. The contractor will provide boxes and drums for the safe transportation of the lamps and ballasts to its facility. The unit rates range from approximately \$0.31 to \$1.30 for each bulb, based on its size and type, and \$1.75 per pound for PCB ballasts recycled. The Department advised that 66,368 bulbs were recycled in 2015.

The contract commences upon Council approval, continues for 1 year, and will automatically renew for four additional 1-year periods with the option to further extend the initial term or any renewal term an additional 90 days on the same terms and conditions, unless the County provides notice of non-renewal. The contract does not specify a maximum compensation for the initial 1-year term or for the 5-year and 3-month term of the contract. Compensation may not exceed the amount appropriated for these services. Estimated compensation totals \$23,059 for the initial 1-year term and \$134,417 for the entire 5-year and 3-month term, including the renewal and extension periods.

Prior to the commencement of each renewal period, the County may entertain a request for an escalation in unit prices in accordance with the Consumer Price Index – All Urban Consumers – United States Average – All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower. The County may terminate the agreement by providing 30 days prior written notice.

The contract was awarded through a competitive procurement process based on low bid from three bids received.

On February 22, 2011, the Council approved a 5-year and 3-month contract totaling an estimated \$70,665 with C.N. Robinson Lighting Supply Co., Inc. to provide similar services. As of May 2, 2016, expenditures/encumbrances under the contract totaled \$67,226.

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....”

**Council Action Request  
Contract  
Broadview Waste Services, Inc.**

**Executive Summary**

The purpose of this contract is to cover the pick-up and recycle of fluorescent light bulbs. The Maryland Department of the Environment classifies fluorescent light bulbs as hazardous waste based on their mercury content. As a result, fluorescent light bulbs are not permitted to be disposed of in landfills or other waste disposal facilities in Maryland. Mercury is a toxic material linked to a number of environmental and public health issues. Baltimore County helps to reduce the amount of mercury entering the environment by recycling fluorescent light bulbs from county residents as well as from county government buildings. In 2015, a total of 66,368 bulbs were recycled through our collection program.

Prepared by: Department of Environmental  
Protection and Sustainability

MB-2 (Res. 51-16)

Council District(s) 4

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**Mr. Jones**

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**Planned Unit Development – Red Run Reserve**

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Resolution 51-16 approves the review of a proposed Planned Unit Development (PUD) in the 4<sup>th</sup> Councilmanic District.

Bill 5-10 substantially revised the process for the review and approval of a PUD. However, the first step in the process was not changed. As the first step in the review process, an application for a PUD must be submitted to the Council member in whose district the PUD is proposed to be located.

Bill 36-11 further amended the PUD process to require that, after submission of the PUD application to the Council member, the applicant must hold a post-submission community meeting. The applicant must give 3 weeks' notice of the meeting and post the property. Notice must be mailed to adjoining property owners and community associations that represent the area. The applicant must provide information about the plan, allow questions and comments, maintain a record, compile minutes, and forward the minutes to the Council member and to the Department of Permits, Approvals and Inspections (PAI). Community residents and organizations may provide written comment to the Council member. The Council member may require the applicant to hold another post-submission meeting.

The applicant must also send copies of the PUD application to PAI; PAI must then transmit copies to the appropriate review agencies, and these agencies must provide a preliminary written evaluation of the PUD proposal to the Council member.

Once these procedures are completed to the satisfaction of the Council member, and if the Council finds that the proposed site is eligible for review, the Council, by adoption of a resolution, may approve the continued review of the PUD, subject to additional advertising and posting requirements. The adopting resolution is introduced only after all of the steps required by Bill 36-11 have been concluded.

In this case, an application was filed by Owings Woods LLC for approval of a 46.3-acre site on Red Run Boulevard to be developed as a general development PUD to be known as Red Run Reserve. The PUD proposes the development of a residential community with 86 single-family homes.

The community benefit provided by the applicant will consist of a contribution of \$1,000 per dwelling unit to be designated for specific capital improvements at a nearby County-owned or state-owned facility, property owned by NeighborSpace of Baltimore County, Inc. for use by community residents, or to a volunteer fire company that serves the PUD.

