

*BALTIMORE COUNTY COUNCIL
NOTES TO THE AGENDA
LEGISLATIVE SESSION 2014*

*Issued: October 23, 2014
Work Session: October 28, 2014
Legislative Day No. 18 : November 3, 2014*

*The accompanying notes are
compiled from unaudited
information provided by
the Administration and
other sources.*



OFFICE OF THE COUNTY AUDITOR

BALTIMORE COUNTY COUNCIL

November 3, 2014

NOTES TO THE AGENDA

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**BALTIMORE COUNTY COUNCIL AGENDA
LEGISLATIVE SESSION 2014, LEGISLATIVE DAY NO. 18
NOVEMBER 3, 2014 6:00 P.M.**

CEB = CURRENT EXPENSE BUDGET
BY REQ. = AT REQUEST OF COUNTY EXECUTIVE

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CALL OF BILLS FOR FINAL READING AND VOTE

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KEITH DORSEY, DIRECTOR, OFFICE OF BUDGET AND FINANCE

- 19 1. Amendment to Contract - Medical Priority Consultants, Inc. - Training and certification courses-911 training programs - OBF
- 23 2. Amendments to Contracts - (3) - On-call electrical services - OBF

VINCE GARDINA, DIRECTOR, DEPARTMENT OF ENVIRONMENTAL PROTECTION & SUSTAINABILITY

- 26 3. Contracts - (3) - Implementation of reforestation projects - Phase II Watershed Implementation Program - DEPS

ED ADAMS, DIRECTOR, DEPARTMENT OF PUBLIC WORKS

- 29 4. Contract - Cintas Corporation No. 2 - Rental and laundering of uniforms - VOM - Public Works

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- 32 5. Contract - Friends Medical Laboratory, Inc. - Drug and alcohol testing services – HHS

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- 36 1. Res. 97-14 - Mrs. Bevins(By Req.) - Accept donation for Arbutus Recreation Center

COUNCIL

- 2. Res. 99-14 - Mrs. Bevins - Property Tax Exemption - DAV - William T. Wallace
- 3. Res. 100-14 - Mr. Olszewski - Property Tax Exemption - DAV - Larry Thompson
- 4. Res. 101-14 - Mr. Marks - Property Tax Exemption - DAV - Frank W. Caldwell, Sr.
- 5. Res. 102-14 - Mr. Marks - Property Tax Exemption - DAV - Richard F. Mast
- 6. Res. 103-14 - Mrs. Bevins - Property Tax Exemption - DAV - Charles B. Elliott

Bill 57-14 (Supplemental Appropriation)

Council District(s) All

Mrs. Bevins (By Req.)

Department of Health and Human Services

HIV Prevention Services

The Administration is requesting a supplemental appropriation of federal funds totaling \$10,458 to the HIV Prevention Services Gifts and Grants Fund program to increase the amount appropriated to the actual amount of the grant award. The funds will be used to support the salary and fringe benefit costs of one existing full-time Public Health Investigator III to link clients to medical care services and to provide clients transportation to/from the services. See Exhibit A.

Fiscal Summary

<u>Funding Source</u>	<u>Supplemental Appropriation</u>	<u>Current Appropriation</u>	<u>Total Appropriation</u>
County	--	--	--
State	--	--	--
Federal ⁽¹⁾	\$ 10,458	\$ 410,914	\$ 421,372
Other	--	--	--
Total	<u>\$ 10,458</u>	<u>\$ 410,914</u>	<u>\$ 421,372</u>

⁽¹⁾ U.S. Department of Health and Human Services, Centers for Disease Control and Prevention funds passed through the Maryland Department of Health and Mental Hygiene, Prevention and Health Promotion Administration. No County matching funds are required.

Analysis

The HIV Prevention Services program provides HIV testing, counseling, and referral services to County residents. The proposed grant funds will be used to support one-tenth of the salary and

fringe benefit costs (\$9,958) of an existing full-time Public Health Investigator III (the supervisor of the program) to link HIV-positive clients to medical care services and to provide clients transportation to/from the services (\$500). Services are available to all County residents, regardless of income. Clients are referred to the program by medical care providers, the Department's HIV program and sexually transmitted infections clinics, and self-referrals. The Department estimates the program will serve approximately 1,250 clients in FY 2015.

The FY 2015 Adopted Operating Budget included a \$410,914 appropriation to the Department's HIV Prevention Services program based on the estimated amount of the grant award at the time the Department submitted its budget request to the Office of Budget and Finance. Accordingly, this bill appropriates the additional \$10,458 to the program, increasing the total appropriation to the actual \$421,372 grant award.

The grant period is FY 2015. No County matching funds are required for this grant. The Department advised that the grant allows up to \$17,901 to be used for administrative costs. With the affirmative vote of five members of the County Council, Bill 57-14 will take effect November 16, 2014.

EXECUTIVE SUMMARY

HIV Prevention and Linkage to Care

The Baltimore County Department of Health and Human Services, Bureau of Healthcare Access was awarded a supplemental appropriation from Department of Health and Mental Hygiene (DHMH) through the HIV Prevention and Linkage to Care grant in the amount of \$10,458.00 for the period July 1, 2014 through June 30, 2015. The purpose of this grant is to provide HIV testing, counseling and referral services and to link HIV positive Baltimore County residents to medical care.

During FY 2014 funding from the HIV Prevention grant was increased to include the Linkage to Care Program. For FY 2015 Baltimore County will use these grants to provide 1250 HIV testing, counseling, referral and linkage to medical care services with existing program employees.

Background

DHMH, has historically funded Baltimore County Department of Health and Human Services, Bureau of Healthcare Access to provide HIV testing, counseling and referral services to residents of Baltimore County. Last year through a new CDC-funded initiative Baltimore County Department of Health (BCDH) was awarded additional funding to locate HIV positive residents that are not in medical care and link them to healthcare services. During FY 2015, BCDH was awarded \$10,458 over the current County appropriation.

Purpose

The Department of Health and Human Services, Bureau of Healthcare Access has received additional grant funding from DHMH in the form of an HIV Prevention and Linkage to Care grant to provide funding for .10 FTE for an existing Public Health Investigator III (supervisor) salary, fringe, FICA and client transportation to and from medical care as required via grant Conditions Of Award (COA).

Fiscal

The new award is \$421,372.00 to cover services in the HIV Prevention and Linkage to Care programs from July 1, 2014 to June 30, 2015.

