

*BALTIMORE COUNTY COUNCIL
NOTES TO THE AGENDA
LEGISLATIVE SESSION 2016*

*Issued: March 24, 2016
Work Session: March 29, 2016
Legislative Day No. 7: April 4, 2016*

*The accompanying notes are
compiled from unaudited
information provided by
the Administration and
other sources.*



OFFICE OF THE COUNTY AUDITOR

BALTIMORE COUNTY COUNCIL

April 4, 2016

NOTES TO THE AGENDA

TABLE OF CONTENTS

	PAGE
LEGISLATIVE SESSION	
Witnesses	ii
<u>BILLS – FINAL READING</u>	
Bill 14-16	1
Bill 15-16	5
Bill 16-16	8
Bill 17-16	9
<u>FISCAL MATTERS</u>	
FM-1	10
FM-2	10
FM-3	10
<u>MISCELLANEOUS BUSINESS</u>	
MB-2 (Res. 37-16)	16
APPENDIX	
Correspondence (1) (a)	19
Correspondence (1) (b)	20

**BALTIMORE COUNTY COUNCIL AGENDA
LEGISLATIVE SESSION 2016, LEGISLATIVE DAY NO. 7
APRIL 4, 2016 6:00 P.M.**

CEB = CURRENT EXPENSE BUDGET
BY REQ. = AT REQUEST OF COUNTY EXECUTIVE

Page

CALL OF BILLS FOR FINAL READING AND VOTE

ANDREA VAN ARSDALE, DIRECTOR, DEPARTMENT OF PLANNING

- 1 Bill 14-16 - Mrs. Almond (By Req.) - CEB - Community Legacy - Winters Lane
- 5 Bill 15-16 - Mrs. Almond (By Req.) - CEB - Housing Services

COUNCIL

- 8 Bill 16-16 - Councilmembers Marks & Crandell - Comprehensive Zoning Map Process
- 9 Bill 17-16 - Mr. Kach - Mercantile Exposition Overlay District

APPROVAL OF FISCAL MATTERS/CONTRACTS

AMY GROSSI, REAL ESTATE COMPLIANCE

- 10 1. Contract of Sale - Woodlawn Motor Coach, Inc. - 3109 Rolling Road - REC
- 10 2. Contract of Sale - Jeffrey Alan Bayer - Katherine R. Bayer Living Trust - 3113 Rolling Road - REC
- 10 3. Contract of Sale - Jeffrey Alan Bayer - Katherine R. Bayer Living Trust - 3111 Rolling Road - REC

MISCELLANEOUS BUSINESS

COUNCIL

- 19 1. Correspondence - (a)(2) - Non-Competitive Awards (February 26, 2016)
- 20 (b)(7) - Non-Competitive Awards (March 1, 2016)

BARRY WILLIAMS, DIRECTOR, DEPARTMENT OF RECREATION AND PARKS

- 16 2. Res. 37-16 - Mrs. Almond (By Req.) - Accept donation - Parkville Rec. & Parks Council –
Northeast Regional Recreation Center

COUNCIL

- 3. Res. 38-16 - Mrs. Almond - Property Tax Exemption - DAV - Stanley Fishman
- 4. Res. 39-16 - Mrs. Bevins - Property Tax Exemption - DAV - Lonnie Blyther
- 5. Res. 40-16 - Mrs. Bevins - Property Tax Exemption - BLIND - Elmuttasim A. Fadl
- 6. Res. 41-16 - Mr. Crandell - Property Tax Exemption - BLIND - Jimmy A. Clift
- 7. Res. 42-16 - Mr. Crandell - Property Tax Exemption - BLIND - Donald Cliento
- 8. Res. 43-16 - Mr. Crandell - Property Tax Exemption - DAV - Earnest E. DeArmitt

Bill 14-16 (Supplemental Appropriation)

Council District(s) 1

Mrs. Almond (By Req.)

