

*BALTIMORE COUNTY COUNCIL
NOTES TO THE AGENDA
LEGISLATIVE SESSION 2014*

*Issued: February 20, 2014
Work Session: February 25, 2014
Legislative Day No. 5 : March 3, 2014*

*The accompanying notes are
compiled from unaudited
information provided by
the Administration and
other sources.*



OFFICE OF THE COUNTY AUDITOR

BALTIMORE COUNTY COUNCIL

March 3, 2014

NOTES TO THE AGENDA

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**BALTIMORE COUNTY COUNCIL AGENDA
LEGISLATIVE SESSION 2013, LEGISLATIVE DAY NO. 5
MARCH 3, 2014 6:00 P.M.**

**CEB = CURRENT EXPENSE BUDGET
BY REQ. = AT REQUEST OF COUNTY EXECUTIVE**

Page

CALL OF BILLS FOR FINAL READING AND VOTE

JAMES W. JOHNSON, CHIEF, POLICE DEPARTMENT

- 1 Bill 5-14 - All Councilmembers(By Req.) - Automated Purchasing Machines
3 Bill 6-14 - All Councilmembers(By Req.) - Electronic Device Dealers

COUNCIL

- 5 Bill 7-14 - All Councilmembers - Board of Appeals - Compensation

STEPHANIE HOUSE, DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 6 Bill 8-14 - Mrs. Bevins(By Req.) - CEB - School Health Readiness Program

FRONDA COHEN, OFFICE OF COMMUNICATIONS

- 9 Bill 9-14 - Mrs. Bevins(By Req.) - CEB - Maryland State Arts Council

APPROVAL OF FISCAL MATTERS/CONTRACTS

VINCE GARDINA, DEPARTMENT ENVIRONMENTAL PROTECTION AND SUSTAINABILITY

- 12 1. Contract - U.S. Dept. Of Agriculture - Animal & Plant Health Inspection Services - Deer Cooperator - DEPS

AMY GROSSI, REAL ESTATE COMPLIANCE

- 15 2. Contract of Sale - Acquisition of parcel - 3401 North Rolling Road - Real Estate Compliance

MISCELLANEOUS BUSINESS

ANDREA VAN ARSDALE, DEPARTMENT OF PLANNING

- 18 1. Res. 13-14 - Mrs. Bevins(By Req.) - Approval of Application - Dundalk Renaissance Corporation -
Commercial Revitalization Action Grant

GEORGE GAY, OFFICE OF HUMAN RESOURCES

- 20 2. Res. 14-14 - Mrs. Bevins(By Req.) - Adoption of Substance Abuse Policy for CountyRide program

Bill 5-14

Council District(s) All

All Councilmembers (By Req.)

Police Department

Automated Purchasing Machines

Bill 5-14 proposes to prohibit the purchase of electronic devices (cell phones and tablets) by automated purchasing machines.

An executive summary of the bill is attached. See Exhibit A.

Bill 5-14 will take effect 45 days from the date of its enactment.

EXECUTIVE SUMMARY
Bill 5-14

Bill 5-14 provides that an automated purchasing machine operator may not buy or offer to buy an electronic device by means of an automated purchasing machine. An “electronic device” is a battery-powered device with a serial number that is capable of being easily transported and conveyed and can facilitate communication through voice, data, text, or other visual or auditory format. In general, this applies to cell phones and tablets.

An automated purchasing machine is ~~Self~~-service device that is designed to dispense money in exchange for an electronic device. It is also known as a “reverse vending machine.” The bill does not apply to certain recycling activities.

A person who violates the law is guilty of a misdemeanor and subject to a fine not exceeding \$500 for a first offense and a fine not exceeding \$1,000 or imprisonment not exceeding one year for a subsequent offense.

Bill 6-14

Council District(s) All

All Councilmembers (By Req.)

Police Department

Electronic Device Dealers

Bill 6-14 proposes to regulate electronic device dealers.

An executive summary of the bill is attached. See Exhibit A.

With the affirmative vote of five members of the County Council and signature by the County Executive, Bill 6-14 will take effect on March 16, 2014.

EXECUTIVE SUMMARY
Bill 6-14

Bill 6-14 provides that an electronic device dealer must obtain a license from the county in order to buy used electronic devices. An “electronic device” is a battery-powered device with a serial number that is capable of being easily transported and conveyed and can facilitate communication through voice, data, text, or other visual or auditory format. In general, this applies to cell phones and tablets.