Bill 58-14 (Supplemental Appropriation)

Council District(s) All

Mrs. Bevins (By Req.)

Department of Health and Human Services

AIDS Case Management

The Administration is requesting a supplemental appropriation of state funds totaling \$441,534 to the AIDS Case Management Gifts and Grants Fund program. The State awarded the funds to offset a reduction in federal funding for the Ryan White B program in order to continue providing services to HIV/AIDS clients. Specifically, the funds will be used to support the salaries and fringe benefit costs of seven positions that will be transferred from the Ryan White B Gifts and Grants Fund program to the AIDS Case Management Gifts and Grant Fund program and for other operating costs. See Exhibit A.

Fiscal Summary

<u>Funding Source</u>	<u>Supplemental Appropriation</u>	<u>Current Appropriation</u>	<u>Total Appropriation</u>
County	--	--	--
State ⁽¹⁾	\$ 441,534	\$ 448,331	\$ 889,865
Federal	--	--	--
Other	--	--	--
Total	<u>\$ 441,534</u>	<u>\$ 448,331</u>	<u>\$ 889,865</u>

⁽¹⁾ Maryland Department of Health and Mental Hygiene, Prevention and Health Promotion Administration funds. No County matching funds are required.

Analysis

The AIDS Case Management (ACM) program seeks to ensure that eligible Baltimore County residents living with HIV/AIDS have access to medical case management and are linked to care

and client advocacy services. The Department advised that, due a reduction in federal funds for the Ryan White B program, the State is providing the additional funds to the ACM program in order to continue services for HIV/AIDS clients. All HIV-positive clients who reside in the County, or in some cases work in the County, and are under 400% of the federal poverty level (individuals who earn up to \$46,680 per year and couples who earn up to \$62,920 per year), are eligible to receive these services. The Department advised that clients are referred by doctors, support services staff, partners, and self-referrals. The Department expects to serve 512 clients in FY 2015.

The proposed grant funds will be used to support the salary and fringe benefit costs of seven positions that will be transferred from the Ryan White B program to the ACM program (\$429,888), and for other operating expenses (\$11,646), including supplies, training, contractual services, and postage. The additional funding will support these positions for the remainder of the FY 2015 grant period.

The grant period is FY 2015. No County matching funds are required for this grant. The Department advised that the grant allows up to \$34,725 to be used for administrative costs. With the affirmative vote of five members of the County Council, Bill 58-14 will take effect November 16, 2014.

EXECUTIVE SUMMARY

AIDS Case Management

The Baltimore County Health and Human Services, Bureau of Healthcare Access was awarded a supplemental appropriation from Department of Health and Mental Hygiene (DHMH) through AIDS Case Management grant in the amount of \$441,534.00 for the period July 1, 2014 through June 30, 2015. The purpose of this grant is to provide medical case management, linkage to care and client advocacy services to eligible Baltimore County residents living with HIV/AIDS.

Funding from the Ryan White B (RWB) grant for Fiscal Year 2015 was reduced while funding from the AIDS Case Management grant was increased in direct proportion to this reduction. Baltimore County Department of Health will use this grant to fund existing program employees. The AIDS Case Management grant will serve approximately 512 clients during Fiscal Year 2015.

BACKGROUND

DHMH, Prevention and Health Promotion Administration (PHPA) has historically funded Baltimore County, Department of Health and Human Services (HHS), Bureau of Healthcare Access (HCA) to provide HIV case management and emergency financial assistance to eligible residents of Baltimore County.

Historically, Federal funding made available through DHMH's PHPA Ryan White B grant provided the majority of funds (75%) that BCDH needed to provide these services, while the AIDS Case Management grant was awarded in a smaller amount. However, the decrease of the RWB grant and the increase of The AIDS Case Management grant award will allow for level funding in our HIV Case Management program to continue services to the eligible residents of Baltimore County.

PURPOSE

The Department of Health and Human Services, Bureau of Healthcare Access, has received additional grant funding from the Maryland Department of Health and Mental Hygiene Administration, Prevention and Health Promotion Administration in the form of AIDS Case Management funds to offset reductions in Ryan White B funding for HIV Case Management, services to eligible residents of Baltimore County. This increase in AIDS Case Management grant was increased in direct proportion to the reduction of Ryan White B funds from FY 2014.

FISCAL

The amount of the total funding award is \$889,865 for FY 2015 to cover services from July 1, 2014 to June 30, 2015. The HIV Case Management program will continue to operate from a total budget that is slightly increased over FY 2014. As a result, there are no reductions to personnel or client services.

Prepared by: Department of Health and
Human Services

Bill 59-14 (Supplemental Appropriation)

Council District(s) All

Mrs. Bevins (By Req.)

Department of Health and Human Services

Voluntary Placement Agreement Diversion Program

The Administration is requesting a supplemental appropriation of state funds totaling \$68,000 to the Voluntary Placement Agreement (VPA) Diversion Gifts and Grants Fund program. The funds will be used to provide Brief Strategic Family Therapy to assist families with children with intensive mental health and/or developmental disability needs in maintaining their child in the home rather than placing the child in an out-of-home environment.

Fiscal Summary

Funding Source	Supplemental Appropriation	Current Appropriation	Total Appropriation
County	--	--	--
State ⁽¹⁾	\$ 68,000	\$ 330,000	\$ 398,000
Federal	--	--	--
Other	--	--	--
Total	<u>\$ 68,000</u>	<u>\$ 330,000</u>	<u>\$ 398,000</u>

⁽¹⁾ Maryland Governor's Office for Children funds. No County matching funds are required.

Analysis

The VPA Diversion program provides children with mental illness and/or developmental disabilities and their families with a variety of home and community-based support services that assist the families in maintaining their child in the home, rather than placing the child in an out-of-home environment. The proposed \$68,000 in grant funds, along with \$62,975 in previously

awarded VPA Diversion funds and \$50,741 in available Local Management Board funds for a total of \$181,716, will be used to provide Brief Strategic Family Therapy (BSFT). BSFT is an evidenced-based family-focused intervention program designed to prevent, reduce, and/or treat adolescent behavior problems (e.g., drug use); promote prosocial behaviors such as school attendance and performance; and improve family functioning, including effective parenting and parental involvement with the youth, their peers, and the school. BSFT is typically delivered in 12 to 16 family sessions, depending on the severity of the communication and management problems within the family. The Department anticipates providing BSFT to 30 to 35 families in FY 2015. The Local Management Board advised that Associated Catholic Charities, Inc. will be providing the BSFT services under a contract approved by the Council on February 18, 2014.