Department of Planning

Community Legacy – Winters Lane

The Administration is requesting a supplemental appropriation of state funds totaling \$250,000 to the Community Legacy – Winters Lane Gifts and Grants Fund program. The funds will be used to assist in the redevelopment of 10 rental units located on Shipley and Roberts Avenues in the Winters Lane Historic District in the Catonsville-Patapsco Sustainable Community. See Exhibit A.

Fiscal Summary

Funding Source	Supplemental Appropriation	Current Appropriation	Total Appropriation
County	--	--	--
State ⁽¹⁾	\$ 250,000	--	\$ 250,000
Federal	--	--	--
Other	--	--	--
Total	<u>\$ 250,000</u>	<u>--</u>	<u>\$ 250,000</u>

⁽¹⁾ Maryland Department of Housing and Community Development, Community Legacy Program funds. No County matching funds are required.

Analysis

The proposed \$250,000 supplemental appropriation will be used to assist in the redevelopment of 10 rental units located on Shipley and Roberts Avenues in the Winters Lane Historic District in the Catonsville-Patapsco Sustainable Community. St. Ambrose Housing Aid Center, Inc. owns

15 homes in the Winters Lane Historic District and selected 10 properties for full rehabilitation as “phase one” of a community revitalization plan. The Department advised that the properties are approximately 100 years old and are deteriorated, out of compliance with current building codes, and functionally obsolete. The rehabilitation of these homes will include enlarging the livable space of each home by approximately 400 sq. ft.; creating modern, functional layouts; installing and/or replacing HVAC systems; upgrading appliances; and replacing plumbing, siding, windows, roofing, and porches. The Department advised that the renovations will comply with Maryland Historic Trust guidelines, will begin in August or September 2016, and will be completed within 18 months. The Department further advised that the rehabilitated properties will be leased to families with incomes at or below 60% of the area median household income (e.g., \$53,040 for a family of four).

The Department advised that hard project costs total \$2,842,190 (\$284,219 per home) and will be financed as follows:

Economic Development Revolving Financing Fund (20-year deferred loan, 3% interest)	\$1,020,169
U.S. Department of Housing and Urban Development (HUD) HOME Investment Partnership funds (20-year deferred loan, 0% interest)	872,021
HUD Community Development Block Grant (CDBG) funds (20-year deferred loan, 0% interest)	450,000
Maryland Community Legacy Program funds	250,000
Maryland Department of Housing and Community Development Rental Housing Loan Program funds (loan terms TBD)	<u>250,000</u>
Total	<u>\$2,842,190</u>

The HUD funds (\$1,322,021) were previously submitted for Council approval as part of the 14-Day Grants Review process on November 3, 2015; these deferred loans will be forgiven if the property remains affordable housing for 20 years. This 14-day notice also served as notice of the Administration’s intent to provide the 20-year deferred loan from the Economic Development Revolving Financing Fund for this project. The Department advised that the Revolving Financing Fund loan will be deferred until its maturity date, when full payment will be due.

On December 7, 2015, the Council approved Resolution 102-15, which endorsed the Winters Lane rehabilitation as a Community Legacy Project and approved the County's application to the Maryland Community Legacy Program in pursuit of state grant funding totaling approximately \$500,000 for labor and materials related to the housing rehabilitation. The Department advised that because the actual amount of the Community Legacy Program grant award totals \$250,000, St. Ambrose Housing Aid Center, Inc. will be applying to the Maryland Department of Housing and Community Development for a \$250,000 loan from the Rental Housing Loan Program.

The Department advised that soft costs totaling \$466,296, such as development fees, financing and settlement costs, and relocation expenses for current tenants, will be paid by the developer.

The Department advised that the grant funds must be utilized by August 2018. No County matching funds are required for this grant.

With the affirmative vote of five members of the County Council, Bill 14-16 will take effect April 18, 2016.



COUNCIL ACTION REQUEST FORM EXECUTIVE SUMMARY

Baltimore County Dept. of Planning has been awarded \$250,000 in Community Legacy funds for a project in the Winters Lane community. The Winters Lane Historic District is an African American neighborhood that began in the mid-19th century in rural Baltimore County, Maryland, and is comprised primarily of single family dwellings augmented by a few commercial, social and religious resources.