The bill provides standards and requirements for receiving the license and for revoking or suspending the license. A license will remain in effect for five years.

An electronic device dealer will be prohibited from paying cash for a used electronic device, which means the dealer cannot pay with the legal tender of the United States (or any other country), a debit card or withdrawal from an Automated Teller Machine. A dealer may not buy a device from a minor.

An electronic device dealer will be required to collect certain information from the seller of a used electronic device, including name, date of birth, and address. This information should be confirmed by a review and copying of the seller’s driver’s license or other government-issued identification card.

Each day, the dealer must provide to the Police Department an electronic report on each device purchased, which includes the personal information of the seller discussed above and details about the device including the maker of the device, the type of device and the device’s serial number.

An electronic device dealer must hold each device purchased for at least 18 days after sending the electronic report to the Police Department. There are also provisions for turning the device over to the Police Department and ultimately returning it to the rightful owner if the device is proven to have been stolen.

The Chief of Police may enforce this law by seeking injunctive relief. Also, a violation is a misdemeanor subject to a fine not exceeding \$1,000, imprisonment not exceeding 6 months or both.

The bill will take effect March 16, 2014 and current dealers will be required to obtain the license by April 16, 2014.*

*The bill currently states “2013.” This will be fixed by amendment.

Bill 7-14

Council District(s) All

All Councilmembers

Board of Appeals – Compensation

Bill 7-14 proposes to increase the statutory salary of the members and Chairman of the Board of Appeals.

The Chairman's salary is \$18,000 per year; Bill 7-14 increases the salary to \$21,000. Members receive \$15,000 per year; Bill 7-14 increases the salary to \$18,000.

The salary was set at the current level in 1999 (Bill 37-99).

With the affirmative vote of five members of the County Council, Bill 7-14 will take effect July 1, 2014.

Bill 8-14 (Supplemental Appropriation)

Council District(s) 6

Mrs. Bevins (By Req.)

Department of Health and Human Services

School Health Readiness Program

The Administration is requesting a supplemental appropriation of state funds totaling \$38,083 to the School Health Readiness Gifts and Grants Fund program to increase the amount appropriated to the actual amount of the grant award. The program provides intervention and preventive social work services to at-risk students and vulnerable families. The grant funds will be used to provide clinical assessment and counseling services to additional students and their families. See Exhibit A.

Fiscal Summary

Funding Source	Supplemental Appropriation	Current Appropriation	Total Appropriation
County ⁽¹⁾	--	--	--
State ⁽²⁾	\$ 38,083	\$ 142,277	\$ 180,360
Federal	--	--	--
Other	--	--	--
Total	<u>\$ 38,083</u>	<u>\$ 142,277</u>	<u>\$ 180,360</u>

⁽¹⁾ The County provides a voluntary in-kind contribution of \$33,483 from the Department of Social Services' Bridge Program to cover salary, benefits, travel (social worker home visits), office supplies, and client assistance costs.

⁽²⁾ Maryland State Department of Education funds passed through the Baltimore County Local Management Board. No County matching funds are required.

Analysis

The purpose of the School Health Readiness Program is to provide early intervention and preventive social work services to at-risk students and vulnerable families so that they can resolve problems that interfere with school successes. Services include individual counseling, family counseling, and parenting education. The program funds two licensed social workers at School Wellness Centers at Victory Villa, Martin Boulevard, and Hawthorne Elementary Schools. The social workers provide home-based service delivery and visitation in addition to school-based mental health services. The program targets students and families living in communities with limited access to mental health services, including families that face poverty, limited health care, and unaddressed behavioral, social, and emotional problems, and in schools with high mobility and absenteeism.

The FY 2014 Adopted Operating Budget included a \$142,277 appropriation to the Department's School Health Readiness Program based on the estimated amount of the grant award at the time the Department submitted its budget request to the Office of Budget and Finance. Accordingly, this bill appropriates the additional \$38,083 to the program, increasing the total appropriation to the actual \$180,360 grant award. The additional funds will be used to provide client assistance and school supplies (\$27,304), to support the salary and benefits costs (\$8,999) for two part-time Social Workers (34 hours-per-week) and one part-time Local Management Board Program Manager (4 hours-per-week), office supplies (\$1,208), and workshops (\$500). The Department estimates that the program will serve approximately 1,000 students and their families in FY 2014.