The grant period is FY 2015. No County matching funds are required for this grant.

With the affirmative vote of five members of the County Council, Bill 59-14 will take effect November 16, 2014.

Bill 60-14 (Supplemental Appropriation)

Council District(s) All

Mrs. Bevins (By Req.)

Department of Health and Human Services

WIC Breastfeeding Supplement

The Administration is requesting a supplemental appropriation of federal funds totaling \$18,743 to the Breastfeeding Peer Counselor Gifts and Grants Fund program to increase the amount appropriated to the actual amount of the grant award. The funds will be used to support the salary and fringe benefit costs of one new part-time employee to provide bilingual outreach services for the Women, Infants, and Children (WIC) program call center's new breastfeeding "warm" line. See Exhibit A.

Fiscal Summary

Funding Source	Supplemental Appropriation	Current Appropriation	Total Appropriation
County	--	--	--
State	--	--	--
Federal ⁽¹⁾	\$ 18,743	\$ 115,955	\$ 134,698
Other	--	--	--
Total	<u>\$ 18,743</u>	<u>\$ 115,955</u>	<u>\$ 134,698</u>

⁽¹⁾ U.S. Department of Agriculture, Food and Nutrition Service funds passed through the Maryland Department of Health and Mental Hygiene, Prevention and Health Promotion Administration. No County matching funds are required.

Analysis

The Women, Infants, and Children (WIC) program offers services such as nutrition education, supplemental food, and referrals to appropriate resources for pregnant, post-partum, and lactating women as well as for children under the age of five in order to decrease the incidence

of health-related problems and reduce healthcare costs. In addition, the program aims to encourage and expand breastfeeding through promotion and support activities because of the health benefits that breastfeeding provides to both infants and mothers.

The Breastfeeding Peer Counselor program seeks to encourage WIC program participants to initiate and continue breastfeeding; increase referrals to WIC for breastfeeding support; increase general public acceptance and support of breastfeeding; and provide technical assistance to the County's WIC staff related to the promotion of breastfeeding. The Breastfeeding Peer Counselor program currently supports two part-time (34 hours-per-week) outreach workers (peer counselors).

The proposed grant funds will be used for the salary and fringe benefit costs for one new part-time (20 hours-per-week) bilingual outreach worker (peer counselor) to staff a new "warm" line at the WIC call center. This employee will provide phone support, counseling, and follow-up to all WIC mothers who call the "warm" line between the hours of 9:00 a.m. and 1:00 p.m.

The Department advised that its WIC and Breastfeeding Peer Counselor programs provided support to 2,506 exclusively breastfeeding women during FY 2014. The Department expects to support at least 2,506 women during FY 2015.

The FY 2015 Adopted Operating Budget included a \$115,955 appropriation to the Department's Breastfeeding Peer Counselor program based on the estimated amount of the grant award at the time the Department submitted its budget request to the Office of Budget and Finance. Accordingly, this bill appropriates the additional \$18,743 to the program, increasing the total appropriation to the actual \$134,698 grant award.

The grant period is FY 2015. No County matching funds are required for this grant. With the affirmative vote of five members of the County Council, Bill 60-14 will take effect on November 16, 2014.

EXECUTIVE SUMMARY

WOMEN, INFANTS AND CHILDREN (WIC) PROGRAM

The Baltimore County Department of Health and Human Services, Bureau of Clinical Services WIC Program was awarded a Breastfeeding Promotion and Peer Counselor supplemental grant from the Department of Health and Mental Hygiene (DHMH) in the amount of \$134,698 for the period July 1, 2014 through June 30, 2015. The purpose of this grant is to encourage WIC participants to initiate and continue breastfeeding; increase referrals to WIC for breastfeeding support; increase general public acceptance and support of breastfeeding; and provide technical assistance to Baltimore County WIC staff in the promotion of breastfeeding.

Background

Since a major goal of the WIC Program is to improve the nutritional status of infants, WIC mothers are encouraged to breastfeed their infants. WIC has historically promoted breastfeeding to all pregnant women as the optimal infant feeding choice, unless medically contraindicated. The Breastfeeding Peer Counselor Program aims to enhance the continuity and consistency of the WIC Program's current breastfeeding promotion and to increase initiation rates in Baltimore County. The grant currently supports two 34 hr/wk, non merit Outreach Workers (Peer Counselors).

Purpose

The Department of Health and Human Services, Bureau of Clinical Services WIC Program received \$18,743 additional grant funding from DHMH to help expand the Breastfeeding Peer Counselor Program in Baltimore County to include an additional 20 hrs/wk Bilingual Outreach Worker (Breastfeeding Peer Counselor) to support the warm line at the call center. This individual will provide phone support, counseling and follow up to all WIC mothers who call the warm line between the hours from 9 am and 1 pm.

Fiscal

The amount of the total funding award is \$134,698 to cover breastfeeding promotion and support services of the WIC Program from July 1, 2014 through June 30, 2015.

Prepared by: Department of Health and
Human Services

Bill 61-14 (Supplemental Appropriation)

Council District(s) All

Mrs. Bevins (By Req.)

Circuit Court

Juvenile Drug Court Enhancement Project

The Administration is requesting a supplemental appropriation of federal funds totaling \$320,461 to establish the Juvenile Drug Court Enhancement Project Gifts and Grants Fund program. The funds will be used to enhance treatment services for youth in the Circuit Court’s Juvenile Drug Court program by providing Multidimensional Family Therapy (MDFT), a comprehensive family-centered treatment program to address adolescent drug abuse and related behavioral and emotional problems. The funds will be awarded to a MDFT provider who will be responsible for implementing and operating the program.

Fiscal Summary

Funding Source	Supplemental Appropriation	Current Appropriation	Total Appropriation
County	--	--	--
State	--	--	--
Federal ⁽¹⁾	\$ 320,461	--	\$ 320,461
Other	--	--	--
Total	<u>\$ 320,461</u>	<u>--</u>	<u>\$ 320,461</u>

⁽¹⁾ U.S. Department of Health and Human Services, Office of Substance Abuse and Mental Health Services Administration funds. No County matching funds are required; however, in-kind services valued at approximately \$33,000 will be provided by the County to implement the program and provide small incentives (e.g., gift cards, skill-building trips) to youth.

