

*BALTIMORE COUNTY COUNCIL
NOTES TO THE AGENDA
LEGISLATIVE SESSION 2014*

*Issued: April 10, 2014
Work Session: April 15, 2014
Legislative Day No. 8 : April 21, 2014*

*The accompanying notes are
compiled from unaudited
information provided by
the Administration and
other sources.*



OFFICE OF THE COUNTY AUDITOR

BALTIMORE COUNTY COUNCIL

April 21, 2014

NOTES TO THE AGENDA

TABLE OF CONTENTS

	PAGE
LEGISLATIVE SESSION	
Witnesses	ii
<u>BILLS – FINAL READING</u>	
Bill 12-14	1
Bill 13-14	4
<u>FISCAL MATTERS</u>	
FM-1	7
FM-2	12
FM-3	16
FM-4	18
FM-5	*
<u>MISCELLANEOUS BUSINESS</u>	
MB-2 (Res. 26-14)	23
MB-3 (Res. 27-14)	25
MB-4 (Res. 28-14)	*
MB-5 (Res. 29-14)	*
MB-6 (Res. 30-14)	*
MB-7 (Res. 31-14)	*
MB-8 (Res. 32-14)	*
MB-9 (Res. 33-14)	*
MB-10 (Res. 34-14)	30
APPENDIX	
Correspondence (1) (a)	32

* See Addendum

**BALTIMORE COUNTY COUNCIL AGENDA
LEGISLATIVE SESSION 2014, LEGISLATIVE DAY NO. 8
APRIL 21, 2014 6:00 P.M.**

CEB = CURRENT EXPENSE BUDGET
BY REQ. = AT REQUEST OF COUNTY EXECUTIVE

Page

CALL OF BILLS FOR FINAL READING AND VOTE

VINCENT GARDINA, DIRECTOR, EPS

1 Bill 12-14 - Mrs. Bevins(By Req.) - CEB - Community Reforestation Program

ED ADAMS, DIRECTOR, DEPARTMENT OF PUBLIC WORKS

4 Bill 13-14 - Mrs. Bevins(By Req.) - CEB - Coastal Communities Initiative

APPROVAL OF FISCAL MATTERS/CONTRACTS

JOANNE WILLIAMS, DIRECTOR, DEPARTMENT OF AGING

7 1. Contract - Drug Store Pharmacy and Surgicals, LLC - preparation and purchase medical supplies for elderly-Aging

VINCENT GARDINA, DIRECTOR, EPS

12 2. Contract - Mar-Len Environmental, Inc. - Services - Professional licensed Forester - Forest Sustainability Program-EPS

KEITH DORSEY, DIRECTOR, OFFICE OF BUDGET AND FINANCE

16 3. Contracts - (2) - Overhead door services - OBF

STEPHANIE HOUSE, DEPARTMENT OF HEALTH AND HUMAN SERVICES

18 4. Amendments to Contracts (2) - Medically monitored intensive inpatient substance abuse treatment & detoxification services - HHS

BOB MAJEWSKI, DEPARTMENT OF PUBLIC WORKS

* 5. Contract - Ace Uniform Services, Inc. - Laundering and renting of uniforms and rags - VOM & EM - Public Works

MISCELLANEOUS BUSINESS

COUNCIL

32 1. Correspondence - (a)(1) - Non-Competitive Awards (March 14, 2014)

23 2. Res. 26-14 - Mr. Oliver - Amendment to the Baltimore County Water & Sewer Plan - Oheb Shalom/Dyer Properties

ANDREA VAN ARSDALE/ELIZABETH GLENN, DEPARTMENT OF PLANNING

25 3. Res. 27-14 - Mrs. Bevins(By Req.) - Approval of grant application - Dundalk Renaissance Corporation

* 4. Res. 28-14 - Mrs. Bevins(By Req.) - PILOT - Chapel Springs, LP - 9630 Deitz Place

* 5. Res. 29-14 - Mrs. Bevins(By Req.) - Endorsement of Application - Chapel Springs, LP

* 6. Res. 30-14 - Mrs. Bevins(By Req.) - Approval of HOME loan - Chapel Springs, LP - 9630 Deitz Place

* 7. Res. 31-14 - Mrs. Bevins(By Req.) - PILOT - Hollins Station Limited Partnership - 4374 Hollins Ferry Road

* 8. Res. 32-14 - Mrs. Bevins(By Req.) - Endorsement of Application - Hollins Station Limited Partnership

* 9. Res. 33-14 - Mrs. Bevins(By Req.) - Approval of HOME loan - Hollins Station Limited Partnership - 4374 Hollins Ferry Road

COUNCIL

30 10. Res. 34-14 - Mr. Quirk - Planning Board - Commercial Revitalization Districts - Basic Services Maps

11. Res. 36-14 - Mr. Huff - Property Tax Exemption - BLIND - Ann R. McFadden

12. Res. 37-14 - Mr. Marks - Property Tax Exemption - DAV - Frederick W. Porcella

13. Res. 38-14 - Mr. Oliver - Property Tax Exemption - DAV - Clifford Thompson

14. Res. 39-14 - Mr. Olszewski - Property Tax Exemption - DAV - Floyd G. Modispaw

* See Addendum

Bill 12-14 (Supplemental Appropriation)

Council District(s) All

Mrs. Bevins (By Req.)

Department of Environmental Protection and Sustainability

Community Reforestation Program

The Administration is requesting a supplemental appropriation of state funds totaling \$97,443 to the Community Reforestation Program (CRP) Gifts and Grants Fund program. The funds will be used to implement a 2-year project in connection with the Governor’s Stream Restoration Challenge, and will result in the planting of approximately 16.8 acres of riparian forest buffers at 18 Baltimore County Public Schools (BCPS) sites.

Fiscal Summary

Funding Source	Supplemental Appropriation	Current Appropriation	Total Appropriation
County ⁽¹⁾	--	\$ 288,660	\$ 288,660
State ⁽²⁾	\$ 97,443	--	97,443
Federal	--	--	--
Other	--	--	--
Total	<u>\$ 97,443</u>	<u>\$ 288,660</u>	<u>\$ 386,103</u>

⁽¹⁾ Community Reforestation Program funds. No County matching funds are required; however, the Department will provide a voluntary in-kind contribution valued at \$1,500 consisting of the prorated capital cost of existing reforestation equipment (truck, tractor, trailer, etc.) and staff time to coordinate a planting plan.

⁽²⁾ Maryland Department of Natural Resources, Chesapeake and Atlantic Coastal Bays 2010 Trust Fund.