There are 10 homes which have been selected for rehabilitation. The homes are owned by St. Ambrose Housing Aid Center, which owns 15 homes in the Winters Lane community and has identified 10 properties it seeks to fully rehabilitate and improve in "Phase One" of a revitalization plan that may include additional work in the future.

The identified homes are generally 100 years old and have experienced a high level of deterioration. The homes are out of compliance with current building codes and are functionally obsolete. Specific issues include: (1) structural – sloping floors, degraded or sub-standard foundations, rotted floor joists, rotted bathroom floors and undersized floor systems; (2) code – steep and narrow stairs, party walls made of interlocking-wood framing with no fire separation, and undersized flooring structure; (3) functional obsolescence – small houses with small rooms, odd layouts steep and narrow stairs and no air conditioning. Present conditions have rendered several units difficult or unfit for renting. High vacancy rates and ongoing maintenance issues generate negative cash flow.

The Community Legacy funds will pay a portion of the cost associated with the housing rehabilitation work.

Bill 15-16 (Supplemental Appropriation)

Council District(s) All

Mrs. Almond (By Req.)

Department of Planning

Housing Services

The Administration is requesting a supplemental appropriation of program income derived from federal funds totaling \$832,500 to the Housing Services Gifts and Grants Fund program. The funds will be used to provide additional Community Development Block Grant (CDBG)-eligible multi-family rehabilitation loans. See Exhibit A.

Fiscal Summary

Funding Source	Supplemental Appropriation	Current Appropriation	Total Appropriation
County	--	--	--
State	--	--	--
Federal ⁽¹⁾	\$ 832,500	\$ 778,594	\$ 1,611,094
Other	--	--	--
Total	<u>\$ 832,500</u>	<u>\$ 778,594</u>	<u>\$ 1,611,094</u>

⁽¹⁾ U.S. Department of Housing and Urban Development funds. No County matching funds are required.

Analysis

The Department advised that it has received \$832,500 in program income from the repayment of a 1997 loan to Cockeysville Elementary Limited Partnership (a.k.a. Warren Place) funded under the U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) program. The Department advised that the funds will be used to provide additional

CDBG-eligible multi-family rehabilitation loans.

No County matching funds are required. With the affirmative vote of five members of the County Council, Bill 15-16 will take effect April 18, 2016.



COUNCIL ACTION REQUEST FORM EXECUTIVE SUMMARY

Throughout each fiscal year as the normal course of business, the Department of Planning periodically receives repayment of outstanding multi-family and single-family loans as program income. Accordingly, a projected amount of program income is appropriated during each annual budget process.

On occasion, however, a larger loan is refinanced and the repayment must be appropriated via a Supplemental Appropriation. A HUD Community Development Block Grant loan made to Cockeysville Elementary Limited Partnership (a.k.a. Warren Place) in 1997 has been repaid. The amount of the CDBG repayment is \$832,500.

This supplemental appropriation will appropriate this program income and the funds will be used to provide additional CDBG eligible multi-family rehabilitation loans.

Bill 16-16**Council District(s) All**

Councilmembers Marks and Crandell

Comprehensive Zoning Map Process

Bill 16-16 proposes to amend the current law that limits the withdrawal of Comprehensive Zoning Map issues, once filed.

The statute (Section 32-3-214 of the Baltimore County Code, 2003) permits the filing of an issue (a parcel of land proposed for a change in zoning) in designated time frames:

- The public and the County's Planning Director may file issues between September 1 and October 15;
- The Planning Director and Planning Board members may file between October 1 and October 31; and
- Councilmembers may file between November 1 and November 30.

The statute expressly prohibits the withdrawal or modification of an issue after it is accepted for filing. This provision was added to the law in 2002 pursuant to a recommendation of a study committee (Bill 16-02).

Bill 16-16 proposes an exception to this prohibition so that at any time prior to April 22, a member of the County Council may withdraw an issue that the member filed, or a part of an issue, if the issue, or part, includes County or other government property.