Analysis

The Circuit Court is proposing to enhance treatment services for youth enrolled in its Juvenile Drug Court program by implementing an evidence-based program, Multidimensional Family Therapy (MDFT), a comprehensive family-centered treatment to address adolescent drug abuse and related behavioral and emotional problems. The Circuit Court advised that MDFT effectively engages and retains teens and families in treatment, improves family functioning, decreases substance use, improves school performance, reduces delinquency and mental health symptoms, and helps keep youth in the home and out of placement.

Non-violent offenders between the ages of 13 and 17 will be referred to the program through the Juvenile Drug Court program. Services will include assessment, therapy (approximately 1-3 therapy sessions per week, with therapists available to youth and families 24 hours-per-day, 7 days-per-week), monitoring, and drug testing. The Circuit Court advised that the average duration for MDFT treatment is 4 to 6 months; however, youth will remain in the Juvenile Drug Court program until they successfully complete all requirements, which can take 12 to 18 months.

The Circuit Court advised that it has selected Community Solutions, Inc. (CSI) as the sole-source provider to implement and operate the program. CSI currently provides Multisystemic Therapy services for youth whose delinquent behavior resulted in Department of Juvenile Services involvement. The Circuit Court advised that it will amend the current 6-year contract with CSI, approved by the Council on July 1, 2013, to incorporate the MDFT services; the amendment will be presented for Council approval on a future Council agenda.

The proposed funds represent the first year of funding for the 3-year Juvenile Drug Court Enhancement project. The Circuit Court advised that it anticipates receiving \$308,868 for year two and \$318,854 for year three of the project, which will be subject to funding availability and satisfactory progress. The Circuit Court expects the program to serve 96 youth and families over the 3-year project period (September 30, 2014 through September 29, 2017).

The grant period is September 30, 2014 through September 29, 2015. No County matching funds are required for this grant. However, the Circuit Court advised that in-kind services valued at approximately \$33,000 will be provided to implement the program and to provide small incentives (gift cards, skill-building trips, etc.) to youth.

With the affirmative vote of five members of the County Council, Bill 61-14 will take effect November 16, 2014.

Bill 62-14 (Supplemental Appropriation)

Council District(s) All

Mrs. Bevins (By Req.)

Office of Information Technology

Enhanced Productivity Thru Technology

The Administration is requesting an emergency supplemental appropriation of County funds totaling \$2,543,617, generated from revenues in excess of budget estimates, through the Contribution to Capital (PAYGO) Program and to the countywide Enhanced Productivity Thru Technology capital project to expedite various school security enhancement initiatives (i.e., installation of additional card readers and security cameras).

Fiscal Summary

Funding Source	Supplemental Appropriation	Current Appropriation	Total Appropriation
County	\$ 2,543,617 ⁽¹⁾	\$ 7,653,903	\$ 10,197,520
State	--	--	--
Federal	--	--	--
Other	--	--	--
Total	<u>\$ 2,543,617</u>	<u>\$ 7,653,903 ⁽²⁾</u>	<u>\$ 10,197,520</u>

⁽¹⁾ General Fund Balance (surplus).

⁽²⁾ Current FY 2015 appropriation for the Enhanced Productivity Thru Technology capital project.

Analysis

This emergency appropriation will provide additional funds necessary to expedite the Phase II package of school security enhancement initiatives. The objective of the Phase II initiatives is to accelerate the replacement of card readers at the front doors and add additional card readers to other entrances at all County schools, including the replacement of older security cameras in all

middle and high schools. The Office of Information Technology (OIT) advised that the Phase II initiatives are to occur over a 3-year period. The proposed supplemental appropriation of \$2,543,617 will provide FY 2015 funding for these projects. In addition, the County Executive plans to propose \$3.2 million and \$4.1 million in FY 2016 and FY 2017, respectively, for the remaining Phase II school security enhancement initiative projects, for total funding of \$9.8 million.

The Office of Budget and Finance (OBF) advised that funds are available due to anticipated FY 2015 title transfer revenue that is \$2,575,000 in excess of the original budget estimate of \$52,500,000. As of October 7, 2014, year-to-date collections were \$18,592,169. In comparison, as of October 7, 2013, year-to-date collections were \$14,077,479.

Bill 1-13, approved by the Council on February 4, 2013, included \$2.74 million in funding for Phase I of the school security enhancement initiatives, including the installation of camera systems in all elementary and special education schools, the installation of electronically controlled entry systems at all schools, and the enclosure of open space at one school. In addition, the "One View" application was launched, providing police officers with real-time access to school surveillance cameras at any school in their precincts. The objective of Phase I was to strategically place a minimum of three cameras in all elementary schools. Additional funding of \$1.0 million in speed camera revenue was also earmarked for Phase I for a total \$3.7 million. OIT advised that Phase I has been completed, and that the Phase II projects are anticipated to begin upon Council funding approval. Total funding for Phase I and Phase II will be \$13.5 million.

OIT estimates that the ongoing annual operating costs associated with the new equipment will total approximately \$350,000, following full implementation and expiration of the equipment's 1-year warranty.

OBF estimates that the County's Surplus as of June 30, 2014 totaled \$277,532,401, including \$78,055,771 assigned for the FY 2015 budget. The County also maintains a separate General Fund "Rainy Day Fund" known as the Revenue Stabilization Reserve Account, which the Office advised totaled \$85,186,783 as of June 30, 2014.

Due to the one-time nature of PAYGO contributions to the capital budget, the proposed supplemental appropriation will not affect ongoing spending subject to the Spending Affordability Committee's FY 2015 guideline.

With the affirmative vote of five members of the County Council, Bill 62-14 will take effect November 16, 2014.

Bill 63-14

Council District(s) All

Mr. Olszewski

Zoning Regulations – Commercial Recreation Enterprises

Bill 63-14 amends the Baltimore County Zoning Regulations in order to permit a commercial recreation enterprise in a M.H. (Manufacturing, Heavy) Zone as a matter of right.

A commercial recreation enterprise includes such uses as a skating rink, a dance hall, and other uses which, in the judgment of the Hearing Officer, are similar. However, it does not include such uses as a merry-go-round, a shooting gallery, or a penny arcade.

Bill 63-14 permits a commercial recreation enterprise by right in a M.H. Zone if it is located in a building in existence as of November 13, 2014, and if the use is entirely contained inside the building.

With the affirmative vote of five members of the County Council and signature by the County Executive, Bill 63-14 will take effect on November 13, 2014.