Analysis

The Department of Environmental Protection and Sustainability was awarded \$97,443 in connection with the Governor’s Stream Restoration Challenge initiative, a competitive grant

program open to local governments and non-governmental organizations designed to contribute to the establishment of 1,000 acres of stream-side forests in Maryland by 2015. Funding for the initiative was made available through the Chesapeake and Atlantic Coastal Bays Trust Fund in partnership with the Chesapeake Bay Trust.

The Department will undertake a 2-year project in connection with the Governor's Stream Restoration Challenge, which will involve the planting of approximately 16.8 acres of riparian forest buffers at 18 BCPS sites, engaging middle and high school students in reforestation projects (students will earn Service Learning hours), implementing reforestation projects in high-priority watersheds where possible, and providing a year-long educational and work experience in reforestation for a Chesapeake Bay Trust (CBT) Chesapeake Conservation Corps (CCC) Volunteer Program participant for each of the 2 years of the project. The Department advised that the projects will be credited toward the County's Chesapeake Bay Watershed Implementation Plan (WIP).

The grant funds will be used for the salaries and benefits of two CCC participants (part-time, 39 hours-per-week, one for each year) to manage the project (\$60,000), supplies (\$30,892), travel (\$4,481), fuel (\$630), and administrative costs (\$1,440).

The Department advised that it has worked with BCPS to identify 18 school sites with riparian planting potential. The sites include 4 high schools, 2 middle schools, and 12 elementary schools. (See Exhibit A for a listing of the schools.) The Department's CRP staff and CCC participant will inspect the reforestation projects at each BCPS site seasonally to determine plant survival and maintenance needs. The Department advised that it will work with BCPS regarding long-term maintenance efforts.

The grant period is May 4, 2014 through April 30, 2016. No County matching funds are required; however, the Department will provide a voluntary in-kind contribution valued at \$1,500 consisting of the prorated capital cost of existing reforestation equipment (truck, tractor, trailer, etc.) and staff time to coordinate a planting plan. The Department advised that it will use 1.5% of the grant funds (\$1,440) for administrative oversight of the program.

With the affirmative vote of five members of the County Council, Bill 12-14 will take effect May 4, 2014.

The 18 Baltimore County Public Schools selected for the planting of riparian forest buffers are as follows:

High Schools:

- Catonsville
- Hereford
- Loch Raven
- Western Tech

Middle Schools:

- General John Stricker
- Pine Grove

Elementary Schools:

- Battle Monument
- Bear Creek
- Grange
- Halethorpe
- Jacksonville
- Pine Grove
- Powhatan
- Sandy Plains
- Seven Oaks
- Sparks
- Victory Villa
- Villa Cresta

Bill 13-14 (Supplemental Appropriation)

Council District(s) All

Mrs. Bevins (By Req.)

Department of Public Works

Coastal Communities Initiative

The Administration is requesting a supplemental appropriation of federal funds totaling \$50,000 to the Coastal Communities Initiative Gifts and Grants Fund program. The funds will be used to offset the County’s costs of preparing the County’s application to participate in the Federal Emergency Management Agency’s (FEMA) Community Rating System (CRS), including the cost of compensating a specialized consultant that the County hired through Maryland Environmental Services. See Exhibit A.

Fiscal Summary

Funding Source	Supplemental Appropriation	Current Appropriation	Total Appropriation
County	--	--	--
State	--	--	--
Federal ⁽¹⁾	\$ 50,000	--	\$ 50,000
Other	--	--	--
Total	<u>\$ 50,000</u>	<u>--</u>	<u>\$ 50,000</u>

⁽¹⁾ U.S. Department of Commerce, National Oceanic and Atmospheric Administration (NOAA) funds passed through the Maryland Department of Natural Resources (DNR), Coastal Zone Management Program’s Chesapeake and Coastal Service (CCS). No County matching funds are required.

Analysis

The Maryland Department of Natural Resources (DNR), Chesapeake and Coastal Service selected the County to receive funding from the National Oceanic and Atmospheric Administration’s (NOAA) CoastSmart Communities grant program. NOAA approved a grant

totaling \$50,000 for the County to work on a Floodplain Area Resiliency Initiative in conjunction with FEMA's Community Rating System (CRS). The County will enter into a Memorandum of Understanding (MOU) with the DNR; the MOU will provide the \$50,000 in funding to the County so it can prepare an application to participate in the CRS, as well as implement a program that will keep up-to-date records and maintain CRS eligibility. As part of the MOU, the County will adopt FEMA's new Flood Insurance Rate Maps and update its floodplain ordinance to help prepare communities and new development for extreme weather events and flooding. Additionally, the County will conduct a community self-assessment through use of the CoastSmart Communities Scorecard.

The grant funds will be used to cover the County's costs of preparing the application, including the cost of compensating a specialized consultant hired through Maryland Environmental Services whose services are necessary to facilitate the application. The CRS requires participants to implement policies that exceed minimum requirements under the National Flood Insurance Program (NFIP) to reduce risk and improve resilience to the hazards of coastal flooding. Participation in the CRS will provide the incentive of reduced flood insurance premiums for County homeowners. The Department advised that meeting the prerequisites for a CRS application is difficult, necessitating the use of a specialist. The Department further advised that as of 2013, there are 4,533 NFIP flood insurance policies in effect for property in the County.

The grant period is May 4, 2014 through July 31, 2015. No County matching funds are required for this grant. With the affirmative vote of five members of the County Council, Bill 13-14 will take effect May 4, 2014.

FACT SHEET
SUPPLEMENTAL APPROPRIATION

Gifts and Grants Special Revenue Fund
Coastal Communities Initiative
Budget Code No. 005-070-1422

TO REIMBURSE COUNTY DIRECT COSTS AND CONSULTING COSTS INCURRED
UNDER A CONTRACT TO BE EXECUTED BETWEEN BALTIMORE COUNTY AND THE
MARYLAND DEPARTMENT OF NATURAL RESOURCES UNDER WHICH THE
COUNTY WILL APPLY TO PARTICIPATE IN THE FEMA COMMUNITY RATING
SYSTEM AND ADOPT POLICIES CONSISTENT WITH SAME

The Chesapeake and Coastal Service of the Maryland Department of Natural Resources has requested and received approval of \$50,000 through an annual award process from the National Oceanic and Atmospheric Administration to fund a Coastal Communities Initiative project entitled Floodplain Area Resiliency Initiative through the Community Rating System.