Resolution 51-16 will be forwarded to the Departments of Planning and PAI.

MB-3 (Res. 54-16)

Council District(s) 3

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**Mr. Kach**

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**Renaming Portion of Baisman Run – Wolman Run**

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Resolution 54-16 requests the United States Board on Geographic Names to approve the renaming of a portion of the Baisman Run in Oregon Ridge Park to be the Wolman Run.

M. Gordon “Reds” Wolman, who died in February 2010 at the age of 85, was a pioneer in the modern direction of water resources and hydrology, beginning in the 1960s. Reds Wolman worked for 52 years at The Johns Hopkins University, chairing two departments for more than 30 years, serving twice as interim provost, and teaching a course on geomorphology for 50 years.

The U.S. Board on Geographic Names is a Federal body created in 1890 and established in its present form in 1947 to maintain uniform geographic name usage throughout the Federal government. It serves the Federal government and the public as a central authority to which name problems, name inquiries, name changes, and new name proposals can be directed. In partnership with Federal, State and local agencies, the Board provides a conduit through which uniform geographic name usage is applied and current names and data are promulgated.

During his career, Reds Wolman played a central role in defining a modern, quantitative, and generalizable framework that provided the foundation of modern river geomorphology, engineering, and restoration. He published the seminal paper on the Baisman Run drainage basin in Oregon Ridge Park and conducted research and led field trips to this watershed every year for decades.

The Baltimore County Council believes that the County should recognize the contribution of this distinguished scholar who played a central role in defining the modern understanding of rivers and that it is appropriate to rename that portion of the Baisman Run, above its confluence with Pond Branch, to be the Wolman Run.

**MB-4 (Res. 55-16) Donation****Council District(s) All**

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**Mrs. Almond (By Req.)**

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**Office of Budget and Finance**

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**Accept Monetary Gift – State of MD PSCS-ENSB – 911 Center**

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Resolution 55-16 authorizes the County to accept a monetary donation of up to \$161,082 from the Maryland Department of Public Safety and Correctional Services, Emergency Number Systems Board (ENSB) to provide 9-1-1 phone system enhancements that will allow the County's Back-up 9-1-1 Center in Hunt Valley to receive 9-1-1 emergency calls for Baltimore City in the event the City's 9-1-1 system is off-line or non-operational.

The Office advised that based on a recently executed Memorandum of Understanding with Baltimore City, the City's 9-1-1 emergency calls would be redirected through the County's 9-1-1 phone system and answered by County 9-1-1 calltakers. The City's call information would then be forwarded to Baltimore City Police, Fire, and EMS for the dispatch of their emergency personnel.

The Office also advised that the County's Back-up 9-1-1 Center was originally built as a regional back-up 9-1-1 center for four central Maryland local jurisdictions (Baltimore, Carroll, and Harford Counties and Baltimore City); the regional back-up 9-1-1 center was funded primarily by the Federal government and the State of Maryland.

The Office estimates that maintenance support costs for the phone system will be \$2,783 per year.

This donation is contingent upon the availability of funds in the State's 9-1-1 Trust Fund, which is financed by a State fee assessed on individual telephone bills, currently 25 cents per subscriber per month. The Office advised that the 9-1-1 phone system enhancements are expected to be completed between July and August 2016. The Office further advised that the ENSB will pay the contractor (Unify, Inc.) directly.

County Charter, Section 306, vests in the County Council the power to accept gifts.

Resolution 55-16 will take effect from the date of its passage by the County Council.

**MB-5 (Res. 56-16) Donation****Council District(s) All**

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**Mrs. Almond (By Req.)**

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**Office of Budget and Finance**

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**Accept Monetary Gift – State of MD PSCS-ENSB – 911 Center**

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Resolution 56-16 authorizes the County to accept a monetary donation of up to \$46,473 from the Maryland Department of Public Safety and Correctional Services, Emergency Number Systems Board (ENSB) to purchase 31 ergonomically designed chairs for calltakers at the County's primary 9-1-1 Center in Towson. The new chairs will replace chairs that were put into operational use when the new primary 9-1-1 Center opened in February 2012.