Bill 64-14

Council District(s) All

Mr. Marks

Parades

Bill 64-14 would amend the section of the Baltimore County Code, 2003 concerning permits for parades. Currently, local foot races such as 5Ks and 10Ks are issued permits under the section of the County Code dealing with “parades” because these events take place on public roads and highways and often require police assistance for traffic control and enforcement.

Problems arise because neighborhoods and communities in or near areas where the races take place are not notified of the race events and, as a result, are not aware of traffic and other logistical issues until after the event is already occurring.

This bill would require race organizers/permit applicants to provide written notification of the application and related information to the affected homeowners’ or community associations within 15 days of filing for a permit so residents can be aware of and understand how to deal with any inconveniences related to the race event. The bill also requires that, as part of the basis of approval of the permit, the Director of Permits, Approvals and Inspections determine that the applicant will not paint or mark the streets and related areas with signs unless the material used is non-permanent and is removed by the applicant at the conclusion of the race event.

Bill 64-14 shall take effect forty-five (45) days after its enactment.

FM-1 (Contract Amendment)

Council District(s) All

Office of Budget and Finance

Training and Certification Courses – 911 Training Programs

The Administration is requesting an amendment to a contract with Medical Priority Consultants, Inc., d/b/a Priority Dispatch Corporation, to provide state-required training and certification courses for 911 Center call-takers and dispatchers. The amendment incorporates three additional training and certification courses (fire dispatch, police dispatch, and emergency telecommunicator); changes the renewal terms of the contract from two 3-year periods through December 31, 2018 to nine 1-year periods through December 31, 2021 (excluding the 1-year extension period); increases the maximum compensation by \$160,000, from \$136,500 to \$296,500, for the entire 13-year term of the contract, including the renewal and extension periods; changes the price escalation limit from 10% over the previous 3-year term to 15% over current pricing for each renewal period; and specifies the training course and contingent fees and charges (e.g., for unreturned, unused textbooks). The original contract commenced January 1, 2010. See Exhibit A.

Fiscal Summary

Funding Source	Contract Amendment	Current Maximum Compensation	Amended Maximum Compensation
County ⁽¹⁾	\$ 160,000	\$ 136,500	\$ 296,500
State	--	--	--
Federal	--	--	--
Other	--	--	--
Total	<u>\$ 160,000</u>	<u>\$ 136,500</u>	<u>\$ 296,500</u> ⁽²⁾

⁽¹⁾ General Fund Operating Budget.

⁽²⁾ Amended maximum compensation for the entire 13-year term, including the renewal and extension periods.

Analysis

The contractor currently provides Emergency Medical Dispatch (EMD) training and certification to 911 Center call-takers and dispatchers. The contractor provides instruction on the protocols of the National Academies of Emergency Dispatch (NAED). The Office advised that the State Emergency Number Systems Board (ENSB) has mandated three additional training and certification courses for call-takers and dispatchers: the Emergency Police Dispatch (EPD) and Emergency Fire Dispatch (EFD) Protocols and the 911 Emergency Telecommunicator (ETC) courses. Training for existing 911 Center staff was included in the contract for the purchase of the software programs; this amendment will provide training for new employees. The Office expects approximately 30 employees per year to participate in the four mandatory training courses, which vary from 2 to 5 days each. Training classes may include call-takers and dispatchers from other jurisdictions; the contractor is responsible for collecting the applicable fees from the other jurisdictions.

On February 16, 2010, the Council approved the original 10-year contract not to exceed \$136,500; the contract commenced January 1, 2010. The Office advised that as of October 17, 2014, expenditures and encumbrances under this contract totaled \$26,855.

The proposed amendment incorporates the three additional training and certification courses; changes the renewal terms of the contract from two 3-year periods through December 31, 2018 to nine 1-year periods through December 31, 2021 (excluding the 1-year extension period); increases the maximum compensation of the contract by \$160,000, from \$136,500 to \$296,500, for the entire 13-year term of the contract, including the renewal and extension periods; changes the price escalation limit from 10% over the previous 3-year term to 15% over current pricing for each renewal period; and specifies the training course and contingent fees and charges (e.g., for unreturned, unused textbooks). The Office advised that although the amendment provides for a more generous escalation clause, the County is receiving several offsetting favorable terms. Specifically, the amendment provides for a reduction in the minimum number of course attendees from 15 to 10; eliminates a late registration fee for enrollees; and removes the County's responsibility for reimbursing the contractor for travel expenses. All other terms and conditions remain the same. The County may terminate the agreement by providing 30 days prior written notice.

The original contract was awarded through a non-competitive (i.e., sole-source) procurement process since the contractor is the sole provider for the NAED protocols, which the County follows.

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....”

EXECUTIVE SUMMARY

The Emergency Communications Center (911 Center) is amending its current contract with Medical Priority Consultants, Inc. for the Emergency Medical Dispatch (EMD) Training and Certification Course, to provide the training and certification courses related to the vendor's 911 Police (EPD) and Fire (EFD) Protocol Dispatch software programs and the 911 Emergency Telecommunicator (ETC) program. These additional programs are now mandated for Emergency Telecommunicator personnel in the State of Maryland by the State Emergency Number Systems Board. The County's 911 Center utilizes the 911 protocol dispatch programs (Medical, Police and Fire), and 911 emergency telecommunicator program that are marketed exclusively by Medical Priority Consultants, Inc., with the respective training and certification courses for these programs available only from this vendor.

This Amendment No. 1 to the Agreement provides for the following contract changes:

1. Authorizes the vendor to submit invoices to the County for all required 911 training and certification courses (EMD, EPD, EFD and ETC).
2. Raises the not-to-exceed compensation cap to \$296,500.00 (currently \$136,500.00).
3. Changes the renewal terms of the Agreement to nine (9) one-year periods (through Dec. 31, 2021), with each one-year period a "Renewal Term" (current renewal terms are two (2) 3-year periods through Dec. 31, 2018); and, changes how the fees for services performed may be adjusted throughout the entire term of the Agreement including renewals.
4. Specifies the respective training course fees for each of the required courses. Registration fees per County trainee are: EMD- \$325; EPD- \$280; EFD- \$280; ETC- \$45 (Registration fees for non-County trainees are \$25 more than the respective course fees for the County's trainees).
5. Specifies the applicable contingent fees and charges (i.e., \$500 contingency fee for each course with fewer than 10 attendees; \$100 per set of unused course materials/textbooks that are not returned to the vendor).

All other terms and conditions of the original Agreement remain unchanged, and in full force and effect.