This proposal is generated by the proliferation of issues for which the Neighborhood Commons (N.C.) Overlay District classification is or may be proposed in the 2016 Comprehensive Zoning Map Process. The N.C. District was established in 2012 (Bill 7-12) and amended in 2015 (Bill 66-15) to permit the application of the N.C. District to a property owned by the state or any county that is underdeveloped, environmentally sensitive, or constitutes a passive recreational area.

With the affirmative vote of five members of the County Council and signature by the County Executive, Bill 16-16 will take effect on April 17, 2016.

Bill 17-16**Council District(s) 3**

Mr. Kach

Mercantile Exposition Overlay District

Bill 17-16 prohibits additional forms and expansion of commercial gaming activities, including the location and operations of a casino and table games at the Maryland State Fair property in Timonium.

The Maryland State Fair & Agricultural Society, Inc. is a Maryland non-profit corporation that owns and operates the 100-acre Fairgrounds property abutting York Road in Timonium. The annual Maryland State Fair has been held there for over 100 years. Currently, the Fair conducts 10 days of thoroughbred racing in conjunction with the State Fair in late August of each year.

In 2012, the Council created the Mercantile Exposition (M.E.) Overlay District. The District designation is applied to a tract of land of at least 80 acres, zoned for commercial or industrial use, that is owned by an agricultural society. The uses permitted consist of a variety of commercial and agricultural activities. Slot machines and video lottery facilities are expressly prohibited (Bill 16-12). The District designation was applied to the Fairgrounds property during the 2012 Comprehensive Zoning Map Process.

The Maryland Jockey Club has recently applied for and been granted a permit from the Maryland Racing Commission to operate a satellite simulcast betting facility (off-track betting) at the Maryland State Fairgrounds. Of additional concern beyond off-track betting is the possibility that the tract could be viewed as a future site for a casino and table games. Bill 17-16 proposes to expressly prohibit land with the M.E. District designation as a location for additional forms and expansion of commercial gaming activities, including the location and operations of a casino and table games, effectively prohibiting such gaming activities at the Maryland State Fairgrounds.

With the affirmative vote of five members of the County Council and signature by the County Executive, Bill 17-16 will take effect on April 18, 2016.

FM-1, 2, & 3 (3 Contracts)

Council District(s) 4

Department of Permits, Approvals and Inspections

Rolling Road Widening

The Administration is requesting approval of three contracts to acquire three properties totaling approximately 0.16 acre for \$40,970 to be used for the widening of Rolling Road in Windsor Mill. FM-1 is a contract with Woodlawn Motor Coach, Inc., for \$5,432, for property located at 3109 Rolling Road (0.024 acre). FM-2 is a contract with Jeffrey Alan Bayer, Trustee of Katherine R. Bayer Living Trust, for \$9,351, for property located at 3113 Rolling Road (0.046 acre). FM-3 is also a contract with Jeffrey Alan Bayer, Trustee of Katherine R. Bayer Living Trust, for \$26,187, for property located at 3111 Rolling Road (0.09 acre). The properties will be used for highway widening and various easement areas. See Exhibits A, B, & C.

Fiscal Summary

Funding Source	Combined Purchase Price	Notes
County ⁽¹⁾	\$ 40,970	⁽¹⁾ Capital Projects Fund.
State	--	
Federal	--	
Other	--	
Total	<u>\$ 40,970</u>	

Analysis

The three properties to be acquired are located on Rolling Road in Windsor Mill. Descriptions of the three acquisitions are as follows:

3109 Rolling Road (FM-1)

The 0.024-acre property to be acquired from Woodlawn Motor Coach, Inc. is part of a 1.01-acre parcel zoned BL (Business Local) and is improved with a 1-story aluminum office/shop building with paved parking. The purchase price of \$5,432 includes \$350 for the loss of 70 sq. ft. of driveway.

David B. Johns, staff appraiser, completed an appraisal of the property in November 2010, recommending a value of \$2,438. After review and analysis, Robert W. Kline, review appraiser, concurred with the appraisal, recommending the respective amount as just compensation for the acquisition. The Department of Permits, Approvals and Inspections – Real Estate Compliance Division advised that the property owner rejected the County's offer of \$2,438, and upon further negotiations, the amount of \$5,432 was deemed acceptable to the County.