This project will allow Baltimore County to hire a specialized consultant through Maryland Environmental Services to facilitate application for the County to participate in the Federal Emergency Management Agency's Community Rating System (CRS).

Local governments (communities) participating in the CRS agree to implement policies and programs that go beyond the minimum requirements for participation in the National Flood Insurance Program to reduce risk and improve resilience to the hazards of coastal flooding. The benefit to FEMA is a reduction in flood insurance claims. Implementation of the same policies and programs meet the goal of NOAA's CoastSmart Community Grant Program under which the funding is awarded. The CRS provides the incentive to the community of reduced flood insurance premiums for flood insurance policyholders countywide. As of 2013 there were 4533 NFIP flood insurance policies in effect for property in Baltimore County.

Baltimore County has existing laws and regulations that would earn significant credit under the CRS for reducing flood insurance premiums. The difficulty of meeting the prerequisites for a CRS application is such that use of a consultant with sufficient experience is necessary to be successful.

Prepared by: Department of Public Works

FM-1 (Contract)

Council District(s) All

Department of Aging

Preparation and Purchase of Medical Supplies for Elderly

The Administration is requesting approval of a contract with Drug Store Pharmacy and Surgicals, LLC to provide pharmaceutical services, medical supplies, and durable medical equipment to frail, ill, or disabled elderly Baltimore County residents who meet the eligibility criteria for assistance. The contract commences upon Council approval, continues through June 30, 2014, and may be renewed for three additional 1-year periods. Compensation for all contractors combined is limited to the amount appropriated for these services, including pharmaceutical, medical supply/equipment, optical, emergency response, and fuel delivery services. Estimated compensation for FY 2014 totals \$1,162,157 for all contractors combined (for a total of 29 contracts, including this proposed contract). Estimated compensation for the approximate 3-year and 2-month term, including the renewal periods, totals \$4,648,628 for all contractors combined. See Exhibits A and B.

Fiscal Summary

Funding Source	FY 2014	Combined Total Compensation	Notes
County	--	--	(1) Maryland Department of Aging. (2) Senior Expo/Baby Boomer Expo fundraising and private donations. (3) Estimated compensation for FY 2014 for all contractors providing pharmaceutical/medical supplies, optical, emergency response, and fuel delivery services. (4) Estimated compensation for the approximate 3-year and 2-month term, including the renewal periods, for all contractors providing services, assuming the same level of funding is provided in each renewal year. Compensation is limited to the amount appropriated for these services.
State ⁽¹⁾	\$ 862,157	\$ 3,448,628	
Federal	--	--	
Other ⁽²⁾	300,000	1,200,000	
Total	<u>\$ 1,162,157</u> ⁽³⁾	<u>\$ 4,648,628</u> ⁽⁴⁾	

Analysis

The Senior Care and Seniors In Need programs provide “gap-filling services” to seniors whose income exceeds the maximum eligibility levels for assistance, but whose income is not sufficient to purchase all required services (e.g., optical, pharmaceuticals, medical supplies, heating fuel). The programs serve Baltimore County seniors who are at risk of nursing home placement due to physical and/or mental disabilities, thereby allowing the seniors to remain in the community. Case managers within the Departments of Aging, Health, and Social Services work with assigned clients. Case managers provide a list of approved contractors to clients and clients are free to choose a contractor. The Department of Aging monitors contractor performance as well as client satisfaction. The Department advised that there are currently 381 Senior Care clients, of which 219 are receiving assistance with medications and/or medical supplies. Additionally, the Department’s Seniors In Need Program may utilize this vendor/service. The Department estimates that 225 clients will receive assistance with medications and/or medical supplies in FY 2014 and FY 2015.

The contractor will provide for the preparation and purchase of medically prescribed drugs/treatments, nutritional supplements, dressings, syringes, bedpans, and incontinence supplies. The contractor will also provide for the purchase or lease of items such as wheelchairs, walkers, and prosthetic devices if available.

The contract commences upon Council approval, continues through June 30, 2014, and may be renewed for three additional 1-year periods, on the same terms and conditions. Compensation for all contractors combined is limited to the amount appropriated for these services. Estimated compensation for FY 2014 for all contractors combined totals \$1,162,157. Estimated compensation for all contractors combined for the entire approximate 3-year and 2-month term, including the renewal periods, totals \$4,648,628, assuming the same level of funding each year. The contract is subject to the availability of funds and to termination by the County in the event of a reduction of funding.

Prior to the commencement of each renewal period, unit prices for prescription drugs, medications, medical health and equipment supplies may be increased by mutual written agreement. Either party may terminate the agreement by providing 30 days prior written notice.

On June 4, 2012, the Council approved 30 five-year contracts to provide specific services (i.e., optical, pharmaceutical/medical supplies, emergency response, and fuel delivery services; see Exhibit B) to frail, ill, or disabled elderly County residents who meet the eligibility criteria for assistance. Estimated compensation for all contractors providing these services totaled \$5,249,865 over the entire 5-year term, assuming the same level of funding each year. Of these 30 contracts, 20 were for the provision of pharmaceutical supplies and services. The cost of the pharmaceutical services is dependent upon the number of clients served. The Department advised that FY 2014 expenditures to date for all contractors providing pharmaceutical services totals \$167,514. The Department advised that two of the pharmaceutical vendors have subsequently closed, thereby limiting choices for clients in the Dundalk area.

The 30 contracts were awarded on a non-competitive basis to all contractors who responded to the Department's request for proposal and met the qualification criteria.

The Department advised that the proposed contract was awarded as a result of the Department's direct mailing solicitation to all licensed pharmacies in the Dundalk area. The Department also advised that this contractor was the only respondent.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year...."

Executive Summary

CONTRACT FOR:

Senior Care Program Drugstore Pharmacy and Surgical Supplies, LLC

The Department of Aging is requesting approval of *Drugstore Pharmacy and Surgical Supplies, LLC* contract to provide pharmaceutical supplies to frail, ill or disabled elderly Baltimore County residents who are eligible to receive assistance. This contractor was solicited by the Department of Aging as it identified a need for additional contracted vendors in the Dundalk area. Currently, there are 18 other contractors providing pharmaceutical services/supplies to eligible seniors within this program. The contractor will provide for the preparation and purchase of medically prescribed drugs/treatments, nutritional supplements, dressings, syringes, bedpans, and incontinence supplies. The contractor will also provide for the purchase or lease of items such as wheelchairs, walkers, and prosthetic devices if available. The Department of Aging will monitor contractor performance as well as client satisfaction.