FM-2 (3 Contract Amendments)

Council District(s) All

Office of Budget and Finance

On-call Electrical Services

The Administration is requesting amendments to the County's three on-call electrical services contracts for County-owned and/or operated buildings, which commenced on August 6, 2012. The three contractors are Lighting Maintenance, Inc., Benfield Electric Co., Inc., and Denver-Elek, Inc. The proposed amendments increase the maximum compensation for the three contractors combined by \$2,140,000, from \$2,000,000 to \$4,140,000, for the entire 5-year and 3-month term, including the renewal and extension periods.

Fiscal Summary

<u>Funding Source</u>	<u>Contract Amendments</u>	<u>Current Maximum Compensation</u>	<u>Amended Maximum Compensation</u>
County ⁽¹⁾	\$ 2,140,000	\$ 2,000,000	\$ 4,140,000
State	--	--	--
Federal	--	--	--
Other	--	--	--
Total	<u>\$ 2,140,000</u> ⁽²⁾	<u>\$ 2,000,000</u>	<u>\$ 4,140,000</u> ⁽³⁾

⁽¹⁾ General Fund Operating Budget and Capital Projects Fund.

⁽²⁾ Additional compensation for the three contractors combined for the entire 5-year and 3-month term, including the renewal and extension periods.

⁽³⁾ Maximum compensation for the three contractors combined for the entire 5-year and 3-month term, including the renewal and extension periods.

Analysis

The contractors will continue to furnish all labor, materials, tools, equipment, and supervision for electrical services at various County-owned and/or operated facilities on an as-needed basis.

The Office did not provide current hourly rates for labor for the three contractors. However, the original contract included hourly rates for labor ranging from \$28.00 to \$71.50 for Lighting Maintenance, Inc.; \$30.05 to \$103.50 for Benfield Electric Co., Inc.; and \$30.00 to \$82.50 for Denver-Elek, Inc., depending upon the skill level and regular/overtime requirements. The contractors' markup on materials ranges from 10% to 14%. All three contractors serve as primary contractors with the intention of the County to issue work equally; however, the assignment of work is at the sole discretion of the County.

The Office advised that the proposed amendments are necessary to meet greater than originally anticipated needs for electrical services. However, the Office did not provide details as to why the need for electrical services increased by \$2.1 million, or more than 100% over the original contract.

On August 6, 2012, the Council approved the original contracts with compensation not to exceed \$2,000,000 for the three contractors combined for the entire 5-year and 3-month term, including the renewal and extension periods. The proposed amendments increase the maximum compensation for the three contractors combined by \$2,140,000, from \$2,000,000 to \$4,140,000, for the entire 5-year and 3-month term, including the renewal and extension periods. All other terms and conditions remain the same. The County may terminate the agreements by providing 30 days prior written notice.

Prior to the commencement of each renewal period, the County may entertain a request for an escalation in unit prices in accordance with the Consumer Price Index – All Urban Consumers – United States Average – All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower.

Funding for these contracts will not be encumbered at this time. Rather, contract costs will be charged to specific projects as they are assigned. The Office advised that both General Funds and Capital Projects Funds may be used since the services to be provided may be capital in nature or considered maintenance/repair services.

The original contracts were awarded through a competitive procurement process based on the three lowest responsive bids from nine bids received. The Office advised that as of September 15, 2014, expenditures/encumbrances under these contracts totaled \$1,620,524, including

\$24,863 for Lighting Maintenance, Inc., \$1,168,945 for Benfield Electric Co., Inc., and \$426,716 for Denver-Elek, Inc.

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....”

FM-3 (3 Contracts)

Council District(s) All

Department of Environmental Protection and Sustainability

**Implementation of Reforestation Projects –
Phase II Watershed Implementation Program**

The Administration is requesting approval of three contracts to provide site preparation, tree planting, monitoring, and maintenance for urban and suburban (generally inside the URDL) reforestation projects in support of the County’s Chesapeake Bay Phase II Watershed Implementation Plan. The three contractors are Environmental Quality Resources, LLC; Patriot Land & Wildlife Management Services, Inc.; and Wright Environmental & Land Services, LLC. Each contract commenced September 1, 2014, continues until November 30, 2014, and may not exceed \$25,000 unless approved by the Council. If approved, each contract will continue through August 31, 2017 and will automatically renew for two additional 1-year periods and then for one additional year for maintenance only, if required. The County may extend the agreements at the end of the initial term or any renewal term for an additional 90 days. Compensation for all contractors combined may not exceed \$500,000 for the first year of the initial 3-year term. Compensation for the remainder of the initial term and each renewal period may not exceed the amount appropriated for these services. Estimated compensation for all contractors combined totals \$1,250,000 for the entire 6-year and 3-month term, including the renewal and extension periods.

Fiscal Summary

Funding Source	First Year of Initial Term	Combined Total Compensation	Notes
County ⁽¹⁾	\$ 500,000	\$ 1,250,000	⁽¹⁾ Capital Projects Fund (Stormwater Remediation Fees). ⁽²⁾ Maximum compensation for all contractors combined is limited to \$500,000 in the first year of the initial 3-year term. ⁽³⁾ Estimated compensation for the entire 6-year and 3-month term, including the renewal and extension periods. Compensation is limited to \$500,000 in the first year of the initial term and to the amount appropriated for the remainder of the initial term and each renewal period.
State	--	--	
Federal	--	--	
Other	--	--	
Total	<u>\$ 500,000</u> ⁽²⁾	<u>\$ 1,250,000</u> ⁽³⁾	

Analysis

The contractors will provide on-call urban and suburban (generally inside the URDL) reforestation services associated with the County's Chesapeake Bay Phase II Watershed Implementation Plan. Services include site preparation (including weed and vegetation management), tree planting (furnishing and installing trees and tree protection barriers), and site and tree maintenance (guarantee of 100% survival rate after one growing season). The contractors will serve as primary contractors, with the assignment of work at the County's sole discretion. Hourly rates range from \$30 to \$65, depending on the contractor and skill level (i.e., supervisor, skilled or unskilled (non-chemical) and certified (chemical)) for the site preparation, planting, or maintenance required. Markup costs for plants, trees, planting materials (e.g., stakes, mulch), and herbicides range from 10% to 55%, depending on the contractor. Equipment costs range from \$46 to \$120 per hour and from \$403 to \$800 per day, depending on the contractor and type of equipment (e.g., auger, water truck).