3113 Rolling Road (FM-2)

The 0.046-acre property to be acquired from Jeffrey Alan Bayer is part of a 0.55-acre parcel mostly zoned BL (business local) with some area zoned DR-5.5 (Density Residential – 5.5 dwelling units/acre) and is improved with a 1-story residential frame building and some commercial parking area used in conjunction with the adjoining property at 3111 Rolling Road (FM-3). The purchase price is \$9,351. The property acquisition will have no adverse impact on the property.

David B. Johns, staff appraiser, completed an appraisal of the property in April 2013, recommending a value of \$8,809. After review and analysis, S. David Nantz, review appraiser, concurred with the appraisal, recommending the respective amount as just compensation for the acquisition. The Department of Permits, Approvals and Inspections – Real Estate Compliance Division advised that the property owner rejected the County's offer of \$8,809, and upon further negotiations, the amount of \$9,351 was deemed acceptable to the County.

3111 Rolling Road (FM-3)

The 0.09-acre property, also to be acquired from Jeffrey Alan Bayer, is part of a 0.26-acre parcel mostly zoned BL (Business Local) with some area zoned DR-5.5 (Density Residential – 5.5 dwelling units/acre) that is improved with a 1-story commercial use block building and is currently used as a bus maintenance/repair shop in conjunction with the adjoining property at 3113 Rolling Road (FM-2). The purchase price of \$26,187 includes \$3,870 for the loss of 1,290 sq. ft. of driveway.

David B. Johns, staff appraiser, completed an appraisal of the property in April 2013, recommending a value of \$23,806. After review and analysis, S. David Nantz, review appraiser, concurred with the appraisal, recommending the respective amount as just compensation for the acquisition. The Department of Permits, Approvals and Inspections – Real Estate Compliance Division advised that the property owner rejected the County's offer of \$23,806, and upon further negotiations, the amount of \$26,187 was deemed acceptable to the County.

The Department advised that 129 acquisitions are needed for this project, 83 of which require Council approval. As of March 21, 2016, the Council has approved 38 property acquisitions and 2 condemnations for this project. The Department also advised that a total of 64 properties still need to be acquired for this project, of which 40 will require Council approval, not including these three acquisitions.

The widening of Rolling Road consists of two phases: Phase I is from Orchard Avenue to Windsor Mill Road; Phase II is from Orchard Avenue to Liberty Road and Windsor Boulevard to the south side of Windsor Mill Road. Estimated project costs total \$13 million, including \$10 million for construction (\$5 million each for Phases I and II). As of March 17, 2016, \$3,520,013 has been expended/encumbered for this project, excluding the cost of these three acquisitions. The Department of Public Works advised that construction of Phase I is expected to begin this summer.

County Charter, Section 715, requires Council approval of real property acquisitions where the purchase price exceeds \$5,000.



**COUNCIL ACTION REQUEST FORM
EXECUTIVE SUMMARY**

PROGRAM TITLE: Rolling Road

PROJECT NO.: 205-0232-0009

FISCAL MATTER: Contract of Sale

PROPERTY OWNERS: Woodlawn Motor Coach, Inc.

PROPERTY INTERESTS TO BE ACQUIRED: Highway Widening Area containing 70 sq. ft.
Temporary Construction and Adjustment Area containing 0.002 acre (103 sq. ft.) +/-
Temporary Construction Area containing 0.020 acre (867 sq. ft.) +/-

LOCATION: 3109 Rolling Road
Windsor Mill, Maryland 21244

CONSIDERATION \$5,432.00

PURPOSE OF PROJECT: To acquire a portion of a parcel of land and the necessary easements for the widening of Rolling Road.

