

*BALTIMORE COUNTY COUNCIL
NOTES TO THE AGENDA
LEGISLATIVE SESSION 2016*

*Issued: April 7, 2016
Work Session: April 12, 2016
Legislative Day No. 8 : April 18, 2016*

*The accompanying notes are
compiled from unaudited
information provided by
the Administration and
other sources.*



OFFICE OF THE COUNTY AUDITOR

BALTIMORE COUNTY COUNCIL

April 18, 2016

NOTES TO THE AGENDA

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**BALTIMORE COUNTY COUNCIL AGENDA
LEGISLATIVE SESSION 2016, LEGISLATIVE DAY NO. 8
APRIL 18, 2016 6:00 P.M.**

**CEB = CURRENT EXPENSE BUDGET
BY REQ. = AT REQUEST OF COUNTY EXECUTIVE**

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CALL OF BILLS FOR FINAL READING AND VOTE

NO BILLS

APPROVAL OF FISCAL MATTERS/CONTRACTS

THOMAS JOSEPH, DEPARTMENT OF AGING

- 1 1. Memorandum of Understanding-Associated Catholic Charities, Inc. -Congregate Meals Program-Village Crossroads-AGING

DR. GREGORY BRANCH, DIRECTOR, DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 4 2. Contract - Resources for Managers and Administrators, Inc. (RMA) - Evaluation and consultation services - HHS

DAVID V. LYKENS, DEPARTMENT OF ENVIRONMENTAL PROTECTION AND SUSTAINABILITY

- 9 3. Contracts - (3) - Consulting Services - Stormwater assessment and design - DEPS
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COUNCIL

- 24 1. Correspondence - (a)(6) - Non-Competitive Awards (March 11, 2016)

WALLY LIPPINCOTT, DEPARTMENT OF PLANNING

- 17 2. Res. 44-16 - Mrs. Almond(By Req.)-Approval of purchase of (2) Ag. Easements – Maryland Agricultural Land Preservation Foundation

COUNCIL

- 22 3. Res. 45-16 - Cnclmbrs. Bevins & Marks - Planning Board/Public Works - Neighborhood Traffic Management Program
4. Res. 46-16 - Mr. Quirk - Property Tax Exemption - DAV - Gordon Lee Hubbard
5. Res. 47-16 - Mrs. Bevins - Property Tax Exemption - BLIND - Edward M. Kelly
6. Res. 48-16 - Mr. Crandell - Property Tax Exemption - DAV - Michael P. Zito, Jr.

FM-1 (Memorandum of Understanding)

Council District(s) 5

Department of Aging

Congregate Meals Program – Village Crossroads

The Administration is requesting approval of a Memorandum of Understanding (MOU) with Associated Catholic Charities, Inc. to provide the coordination and service of on-site meals for eligible senior citizens 60 years of age and older (spouses any age) and disabled persons of any age at Village Crossroads apartments located at 4313 Fitch Avenue in Nottingham. The MOU commences upon Council approval, continues through December 31, 2016, and will automatically renew for 20 additional 1-year periods. This MOU is a service-for-service agreement through which the contractor does not receive compensation. See Exhibit A.

Fiscal Summary

The MOU is considered a service-for-service agreement and has no fiscal impact to the County since the contractor receives no monetary compensation.

Analysis

The Department enters into agreements with management companies of senior housing complexes to provide the Congregate Meals program. The management companies provide and maintain dining facilities in which meals are served to eligible residents; provide supervisory personnel while meals are served; and facilitate other aspects of the program, including scheduling, recruiting volunteers, and registering participants. In exchange, the Department provides one meal per day (usually dinner) per client on the agreed-upon serving days; provides necessary supplies (such as plastic plates and cups); trains staff and volunteers; assists in publicizing the program; and supports nutritional education. Program participants must be at least 60 years old (spouses any age) or disabled of any age.

The MOU commences upon Council approval, continues through December 31, 2016, and will automatically renew for 20 additional 1-year periods. The MOU is a service-for-service agreement through which the contractor does not receive compensation. Either party may terminate the agreement by providing 30 days prior written notice.

Associated Catholic Charities, Inc. will facilitate the program at Catholic Charities Senior Housing at Village Crossroads located at 4313 Fitch Avenue in Nottingham. The Department advised that one meal will be served to approximately 20 clients per day in the remainder of 2016 and then up to possibly 30 clients per day thereafter. The Department also advised that it is still negotiating the details of the MOU, but preliminarily, meals will be provided three days per week.

The Department advised that the Congregate Meals program currently exists at 34 sites, including all 20 County senior centers and at 14 nutrition sites (12 “service-for-service” and 2 “pay-for-service” sites) throughout the County.

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....”