Each contract commenced September 1, 2014, continues until November 30, 2014, and may not exceed \$25,000 unless approved by the Council. If approved, each contract will continue through August 31, 2017 and will automatically renew for two additional 1-year periods and then for one additional year for maintenance only, if required, unless the County provides notice of non-renewal. The County may extend the agreements at the end of the initial term or any renewal term for an additional 90 days. Compensation for all contractors combined may not exceed \$500,000 for the first year of the initial 3-year term. Compensation for the remainder of the initial term and each renewal period may not exceed the amount appropriated for these services. Estimated compensation for all contractors combined totals \$1,250,000 over the entire 6-year and 3-month term, including the renewal and extension periods. The Department advised that as of October 16, 2014, no funds have been expended or encumbered under these contracts.

Prior to the commencement of the second and third years of the initial term and each renewal term, the County may entertain a request for an escalation in unit prices in accordance with the Consumer Price Index – All Urban Consumers – United States Average – All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower. The County may terminate the agreements by providing 30 days prior written notice.

The contracts were awarded through a competitive procurement process. The Department advised that its intention was to award multiple contracts for these services and that the selected contractors were the only three bidders.

On September 2, 2014, the Council approved 8-year and 3-month contracts not to exceed \$1,250,000 with these three contractors to provide rural reforestation services. The Department advised that as of October 16, 2014, no funds have been expended or encumbered for these contracts.

The County also has a 5-year and 3-month contract not to exceed \$750,000 with Mar-Len Environmental, Inc., approved by the Council on April 21, 2014, to provide on-call forest management services (e.g., forest health assessments, planting projects). The Department advised that to date, the contractor has been assigned one urban/suburban reforestation project.

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....”

FM-4 (Contract)

Council District(s) All

Department of Public Works

Rental and Laundering of Uniforms

The Administration is requesting approval of a contract with Cintas Corporation No. 2 to provide rental and laundering services for uniforms and shop towels for employees at the County’s Vehicle Operations and Maintenance and Equipment Maintenance repair shops. The contract commences upon Council approval, continues for 1 year, and will automatically renew for four additional 1-year periods with the option to further extend the initial term or any renewal term an additional 90 days. The contract does not specify a maximum compensation for the initial 1-year term. Compensation may not exceed \$250,000 for the entire 5-year and 3-month term, including the renewal and extension periods.

Fiscal Summary

Funding Source	Maximum Compensation	Notes
County ⁽¹⁾	\$ 250,000	⁽¹⁾ General and Metropolitan District Fund Operating Budgets. ⁽²⁾ Maximum compensation for the entire 5-year and 3-month term, including the renewal and extension periods. The contract does not specify a maximum compensation for the initial 1-year term.
State	--	
Federal	--	
Other	--	
Total	<u>\$ 250,000</u> ⁽²⁾	

Analysis

The contractor will provide weekly uniform rental and laundering services for shirts, pants, and shop towels for approximately 120 employees at the County’s Vehicle Operations and Maintenance and Equipment Maintenance repair shops. The contract establishes a weekly rental and laundry services unit price (including pressing, tailoring, and repairing/replacing the uniforms as necessary) of approximately 61 cents per uniform set. A uniform set consists of one pair of pants, one long sleeve shirt, and one short sleeve shirt. Each employee will be

issued 11 uniform sets. Each employee will also receive 12 t-shirts and 3 sweatshirts annually; the contractor will provide but neither launder nor repair these items. Shop towels will be rented and laundered at a weekly rate of 7 cents per towel.

The contract commences upon Council approval, continues for one year, and will automatically renew for four additional 1-year periods with the option to further extend the initial term or any renewal term an additional 90 days on the same terms and conditions, unless the County provides notice of non-renewal. The contract does not specify a maximum compensation for the initial 1-year term. Compensation may not exceed \$250,000 for the entire 5-year and 3-month term, including the renewal and extension periods.

For items manufactured by the contractor (i.e., uniforms), prior to the commencement of each renewal period, the County may entertain a request for an escalation in unit prices in accordance with the Consumer Price Index – All Urban Consumers – United States Average – All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower. For items furnished through a distributor (i.e., sweatshirts, t-shirts, and shop towels), prior to the commencement of each renewal period, the contractor must notify the County of any anticipated price changes and provide bona-fide manufacturer's documents or a price list reflecting the changes; price increases will be limited to the actual cost increase to the contractor. The County may terminate the agreement by providing 30 days prior written notice.

The contract was awarded through a competitive procurement process based on low bid from 3 bids received.

On June 7, 2010, the Council approved a 3-year and 8-month contract not to exceed \$110,338 with ACE Uniform Services, Inc. for uniform rental and laundering services. The contract commenced April 1, 2010 and expired September 8, 2013. (The County did not exercise the contract's 90-day extension option.) The Department advised that expenditures under this contract totaled \$107,514. On September 9, 2013, the County entered into a contract (piggybacked on a Virginia Department of Transportation contract) with ACE Uniform Services, Inc. not to exceed \$25,000 to continue providing these services. The Office of Budget and Finance, Purchasing Division advised that this contract was effective through April 16, 2014 and that expenditures totaled \$17,116. On April 17, 2014, the County entered into another contract with ACE Uniform Services, Inc. not to exceed \$25,000, effective through November 3, 2014 (in

conjunction with the approval of the proposed contract). The Office advised that as of October 16, 2014, expenditures under this contract totaled \$18,830.

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....”

FM-5 (Contract)

Council District(s) All

Department of Health and Human Services

Drug and Alcohol Testing Services

The Administration is requesting approval of a contract with Friends Medical Laboratory, Inc. to provide drug and alcohol testing services to uninsured and under-insured County residents receiving substance abuse treatment in various programs (e.g., Substance Abuse Diversion). The contract commenced July 1, 2014, continues until November 30, 2014, and may not exceed \$25,000 unless approved by the Council. If approved, the contract will continue through June 30, 2015 and will automatically renew for four additional 1-year periods with the option to further extend the initial term or any renewal term an additional 90 days. The contract does not specify a maximum compensation for the initial 1-year term. Estimated compensation totals \$60,000 for the initial 1-year term. Compensation may not exceed \$300,000 for the entire 5-year and 3-month term, including the renewal and extension periods. See Exhibit A.