LIMITS OF PROJECT: PHASE I - Orchard Avenue to Windsor Mill Road
PHASE II – Orchard Avenue to Liberty Road and Windsor Boulevard to Windsor Mill Road

Prepared By: Department of Permits, Approvals & Inspections



**COUNCIL ACTION REQUEST FORM
EXECUTIVE SUMMARY**

PROGRAM TITLE: Rolling Road

PROJECT NO.: 205-0232-0009

FISCAL MATTER: Contract of Sale

PROPERTY OWNERS: Jeffrey Alan Bayer, Trustee of
Katherine R. Bayer Living Trust

PROPERTY INTERESTS TO
BE ACQUIRED: Highway Widening Area containing
0.009 acre (377 sq. ft.) +/-

Drainage & Utility Easement Area containing
0.012 acre (525 sq. ft.) +/-

Temporary Slope Easement Area
containing 0.009 acre (393 sq. ft.) +/-

Temporary Construction Area containing
0.016 acre (709 sq. ft.) +/-

LOCATION: 3113 Rolling Road
Windsor Mill, Maryland 21244

CONSIDERATION \$9,351.00

PURPOSE OF PROJECT: To acquire a portion of a parcel of land and the
necessary easements for the widening of Rolling
Road.

LIMITS OF PROJECT: PHASE I - Orchard Avenue to Windsor Mill Road
PHASE II - Orchard Avenue to Liberty Road and
Windsor Boulevard to Windsor Mill Road

Prepared By: Department of Permits, Approvals &
Inspections



**COUNCIL ACTION REQUEST FORM
EXECUTIVE SUMMARY**

PROGRAM TITLE: Rolling Road

PROJECT NO.: 205-0232-0009

FISCAL MATTER: Contract of Sale

PROPERTY OWNERS: Jeffrey Alan Bayer, Trustee of
Katherine R. Bayer Living Trust

PROPERTY INTERESTS TO
BE ACQUIRED: Highway Widening Area containing
0.030 acre (1,290 sq. ft.) +/-

Drainage & Utility Easement Area containing
0.008 acre (358 sq. ft.) +/-

Total Temporary Slope Easement Area
containing 0.006 acre (248 sq. ft.) +/-

Temporary Construction and Adjustment Area
containing 42 sq. ft.

Total Temporary Construction Area containing
0.046 acre (1,987 sq. ft.) +/-

LOCATION: 3111 Rolling Road
Windsor Mill, Maryland 21244

CONSIDERATION \$26,187.00

PURPOSE OF PROJECT: To acquire a portion of a parcel of land and the
necessary easements for the widening of Rolling
Road.

LIMITS OF PROJECT: PHASE I - Orchard Avenue to Windsor Mill Road
PHASE II – Orchard Avenue to Liberty Road and
Windsor Boulevard to Windsor Mill Road

Prepared By: Department of Permits, Approvals &
Inspections

MB-2 (Res. 37-16) Donation**Council District(s) 6**

Mrs. Almond (By Req.)

Department of Recreation and Parks

**Accept Donation –
Parkville Recreation & Parks Council – Northeast Regional Recreation Center**

Resolution 37-16 authorizes the County to accept a monetary donation of \$65,000 from the Parkville Recreation and Parks Council toward the cost of renovating five existing racquetball courts (not presently usable) at the Northeast Regional Recreation Center, a County-owned facility in the Hillendale/Parkville area. Specifically, the funds will be used to create three multipurpose activity rooms and two functional racquetball courts, allowing for additional recreational opportunities. The Center also features two indoor sports fields and numerous indoor tennis courts. The Department advised that the anticipated project cost totals \$91,000; however, the cost could increase to \$161,500 if five existing air conditioning units require replacement. The Department advised that the remaining \$26,000 to \$96,500 project costs will be funded from the FY 2016 capital budget. See Exhibit A.

The Department advised that renovations will be completed by one of the County's established on-call contractors. The renovations are expected to begin upon Council approval of the donation and contingent upon Property Management's and the contractor's schedules. The Department also advised that the County is not expected to incur any significant increase in annual maintenance costs as a result of the new construction.

County Charter, Section 306, vests in the County Council the power to accept gifts.

This resolution shall take effect from the date of its passage by the County Council.