The grant period is FY 2014. No County matching funds are required; however, the County provides an in-kind contribution of \$33,483 from the Department of Social Services' Bridge Program to cover salary, benefits, travel, office supplies, and client assistance costs. With the affirmative vote of five members of the County Council, Bill 8-14 will take effect March 16, 2014.

Executive Summary: School Health Readiness Program

The Department of Health and Human Services, Department of Social Services, Adult and Community Services Division is requesting a supplemental appropriation in the amount of \$38,083 for the School Health Readiness Program. This will increase the current appropriation to \$180,360 in FY 2014.

Background:

The School Health Readiness Program has been operational since 1994. Funding has been made available from Maryland State Department of Education through the Local Management Board to staff part-time Social Workers in the School Wellness Centers of elementary schools in the southeast region of Baltimore County in order to address the social, emotional and behavioral issues presented by students as well as the social, emotional and environmental concerns of the family.

Program Description:

The School Health Readiness Program funds two LCSW-C licensed Social Workers to provide individual, group and family mental health services for the students/families of three elementary schools in the southeast region of Baltimore County (Victory Villa, Martin Boulevard and Hawthorne Elementary Schools). The Social Workers provide home-based service delivery and visitation in addition to school based mental health services. This program targets students and families living in communities where there is limited access to mental health services and families face multiple stressors including poverty, limited health care, unaddressed behavioral, social and emotional problems, and schools with high mobility and absenteeism.

Goal of the project:

Students will indicate improvement in identified issues from start to conclusion of Social Worker involvement. Data is collected by the Social Workers during ongoing involvement with students. The CAFAS (Child and Adolescent Functional Assessment) tool will be the validated evidence-based tool used to collect data. An initial assessment is completed with each student with a reassessment at the end of the school year.

This program expects to serve approximately 1,000 students and their families in FY 2014.

Prepared by: Department of Health and Human
Services

Bill 9-14 (Supplemental Appropriation)

Council District(s) All

Mrs. Bevins (By Req.)

Office of Communications

Maryland State Arts Council

The Administration is requesting a supplemental appropriation of state funds totaling \$12,816 to the Summer Program and Community Arts Development Gifts and Grants Fund program. Of the total funding, \$8,316 will be used to provide new and/or increased project-based grants (\$5,000 or less) to nonprofit arts organizations for performing and visual arts programming in the County and \$4,500 will be used for a mural commemorating the War of 1812. See Exhibit A.

Fiscal Summary

Funding Source	Supplemental Appropriation	Current Appropriation	Total Appropriation
County	--	--	--
State ⁽¹⁾	\$ 12,816	\$ 115,270	\$ 128,086
Federal	--	--	--
Other	--	--	--
Total	<u>\$ 12,816</u>	<u>\$ 115,270</u>	<u>\$ 128,086</u>

⁽¹⁾ Maryland State Arts Council funds. The Community Arts Development grant requires a 100% County match which is being met through the FY 2014 Organizational Contributions program budget. The public art grant for the 1812 mural requires a 50% match, which was met through funds appropriated in the FY 2013 Organizational Contributions program budget.

Analysis

The Summer Program and Community Arts Development Program is funded by an annual grant from the Maryland State Arts Council to support local arts activities through grants to nonprofit arts organizations for performing and visual arts programming in the County (e.g., concerts,

workshops, camps). The Baltimore County Commission on Arts and Sciences recommends using funding received from the Maryland State Arts Council to provide grants of \$5,000 or less to organizations for specific projects. The \$8,316 of additional grant funds will be used to provide increased funding to current grant recipients and/or to fund new project grant requests. Applications for FY 2014 project grants are due in late March. After evaluation by the Commission and the Administration, the project grants will be submitted for Council approval through the 14-day grant notification process.

The FY 2014 Adopted Operating Budget included a \$115,270 appropriation to the Summer Program and Community Arts Development Program based on the estimated amount of the grant award at the time the Office submitted its budget request to the Office of Budget and Finance. Accordingly, this bill appropriates an additional \$8,316 to the program, increasing the total appropriation to the actual \$123,586 grant award. The grant requires the County to provide a 100% match, which will be met through the FY 2014 Organizational Contributions program budget, which includes \$2,776,800 for grants to arts and sciences organizations.