The Office advised that the various chair parts are warranted for either 1, 3, 5, or 10 years. Once the specific warranty periods expire, the County may incur minimal maintenance expenses.

This donation is contingent upon the availability of funds in the State's 9-1-1 Trust Fund, which is financed by a state fee assessed on individual telephone bills, currently 25 cents per subscriber per month. The Office expects to have the new chairs by the end of August 2016. The Office further advised that the ENSB will pay the office equipment contractor (United Group, Inc.) directly.

County Charter, Section 306, vests in the County Council the power to accept gifts.

Resolution 56-16 will take effect from the date of its passage by the County Council.

**MB-6 (Res. 57-16)****Council District(s) 2, 3, 5, 6 & 7**

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**Mrs. Almond (By Req.)**

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**Department of Planning**

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**Applications – (5) – Rural Legacy Area Plan**

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Resolution 57-16 approves and endorses, in priority order, five Rural Legacy Area Plan applications for FY 2017 funding for consideration and approval by the Maryland Rural Legacy Board.

The Maryland Rural Legacy Program is part of the Smart Growth initiative approved by the Maryland General Assembly during its 1997 session and is administered by the Maryland Department of Natural Resources. The purpose of the program is to preserve large blocks of rural landscape to protect and foster rural economies such as agriculture and tourism, to protect important natural resources, and to maintain the rural culture.

The Rural Legacy Program provides for the designation of specific areas as rural legacy areas and provides the opportunity for the sponsors of the rural legacy areas to compete for state funding. The sponsors can be a political jurisdiction or a private land trust.

The State requires that counties with more than one rural legacy area prioritize their applications. There are five state-approved rural legacy areas in Baltimore County and all have submitted applications for FY 2017 funding.

Rural legacy areas have a specific boundary in which state funds, if awarded, may be spent. Similarly, County funds provided to rural legacy areas must be spent within the approved State Rural Legacy Area.

The Maryland Rural Legacy Program requires local jurisdiction approval of the applications, and, in the case of multiple applications in one jurisdiction, a ranking is also required. Baltimore County has five designated rural legacy areas - the most in the State. The County ranking is included in

the State's evaluation of the applications. County ranking is based on factors that include: degree of completion, threat of development, water quality delivery to the Bay, percentage of forest protected, extent of agriculture, recent easement activity, prior State ranking, and lastly but of great importance - public benefits. See Exhibit A.

The proposed ranking for FY 2017 is as follows:

<u>Ranking</u>	<u>Rural Legacy Area</u>	<u>Council District(s)</u>
1	Piney Run Watershed	2, 3
2	Manor	3
3	Baltimore County Coastal	6, 7
4	Long Green Land Trust	3, 5
5	Gunpowder Valley	3

The State Rural Legacy Advisory Committee will review the applications and make a recommendation to the Rural Legacy Board comprised of the Secretaries of the Departments of Natural Resources, Planning, and Agriculture. The Rural Legacy Board will determine the funding levels subject to the approval of the State Board of Public Works.

COUNTY COUNCIL RESOLUTION TO PRIORITIZE APPLICATIONS FOR  
FUNDING FOR STATE DESIGNATED RURAL LEGACY AREA PROPOSALS FOR  
FY17

EXECUTIVE SUMMARY

Department of Planning

March 22, 2016

The Department of Planning requests approval by the County Council of this Resolution to approve and prioritize five FY17 Rural Legacy Area Applications submitted to the Maryland Rural Legacy Program for funding. The five State Rural Legacy Areas and their sponsors are: the Coastal Area sponsored by County and the Gunpowder Valley Conservancy, the Gunpowder Valley sponsored by Gunpowder Valley Conservancy, the Long Green Land Trust Area sponsored by the Long Green Land Trust, the Manor Area sponsored by The Manor Conservancy, and Piney Run Watershed sponsored by Land Preservation Trust. Applications are available upon request.