**COUNCIL ACTION REQUEST FORM
EXECUTIVE SUMMARY**

***20-YEAR CONTRACT – CONGREGATE MEAL PROGRAM
VILLAGE CROSSROADS SENIOR HOUSING APARTMENTS***

The Department of Aging requests placement of a 20-year “Service for Service” MOU with, Village Crossroads Senior Housing Apartments on the County Council agenda. Associated Catholic Charities, Inc. is the management company for Village Crossroads. Our department enters into agreements with management companies of senior housing complexes that permit the County to provide the Congregate Meal Program at a particular complex. Under the program, our department provides the meals and the management company coordinates volunteers to help serve. No money is exchanged between the parties. It is a service for service agreement in conjunction with the Congregate Meals Program. The contractor will provide and maintain a dining facility in which meals (under the Congregate Meals Program) are served to eligible individuals. The contractor will also provide supervisory personnel while meals are being served and facilitate other aspects of the Program, such as scheduling, recruiting volunteers and registering participants. The Department of Aging will provide one meal per day (usually dinner) on the agreed upon serving days per week. Our department will also provide necessary supplies (plates, cutlery and cups) and training for staff and volunteers; assist in publicizing the Program; and support nutritional education.

Program participants must be at least 60 years old (spouses any age) or disabled persons under 60 years old.

This agreement is for twenty (20) years and therefore, is required to be approved by County Council.

We currently have 14 nutrition sites in Baltimore County. The Program is financed by Federal and State grants, voluntary donations and County funding.

Prepared by: Department of Aging

FM-2 (Contract)

Council District(s) All

Department of Health and Human Services

Evaluation and Consultation Services

The Administration is requesting approval of a contract with RMA, Inc. (Resources for Managers and Administrators, Inc.) to provide evaluation and consultation services for three alcohol and drug prevention programs within the Department of Health’s Bureau of Behavioral Health. The contract commenced August 3, 2015, will continue until June 30, 2016, and may not exceed \$25,000 unless approved by the Council. If approved, the contract will automatically renew for four additional 1-year periods with the option to further extend the initial term or any renewal term an additional 90 days. Compensation may not exceed the amount of grant funds appropriated for these services in any fiscal year. Estimated compensation totals \$25,880 for the initial 1-year term and \$129,400 for the entire 5-year and 3-month term, including the renewal and extension periods. See Exhibit A.

Fiscal Summary

Funding Source	Initial Term	Total Compensation
County	--	--
State ⁽¹⁾	\$ 5,000	\$ 25,000
Federal ⁽²⁾	20,880	104,400
Other	--	--
Total	<u>\$ 25,880</u> ⁽³⁾	<u>\$ 129,400</u> ⁽⁴⁾

- (1) Maryland Department of Health and Mental Hygiene, Behavioral Health Administration.
- (2) U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration funds passed through the Maryland Department of Health and Mental Hygiene, Behavioral Health Administration.
- (3) Estimated compensation for the initial 1-year term. The contract does not specify a maximum compensation for the initial 1-year term. Compensation may not exceed the amount appropriated for these services.
- (4) Estimated compensation for the entire 5-year and 3-month term, including the renewal and extension periods. The contract does not specify a maximum compensation for the entire contract term. Compensation may not exceed the amount appropriated each fiscal year for these services.

Analysis

RMA, Inc. will provide evaluation and consultation services for three alcohol and drug prevention programs offered through the Department's Bureau of Behavioral Health. The programs receive federal and state grant funds which mandate the services of an evaluator/consultant as a condition of the award. RMA will collect and analyze data, develop strategic program plans, and assess the effectiveness of the programs. RMA will provide monthly reports to the County and compile a final evaluation report for submission to the State. The Bureau advised that the State uses the information to ensure that grant recipients conduct programs that have maximum impact in changing behaviors of the clients it serves.

The contractor will provide evaluation services for the Bureau's Drug and Alcohol Abuse Council (DAAC), the Opioid Misuse Prevention Program (OMPP), and the Maryland Strategic Prevention Framework2 (MSPF2) Partnership for Success program. The Bureau advised that the purposes of the programs are as follows:

- The DAAC serves to guide the plans of the Bureau in terms of services provided. RMA assists the DAAC by evaluating data pertinent to the Bureau's provision of services to County residents.
- The OMPP strives to raise awareness of opioid misuse. Efforts are made to reach and educate the general population, including individuals, parents, physicians, prescribers, and pharmacists. Most outreach efforts are broad and are designed to reach a significant number of County residents, such as billboards, newspaper ads, and other media. The number of people educated through this program could be in the thousands.
- The MSPF2/Partnership for Success program is in the planning stage. It will target the areas of the Towson and Cockeysville police precincts to focus on underage drinking and binge drinking. Strategies may include media campaigns as well as participation in events that reach parents such as back-to-school nights. The number of parents and others who will be educated is indeterminable.

The contract commenced August 3, 2015, will continue until June 30, 2016, and may not exceed \$25,000 unless approved by the Council. If approved, the contract will automatically renew for four additional 1-year periods with the option to further extend the initial term or any renewal term an additional 90 days on the same terms and conditions, unless the County provides notice of non-renewal. Compensation may not exceed the amount of grant funds appropriated for these services in any fiscal year. Estimated compensation totals \$25,880 for the initial 1-year term and

\$129,400 for the entire 5-year and 3-month term, including the renewal and extension periods. The County may terminate the agreement by providing 30 days prior written notice. The Bureau advised that as of April 1, 2016, \$9,220 has been incurred for services under this contract.