The Maryland State Arts Council has also awarded the County a \$4,500 public art grant designated to support the design, installation, and community engagement for a mural commemorating the War of 1812, Battle of Baltimore. The grant requires a 50% match, which was met through a \$9,000 grant to the Dundalk Renaissance Corporation, approved by the Council on May 6, 2013, for the design, installation, and oversight of the mural. The mural will be painted on a wall of a commercial building adjacent to Battle Acre Park located at 3115 North Point Road in Dundalk.

The grant period is FY 2014. With the affirmative vote of five members of the County Council, Bill 9-14 will take effect March 16, 2014.

Executive Summary

The Maryland Department of Business and Economic Development, through the Maryland State Arts Council, annually awards Community Arts Development (CAD) Grants to each jurisdiction in the State for the purpose of supporting and funding local arts activity.

The County appropriated an anticipated \$115,270 grant in the FY2014 operating budget. The final grant award was \$123,586. We are requesting spending authority for the additional \$8,316 in State grant funds.

These supplemental funds will be used to support additional project-based grants to nonprofit arts organizations for performing and visual arts programming in the County. To date, no FY2014 project grants have been awarded. Applications for these grants are due in late March 2014. After evaluation by the Arts & Sciences Commission and the Administration, project grants will be submitted to the Council for review.

In addition, Baltimore County applied for and was awarded a separate \$4,500 public art grant by the Maryland State Arts Council. This grant is designated to support the design, installation and community engagement for an 1812 mural overlooking Battle Acre Park in Dundalk. We are requesting spending authority for the additional \$4,500 in State public art grant funds.

We request the Council accept a total of \$12,816 in supplemental State arts funding.

FM-1 (Contract)

Council District(s) All

Department of Environmental Protection and Sustainability

Deer Cooperator

The Administration is requesting approval of a contract with the U.S. Department of Agriculture (USDA), Animal and Plant Health Inspection Service, Wildlife Services to continue to provide deer management services for Oregon Ridge, Cromwell Valley, and other County parks as needed. The contract commenced January 21, 2014, continues until March 3, 2014, and may not exceed \$25,000 unless approved by the Council. If approved, the contract will continue through January 20, 2019 and may not exceed \$250,000 for the entire 5-year term.

Fiscal Summary

Funding Source	Maximum Compensation	Notes
County ⁽¹⁾	\$ 250,000	⁽¹⁾ Community Reforestation Program. ⁽²⁾ Maximum compensation for the entire 5-year term.
State	--	
Federal	--	
Other	--	
Total	\$ 250,000 ⁽²⁾	

Analysis

The contractor will perform annual deer surveys at Oregon Ridge and Cromwell Valley parks, recommend future managed hunts, and provide hunting services as needed. The contractor will also perform deer surveys at other County parks (e.g., Marshy Point, Robert E. Lee, and Double Rock parks) if recommended by the Department’s on-call professional forester in the Forest Health Assessment and Management Plans for those parks. The Department advised that deer herd management is necessary due to deer-driven degradation of the forest ecosystems at several of the County’s largest forested parks.

In January 2009, the County, in partnership with Baltimore City and the Maryland Department of Natural Resources (DNR), engaged the contractor to manage the deer population at the Loch Raven Reservoir, where it is not practical to allow public bow hunting. On May 2, 2011, the County Council extended the deer cooperators (sharpshooter) program (Bill 21-11) to address the overpopulation of deer at County parks; previously hunting was prohibited on County park land. The law requires that deer cooperators be licensed by DNR. The USDA is a licensed deer cooperator.

In accordance with DNR licensing guidelines, all venison resulting from deer cooperator activities must be packaged and donated to charitable organizations. The Department advised that on average, each deer harvested yields 34 pounds of venison, which is processed and distributed to the Maryland Food Bank.

The contract commenced January 21, 2014, continues until March 3, 2014, and may not exceed \$25,000 unless approved by the Council. If approved, the contract will continue through January 20, 2019 and may not exceed \$250,000 for the entire 5-year term. The contract provides that compensation may not exceed \$23,825 for the removal of up to 100 white-tailed deer in Cromwell Valley Park and Oregon Ridge Park combined for the period February 3, 2014 through September 30, 2014. The Department advised that the initial work plan is subject to change based on a resurvey of deer to be conducted at no additional cost, since the initial survey performed in FY 2014 yielded inconclusive results. The contract further provides that as the need to manage the deer population in the County arises, the County will request a work plan and price quote from the contractor for each geographic location specified. The County may terminate the agreement by providing 30 days prior written notice.