The Department recommends approval of all five applications and the priority order as follows:

Piney Run Watershed Rural Legacy Area;  
Manor Rural Legacy Area  
Baltimore County Coastal Rural Legacy Area  
Long Green Land Trust Rural Legacy Area  
Gunpowder Valley Rural Legacy Area

The Department has considered many factors in the priority ranking including: urgency of properties considered for acquisition, water quality delivery to the Chesapeake Bay, percent of forest protected, agricultural resources, public benefits such as parks and trails in the area, public activities by the sponsor and progress towards completion. Both Piney Run and Manor Rural Legacy have made the most progress in preservation, have significant resources to protect and obtained easement contracts with last year's funding. Coastal provides greater protection of the Chesapeake Bay and significant benefits through its parks, Gunpowder like Coastal has significant public benefit through the North Central Trail, and Long Green has significant agricultural values but these three areas have not shown as much progress in land preservation as have Piney and Manor Areas.

The ranking will be forwarded to the State Rural Legacy Advisory Committee which reviews applications and makes a recommendation to the Rural Legacy Board comprised of the Secretaries from the Department of Natural Resources, the Department of Planning, and the Department of Agriculture. The Rural Legacy Board will determine the funding levels subject to the approval of State Board of Public Works.

Prepared by: Department of Planning

**MB-7 (Res. 58-16) PILOT**

**Council District(s) 5**

**Mrs. Almond (By Req.)**

**Department of Planning**

**Payments-In-Lieu-of-Taxes – Authorize Written Agreement – AHC Dunfield LLC**

Resolution 58-16 authorizes the County to enter into a 10-year agreement with AHC Dunfield, LLC for stipulated payments-in-lieu-of-real-property-taxes (PILOT) in order to provide financial assistance for a rental housing project located at 78 Insley Way in Nottingham. See Exhibit A.

**Fiscal Summary**

<b>Funding Source</b>	<b>Property Tax Reduction</b>
<b>County</b>	\$ 2,197,793 <sup>(1)</sup>
<b>State</b>	--
<b>Federal</b>	--
<b>Other</b>	--
<b>Total</b>	<u>\$ 2,197,793</u>

<sup>(1)</sup> Estimated net present value of property tax loss over the 10-year term of the PILOT agreement.

**Analysis**

AHC Dunfield, LLC currently owns the Dunfield Townhomes located at 78 Insley Way in Nottingham. Dunfield Townhomes consist of 312 units (a mix of 3- and 2-bedroom units), 78 of which will be reserved for persons whose incomes do not exceed 60% of the area median income (\$53,040 for a family of four); 20 of the 78 units will be reserved for persons whose incomes do

not exceed 30% of the area median income (\$26,520 for a family of four). In addition, at least 4 of the 78 units will be “accessible units” as defined by the Fair Housing Act. Renovations to the 312 units are underway and expected to be completed in summer 2016.

Resolution 58-16 authorizes the County to enter into a 10-year PILOT agreement with AHC Dunfield, LLC with payments-in-lieu-of-taxes in the amount of \$1,092 per unit in the first year; \$1,233.50 per unit in the second year; \$1,375 per unit in the third year; and increasing 3% per year in the fourth year through the tenth year. (If the property is transferred or sold subject to the governing Declaration of Covenants and the PILOT agreement, the annual payments will increase by 4%.) The PILOT agreement will reduce County real property tax revenue for the earlier of 10 years or as long as the developer continues to maintain the affordability restrictions of the 78 units. The PILOT agreement states that the property owner shall make annual payments at the end of each calendar year, and the tax payment shall be made prior to payment of any debt service on the property. Payments in the first year after project completion will total \$340,704 (\$1,092 per unit for 312 units). Estimated PILOT-generated revenue is \$292,737 less than the estimated County property tax revenue amount in the first year. PILOT-generated revenue is estimated to be a net present value amount of \$2,197,793 less than the County property tax amount over 10 years (assuming that payments are \$1,092 per unit in the first year; \$1,233.50 per unit in the second year; \$1,375 per unit in the third year; payments increase 3% per year in the fourth year through the tenth year; the assessed value of the property is equal to the project cost of \$57.6 million; property values increase by 3% each year; and the present-value discount rate equals 5% per year). Should the property no longer maintain its affordability restrictions, AHC Dunfield, LLC will be liable for all foregone County property taxes.