Fiscal Summary

Funding Source	Initial Term	Maximum Compensation
County	--	--
State	--	--
Federal ⁽¹⁾	\$ 60,000	\$ 300,000
Other	--	--
Total	<u>\$ 60,000 ⁽²⁾</u>	<u>\$ 300,000 ⁽³⁾</u>

- ⁽¹⁾ U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration funds passed through the Maryland Department of Health and Mental Hygiene, Alcohol and Drug Abuse Administration.
- ⁽²⁾ Estimated compensation for the initial 1-year term. The contract does not specify a maximum compensation for the initial 1-year term.
- ⁽³⁾ Maximum compensation for the entire 5-year term and 3-month, including the renewal and extension periods.

Analysis

The Department of Health, Bureau of Behavioral Health provides substance abuse assessment, evaluation, and education. The Department advised that testing clients for substance use is a necessary part of the assessment/evaluation process. The contractor will provide drug and alcohol testing through urinalysis and oral fluid samples for uninsured and under-insured County residents during the course of their substance abuse treatment. Testing will include alcohol, marijuana, cocaine, amphetamines, opiates, Oxycodone, benzodiazepines, methadone, buprenorphine, and K2/Spice; however, the County reserves the right to request testing for drugs other than those specified. The Department or program provider will collect the specimens, which the contractor will pick up and provide the results to the County within 24 hours. The Department estimates that 900 to 1,500 drug tests will be required each year.

The unit prices provided in the contract are as follows:

- Urinalysis tests (seven-panel + creatinine) - \$4.75;
- Urinalysis additional test which will check for adulterant, chemical substances (e.g., hydrogen peroxide, bleach, etc.) added to urine in order to interfere with the accuracy of drug tests - \$2.50;
- Urinalysis single panel tests which will check for various substances as requested - \$2.50 to 35.00;
- Oral fluid tests (six-panel + swabs) - \$11; and
- Oral fluid tests (seven-panel + swabs) - \$13.

The contract commenced July 1, 2014, continues until November 30, 2014, and may not exceed \$25,000 unless approved by the Council. If approved, the contract will continue through June 30, 2015 and will automatically renew for four additional 1-year periods, unless the County provides notice of non-renewal. The County may further extend the initial term or any renewal term an additional 90 days, on the same terms and conditions. The contract does not specify a maximum compensation for the initial 1-year term. Estimated compensation totals \$60,000 for the initial 1-year term. Compensation may not exceed \$300,000 for the entire 5-year and 3-month term, including the renewal and extension periods. The Department advised that as of October 20, 2014, \$1,347 has been incurred under this contract.

The contract provides that after 2 years from commencement, the contractor must notify the County of any anticipated price changes and provide bona-fide manufacturer's documents or a

price list reflecting the changes; price increases will be limited to the actual cost increase to the contractor. The County may terminate the agreement by providing 30 days prior written notice.

The contract was awarded through a competitive procurement process based on low bid from three bids received; one bid was deemed non-responsive.

On September 15, 2008, the Council approved a 6-year contract not to exceed \$366,000 with Friends Medical Laboratory, Inc. for similar services. The contract commenced July 1, 2008 and expired June 30, 2014. The Department advised that expenditures under the contract totaled \$266,621.

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....”

EXECUTIVE SUMMARY

Exhibit A
FM-5

Drug and Alcohol Testing Services. – 110314

Baltimore County Health and Human Services seeks to enter into a new Agreement with Friends Medical Laboratory, Inc. to provide drug and alcohol testing services to uninsured and under insured Baltimore County residents.

Funding for these services is available through a grant from Substance Abuse and Mental Health Services Administration (SAMHSA) to the Maryland State Department of Health and Mental Hygiene, Alcohol & Drug Abuse Administration (ADAA) allocated to the Department of Health and Human Services, Bureau of Behavioral Health.

The services provided by the vendor will be compensated on a fee-for-service basis for the per diem rates proposed in the response to the RFB. The initial term of the Agreement is July 1, 2014 through June, 30 2015, with four (4) - one (1) year renewals with a not-to-exceed amount of \$300,000.

BACKGROUND

The Baltimore County Department of Health and Human Services, Bureau of Behavioral Health provides substance abuse assessment, evaluation and education, any of which may require testing for substance use of clients by urinalysis or oral swab. An estimate of 900-1500 drug tests can be expected to be provided each year.

PURPOSE

HHS/BBH has received grant funding from the Substance Abuse and Mental Health Services Administration (SAMHSA) to the Maryland Department of Health and Mental Hygiene Administration, Alcohol and Drug Abuse Administration (ADAA) to provide drug and alcohol testing services to uninsured and under insured Baltimore County residents seeking substance abuse services.

FISCAL

The amount of the agreement with Friends Medical Laboratory, Inc. is \$300,000.00 for the life of the contract.

Prepared by: Department of Health and
Human Services

MB-1 (Res. 97-14) Donation**Council District(s) 1**

Mrs. Bevins (By Req.)

Department of Recreation and Parks

Accept Donation for Arbutus Recreation Center

Resolution 97-14 authorizes the County to accept a monetary donation of \$25,000 from the Arbutus Recreation Council to partially fund the cost of replacing the gymnasium flooring at the Arbutus Recreation Center, a County-owned facility. This donation will be combined with \$85,000 in County bond funds for the purchase and installation of an upgraded hardwood gymnasium floor surface. The Department advised that the new flooring will provide increased durability and will place less strain on participants' legs than the existing tile surface. See Exhibit A.

The Department expects the flooring replacement to take place in fall/winter of this year. The Department advised that North Point Builders, one of the County's established on-call contractors, will complete the flooring replacement under the direction of the Property Management Division. The Department also advised that the County will incur a nominal increase in maintenance costs of less than \$1,000 per year, and that the long-life expectancy of wood surface floors will more than offset the additional maintenance costs.

County Charter, Section 306, vests in the County Council the power to accept gifts.

This resolution shall take effect from the date of its passage by the County Council.

Executive Summary

LEGISLATIVE ISSUE: Arbutus Gym Floor Replacement Donation

STAFF MEMBER: Patrick McDougall

DESCRIPTION OF LEGISLATION: Request to accept the donation of \$25,000 from the Arbutus Recreation Council to partially fund the cost of replacing the gymnasium flooring at the Arbutus Recreation Center with an upgraded wood surface.

PURPOSE OF THE REQUEST: To fund the purchase and installation of a high quality wood playing surface (flooring) at the Arbutus Recreation Center.

IMPACT OF LEGISLATION: This donation will combine with County funding from the Department of Recreation and Parks' budget to provide a hardwood gymnasium floor surface that offers a superior playing experience and is more durable. Additionally, properly designed and installed hardwood floor surfaces place less strain on the legs of program participants.