There are currently 381 Senior Care clients, 219 are receiving assistance with medications and/or medical supplies. Our Senior Care Program provides funds for this service through a grant from the Maryland Department of Aging. Additionally, our Seniors In Need program may also utilize this vendor/service.

The term of the contract begins from date of full execution through June 30, 2014 and allows for an option to renew for three (3) one-year periods under the same terms and conditions, expiring June 30, 2017.

Prepared by: Department of Aging

Fuel Delivery and Burner Repairs

JJ Adams Fuel Oil Company, LLC
Liberty Oil Company, Inc.
Pug's Fuel Oil Service, Inc.
The Rittenhouse Fuel Company

Optical

Mobile Eyewear Services, LLC
Optical Center, Inc.

Personal Emergency Response Services

ADT Security Services, Inc.
Life Response of Maryland, Inc.
Lifeline Systems, Inc.
Response Alert, LLC T/A Personal Companion

Pharmaceutical

ALCO Pharmaceuticals, Inc. dba ALCO Pharmacy
American Medical Equipment Inc.
Austin's Pharmacy, Inc., T/A Austins Pharmacy, Inc. And T/A Austin Pharmacy & Medical Supplies (*2 contracts*)
Catonsville Pharmacy, LLC
Charlesmead Pharmacy, Inc.
Drug City Pharmacy Company, Inc. T/A Drug City Pharmacy
~~ENO & Associates, Inc. T/A The Medicine Shoppe~~ *closed*
Hunt Valley Pharmacy, Inc.

John Wayne Pharmacy LLC T/A Professional Pharmacy
Marelaine, Inc. d/b/a Independent Drug
Maryland Supply & Equipment Co., Inc. T/A Mid-Atlantic Medical Supply Co.
Mergold, Inc. d/b/a Halethorpe Pharmacy
Mt. Carmel Medical, Inc. T/A Mt. Carmel Pharmacy
Old Court Pharmacy, Inc.
~~Professional Pharmacy Services, Inc., T/A Neighbor Care Professional Pharmacies~~ *closed*
Rehya Health Specifics, Inc.
S&R Medical Corporation T/A Fuller Pharmacy
Towson Medical Equipment Company, Inc.
Towson Pharmacy, Inc.

Prepared by: Department of Aging

FM-2 (Contract)

Council District(s) All

Department of Environmental Protection and Sustainability

Forest Sustainability Program

The Administration is requesting approval of a contract with Mar-Len Environmental, Inc. to continue to provide on-call forest management services for the Department’s Forest Sustainability Program. The contract commences upon Council approval, continues for 5 years, and may be extended an additional 90 days. Compensation may not exceed \$750,000 over the entire 5-year and 3-month term, including the extension period. See Exhibit A.

Fiscal Summary

Funding Source	Maximum Compensation	Notes
County ⁽¹⁾	\$ 750,000	⁽¹⁾ Capital Projects Fund. ⁽²⁾ Maximum compensation over the 5-year and 3-month term, including the extension period.
State	--	
Federal	--	
Other	--	
Total	\$ 750,000 ⁽²⁾	

Analysis

The on-call forest management services include forest assessment, monitoring, and planning; marking of trees; preparation of bids and permits for silvicultural treatments (the harvesting of dead trees and the thinning of over-crowded forests); the oversight and inspection of contracted forestry operations; site preparation, planting, and maintenance for reforestation projects associated with the County’s Watershed Implementation Plan (WIP); training for forest monitoring; deer herd management; and other services specified for forest management.

The Department plans to engage the contractor to perform forest assessments and forest management plans for the remaining County-owned lands with larger forested areas, including Robert E. Lee Park and Double Rock Park, and to assist with the implementation of completed forest management plans. The Department advised that the plans require the technical services of a licensed forester, which the Department does not have on staff.

The contract commences upon Council approval, continues for 5 years, and may be extended an additional 90 days, on the same terms and conditions unless the County provides notice of non-renewal. Compensation may not exceed \$750,000 over the entire 5-year and 3-month term, including the extension period. The Department advised that it will seek specific cost proposals from the contractor for each requested forestry project. The County may terminate the agreement by providing 30 days prior written notice.

The contract was awarded on a non-competitive basis based on the Department's previous success with the contractor, existing projects in progress, and the specialized services required. The Department advised that the contractor is uniquely qualified in this region regarding the use of the USDA Forest Service Northeast Decision Model software for forest health assessments. The Department also advised that the contractor has provided forestry services to the County since 2006.

On March 2, 2009, the Council approved a 4-year and 8-month contract, not to exceed \$750,000 for similar services. The contract expired January 29, 2014. The Department advised that expenditures and encumbrances under this contract totaled \$273,789 for the following projects:

- A prioritization study (\$7,199);
- Forest health assessments and forest management plans for the Lower Back River Peninsula Baltimore County properties (\$61,810), Pottery Farm and Cromwell Valley Parks (\$25,880), Marshy Point Park (\$22,480), Villa Nova Park (\$12,880), and a DNR-funded multi-owner forest patch stewardship project (\$23,940);
- Canopy thinning assessments and implementation at Oregon Ridge Park and the Lower Back River Peninsula properties (\$14,060); and

- Two additional projects currently in progress, which include a forest health assessment and management plan for the Baltimore County Center for Maryland Agriculture and Farm Park (\$2,800), and a 12.78-acre reforestation project at the Lower Back River Peninsula properties, which includes site preparation, planting, monitoring, and a 3-year maintenance plan (\$102,740).

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....”

Executive Summary: Mar-Len Environmental Inc.

Overview

The Department of Environmental Protection and Sustainability (EPS) is requesting the services of Mar-Len Environmental Inc. to provide services of a licensed professional Forester to EPS to help implement its Forest Sustainability program. Mar-Len Environmental offers a unique combination of forestry services and is dedicated to the maintenance of forest health. Services include conducting forest health assessments and preparing forest management plans for thousands of acres of County-owned forested parks, providing technical support for other contractual projects such as forest canopy thinning and deer herd management, and implementing reforestation projects that contribute to the County's Watershed Implementation Program (WIP).

Mar-Len Environmental has provided forestry services to the County since 2006. The current request is for a 5-year contract, not to exceed \$750,000. Projects will be funded by one of three sources depending on the scope of work. Projects that include consulting forestry work, such as conducting forest health assessments and forest management plans, will be charged against EPS's capital project account. Reforestation projects will be charged against the Stormwater Remediation Fee. Projects that address forest health management will be charged to the Maryland Forest Conservation Act (FCA).