The Annotated Code of Maryland, Tax-Property Article, Section 7-506.1 exempts certain subsidized rental housing projects from property taxation if the owner and governing body of the County agree to negotiated payments-in-lieu-of-real-property-taxes.

Estimated project costs total approximately \$57.6 million and will be financed as follows:

First mortgage	\$ 41,600,000
Equity (from AHC and partner Housing Partnership Equity Trust)	10,985,531
Baltimore County conditional loan	5,000,000
Total	\$ 57,585,531

In October 2015, AHC Dunfield, LLC received a \$5 million conditional loan from the County with an interest rate of 3%. Principal and interest payments are deferred for 20 years and ultimately forgiven, provided the borrower complies with certain affordability covenants.

This resolution shall take effect from the date of its passage by the County Council.



## COUNCIL ACTION REQUEST FORM EXECUTIVE SUMMARY

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Dunfield Townhomes (the "Property") is located in the Nottingham area of Baltimore County. The Property consists of 312 units which are primarily three (3) bedroom townhomes with the remaining units having two (2) bedrooms. Seventy-eight to of the units will be rented to persons with incomes of 60% or below the area median income for the Baltimore metropolitan area.

AHC Dunfield LLC (the "Owner") acquired the Property from Home Properties Dunfield Townhouses, LLC for \$52,000,000. Renovations are expected to cost an additional \$5,585,530. The Owner received a \$5,000,000 conditional loan from Baltimore County to assist with the acquisition.

As a part of the financial assistance to support the affordable units in Dunfield Townhomes, the Baltimore County Administration has recommended a payment in lieu of Baltimore County real estate taxes ("PILOT") based on the following:

- The new assessable base will be 75% of the purchase price of the property;
- The new assessment will be phased in over a period of three (3) years;
- After new assessment is fully phased in (year 4), the assessment will increase by three (3) percent per year during the remainder of the term of the PILOT; and
- The PILOT term is ten (10) years.

**MB-8 (Res. 59-16)****Council District(s)   2**

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**Mrs. Almond (By Req.)**

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**Department of Planning**

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**Endorsement of Application –  
MD DHCD Neighborhood Business Works Program – Warren Square Shopping Center**

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The Administration is requesting the endorsement of an application from Warren Square, LLC to the Maryland Department of Housing and Community Development (DHCD), Neighborhood Business Works (NBW) Program. Warren Square, LLC plans to utilize a NBW loan to partially finance the acquisition of the Warren Square Shopping Center in Pikesville. See Exhibit A.

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**Fiscal Summary**

This resolution has no fiscal impact to the County since the NBW Program is a State program.

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**Analysis**

Warren Square Shopping Center is a 12,476 sq. ft., fully-leased, eight-unit strip shopping center built in 1969 and located at 504-518 Reisterstown Road in the Pikesville Commercial Revitalization District. Warren Square, LLC plans to purchase the shopping center from the original owner, who recently provided cosmetic maintenance to the shopping center in anticipation of the sale. The Department advised that Warren Square, LLC will improve the property by adding a new street sign and upgrading to LED lighting.

The purchase price of the shopping center is \$1.35 million. Warren Square, LLC will obtain a \$783,000 loan from Fraternity Federal Savings and Loan Association and a \$500,000 loan from the NBW Program. The NBW Program requires a 5% applicant cash contribution (\$67,000).

The purpose of the NBW Program is to provide gap financing (i.e., subordinate financing) to small businesses and nonprofit organizations whose activities contribute toward revitalization in Maryland Sustainable Communities. The Department advised that the Warren Square Shopping Center is located in the Northwest Gateways Sustainable Community.

The State requires, as part of the application process, that local governing bodies endorse the applications submitted to the NBW Program.

This resolution shall take effect from the date of its passage by the County Council.



## COUNCIL ACTION REQUEST FORM EXECUTIVE SUMMARY

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The Maryland Department of Housing and Community Development has requested a resolution of support under the Neighborhood BusinessWorks Program (NBW) for Samuel Pleeter in association with Warren Square, LLC, for the acquisition of Warren Square Shopping Center at 504 Reisterstown Road in Pikesville.