The Department advised that the County has not incurred any costs under the contract as of February 19, 2014. The County awarded the contract on a non-competitive basis in light of the USDA's extensive experience providing such services and its documented record of safety and success.

The Department advised that the County expended a total of \$119,009 over the 5-year term of the previous contract. The Department further advised that the contractor culled 185 deer (60 at Oregon Ridge Park, 75 at Cromwell Valley Park, and 50 at Loch Raven Reservoir immediately adjacent to Cromwell Valley Park) in FY 2012 at a total cost of \$36,377 and culled 100 deer (50 each at Oregon Ridge and Cromwell Valley Parks) in FY 2013 at a total cost of \$21,493.

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....”

FM-2 (Contract)

Council District(s) 4

Department of Permits, Approvals and Inspections

3401 North Rolling Road

The Administration is requesting approval of a contract to acquire property totaling 0.049 acre for \$5,034 to be used for the widening of Rolling Road in Windsor Mill. Edward Philander currently owns the property, which is located at 3401 N. Rolling Road. The property is zoned DR-5.5 (Density Residential – 5.5 dwelling units/acre) and will be used for highway widening and various easement areas. See Exhibit A.

Fiscal Summary

Funding Source	Purchase Price	Notes
County ⁽¹⁾	\$ 5,034	⁽¹⁾ Capital Projects Fund.
State	--	
Federal	--	
Other	--	
Total	<u>\$ 5,034</u>	

Analysis

David B. Johns, staff appraiser, completed an appraisal of the property in August 2012, recommending a value of \$5,034. After review and analysis, S. David Nantz, review appraiser, concurred with the appraisal, recommending the respective amount as just compensation for the acquisition. The Department of Permits, Approvals and Inspections – Real Estate Compliance Division advised that the property owner accepted the County’s offer.

The 0.049-acre property to be acquired is part of a 0.344-acre parcel that is residentially improved with a detached, brick and stone one-story dwelling. The purchase price of \$5,034

includes \$285 for the adverse impact on landscaping and \$385 for the loss of a portion of the driveway.

The Department advised that 129 acquisitions are needed for this project, 83 of which require Council approval. As of February 3, 2014, the Council has approved 34 property acquisitions for this project. The Department also advised that a total of 80 properties still need to be acquired for this project, of which 48 will require Council approval, not including this acquisition.

The widening of Rolling Road consists of two phases: Phase I is from Orchard Avenue to Windsor Mill Road; Phase II is from Orchard Avenue to Liberty Road and Windsor Boulevard to the south side of Windsor Mill Road. Estimated project costs total \$13 million, including \$10 million for construction (\$5 million each for Phases I and II). As of February 10, 2014, \$2,666,917 has been expended/encumbered for this project, excluding the cost of this acquisition. The Department advised that an anticipated construction date is not currently available.

County Charter, Section 715, requires Council approval of real property acquisitions where the purchase price exceeds \$5,000.

EXECUTIVE SUMMARY

PROGRAM TITLE: Rolling Road

PROJECT NO.: 205-0232-0009

FISCAL MATTER: Contract of Sale

PROPERTY OWNERS: Edward Philander

PROPERTY INTERESTS TO BE ACQUIRED: Highway Widening Area containing 0.013 acre (586 sq. ft.) +/-
Total Revertible Slope Easement Area 0.007 acre (319 sq. ft.) +/-
Temporary Construction and Adjustment Area containing 0.003 acre (139 sq. ft.) +/-
Temporary Construction Area containing 0.026 acre (1,131 sq. ft.) +/-

LOCATION: 3401 N. Rolling Road
Windsor Mill, Maryland 21244

CONSIDERATION \$5,034.00

PURPOSE OF PROJECT: To acquire a portion of a parcel of land and necessary easements for the widening of Rolling Road.

LIMITS OF PROJECT: PHASE I - Orchard Avenue to Windsor Mill Road
PHASE II – Orchard Avenue to Liberty Road and Windsor Boulevard to Windsor Mill Road

Prepared By: Department of Permits, Approvals & Inspections

MB-1 (Res. 13-14) Grant

Council District(s) 7

Mrs. Bevins (By Req.)