Services to be Performed

Projects will be assigned to the contractor on an on-going basis. The generalized tasks for each project may include but shall not be limited to: forest assessment, monitoring, and planning; marking of trees; preparation of bids and permits for silvicultural treatments; inspection of forestry operations; site preparation, planting, and maintenance for reforestation projects; training for forest monitoring; and other services as specified for forest management.

FM-3 (2 Contracts)

Council District(s) All

Office of Budget and Finance

Overhead Door Services

The Administration is requesting approval of two contracts to provide on-call installation, repair, and maintenance of overhead doors in County owned and/or operated buildings. The two contractors are All About Doors, Inc. and Baltimore Precision Door, Inc. The contracts commence upon Council approval, continue for 1 year, and will automatically renew for four additional 1-year periods, with an option to further extend the initial term or any renewal term an additional 120 days. The contracts do not specify a maximum compensation for the initial 1-year term. Compensation for both contractors combined may not exceed \$1,036,056 over the entire 5-year and 4-month term, including the renewal and extension periods.

Fiscal Summary

Funding Source	Combined Maximum Compensation	Notes
County ⁽¹⁾	\$ 1,036,056	⁽¹⁾ General Fund Operating Budget. ⁽²⁾ Maximum compensation for both contractors combined for the entire 5-year and 4-month term, including the renewal and extension periods. The contracts do not specify a maximum compensation for the initial 1-year term.
State	--	
Federal	--	
Other	--	
Total	\$ 1,036,056 ⁽²⁾	

Analysis

The contractors will provide all labor, materials, tools, equipment, supervision, and incidentals for overhead door services at County-owned and/or operated buildings throughout Baltimore County on an on-call, as-needed basis. Hourly rates for labor range from \$20 to \$125, depending on the worker's skill level (mechanic or helper) and time status (regular or overtime).

The cost of materials includes a 25% mark-up for All About Doors, Inc. and a 15% mark-up for Baltimore Precision Door, Inc. Both contractors will serve as primary contractors with the intention of the County to issue work equally; however, the assignment of work will be at the sole discretion of the County.

The contracts commence upon Council approval, continue for one year, and will automatically renew for four additional 1-year periods with an option to further extend the initial term or any renewal term an additional 120 days, on the same terms and conditions. The contracts do not specify a maximum compensation for the initial 1-year term. Compensation for both contractors combined may not exceed \$1,036,056 over the entire 5-year and 4-month term, including the renewal and extension periods. The contract with Baltimore Precision Door, Inc. further limits its total compensation to \$961,184.

Prior to the commencement of each renewal period, the County may entertain a request for an escalation in unit prices in accordance with the Consumer Price Index – All Urban Consumers – United States Average – All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower. The County may terminate the agreements by providing 30 days prior written notice.

The contracts were awarded through a competitive procurement process based on the two lowest responsive and responsible bids from three bids received.

On April 6, 2009, the Council approved two similar 5-year contracts not to exceed \$1,054,705 combined with Bob's Overhead Door Repair and Service, Inc. and All About Doors, Inc. The Office advised that expenditures for both contracts combined totaled \$337,159.

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....”

FM-4 (2 Contract Amendments)

Council District(s) All

Department of Health and Human Services

**Medically Monitored Intensive Inpatient Substance Abuse Treatment
and Detoxification Services**

The Administration is requesting amendments to two contracts to provide medically monitored intensive inpatient substance abuse treatment and detoxification services. The two contractors are Maryland Treatment Centers, Inc., d/b/a Mountain Manor Treatment Center, and Tuerk House, Inc. Both contracts commenced on July 1, 2013. The proposed amendments increase the maximum compensation of the contracts for both contractors combined by \$390,000, from \$410,000 to \$800,000, for the initial 1-year term. Compensation for the renewal terms is limited to the amount appropriated for these services. Estimated compensation increases by \$1,560,000 to \$3,200,000 for both contractors combined over the entire 4-year term of the contracts, assuming the \$390,000 increase for the three remaining 1-year renewal periods. See Exhibit A.

Fiscal Summary

Funding Source	Combined Contract Amendments	Combined Current Total Compensation	Combined Amended Total Compensation
County	--	--	--
State ⁽¹⁾	\$ 564,104	--	\$ 564,104
Federal ⁽²⁾	995,896	\$ 1,640,000	2,635,896
Other	--	--	--
Total	<u>\$ 1,560,000</u> ⁽³⁾	<u>\$ 1,640,000</u>	<u>\$ 3,200,000</u> ⁽⁴⁾

⁽¹⁾ Maryland Department of Health and Mental Hygiene, Alcohol and Drug Abuse Administration (ADAA) funds.

⁽²⁾ U.S. Department of Health and Human Services, Office of Substance Abuse and Mental Health Services Administration funds passed through the Maryland Department of Health and Mental Hygiene, ADAA.

⁽³⁾ Includes the additional compensation of \$390,000 for both contractors combined for the initial 1-year term and assuming the \$390,000 increase for the three remaining 1-year renewal periods.

⁽⁴⁾ Estimated compensation for both contractors combined for the entire 4-year term, assuming the \$390,000 increase for the three remaining 1-year renewal periods.

Analysis

The contractors provide intensive inpatient substance abuse treatment (using cognitive behavioral therapy) and medically monitored detoxification services for County residents age 18 and older who are uninsured or underinsured. The Department advised that alcohol, heroin, and cocaine are the most abused substances among clients admitted to County treatment programs, with many clients abusing more than one substance. The Department's Bureau of Behavioral Health assess potential clients and coordinate their admission to treatment facilities. The Department advised that contracting with two vendors provides flexibility in terms of bed availability and the proximity of the treatment facility to the client and his or her family. The contractors are required to admit clients within 24 hours of referral, assuming bed availability, and must offer or be able to refer clients to vocational rehabilitation, social services, and educational, legal, and housing assistance. The contractors must also provide on-site psychiatric services, medication monitoring, family education, and family counseling. The contractors determine the clients' lengths of stay in the treatment programs.

Maryland Treatment Centers, Inc. and Tuerk House, Inc. are compensated a per diem rate of \$187 and \$175 for intensive inpatient treatment services, respectively. Maryland Treatment Centers, Inc. is compensated a per diem rate of \$217 for detoxification services. Tuerk House, Inc. will not be used for detoxification services. The Department advised that patients are referred to the program by community hospitals, outpatient treatment programs, and the public. The contractors are not guaranteed a minimum amount of work.