Warren Square Shopping Center is a 12,476 sqft eight unit strip center built in 1969. The property address is 504 – 518 Reisterstown Road and sits between Linden Terrace and Warren Road. The property has been maintained and is currently in good condition. The property received cosmetic maintenance in summer of 2015 with anticipation of the sale. The center is currently 100 % occupied with established independent tenants. All leases are triple net, so the tenants are responsible for any required maintenance in each unit and a share of common area maintenance. The borrower will improve the property with a new street sign and upgrade lighting to LED. The seller was the original developer of the property forty years ago and now is in a position to liquidate assets. Samuel Pleeter will purchase this property to add to his investment real estate portfolio. The total project cost is \$1,350,000 which covers the acquisition of the property. The primary lender, Fraternity Federal Savings and Loan Association has committed \$783,000, the borrower will contribute \$67,000, and the NBW program loan request is for \$500,000. All funding sources will be applied to the acquisition of the neighborhood retail center.

MB-9 (Res. 60-16)

Council District(s) 2

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**Mrs. Almond (By Req.)**

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**Department of Economic and Workforce Development**

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**Issuance and Sale of Bonds – The Montessori Society of Central Maryland, Inc.**

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This resolution authorizes the issuance of Baltimore County revenue bonds in an amount not to exceed \$4 million on behalf of The Montessori Society of Central Maryland, Inc. (a nonprofit corporation). The bonds will be used to finance costs associated with the expansion and renovation of Greenspring Montessori School in Lutherville. See Exhibit A.

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**Fiscal Summary**

The County will earn an annual fee of 1/8 of 1% on the outstanding principal balance of the bonds. The Montessori Society of Central Maryland, Inc. will pay all debt service related to the bonds. The County does not incur any liability nor pledge its full faith and credit for the bonds.

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**Analysis**

Greenspring Montessori School serves students in prekindergarten through 8<sup>th</sup> grade. The school is situated on approximately 7.0 acres located at 10807 Tony Drive in Lutherville and consists of several buildings with approximately 22,092 total square feet.

Proceeds of the bond sale will be used to finance a portion of the costs associated with expanding and renovating certain existing facilities and may also be used to pay expenses related to the sale and issuance of the bonds. The project will consist of three phases. Phase 1 will include the partial renovation (3,815 sq. ft.) and partial demolition/new construction (5,310 sq. ft.) of an existing classroom building to create a single-story 9,125 sq. ft. early childhood classroom

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building. Phase 2 will include the renovation of an existing classroom building and adjoining structure to create 9,756 sq. ft. of classroom and administrative space as well as the minor renovation of another existing building to be used for administrative and storage space. Phase 3 will include the minor renovations of two classroom buildings (2,284 sq. ft. and 2,046 sq. ft.) for continued classroom use and the new construction of a 5,481 sq. ft. elementary classroom building. Project costs are estimated to total \$7.5 million, with The Montessori Society of Central Maryland, Inc. contributing \$3.5 million in equity toward the project. Construction and renovations are expected to begin in July 2016 and to be completed in September 2017.

The Montessori Society of Central Maryland, Inc. expects enrollment at Greenspring Montessori School to increase from 255 to 325 students and employment to increase from 58 to 71 personnel. The current annual payroll totals approximately \$2.2 million.

The County does not incur any liability by approving this resolution nor does it pledge its full faith and credit. The Montessori Society of Central Maryland, Inc. will repay the principal and interest on the bonds. All costs incurred by, or on behalf of, the County in connection with the issuance, sale, delivery, and administration of the bonds, and the making of a loan, including the bond counsel fees, are the responsibility of The Montessori Society of Central Maryland, Inc. (Revenue bonds result in lower interest rates to the borrower since they are generally tax-exempt.)

The Department advised that the bonds, once issued, will be purchased by First National Bank. The bonds will be entirely tax-exempt. The Department further advised that the interest rate may be variable or fixed and the term of the bonds will be either 10 years or 13 years, depending on the final terms of the transaction. The County will earn an annual fee of 1/8 of 1% on the outstanding principal balance of the bonds. Settlement is expected to take place on June 1, 2016. Bond counsel for this transaction is Miles & Stockbridge, P.C.