The contract was awarded on a non-competitive basis. The Bureau advised that the Maryland Department of Health and Mental Hygiene recommends that when possible, the same contractor should provide a continuation of services.

On August 1, 2005, the Council approved a similar 8-year and 11-month contract with the contractor with total estimated compensation of \$142,740. On July 2, 2012, the Council approved an amendment to the contract that increased the total estimated compensation of the contract by \$44,560 to \$187,300. On June 2, 2014, the Council approved a second amendment that added one additional 1-year term and increased the total estimated compensation by \$27,340 to \$214,640 for the entire 9-year and 11-month term. The contract expired June 30, 2015.

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....”



COUNCIL ACTION REQUEST FORM

EXECUTIVE SUMMARY

RMA, Inc.

BACKGROUND

The Baltimore County Department of Health (BCDH), Bureau of Behavioral Health (BBH) seeks to enter into a multi-year contract with Resources for Managers and Administrators, Inc. (RMA), to provide evaluation and consultation services for three Department programs within the Bureau of Behavioral Health. Funding for these programs are available through grants from the State of Maryland Department of Health and Mental Hygiene, Behavioral Health Administration to the Baltimore County Department of Health.

State and federal funds are provided by the Department of Health and Mental Hygiene, Behavioral Health Administration for three programs that mandate the services of an evaluator/consultant as a condition of the award. These programs are integral to the Baltimore County Department of Health, Bureau of Behavioral Health services that address substance misuse and prevention. Evaluators typically provide a level of technical assistance needed to ensure strategies and programs are data driven. The evaluator possess the expertise necessary to: collect and analyze data, develop program plans, and assess effectiveness of programs implemented. DHMH requires the services of an evaluator to ensure that grant recipients conduct programs that will have maximal impact in ultimately changing behaviors of the population.

PURPOSE

The Baltimore County Department of Health, Bureau of Behavioral Health receives funding from the Maryland Department of Health and Mental Hygiene, Behavioral Health Administration for the following three programs requiring evaluator services:

Drug and Alcohol Abuse Council (DAAC)

Evaluator guides the DAAC in developing a strategic plan for identifying the county's priorities as related to alcohol and drug misuse prevention and treatment.

Opioid Misuse Prevention Program (OMPP)

Evaluator is responsible for guiding the Department's needs assessment, collecting and interpreting data, and developing a strategic plan to address the problem of opioid misuse in the county.



COUNCIL ACTION REQUEST FORM

EXECUTIVE SUMMARY

Maryland Strategic Prevention Framework2 (MSPF) Partnership For Success
Evaluator is responsible for guiding the Department's needs assessment, collecting and interpreting data, and developing a strategic plan to address the problem of underage drinking and binge drinking in the areas of highest need in the county.

FISCAL

The amount of available funds are as follows:

- DAAC \$5,000 per fiscal year – State Funds [005-030-1667-0301]
- OMPP \$10,000 per fiscal year – Federal Funds [005-030-1668-0301]
- MSPF2 \$10,880 per fiscal year – Federal Funds [005-030-1631-0301]

The initial term of the Agreement is August 3, 2015 through June 30, 2016, with option to renew for an additional four years.

Prepared by:
Department of Health and Human Services

FM-3 (3 Contracts)

Council District(s) All

Department of Environmental Protection and Sustainability

Stormwater Assessment and Design

The Administration is requesting approval of three contracts to provide on-call consulting services for stormwater assessment and design throughout the County. The three contractors are Dewberry Consultants, LLC; Pennoni Associates, Inc. and A.D. Marble & Company, Inc., a Joint Venture; and Wallace Montgomery & Associates, LLP. The contracts commence upon Council approval, continue for 5 years, and will automatically renew for two additional 1-year periods. The contracts do not specify a maximum compensation for the initial 5-year term. Compensation for all three contractors combined may not exceed \$6.0 million (\$2.0 million each) for the entire 7-year term, including the renewal periods. See Exhibit A.

Fiscal Summary

Funding Source	Combined Maximum Compensation	Notes
County ⁽¹⁾	\$ 6,000,000	⁽¹⁾ Capital Projects Fund.
State	--	⁽²⁾ Maximum compensation for all three contractors combined (\$2.0 million each) for the entire 7-year term, including the renewal periods. The contracts do not specify a maximum compensation for the initial 5-year term.
Federal	--	
Other	--	
Total	\$ 6,000,000 ⁽²⁾	

Analysis

The contractors will provide on-call consulting services for stormwater assessment and design, including planning, designing, and permitting of water quality retrofits; stormwater management pond conversions and best management practices; wetland creation and enhancement services; hydrology and hydraulics engineering services; topographic surveys; and construction management, inspection, and monitoring services.

The Department advised that these services are needed to continue the implementation of the County's Watershed Implementation Plan (WIP), which governs the County's management and reduction of stormwater runoff pollutant levels, and to help the County meet its MS4 permit requirements and other environmental standards, such as those established in 2012 under the State's Stormwater Management Watershed Protection and Restoration Program (as amended).