COUNCIL ACTION REQUEST FORM EXECUTIVE SUMMARY

DONOR: Parkville Recreation and Park Council

DESCRIPTION OF DONATION: The Parkville Recreation and Parks Council has committed to donating \$65,000 towards the renovation of the existing racquetball courts at the Northeast Regional Recreation Center. The Center, which is situated at 7501 Oakleigh Road in the Hillendale community, is a region-serving indoor recreation facility that features two indoor sports fields and numerous indoor tennis courts.

PURPOSE OF DONATION: The donation will cover a portion of the costs of renovating the facility's racquetball courts, which are not presently usable and date to the time when the structure was the privately-owned Perring Racquet/Athletic Club. Baltimore County Property Management has secured a quote from North Point Builders for construction services to renovate the existing racquetball courts to create three multipurpose activity rooms and two functional racquetball courts.

VALUE OF DONATION: \$65,000.00

EFFECTIVE DATE OF DONATION: Upon approval of donation.

BALTIMORE COUNTY COUNCIL
NOTES TO THE AGENDA
APPENDIX A

BALTIMORE COUNTY, MARYLAND
INTER-OFFICE CORRESPONDENCE

MB-1(a)

TO: Fred Homan
Administrative Officer

DATE: 2/26/16

FROM: Keith Dorsey, Director
Office of Budget & Finance

COUNCIL MEETING
DATE: 4/4/16

SUBJECT: Public Recordation of Announcement
of Non-Competitive Awards Charter Sec. 902(f)

Whenever a contract over \$25,000 is awarded by a process other than a formal competitive bid, a copy of the contract must be given to the County Council, and at the next legislative session-day following the award of the contract, the Secretary to the County Council shall formally announce to the Council the nature of the contract and the parties to the contract. The announcement shall be recorded in the minutes of the County Council, and shall be available for inspection by the public. In compliance with this procedure, information is attached concerning the following awards, which are to be forwarded to the County Council:

Purchase Order

PO 8839 Gaines and Company – Emergency snow removal and deicing services for FY 2016

This purchase order for Gaines and Company was issued for emergency snow removal during the blizzard January 22, 2016 through January 24, 2016.

As indicated in the February 8, 2016 memo from Director of the Department of Public Works, Edward C. Adams, Jr., the Bureau of Highways called additional contractors not currently under contract to provide services during this storm when snow fall exceeded 30 inches and additional equipment was required to assist.

Estimated Total \$99,825.00
Award Date: 2/26/16

PO 8835 Taser International Inc. – Taser CAM, AS, TCHD & Extended Warranty, Police

Baltimore County Police Department is purchasing the following TASER products: X2 Class III CEW w/ 4 year warranty, TASER CAM, TASER CAM Kits & USB Download w/ 4 year warranty, and Blackhawk Holsters for the X2's.

As stated in Police Chief James Johnson's memo dated 1/26/2016, the Police Department currently trains and certifies its officers with the X2 Class III CEW TASER gun. TASER International has proprietary rights and is the only distributor of TASER Products and is the sole agent for these items.

Estimated Total \$55,912.46
Award Date: 2/26/16

c: M. Field
T. Peddicord
L. Smelkinson

BALTIMORE COUNTY, MARYLAND
INTER-OFFICE CORRESPONDENCE

MB-1(b)

TO: Fred Homan
Administrative Officer

DATE: 3/1/16

FROM: Keith Dorsey, Director
Office of Budget & Finance

COUNCIL MEETING
DATE: 4/4/16

SUBJECT: Public Recordation of Announcement
of Non-Competitive Awards Charter Sec. 902(f)

Whenever a contract over \$25,000 is awarded by a process other than a formal competitive bid, a copy of the contract must be given to the County Council, and at the next legislative session-day following the award of the contract, the Secretary to the County Council shall formally announce to the Council the nature of the contract and the parties to the contract. The announcement shall be recorded in the minutes of the County Council, and shall be available for inspection by the public. In compliance with this procedure, information is attached concerning the following awards, which are to be forwarded to the County Council:

Purchase Order

PO 8843 The LC Whitford Co Inc. – Emergency snow removal and deicing services for FY 2016

This purchase order for The LC Whitford Co Inc. was issued for emergency snow removal during the blizzard January 22, 2016 through January 24, 2016.