The Maryland Economic Development Revenue Bond Act (Annotated Code of Maryland, Economic Development Article, Title 12, Subtitle 1, Sections 12-101 to 12-118) allows counties to issue economic development revenue bonds for various purposes including encouraging the increase of industry, relieving unemployment, and promoting economic development. The bond proceeds may be used to finance or refinance the costs of acquiring a facility or to refund outstanding bonds. The proceeds may also be used to pay expenses related to the sale and issuance of the bonds, to fund reserves, and to pay interest with respect to the financing. The Act

provides that a legislative body of any county may adopt a resolution to authorize the issuance of bonds by the county.

A public hearing for this matter is scheduled for May 10, 2016. The hearing was advertised in the *Baltimore Sun* on April 25, 2016.

## Executive Summary

### The Montessori Society of Central Maryland, Inc./ Greenspring Montessori School

Work session- May 10, 2016

Council Session- May 19, 2016  
26

The Montessori Society of Central Maryland, Inc. is requesting that Baltimore County issue up to \$4 million in Revenue Bonds on behalf of the school. Proceeds of the bonds will be used to finance the expansion and renovation of the school property that is located at 10807 Tony Road in Lutherville, Maryland.

**\* Baltimore County does not incur any financial liability as a result of the issuance of the tax-exempt bonds.**

#### Project Description:

The Montessori Society of Central Maryland, Inc./ Greenspring Montessori School campus serves students in pre-K through 8. The project includes the following:

(1) finance and refinance improvements to the Campus consisting of: (a) partial renovation (approximately 3,815 square feet), partial demolition/new construction (approximately 5,310 square feet) of an existing classroom building (the Multi-Purpose Building) to create a single story, wood frame approximately 9,125 square foot early childhood classroom building; (b) renovation of an existing two-story stone and wood frame classroom building and an adjoining single wood frame structure (Emerson Barns) to create 9,756 square feet (approximate) of classroom and administrative space; (c) minor renovation of an existing 981 square foot block building (Creamery Building) for use as administrative and storage space; (d) minor renovation of an early 1900s wood frame, single story, 2,284 square foot (approximate) classroom building (Friedberg Building) for continuing classroom use; (e) minor renovation of an early 1900s wood frame, 2,046 square foot (approximate), single story classroom building (Little Barn Building) for continuing classroom use; (f) new construction of an approximately 5,481 square foot wood frame, single story classroom building (Elementary Building) for classroom use; (g) the acquisition and installation of certain necessary or useful furnishings, fixtures, equipment or machinery; (h) site development to improve drainage, storm water management, retention and filtration road surfaces, traffic circulation and play fields; (i) landscaping for the purposes of relocating and constructing new play spaces, gardens and green spaces; and (j) the acquisition of such interests in land as may be necessary or suitable for the foregoing, including roads and rights of access, utilities and other site preparation facilities

(collectively, the “Facility”); and (2) pay the costs of issuance and other costs related to the transaction.

**Current Enrollment:** 255                      **Projected:** 325

**Current Employment:** 58                      **Projected:** 71

**Bond Counsel:** John Stalfort- Miles & Stockbridge

**Lender:** First National Bank

**Representative from Montessori:** Tamara Balis- Head of School

BALTIMORE COUNTY COUNCIL  
NOTES TO THE AGENDA  
APPENDIX A

BALTIMORE COUNTY, MARYLAND  
INTER-OFFICE CORRESPONDENCE

MB-1(a)

TO: Fred Homan  
Administrative Officer

DATE: 4/14/16

FROM: Keith Dorsey, Director  
Office of Budget & Finance

COUNCIL MEETING  
DATE: ~~5/10/16~~ 5/26/16

SUBJECT: Public Recordation of Announcement  
of Non-Competitive Awards Charter Sec. 902(f)

Whenever a contract over \$25,000 is awarded by a process other than a formal competitive bid, a copy of the contract must be given to the County Council, and at the next legislative session-day following the award of the contract, the Secretary to the County Council shall formally announce to the Council the nature of the contract and the parties to the contract. The announcement shall be recorded in the minutes of the County Council, and shall be available for inspection by the public. In compliance with this procedure, information is attached concerning the following awards, which are to be forwarded to the County Council:

Purchase Order

PO 8975 Spartan Motors USA Inc. – Truck, Pumper, Repair, Engine 15, Rosenbauer, Fire, FY 16

This purchase order is for the repair of a 2009 Rosenbauer Gladiator / Spartan 750-gallon Pumper Truck (Engine 15). As detailed in the justification memo signed by Chief John Hohman, dated March 22, 2016, on June 27, 2015 Engine 15 became stranded in approximately 47" of high water, at which time the equipment's engine ceased operation. Subsequent inspection by the Equipment Maintenance Division determined that many of the truck's key components including the engine, transmission, front and rear axles, and electrical nodes had ingested large amounts of water. After several attempts of obtaining repair quotes, the delivering dealer, Delmarva Pump Equipment, recommended referring the unit to Spartan Chassis, Inc., for evaluation and repair. Spartan Chassis, Inc., as the vehicle manufacturer, is uniquely qualified to affect repairs, which includes removing and rebuilding the engine, removing the current transmission and installing a remanufactured transmission, tearing down the front and rear axles and replacing bearings as necessary, replacing the fuel tank, and replacing electrical outlets and nodes.

Estimated Total \$188,427.79  
Award Date: 4/12/16

PO 8950 Martins Inc. – Volunteer Recognition Luncheon

For over twenty years, the Baltimore County Department of Aging has contracted with Martin's West for a Volunteer Recognition Luncheon. Sixteen hundred (1,600) volunteers who each have given over one-hundred (100) hours of service to the Department of Aging's programs, Baltimore County Government agencies and non-profit organizations are invited each year. Consistently, over one-thousand (1,000) volunteers attend each year. Business and corporations sponsor this event, and all costs related to the luncheon are paid for by funds that are raised by the Department of Aging prior to the event. Martin's West is the only venue in Baltimore County that will hold a group of this size.

Estimated Total \$35,137.50  
Award Date: 4/12/16

PO 8983 Rexel Inc. – Parts needed for SCADA backup and upgrade

This purchase order is for Allen Bradley serial-to-Ethernet communication modules from Rexel, USA, which will be used at various wastewater-pumping stations.

Allen Bradley manufactures these modules and Rexel, USA is the only authorized distributor of Allen Bradley parts/equipment in our area. Allen Bradley equipment is used extensively at the County's pumping stations and the new equipment must be compatible with existing equipment for communications and connectivity.

As stated in Department of Public Works Director Edward C. Adams' memo dated March 11, 2016, the County is upgrading the current SCADA (Supervisory Control and Data Acquisition) PLC equipment. The existing SCADA system must remain active while the new system is being brought online and the existing modules cannot accommodate both the old and the new PLC equipment.

Estimated Total \$32,318.39  
Award Date: 4/12/16

MA 3168 Tyco Integrated Security LLC – Maintenance, Glen Arm Fire & Security System

This is a five-year contract covering maintenance, inspection, testing and monitoring of the fire and security systems located at the Glen Arm facility. As detailed in the justification memo signed by Property Manager George Klunk, dated October 14, 2015, it is recommended to execute a long-term maintenance agreement with Tyco Integrated Security, as they possess a strong working knowledge of the system configuration, as they originally designed and installed the entire system. Annual expenditures are \$6,891.00 per year.

Estimated Total For 5 years \$34,455.00  
Award Date: 4/12/16

PO 8858 Netmail Inc. – Software, Maintenance & Support, Netmail, OIT, FY16

This is a one-year contract covering Netmail software support. As detailed in the justification memo signed by OIT Director Robert Stradling, dated March 29, 2016, it is recommended to execute a one-year software support contract with Netmail, Inc., as changing to a different application will require significant effort, including deployment of new systems, user and support staff education, and migration or re-creation of user-specific preferences. Additionally, the County must maintain the current software support to prevent intrusion of email threats, and ensure the security of email and computer systems.

Estimated Total \$42,000.00  
Award Date: 4/14/16

c: M. Field  
T. Peddicord  
L. Smelkinson