The Department advised that the additional funds were made available from two other grant-funded programs that have funds available for a similar purpose. The Department further advised that the proposed amendments will provide the contractors with funding to serve an additional 52 clients, for a total of 174 clients in FY 2014.

On September 3, 2013, the Council approved the original two contracts with compensation for both contractors combined not to exceed \$410,000 for the initial 1-year term and estimated compensation totaling \$1,640,000 for both contractors combined for the entire 4-year term. Compensation for the renewal terms is limited to the amount appropriated for these services. The proposed amendments increase the compensation for both contractors combined for the initial 1-year term by \$390,000 to \$810,000. Estimated compensation increases by \$1,560,000

to \$3,200,000 for both contractors combined over the entire 4-year term of the contracts, assuming the \$390,000 increase for the three remaining 1-year renewal periods.

Prior to the commencement of each renewal period, the County may entertain a request for an escalation in unit prices, in accordance with the Consumer Price Index – All Urban Consumers – United States Average – Medical Care Services (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower. The County may terminate the agreements by providing 30 days prior written notice.

As of March 31, 2014, expenditures under these contracts totaled \$252,436, including \$225,311 for Maryland Treatment Centers, Inc. and \$27,125 for Tuerk House, Inc.

The contracts were awarded through a competitive procurement process based on experience and qualifications. The Department advised that the two contractors were the only respondents to the bid.

On July 6, 2010, the Council approved 3-year contracts with Maryland Treatment Centers, Inc., Tuerk House, Inc., and Gardenzia for similar services. Expenditures under these contracts combined totaled \$2,286,417.

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....”

EXECUTIVE SUMMARY

Medically Monitored Intensive Inpatient and Detox Services

Baltimore County Health and Human Services seeks to amend the Agreements with Maryland Treatment Centers, Inc. d/b/a Mountain Manor and Tuerk, Inc. for medically monitored intensive inpatient substance abuse treatment (Level III.7) and detoxification services (Level III.7D). The amendment to the Agreements will increase the compensation from Four Hundred Ten Thousand Dollars (\$410,000) to Eight Hundred Thousand Dollars (\$800,000).

Funding is available for this service through a grant from the Maryland State Department of Health and Mental Hygiene, Alcohol and Drug Abuse Administration (ADAA) as well as partial County funding.

The initial term of the contracts was effective July 1, 2013 through June 30, 2014. To date, the number of individuals served is 122. It is expected that a minimum of an additional 52 individuals will be served through the awarded contracts during each fiscal year.

BACKGROUND

Through the Request for Bid process, the Baltimore County Department of Health has selected vendors to provide medically monitored intensive inpatient substance abuse treatment (Level III.7) and detoxification (Level III.7D) services for Baltimore County residents, age 18 and above who are uninsured or under insured. The services provided by the vendors will be compensated on a fee-for-service basis for the per diem rates submitted in their bid.

The provider locations and per diem rates are as follows:

- Tuerk House, Inc, Intensive Inpatient \$175.00
730 Ashburton Street, Baltimore 21216
- Maryland Treatment Centers, Inc. Intensive Inpatient \$187.00
14703 Avery Road, Rockville 20853 Detoxification \$217.00
9701 Keysville Road, Emmitsburg 21727

In evaluating the continuum of care available and the number of Baltimore County residents needing this level of care, the Department determined it was in the County's best interest to contract with multiple vendors for the contracted services. It allows flexibility in the placement of clients, taking factors into consideration such as bed availability and the proximity of the client and his/her family to the facility. Given that the Department contracts with multiple vendors for these services, it is cost effective to reimburse the providers on a fee-for-service

basis rather than through a grant as the number of clients admitted will vary at any given time for each provider. In addition, detoxification services require higher rates than intensive inpatient services and it is difficult to determine an appropriate grant amount for compensation.

The additional funds have been identified from other budget lines that were underutilized and are available to be used for this purpose. Maryland Treatment Centers, Inc. will provide medically monitored intensive inpatient substance abuse treatment (Level III.7) and detoxification (Level III.7D) services for Baltimore County residents, age 18 and above who are uninsured or under insured and meet the medical necessity criteria for this level of care. Tuerk House, Inc. will provide Level III.7 services only. The additional funds will allow us to serve approximately 52 additional individuals with severe substance use disorders. Baltimore County residents served at this level of care have typically failed at less intensive levels of treatment and are experiencing severe negative consequences due to their alcohol and/or drug use including but not limited to unemployment, untreated mental and medical problems, family problems, and homelessness.

The compensation for each Agreement was determined in the prior fiscal year with the understanding that changes to the State Medicaid plan and the increase of enrollment via the Affordable Care Act would decrease the need for the number of individuals covered for this service through the County Agreement. However, delays in the some of the changes have resulted in the number of individuals needing assistance through the County to be consistent.

PURPOSE

HHS/BBH has received grant funding from the Maryland Alcohol and Drug Abuse Administration to fund medically monitored intensive inpatient and detoxification services. The Department is requesting to amend the existing Agreements to increase the compensation in the initial terms

FISCAL

The amendment to the Agreements will increase the compensation from Four Hundred Ten Thousand Dollars (\$410,000) to Eight Hundred Thousand Dollars (\$800,000).

MB-2 (Res. 26-14)

Council District(s) 4

Mr. Oliver

Amendment to the Baltimore County Water & Sewer Plan

This resolution amends the Baltimore County Water Supply and Sewerage Plan (Cycle 31). Amendments to the Plan are made annually in accordance with the Executive Orders of April 11, 1990, July 22, 2003, and August 28, 2009.

On July 18, 2013 the Planning Board held an advertised public hearing on three requests for an amendment to the Plan and reported the results of the hearing to the County Executive. The Departments of Environmental Protection and Sustainability, Public Works, and Planning, and the Planning Board reviewed the requests and approved one request -- the Emerson Farms SPS Maintenance Building located in the Second Councilmanic District. The County Executive reviewed the proposed amendment and submitted it to the Council on January 6, 2014. Resolution 1-14 adopted the requested amendment and was passed by the Council on January 21, 2014.

Resolution 26-14 seeks to further amend the Water Supply and Sewerage Plan to include the Oheb Shalom Cemetery and Dyer Property Access, which were two of the three requests for amendment made in Cycle 31, and are located in the Fourth Councilmanic District. For the Oheb Shalom Cemetery, the Departments of Public Works and Planning recommended the requested amendment, whereas the Department of Environmental Protection and Sustainability recommended that the designations remain the same. For the Dyer Property Access, the Departments of Public Works, Planning, and Environmental Protection and Sustainability recommended that the designations remain the same. The sponsoring member of Resolution 26-14 has requested that the amendment for the aforementioned properties be adopted and passed by the Council.