The contracts commence upon Council approval, continue for 5 years, and will automatically renew for two additional 1-year periods unless the County provides notice of non-renewal. The contracts do not specify a maximum compensation for the initial 5-year term. Compensation for all three contractors combined may not exceed \$6.0 million (\$2.0 million each) for the entire 7-year term, including the renewal periods.

Services will be performed at the engineers' cost plus profit. Profit is limited to 10% of the combined total of direct labor costs plus overhead and payroll burden. Hourly rates and percentages for overhead, payroll burden, and profit must be within established County limits. Funding for these contracts will not be encumbered at this time. Rather, contract costs will be charged to specific projects as they are assigned. The County may terminate the agreements by providing 30 days prior written notice.

On May 19, 2015, the Professional Services Selection Committee (PSSC) selected the 3 contractors from 27 responsive submittals based on qualifications and experience.

The Department advised that two of the contractors currently provide services for the County under separate contracts as follows:

<u>Contractor</u>	<u>Number of Additional Contracts</u>
Dewberry Consultants, LLC	2
Wallace Montgomery & Associates, LLP	3

On February 19, 2008, the Council approved two 7-year contracts not to exceed \$1.5 million (\$750,000 each) to provide similar services, one with A. Morton Thomas and Associates, Inc. and one with McCormick Taylor, Inc. The contracts expired in February 2015 with expenditures totaling \$712,000.

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....”

PROFESSIONAL SERVICES CONTRACT - EXECUTIVE SUMMARY

PROJECT 2014-03 ON-CALL STORMWATER ASSESSMENT & DESIGN SERVICES

Approval is requested for professional services contracts with the following three (3) firms: Pennoni & Marble (JV), Dewberry Consultants and Wallace Montgomery. These firms will provide consulting services for stormwater assessment and design throughout Baltimore County. These services are needed to continue to implement Baltimore County's watershed restoration program to ensure compliance with the Municipal Separate Storm Sewer System Discharge permit (MS4) for local and Chesapeake Bay Total Maximum Daily Loads (TMDL) program.

The Scope of Work for the projects to be completed under this contract will include one or more of the following components:

- Assessment, planning, designing and permitting of water quality (WQ) retrofits, stormwater management pond (SWM) conversions and best management practices (BMP)
- Wetland creation and enhancement services
- Hydrology and hydraulics engineering services
- Topographic survey services
- Construction management, inspection and monitoring services

Three firms were selected by the Professional Services Selection Committee on May 19, 2015 for On-Call Watershed – Stormwater Assessment and Design Services. Twenty seven (27) firms submitted DPW 102 Forms or Federal Standard Form 255 and were ranked based on:

- Prior experience in stormwater assessment, engineering, permitting & monitoring
- Capabilities and the approach of the firm in the application of WQ retrofits, SWM pond conversion and BMP design
- Capabilities of the firm in hydrology & hydraulics engineering
- Capabilities of the firm in ecological restoration and wetland science
- Capabilities of construction management and inspection

The term of each contract is five (5) years with two (2) renewal terms of one year. The upset limit for each contract is \$2,000,000

Prepared by: Department of Environmental
Protection and Sustainability

FM-4 (7 Contracts)

Council District(s) All

Department of Environmental Protection and Sustainability

Engineering Studies, Designs and Reports – Stream Restoration Projects

The Administration is requesting approval of seven contracts to provide on-call engineering services for various watershed-stream restoration projects and related water-quality initiatives throughout the County. The seven contractors are: Century Engineering, Inc. and Biohabitats, Inc. (A Joint Venture); Gannett Fleming, Inc.; Johnson, Mirmiran & Thompson, Inc.; KCI Technologies, Inc.; McCormick Taylor, Inc.; Parsons Brinckerhoff, Inc.; and Rummel, Klepper & Kahl, LLP. The contracts commence upon Council approval, continue for 5 years, and will automatically renew for two additional 1-year periods. The contracts do not specify a maximum compensation for the initial 5-year term. Compensation for all seven contractors combined may not exceed \$28.0 million (\$4.0 million each) for the entire 7-year term, including the renewal periods. See Exhibit A.

Fiscal Summary

Funding Source	Combined Maximum Compensation	Notes
County ⁽¹⁾	\$ 28,000,000	⁽¹⁾ Capital Projects Fund. ⁽²⁾ Maximum compensation for all seven contractors combined (\$4.0 million each) for the entire 7-year term, including the renewal periods. The contracts do not specify a maximum compensation for the initial 5-year term.
State	--	
Federal	--	
Other	--	
Total	\$ 28,000,000 ⁽²⁾	

Analysis

The contractors will provide on-call engineering services for various watershed-stream restoration projects and related water-quality initiatives, including watershed, environmental, and

ecological assessments; feasibility studies and reports; stream restoration and best management practice design; hydrologic/hydraulic modeling and analysis; sediment and erosion control; construction supervision services; and post-construction services.

The Department advised that these services are needed to continue the implementation of the County's Watershed Implementation Plan (WIP), which governs the County's management and reduction of stormwater runoff pollutant levels, and to help the County meet its MS4 permit requirements and other environmental standards, such as those established in 2012 under the State's Stormwater Management Watershed Protection and Restoration Program (as amended).