Department of Planning

Dundalk Renaissance Corporation - Commercial Revitalization Action Grant

The Administration is requesting the approval of a grant totaling \$10,000 to the Dundalk Renaissance Corporation (DRC). The grant funds will be used to support various projects organized by the DRC designed to promote and improve Main Street and Main Street businesses in Dundalk.

Fiscal Summary

Funding Source	Grant Amount	Notes
County ⁽¹⁾	\$ 10,000	⁽¹⁾ General Fund Operating Budget. ⁽²⁾ DRC will provide in-kind contributions (labor and decorations) totaling \$5,000, plus \$148 in cash support. In addition, Blue Ocean Realty will provide in-kind contributions (rent and water) of \$1,400, and local merchants will provide \$1,200 in donated materials and food.
State	--	
Federal	--	
Other ⁽²⁾	--	
Total	\$ 10,000	

Analysis

DRC is a nonprofit, community-based membership organization and community development corporation dedicated to revitalizing the greater Dundalk community. The organization’s activities include: participating in community-based building events primarily in the Main Street commercial area; serving as a resource and support to Main Street businesses and the adjoining neighborhoods; promoting a more positive image of the community through improved marketing and continued development of the “My Town Dundalk” positioning campaign; and providing leadership on planning and development issues as they arise.

The grant funds will be used for the following four projects:

- Main Street Planters – To plant and maintain 44 planters along Main Street for the spring and summer season;
- Mega Egg Hunt – To provide supplies, advertising, and food for an egg hunt event for over 1,500 children, adults, and families in Heritage Park, which is adjacent to Dundalk's Commercial Revitalization District (CRD). The eggs will include coupons and prizes promoting the businesses in the CRD;
- Pop-Up Shop – To establish a short-term retail space that “pops-up” quickly to offer a new retail option in the CRD. Grant funds will be used to pay for utilities, insurance, advertising, food for the openings, and internet hookup (for credit card sales); and
- Marketing Dundalk Main Street – To develop a new website that markets the Main Street businesses, which will include professional photos of the businesses and community activities along Main Street, and to support radio, print, and social media advertising of the Heritage Fair and the July 4th Parade, which highlight the community and businesses in the CRD.

The grant period is FY 2014. The grant application states that the DRC will provide voluntary in-kind donations valued at \$5,000, including volunteer labor (\$4,500) and storefront decorations (\$500), plus a cash contribution of \$148. In addition, Blue Ocean Realty will provide in-kind contributions of rent and water valued at \$1,400, and local merchants will provide donated materials and food valued at \$1,200.

The proposed grant was originally submitted as part of the 14-day grants review process and has been placed on a legislative agenda in accordance with Baltimore County Code, Section 3-10-103(e).

In recent years, the County has provided DRC annual operating support grants as well as numerous other grants to support various initiatives.

MB-2 (Res. 14-14)

Council District(s) All

Mrs. Bevins (By Req.)

Office of Human Resources

Adoption of Substance Abuse Policy for CountyRide Program

Resolution 14-14 adopts a new substance abuse policy for the CountyRide program. CountyRide is a specialized transportation program that provides service to Baltimore County residents 60 years and older, disabled residents, and rural residents. The County provides safe, dependable, and economical transportation service to CountyRide passengers.

The program receives financial support from the United States Department of Transportation. Federal law requires the County to adopt an anti-drug and alcohol misuse policy statement as a condition of continued receipt of federal funds.

The Departments of Aging and Public Works and the Office of Human Resources worked together to draft the Baltimore County Government Substance Abuse Policy for the CountyRide program.

The purpose of the policy is to assure worker fitness for duty and to protect employees, passengers, and the public from the risks posed by the misuse of alcohol and the use of prohibited drugs. The policy complies with all applicable federal regulations governing workplace anti-drug and alcohol programs in the transit industry.

The policy applies to those County employees who perform safety-sensitive functions relating to the operation and maintenance of revenue service vehicles under the regulatory requirements of the Federal Transit Administration's rules for the prevention of substance abuse. These responsibilities are assigned to and carried out by the Department of Aging and the Vehicle Operations and Maintenance Division. The policy supplements requirements contained in Baltimore County's general policy on substance abuse prevention, which governs all employees in all executive departments of General County Government.

In general, the policy prohibits the use or possession of certain substances, provides for urine drug testing and breath alcohol testing, and provides for treatment requirements and penalties. The Council previously adopted this policy in 2011 (Resolution 10-11).

Resolution 14-14 shall take effect from the date of its passage by the County Council.