Upon County Council approval, the amendment will be submitted to the Maryland Department of the Environment which has 90 days to act on the amendment. If approved, the amendment becomes part of the regulatory Plan.

Symbols used to describe the various water and sewer designations in the Plan are:

- | | |
|---|--|
| <p>W=Water</p> <p>1. S-1 and W-1:</p> <p>2. S-2 and W-2:</p> <p>3. S-3 and W-3:</p> <p>4. S-4 and W-4:</p> <p>5. S-5 and W-5:</p> <p>6. S-6 and W-6:</p> <p>7. S-7 and W-7:</p> | <p>S=Sewer</p> <p>Existing water and/or sewer area.</p> <p>Not utilized.</p> <p>Capital facilities area - in order to provide service, facilities need to be built and money is in the current year's Capital Budget or the ensuing 5 years' estimated budgets. Facilities are subject to budget limitations, petitions made for service, public work agreements, etc.</p> <p>Not utilized.</p> <p>Master Plan area - capital facilities are required to support the Land Use Master Plan. However, these areas are usually not in the Metropolitan District and the owners must petition to be included.</p> <p>Areas of future consideration for Metropolitan District facilities.</p> <p>No planned Metropolitan District facilities.</p> |
|---|--|

The amendments to the Plan are as follows:

Council District	Area/Property Name	Current Designation	Proposed Designation
4	Oheb Shalom Cemetery	W-7, S-7	W-3, S-3 On the D.R.2 zoned portion of the property subject to a change in the URDL that corresponds to the D.R.2 zoned portion of the property
4	Dyer Property Access	W-7, S-7	W-3, S-7 Along Berrymans Lane and Nicodemus Road, subject to a change in the URDL to allow public water to be extended in the existing road bed to serve the property

This resolution will take effect on the date of its passage by the County Council.

MB-3 (Res. 27-14) Grant

Council District(s) 7

Mrs. Bevins (By Req.)

Department of Planning

Approval of Grant Application - Dundalk Renaissance Corporation

The Administration is requesting the approval of a grant totaling \$300,000 to the Dundalk Renaissance Corporation (DRC). The grant funds will be used for the Dundalk Sustainable Initiative, which will provide grants of up to \$5,000 to at least 40 Dundalk homeowners of rowhomes and single-family homes built between 1940 and 2004 to incorporate energy efficient upgrades. See Exhibit A.

Fiscal Summary

Funding Source	Grant Amount	Notes
County	--	⁽¹⁾ Maryland Public Service Commission – Customer Investment Fund funds. No County matching funds are required.
State ⁽¹⁾	\$ 300,000	
Federal	--	⁽²⁾ DRC will provide voluntary donations totaling \$2,619. In addition, homeowners will provide matching funds of \$76,666.
Other ⁽²⁾	--	
Total	<u>\$ 300,000</u>	

Analysis

DRC is a nonprofit, community-based membership organization and community development corporation dedicated to revitalizing the greater Dundalk community. The organization's activities include: participating in community-based building events primarily in the Main Street commercial area; serving as a resource and support to Main Street businesses and the adjoining neighborhoods; promoting a more positive image of the community through improved

marketing and continued development of the “My Town Dundalk” positioning campaign; providing leadership on planning and development issues as they arise; and initiating a multi-pronged strategy to boost Dundalk’s housing market.

DRC will use the grant funds to implement the Dundalk Sustainable Initiative, which will provide grants to at least 40 Dundalk homeowners within targeted neighborhoods to incorporate energy efficient upgrades. DRC will promote, manage, and monitor the project. DRC will work with Civic Works to assist homeowners in selecting a contractor to perform an energy audit and retrofit work.

Owner-occupied homes eligible for retrofit are grouped into five categories as follows:

- Rowhomes built before 1940;
- Rowhomes built between 1940 and 1973;
- Single-family detached homes built before 1940;
- Single-family detached homes built between 1940 and 1973; and
- Homes of any type built between 1974 and 2004 (must be at least 10 years old).

Eight grants will be available for each housing category. Homeowners may apply for a grant until November 4, 2014. The maximum grant award amount is \$5,000. After the application deadline, any remaining funds will become available on a first-come, first-served basis. The Department advised that there are no income restrictions and DRC will partner with Civic Works to promote the project through community outreach events. Civic Works will also serve as a consumer advocate through the retrofit process. Selected homeowners must sign consent forms with BGE to enable DRC to monitor household energy use for at least 1 year prior to retrofit and 1 year after retrofit is complete. Additionally, the County will inspect all retrofit work prior to completion.

The grant period is through December 2015. The grant application states \$230,000 will be used for the grants to homeowners, \$5,000 to post homeowner retrofit experiences to DRC’s website, and \$65,000 for DRC salaries. In addition, DRC will provide voluntary donations valued at \$2,619, including cash contributions (\$1,351) and volunteer labor (\$1,268).

On December 16, 2013, the Council approved a supplemental appropriation (Bill 66-13) of state funds totaling \$350,000 to the Public Service Commission – Customer Investment Fund Gifts and Grants Fund program. As a condition of the award, DRC will receive funds totaling

\$300,000 for this initiative. The County will utilize the remaining \$50,000 in grant funds for four existing Housing Opportunities positions to assist in the preparation of energy retrofit scopes of work, to perform inspections of all work completed by DRC grant recipients, and to administer the grant funds.

The proposed grant was originally submitted as part of the 14-day grants review process and has been placed on a legislative agenda in accordance with Baltimore County Code, Section 3-10-103(e).

The County has also provided DRC operating support grants of \$50,000 in the current and three previous fiscal years and has funded numerous other grants to the organization in recent years as well.

Dundalk Sustainable Initiative Executive Summary

The Baltimore County Department of Planning requests approval of a grant to Dundalk Renaissance Corporation (DRC) for the Dundalk Sustainable Initiative. The grant request is \$300,000.00.

The normal process for approval of grants is the 14-day notice process. However, because a family member of Councilman Olszewski is a board member of DRC, this grant will be presented to Council for approval.

DRC is a non-profit corporation whose mission is to promote and revitalize the Dundalk community.