The contracts commence upon Council approval, continue for 5 years, and will automatically renew for two additional 1-year periods unless the County provides notice of non-renewal. The contracts do not specify a maximum compensation for the initial 5-year term. Compensation for all seven contractors combined may not exceed \$28.0 million (\$4.0 million each) for the entire 7-year term, including the renewal periods.

Services will be performed at the engineers' cost plus profit. Profit is limited to 10% of the combined total of direct labor costs plus overhead and payroll burden. Hourly rates and percentages for overhead, payroll burden, and profit must be within established County limits. Funding for these contracts will not be encumbered at this time. Rather, contract costs will be charged to specific projects as they are assigned. The County may terminate the agreements by providing 30 days prior written notice.

On May 19, 2015, the Professional Services Selection Committee (PSSC) selected the 7 contractors from 20 responsive submittals based on qualifications and experience.

The Department advised that all seven contractors currently provide other services for the County under separate contracts as follows:

Contractor	Number of Additional Contracts
Century Engineering, Inc.	3
Gannett Fleming, Inc.	5
Johnson, Mirmiran & Thompson, Inc.	8
KCI Technologies, Inc.	5
McCormick Taylor, Inc.	3
Parsons Brinckerhoff, Inc.	3
Rummel, Klepper & Kahl, LLP	5

On October 3, 2011, the Council approved eight 7-year contracts not to exceed \$8.0 million (\$1.0 million each) to provide similar services, with the following contractors: Biohabitats, Inc.; Century Engineering Inc./Whitney Bailey Cox & Magnani, LLC - Joint Venture (CEI/WBCM); EA Engineering, Science, and Technology, Inc.; Gannett Fleming, Inc.; Johnson, Mirmiran & Thompson, Inc.; KCI Technologies, Inc.; McCormick Taylor, Inc.; and PB Americas, Inc. On July 7, 2014 and May 4, 2015, the Council approved amendments to two contracts (CEI/WBCM and McCormick Taylor, Inc.) and one contract (Parsons Brickerhoff, Inc.), respectively, to increase the maximum compensation of each contract by \$1.0 million, from \$1.0 million to \$2.0 million, and the total not-to-exceed limit to \$11.0 million. The Department advised that \$4,642,226 has been expended under all eight contracts as of April 7, 2016. The Department advised that work will continue to be assigned to the above contractors, and that these new contracts are necessary to ensure continuity of services.

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....”

PROFESSIONAL SERVICES CONTRACTS – PROJECT 2014-04: EXECUTIVE SUMMARY
ON-CALL WATERSHED – STREAM RESTORATION ASSESSMENT, DESIGN AND MONITORING

Approval is requested for contracts with seven consultants to provide professional services to develop environmental and engineering studies, designs, and reports for various stream restoration projects and related water-quality initiatives throughout Baltimore County. These services are required in order to assist the County's Watershed Restoration Program in achieving Federal and State mandated pollutant load reductions based on Chesapeake Bay and local Total Maximum Daily Limits (TMDLs), and to comply with the conditions of the County's MS4 Permit.

The Scope of Work for the projects to be completed under this contract will include one or more of the following components:

- Watershed, environmental, and ecological assessment
- Feasibility studies and reports
- Stream restoration design
- Hydrologic/hydraulic modeling and analysis
- Best Management Practice design
- Sediment and erosion control
- Construction supervision services
- Post construction services

These companies were selected by the Professional Services Selection Committee (PSSC) on May 19, 2015 for Professional On-Call Services for On-Call Watershed – Stream Restoration Assessment, Design and Monitoring. Twenty companies submitted Federal Standard Forms 255. Consultant selection analysis for these professional services contracts was accomplished in two phases. Initially, a broad screening of all twenty Standard Form 255 submittals was performed to establish each firm's and associated sub-consultants' pre-qualification status. All firms passed the initial screening and were subjected to a second, more detailed screening to: (1) determine the depth of experience for each firm, and (2) evaluate and compare the responsiveness of each submittal with respect to the technical disciplines required by the scope of services for the project. Under this analysis, firms were evaluated on their:

1. Prior experience in stream restoration projects with emphasis on the prime consultant's project experience.
2. Staff capabilities and expertise in fluvial morphology.
3. Staff capabilities and expertise in hydrology/hydraulics (H/H), stream restoration and stormwater retrofit design and engineering.
4. Staff capabilities and expertise in ecological restoration activities.
5. Staff capabilities and expertise in construction management.
6. Staff capabilities and expertise in post-restoration monitoring
7. Project understanding, problem assessment, technical approach, and capabilities to accomplish the work as presented in Section 10 of their Standard Form 255 submittals.

The term of each contract is five (5) years with two (2) renewable terms of one year. The upset limit for this contract is \$4,000,000.

Prepared by: Department of Environmental
Protection and Sustainability

MB-2 (Res. 44-16)

Council District(s) 3

Mrs. Almond (By Req.)