As indicated in the February 8, 2016 memo from Director of the Department of Public Works, Edward C. Adams, Jr., the Bureau of Highways called additional contractors not currently under contract to provide services during this storm when snow fall exceeded 30 inches and additional equipment was required to assist.

Estimated Total \$123,860.00
Award Date: 3/1/16

PO 8838 Wayne Gravel Products Inc. – Emergency snow removal and deicing services for FY 2016

This purchase order for Wayne Gravel Products Inc. was issued for emergency snow removal during the blizzard January 22, 2016 through January 24, 2016.

As indicated in the February 8, 2016 memo from Director of the Department of Public Works, Edward C. Adams, Jr., the Bureau of Highways called additional contractors not currently under contract to provide services during this storm when snow fall exceeded 30 inches and additional equipment was required to assist.

Estimated Total \$58,842.50
Award Date: 3/1/16

PO 8845 PJ Malec – Emergency snow removal and deicing services for FY 2016

This purchase order for PJ Malec was issued for emergency snow removal during the blizzard January 22, 2016 through January 24, 2016.

As indicated in the February 8, 2016 memo from Director of the Department of Public Works, Edward C. Adams, Jr., the Bureau of Highways called additional contractors not currently under contract to provide services during this storm when snow fall exceeded 30 inches and additional equipment was required to assist.

Estimated Total \$41,885.00
Award Date: 3/1/16

PO 8842 Buckeye Landscaping & Sodding LLC – Emergency snow removal and deicing services for FY 2016

This purchase order for Buckeye Landscaping & Sodding LLC was issued for emergency snow removal during the blizzard January 22, 2016 through January 24, 2016.

As indicated in the February 8, 2016 memo from Director of the Department of Public Works, Edward C. Adams, Jr., the Bureau of Highways called additional contractors not currently under contract to provide services during this storm when snow fall exceeded 30 inches and additional equipment was required to assist.

Estimated Total \$108,810.00
Award Date: 3/1/16

PO 8844 Automation Controls Inc. – Emergency snow removal and deicing services for FY 2016

This purchase order for Automation Controls Inc. was issued for emergency snow removal during the blizzard January 22, 2016 through January 24, 2016.

As indicated in the February 8, 2016 memo from Director of the Department of Public Works, Edward C. Adams, Jr., the Bureau of Highways called additional contractors not currently under contract to provide services during this storm when snow fall exceeded 30 inches and additional equipment was required to assist.

Estimated Total \$44,157.50
Award Date: 3/1/16

PO 8791 Crime Point Inc. – Surveillance Cameras, Covert Outdoor Surveillance System

This purchase order is for covert pole camera systems used by the Police Department.

As stated in BCPD Chief James Johnson's memo dated December 17, 2015, the Intelligence Section uses pole-mounted surveillance camera systems during criminal investigations. CrimePoint will install agency-provided software so that the camera systems will be able to communicate through the Section's recently acquired IP video management software and push video surveillance to the evidence recorder/server.

Purchase of these systems maintains consistency, continuity and compatibility of the existing covert systems.

Estimated Total \$25,120.00
Award Date: 3/1/16

MA 3155 Simplex Grinnell LP – Maintenance of Fire Alarm Systems, as specified

This is a ten-year contract covering maintenance of Simplex Grinnell Fire Alarm Systems, at sixteen (16) County owned facilities. As detailed in the justification memo signed by Property Manager George Klunk, dated December 14, 2015, it is in the best interest of Baltimore County to have Simplex Grinnell continue to perform the annual test, inspection and maintenance of these systems as Simplex Grinnell has certified testers, mechanics and technicians that work solely on Simplex Grinnell Systems. Testing and repair by certified technicians will ensure the systems maintain their UL listing. Estimated annual expenditures are \$10,000.00 per year. Funds will be encumbered on Delivery Orders each fiscal year.

Estimated Total \$100,000.00
Award Date: 3/1/16

- c: M. Field
- T. Peddicord
- L. Smelkinson