As a condition of the Exelon/Constellation merger, the State of Maryland Public Service Commission (PSC) created the Customer Investment Fund (Docket # 9271, Order # 85187) “to deploy significant new resources to advance long-term energy efficiency, conservation and low-income energy assistance goals”. Under this Order, and subsequent County Legislation - Bill No. 66-13 (CEB - Public Service Commission - Customer Investment Fund), Baltimore County is granting \$300,000 to DRC for the Sustainable Dundalk Initiative (Initiative), which will encourage and assist Dundalk homeowners to incorporate energy efficient upgrades that update the area’s housing stock and make it more sustainable and affordable to operate. There are no household income limitations.

Outreach to Publicize the Program and Sign Up Participating Households:

Grant funds will help DRC pay for staff time spent managing the project, marketing results, and performing ongoing monitoring and reporting obligations as required by the Public Service Commission. DRC will conduct all outreach to sign up program participants.

Selection Process:

DRC has grouped eligible owner-occupied housing stock into 5 housing types. Grants will be available to eight (8) households from each of the following housing types:

- Rowhomes, built before 1940
- Rowhomes, built between 1940 and 1973
- Single Family Detached homes, built before 1940
- Single Family Detached homes, built between 1940 and 1973
- Homes of any type built between 1974 and 2004 (must be at least 10 years old)

The deadline for requesting a grant will be November 3, 2014 for each of the 5 housing categories listed above. In no case will the grant award be more than \$5,000 in PSC funds. On November 4, 2014, any remaining PSC funds will become available on a first-come, first served basis to households from any of the 5 eligible housing types. Allocations expire if work is not completed within 6 months, at which time the funds will be re-allocated on a first-come, first-served basis to any eligible housing type.

Energy Audits and Scope Preparation:

Civic Works, a non-profit who is working on this program with DRC, will work with homeowners to select a contractor to perform the energy audit and retrofit work. Civic Works will work with their own list of BGE-approved contractors, as well as providing lists from Baltimore County of contractors the County has previously used through the EmPOWER program. The selected contractor will prepare a recommended retrofit scope based upon the energy audit findings. The cost of the energy audit is an eligible expense to be covered by the PSC grant funds. Energy audits generally cost \$400, but available rebates from BGE reduce this cost to \$100 if the homeowner implements some of the energy audit recommendations. Since grant funds are being provided to implement the recommendations, it is anticipated that the real cost of each energy audit will be \$100.

Grants and Matching Funds for Retrofits:

Through December 2014, Civic Works will work with homeowners to coordinate other sources of matching funds (rebates from BGE or the State of Maryland, loan programs, or cash). After December 31, 2014, DRC staff will assume this responsibility.

Quality Assurance During Retrofits:

Civic Works will serve as a consumer advocate during the retrofit process to ensure that the homeowner is happy with the program and troubleshoot any issues that may arise. Baltimore County will also inspect the retrofit work upon completion to ensure quality.

Measuring the Impact:

Participating households will sign BGE consent forms to enable DRC to monitor household energy use for at least 1 year prior to retrofit and 1 year beyond the date their retrofit is completed. Consent forms will enable the DRC staff to complete all reporting required by the PSC as part of this program, and then DRC will submit these report to County staff for review. County staff will review these reports and submit them to the PSC.

Publicizing the Impact:

DRC staff will post 10 retrofit stories to its website upon completion to educate other homeowners and to promote the results of the Initiative so that other households can learn about typical problem spots and areas of energy leakage and how retrofits are performed.

Relationship between DRC and Civic Works:

Civic Works' role in this project is described above. They are funded to be part of the project January 1, 2014 through December 31, 2014. Ongoing implementation beyond December 31, 2014 will be the responsibility of the DRC staff with the assistance of County staff on inspections and report reviews and submissions as described above.

MB-10 (Res. 34-14)

Council District(s) All

Mr. Quirk

Commercial Revitalization Districts – Basic Services Maps

This is a resolution that requests the Planning Board to study and recommend changes to the development policies, provisions, and laws pertaining to the Basic Services Maps as they relate to Commercial Revitalization Districts.

There are currently 17 Commercial Revitalization Districts throughout Baltimore County that have been officially designated, either by resolution of the County Council or by adoption of the Master Plan or a Master Plan amendment. Commercial Revitalization Districts are the “front doors” to established communities, offering a shopping and entertainment experience where family-owned businesses and national retail chains are neighbors. These Districts have access to a range of services aimed at maintaining the health and vitality of neighborhood commercial areas, including architectural design services, building improvement loans, grants, and tax credits.

The Baltimore County Basic Services Maps were established and adopted to regulate non-industrial development in predominantly urban areas that may be under-served by adequate public facilities.

Although there are general exceptions to the Basic Services mapping standards, the opportunities for development or re-development in Commercial Revitalization Districts, which are generally located in older, well-established communities, may be limited by the mapping standards related to water, sewerage, and transportation infrastructure.

This resolution requests the Planning Board to study these issues and potential hindrances to development and re-development in Commercial Revitalization Districts and to make recommendations within 6 months of the date this resolution takes effect.

This resolution will take effect on the date of its passage by the County Council.

BALTIMORE COUNTY COUNCIL
NOTES TO THE AGENDA
APPENDIX A

**BALTIMORE COUNTY, MARYLAND
INTER-OFFICE CORRESPONDENCE**

TO: Fred Homan
Administrative Officer

DATE: 3/14/14

FROM: Keith Dorsey, Director
Office of Budget & Finance *KAD*

**COUNCIL MEETING
DATE:** 4/21/14

SUBJECT: Public Recordation of Announcement
of Non-Competitive Awards Charter Sec. 902(f)

Whenever a contract over \$25,000 is awarded by a process other than a formal competitive bid, a copy of the contract must be given to the County Council, and at the next legislative session-day following the award of the contract, the Secretary to the County Council shall formally announce to the Council the nature of the contract and the parties to the contract. The announcement shall be recorded in the minutes of the County Council, and shall be available for inspection by the public. In compliance with this procedure, information is attached concerning the following awards, which are to be forwarded to the County Council:

Purchase Order

PO 6694 TASER International Inc.
TASER Cartridges, Street and Training, Police Department

Baltimore County Police Department is purchasing TASER cartridges and battery packs for the X26 model TASER guns currently used by the department.

As stated in Chief James Johnson's memo dated 12/13/13, TASER International has proprietary rights and is the only distributor of TASER products and is the sole agent for these items.

Amount: \$28,594.18
Award Date: 3/14/14

c: M. Field
T. Peddicord
L. Smelkinson