Department of Planning

Approval of Purchase of (2) Agricultural Easements

The Administration is requesting approval to provide a County contribution of \$1,393,343 toward the State's purchase of two development rights easements totaling approximately 435 acres under the Maryland Agricultural Land Preservation Program for FY 2015 and FY 2016. The State will purchase the two easements for a total cost of \$3,027,052. The easements are located in the Freeland and the Hydes areas of the County and are within Agricultural Preservation Priority Areas. See Exhibit A.

Fiscal Summary

Funding Source	Combined Purchase Price	Notes
County ⁽¹⁾	\$ 1,393,343	⁽¹⁾ Capital Projects Fund.
State ⁽²⁾	1,633,709	⁽²⁾ Maryland Agricultural Land Preservation Program.
Federal	--	⁽³⁾ Total combined State-approved purchase price.
Other	--	
Total	<u>\$ 3,027,052</u> ⁽³⁾	

Analysis

On November 17, 2014 (Resolution 104-14), the Council approved 16 recommended easement applications to be submitted to the State for further purchase consideration. The Department of Planning and the Baltimore County Agricultural Land Preservation Advisory Board ranked the 16

properties based on an analysis of the benefits and costs per acre. The Department advised that the State made easement purchase offers to 8 of the 16 property owners, of which 6 have accepted the offers; both offers for the 2 remaining properties were rejected. All six properties are located within designated Agricultural Preservation Priority Areas. On December 21, 2015 (Resolution 107-15), the Council approved the County’s contribution toward the purchase of four properties.

Purchases of easements under the Maryland Agricultural Land Preservation Program may be made from the State’s general allotment allocation, the State’s matching allocation, and the reallocation of any remaining general allotment funds after allocations to all counties have been made. General allotment funds do not require a county contribution; matching fund purchases require a county to contribute at least 40% of the amount not funded by the general allotment fund. The Department advised that the total cost to purchase the two easements is \$3,027,052, which will be funded with \$1,633,709 of State matching and general allotment funds and \$1,393,343 of County funds. The County’s funds may be financed by General Funds (PAYGO) and General Obligation bonds.

The two easements to be purchased, the related acreages, and the County’s share of the purchase prices are as follows:

Property Owner	Acres	County Share of Easement Cost	Total Easement Cost
Dorothy B. White, Personal Representative and Successor Trustee	301	\$ 1,036,355	\$ 2,145,000
M. Edward Bowman	134	356,988	882,052
Total	<u>435</u>	<u>\$ 1,393,343</u>	<u>\$ 3,027,052</u>

Approval of these two purchases will add 435 acres to the 23,338 acres of farmland preserved through the Maryland Agricultural Land Preservation Program in Baltimore County. The Department advised that the total amount of land in the County preserved through all preservation programs as of March 30, 2016 is 63,555 acres; the County’s goal is 80,000 acres.

The Annotated Code of Maryland, Agriculture Article (Title 2, Subtitle 5), and the Baltimore County Code, Article 24, Land Preservation (Titles 2 and 3) require Council approval of development rights easements to be purchased under the Maryland Agricultural Land Preservation Program.

**BALTIMORE COUNTY, MARYLAND
DEPARTMENT OF PLANNING**

**Andrea Van Arsdale, Director
Resolution to Approve Agricultural Land Preservation Purchases
Executive Summary
February 23, 2016**

This resolution is to approve the County's contribution towards the purchase of two agricultural easements through the Maryland Agricultural Land Preservation Foundation FY15 –FY16 easement cycle.

The Department of Planning requests the County Council approve \$1,393,343.00 in Matching Funds for the purchase of two agricultural easements on 435 acres through the Maryland Agricultural Land Preservation Foundation FY15 – FY16 Easement Cycle. The total cost of the two easements is \$3,027,052.00.

County Council Resolution 104-14 (November 3, 2014) approved and ranked sixteen applications to sell an easement to the Maryland Agricultural Land Preservation Foundation. Appraisals have been conducted and offers were extended based upon state funding and the County's commitment of funds. The State made eight offers in the priority order set by County Council Resolution 104-14. This Resolution requests funding for two offers. Funding for four offers were previously approved in County Council Resolution 107-15. Two offers were rejected by landowners.

The Maryland Agricultural Land Preservation Foundation Easement Program is an integral part of the County's preservation strategy with its emphasis on protecting highly productive farmland to foster the farming industry in the State. The County's land preservation goal is at least 80,000 acres. As of January 1, 2016, the total acreage of preserved land in the County through all programs is 63,555 acres.

The two farms for which funding is requested are within the 2020 Master Plan delineated Agricultural Preservation Priority Areas. They are farmed by the owner and part of a larger farm operation. Both are vital farms in the community in which they are located. A map indicating the locations is provided and a brief description of each property is provided below:

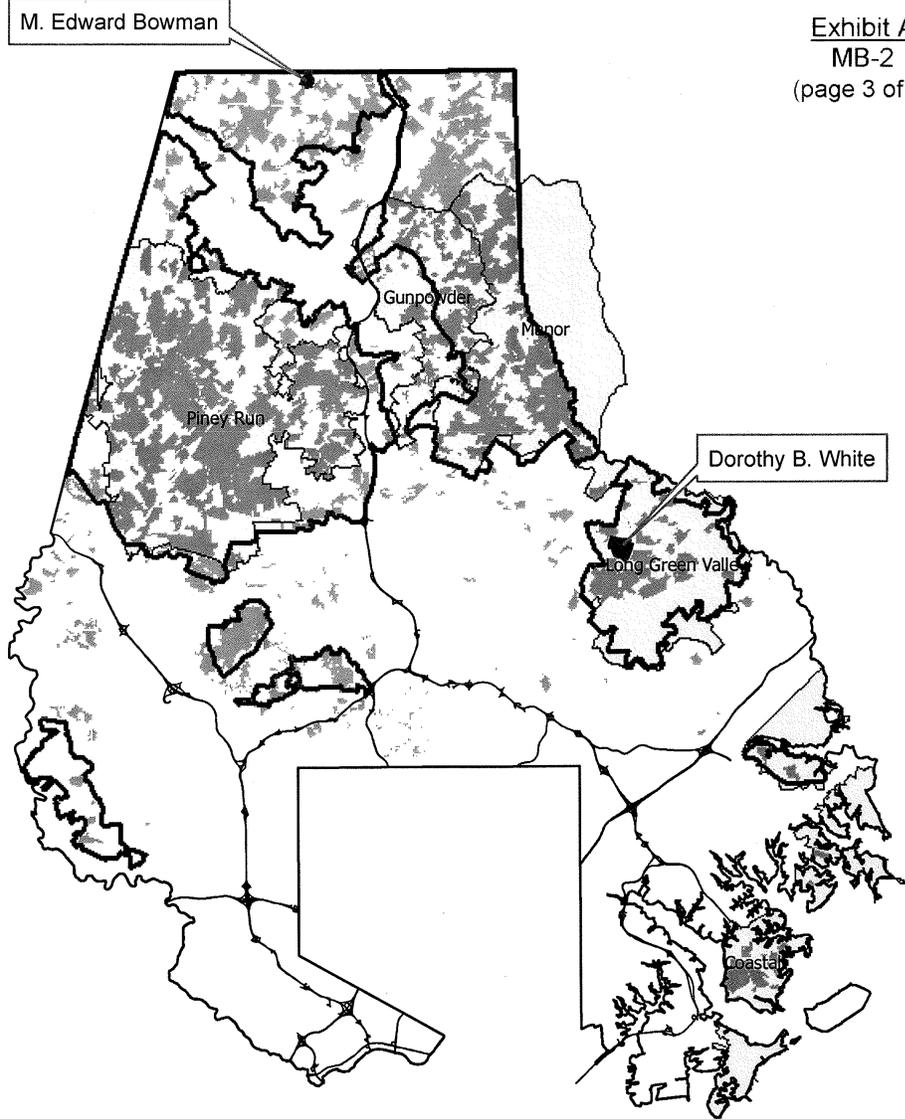
Name: M. Edward Bowman
Address: 21633 New Freedom Road, Freeland, 21053 (Map 2; parcels 14, 15, 71, 83)
Acreage: Easement acreage 134 ac, Property acreage 134.99 (one acre around house subtracted)
Preexisting Dwellings: 1 main dwelling
County Council District: 3rd
Zoning/Tier: RC 2/ Tier 4
Master Plan Land Management Area: Agricultural Preservation Priority Area
Farm Ownership/Operation: Owner operated, corn/grain
Other: Contiguous with other Bowman property

Name: Dorothy B. White
Address (Map Location): 5101 Hydes Road, Hydes 21082 (Map 53 p 107, 137, 346
Acreage: Easement acreage 301.04 acres, Property acreage 302.04 (one acre around house
subtracted)
Preexisting Dwellings: 1 dwelling, 2 tenant houses
County Council District: 3rd
Zoning/Tier: RC 2/ Tier 4
Master Plan Land Management Area: Agricultural Preservation Priority Area
Farm Ownership/Operation: Owner operated dairy farm
Other: Contiguous with other White property

Prepared by: Department of Planning

Baltimore County Agricultural Land Preservation Program
 Resolution to Approve Funding of Purchases for FY '15 & '16 MALPF Program

Exhibit A
 MB-2
 (page 3 of 3)



0 1.5 3 6 9 12 Miles

1 in = 6 miles

Legend

-  Applicants FY '15 & '16
-  Land Preservation Easements
-  Rural Legacy Areas
-  APPA Areas



Map Prepared February 12, 2016
 Baltimore County Department of Planning
 105 W. Chesapeake Ave., Ste. 101

Data Sources: URDL & Sectors -
 Baltimore County Department of Planning
 All Other - Baltimore County Office of Info Tech

Document Path: S:\County\Restricted\GIS\depts\Planning\Users\sciacovelli\GIS\GIS_projects\FY 15 MALPF Easement Purchases_2.mxd

MB-3 (Res. 45-16)

Council District(s) All

Councilmembers Bevins and Marks

Neighborhood Traffic Management Program

Resolution 45-16 asks the Planning Board and the Department of Public Works to review and update the County's Neighborhood Traffic Management Program.

The Planning Board and the Department of Public Works, in response to a request from the County Council (Resolution 125-01), recommended the adoption of a Neighborhood Traffic Management Program for Baltimore County. The Department issued a report in November 2002, and, in 2003, adopted a Neighborhood Traffic Management Program for the County in accordance with that report.

Pursuant to a Council request, the Department updated the program in 2007. The resolution recites that the County Council believes that this is an appropriate time to again update the program.

The resolution asks the Planning Board and the Department of Public Works to review the Neighborhood Traffic Management Program, with particular emphasis upon the criteria for which roads or streets may qualify for inclusion in the program, and on the question of whether neighborhoods in close proximity to the URDL should be considered for inclusion in the program. The Department of Public Works shall report its findings and recommendations to the County Council on or before September 1, 2016.

BALTIMORE COUNTY COUNCIL
NOTES TO THE AGENDA
APPENDIX A

BALTIMORE COUNTY, MARYLAND
INTER-OFFICE CORRESPONDENCE

MB-1(a)

TO: Fred Homan
Administrative Officer

DATE: 3/11/16

FROM: Keith Dorsey, Director
Office of Budget & Finance 

**COUNCIL MEETING
DATE:** 4/18/16

SUBJECT: Public Recordation of Announcement
of Non-Competitive Awards Charter Sec. 902(f)

Whenever a contract over \$25,000 is awarded by a process other than a formal competitive bid, a copy of the contract must be given to the County Council, and at the next legislative session-day following the award of the contract, the Secretary to the County Council shall formally announce to the Council the nature of the contract and the parties to the contract. The announcement shall be recorded in the minutes of the County Council, and shall be available for inspection by the public. In compliance with this procedure, information is attached concerning the following awards, which are to be forwarded to the County Council:

Purchase Order

PO 8783 AshBritt Environmental – Emergency snow removal and deicing services for FY 2016

This purchase order for AshBritt Environmental was issued for emergency snow removal during the blizzard January 22, 2016 through January 24, 2016.

As indicated in the February 8, 2016 memo from Director of the Department of Public Works, Edward C. Adams, Jr., the Bureau of Highways called additional contractors not currently under contract to provide services during this storm when snow fall exceeded 30 inches and additional equipment was required to assist.

Estimated Total \$2,214,934.49
Award Date: 3/11/16

PO 8857 Angelozzi Brothers Inc. – Emergency snow removal and deicing services for FY 2016

This purchase order for Angelozzi Brothers Inc. was issued for emergency snow removal during the blizzard January 22, 2016 through January 24, 2016.

As indicated in the February 8, 2016 memo from Director of the Department of Public Works, Edward C. Adams, Jr., the Bureau of Highways called additional contractors not currently under contract to provide services during this storm when snow fall exceeded 30 inches and additional equipment was required to assist.

Estimated Total \$38,100.00
Award Date: 3/11/16

PO 8911 Diversified Site Works LLC – Emergency snow removal and deicing services for FY 2016

This purchase order for Diversified Site Works LLC was issued for emergency snow removal during the blizzard January 22, 2016 through January 24, 2016.

As indicated in the February 8, 2016 memo from Director of the Department of Public Works, Edward C. Adams, Jr., the Bureau of Highways called additional contractors not currently under contract to provide services during this storm when snow fall exceeded 30 inches and additional equipment was required to assist.

Estimated Total \$90,660.00
Award Date: 3/11/16

PO 8913 Clear Meadow Farm Inc. – Emergency snow removal and deicing services for FY 2016

This purchase order for Clear Meadow Farm Inc. was issued for emergency snow removal during the blizzard January 22, 2016 through January 24, 2016.

As indicated in the February 8, 2016 memo from Director of the Department of Public Works, Edward C. Adams, Jr., the Bureau of Highways called additional contractors not currently under contract to provide services during this storm when snow fall exceeded 30 inches and additional equipment was required to assist.

Estimated Total \$30,780.00
Award Date: 3/11/16

PO 8858 Baltimore Gas & Electric Co dba BGE – 15157 SXO – West Low Level 6" Sewer Replacement

This purchase order represents relocation of distribution facilities at various locations (8 pole braces) under Capital Improvement Contract 15157 SXO. BGE owns the distribution facilities and is the only sources for this relocation work.

Estimated Total \$40,000.00
Award Date: 3/11/16

PO 8907 Med-Eng LLC – Police Protection Equipment, Bomb Suit Ensemble/HDT

Baltimore County Police Department is purchasing two (2) bomb suits from Med-Eng LLC for use by Hazardous Devices Team (HDT).

The HDT is replacing two (2) Med-Eng bomb suits that are beyond the seven (7) to ten (10) year life span of the suits (Kevlar material breaks down over time).

As stated in Chief James W. Johnson's memo date 2/11/22016, the County's technicians train at the FBI's Hazardous Devices School which is used by every accredited bomb squad in the U.S. Our technicians receive basic training, are certified and recertified in these suits.

Estimated Total \$52,254.00
Award Date: 3/11/16

c: M. Field
T. Peddicord
L. Smelkinson